

**The City of Auburn**  
**Historic Resources Review Board**  
c/o Office of Planning and Economic Development  
Memorial City Hall-24 South St.  
Auburn, NY 13021  
(315)255-4115

**Meeting Minutes**  
November 14, 2023  
Council Chambers

Present: Mike Deming, Chair; Jim Hutchinson, Tracy Verrier, Ed Onori, Mitch Maniccia, Jackie Guntow,  
Staff: Jennifer Haines, Director, Office of Planning and Economic Development;  
Tim Brennan, Assistant Corporation Counsel;  
Ashley Teucke, Planner, Office of Planning and Economic Development

**Mike Deming:** Opened the meeting at 7:00 pm

**Approval of Meeting Minutes:**

Motion to accept the meeting minutes of October 10, 2023 made by Mitch Maniccia, second by Jim Hutchinson. All in favor, Aye, none opposed, motion carried.

**Public to be heard.**

None

**Certificate(s) of Appropriateness**

**1. 48 South Street, SACK Properties, LLC – Certificate of Appropriateness**

Sam Darling of the Brew Funeral Home presented for a sign stating “Heieck-Pelc” to be added to the existing “Brew Funeral”. Heieck-Pelc will be renting space from Sam to continue providing Funeral Services, as his partner is retiring and Mr. Heieck-Pelc does not want maintain solo residency in his current structure. Pictures of what the sign will look like were on display, provided by Sam Darling.

Tracy Verrier: The sign is not affixed to the building?

Sam Darling: No, it will hang below the existing signage.

**Jackie Guntow:** Thanked Sam for his continued improvements on the property and made a motion to approve the application as submitted. **Seconded by Jim Hutchinson.**

**Mike Deming:** Further discussion? All in favor? Aye, none opposed, motion carried.

**Other Business**

none

Motion to adjourn made by **Tracy Verrier** and seconded by **Jim Hutchinson**. All in favor, Aye.  
None opposed, motion carried.

**Adjourn**

The next regularly scheduled meeting is Tuesday, Dec 12, 2023 at 7 pm.