

City of Auburn

Community Development Block Grant 2023-2024 Annual Action Plan



Prepared by the City of Auburn

Michael D. Quill, Mayor
Jeff Dygert, City Manager

Office of Planning and Economic Development

Jennifer Haines, Director
Tiffany Beebee, Senior Planner
Renee Jensen, Senior Planner

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Auburn completed a 5-year Strategic Plan for the 2020-2024 program years that focuses on issues related to housing, homeless, community development (including facilities/public improvement), economic development and non-homeless public services. This Annual Action Plan is the fourth program year of the Community Development Block Grant (CDBG) Strategic Plan and provides the framework for the 2023-2024 CDBG program year funds.

Two types of programming have been identified by the City of Auburn for CDBG funds – programs that will directly benefit low to moderate income residents and targeted neighborhood investments which will focus on particular low to moderate income neighborhoods based on current data provided by the 2015 American Community Survey (ACS).

Community Development Block Grant Funds have greatly impacted our community by rehabilitating houses for low to moderate income residents through the Home Repair Assistance Program and the Acquisition Rehab Program, providing down payment assistance for home owners of low to moderate income, demolishing blighting structures through Clearance activities, improving neighborhood walkability with sidewalk replacement, enhancing low to moderate income area parks, utilizing 15% annually of entitlement funds for the purpose of funding human service agencies, and providing funding opportunities to promote and enhance the local economy.

The City is committed to using these funds to assist and improve the lives of the low to moderate income individual/family living in the City of Auburn. More specifically, the City will continue to utilize CDBG funds to improve and promote homeownership, home repair, public improvements, public services, and economic development.

This Annual Action Plan will further identify programs that will meet the needs of our community. Community needs were identified in the 5-year Strategic Plan but are expanded on annually through community engagement including, but not limited to, meetings and public hearings.

The City of Auburn Office of Planning and Economic Development is the coordinator of the Strategic Plan as well as Annual Action Plans. The Office of Planning and Economic Development will monitor the success of the program and manage the funding of the Community Development Block Grant from the office of Housing and Urban Development.

2. Summarize the objectives and outcomes identified in the Plan

The goals and outcomes identified in the 2023-2024 Annual Action Plan are based on the 2020-2024 Strategic Plan, which describes how federal funds and other resources will be deployed and what actions will be taken to address community development over the next five years. This year, the following goals will be addressed. They are prioritized based on the community engagement process for the 2023-2024 Annual Action Plan.

1. Public Infrastructure
2. Substantial Rehab
3. Clearance
4. Public Services
5. Residential Rehab
6. Direct Assistance to Homebuyers
7. Economic Development
8. Public Facilities
9. Special Development
10. Administration

3. Evaluation of past performance

In order to provide a context for this Consolidated Plan, the City reviewed its PY 2021 Consolidated Annual Performance and Evaluation Reports (CAPER). Below are the accomplishments listed in the PY 2021 CAPER Report.

Housing Rehabilitation

- Substantial Rehab-89 Walnut Street was sold to a first-time homebuyer of moderate income
- 7 Residential Home Repair projects, and 1 property acquisition for rehabilitation 6 Home Access Program projects were completed this program year: \$88,526.44
- CDBG-Corona Virus: Rehab of single unit residential- 3 Home Repair projects totaling in \$15,126.45

Remove the blighting influence of dilapidated structures

- The City of Auburn addressed 3 dilapidated vacant structures, 25 Cottage, 22 Perrine and 71 Wall Street. CDBG funds: \$100,000

Encourage new homeowners for existing residential buildings

- The Mortgage Assistance Program assisted two homebuyers with closing cost assistance.

Provide necessary public services

Human Service agencies assisted 925 low to moderate income individuals in the City of Auburn.

Human Service Agency programs include: Aurora of CNY- Seniors with Hearing and Vision Loss; Boyle Senior Center- Senior Programming; Booker T. Washington- Summer Youth Program; Calvary Food Pantry- Emergency Food; Cayuga Counseling- Counseling for troubled youth; Legal Aid- Legal representation for victims of domestic violence; Transportation Project- transportation for seniors and the disabled. CDBG funds: \$107,702.83

CDBG-Corona Virus Funding: Human Services agencies funded with Corona Virus funding assisted 623 unique persons. CDBG-CV funding: \$392,742.96

Support neighborhood revitalization efforts to improve public facilities and infrastructure, especially in targeted areas.

- 3 Park Improvements: Bradford Park -walking paths, landscaping, park signage, and park amenities such as benches, and picnic tables. Miles Lepak Park improvements during the 2021 program year included a flexi pave path way. State Street Public Plaza- construction. The Casey Park Skate Park Project design and construction documents. CDBG funds: \$266,190.85
- Sidewalk replacement took place in Census Tract 413 and included Perrine Avenue, Bradley Street, and Case Av. CDBG funds: \$238,239.60

Expand employment opportunities for City residents

- CDBG funding Micro-enterprise for 3 microenterprises: \$15,000.00
- CDBG funding for 2 for-profit businesses: \$168,980.00
- CDBG-Corona Virus: Small Business Support supported 54 small business in the City of Auburn total funding amount: \$224,000.00
- CDBG-Corona Virus: Arts and Cultural Support provided funding to 7 agencies. Total Funding Amount: \$80,000.00

Improve program management and administration

- Community organizations received training and capacity building through Catalyst Cayuga.
- Homeless Task Force coordinates efforts between human service providers and the larger Continuum of Care (CoC 505)
- Landlord Tenant Trainings provided through Cayuga Community Health Network and Catalyst Cayuga
- Fair Housing Education provided by CNY Fair Housing

The City of Auburn Office of Planning and Economic Development continues to improve program management and administration by staying informed through HUD circulars and bulletin updates and through virtual trainings provided by the HUD Buffalo team.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Federal regulations require the City to provide for citizen participation in the preparation of the Annual Action Plan. Although a regulation, the City values this as a tool for understanding the true needs of the community. The City hosted three in-person public meetings and two in person public hearings to solicit comments and participation from the public. These meetings were advertised in The Citizen (local newspaper), posted on the City's webpage, social media accounts, and emailed to the City's list serve and community organizations.

On December 7th, 2022 at City staff hosted two Community Development Block Grant public meetings. The meetings were a presentational overview of the CDBG program. During the presentation, questions were asked to generate discussion among audience members. After the presentation, staff was available for questions and there were two posterboard activities that participants could complete. There were also blank note cards available for anyone who felt more comfortable leaving an anonymous comment.

The first meeting was held at 10am in Council Chambers located in the City of Auburn, Memorial City Hall Council Chambers. There were sixteen (16) people in attendance and priority needs that were highlighted the need for affordable housing, youth and senior programming, emergency food, and economic development.

The second meeting was held on December 7th at 5:30pm at the Booker T Washington Community Center, Chapman Ave, Auburn. Ten (10) people attended the public meeting and provided feedback on the importance of engaging community liaisons in programs such as the Home Repair program. Additionally, there was feedback on the need to increase contractor participation in the Home Repair Program by holding informational recruitment events. Priority needs were on mental health, rental assistance and home ownership programs.

On January 4, 2023 at 5:30pm a public Community Development Block Grant meeting was held at a local downtown business, Melody's 128 Genesee Street, Auburn. Three (3) people were in attendance. Attendees emphasized the importance of information and access to residents around business assistance and planning for entrepreneurs. Priority needs were Childcare, both access to childcare and affordability as well as assistance with expansion of current at home childcare providers, youth programs for teens 12-18, microenterprise program, and accessibility in parks.

Meeting minutes from the public meetings can be found in the appendix.

A public hearing was held on November 1, 2022 from 6pm-7pm at the City of Auburn Planning Board meeting, in the City Council Chambers, 24 South Street, Auburn. Staff members Tiffany Beebee and Renee Jensen presented the program. Priority needs stated during the public hearing included affordable housing and homeownership programs.

A second public hearing was held on the preparation of the CDBG 2023-2024 Annual Action Plan. The public hearing took place on January 9, 2023 at 5 pm at City Council, located in City Hall Council Chambers, 24 South Street, Auburn.

All three public meetings and two public hearings were conducted in a handicap accessible location. Times and locations of meetings varied in trying to accommodate work schedules and capture as many members of the public as possible. All meeting notices identified that the meetings were accessible to people with disabilities and that a language interpreter or materials offered in an alternate format could be present if notice was given to the Office of Planning and Economic Development ten days in advance.

A survey was located on the City's webpage and also distributed to varying agencies in the city. A total of 129 surveys were submitted. The data was summarized and used to prepare the plan.

5. Summary of public comments

All comments from the public meetings and comments that were submitted during the development of the Annual action Plan can be found in the appendix.

The City of Auburn released a CDBG survey, which generated 129 responses. The responses are summarized below. Analyzed results and comments from the survey can also be found in the appendix.

Over 88% of survey respondents were City of Auburn residents, while the remaining 11% do not reside within the City of Auburn, they may represent an individual or group of individuals within the City of Auburn.

Five low to moderate income area wide activities that the city of Auburn is able to assist with Community Development Block Grant were ranked by survey respondents in the following priority (1 being highest):

1. Neighborhood Revitalization
2. Sewer Line Replacement
3. Demolition of unsafe structures
4. Sidewalk Improvements
5. Park Improvements

Survey respondents identified the following Human Service programming activities to benefit low to moderate income persons as priorities (1 being the highest)

1. Homeless Prevention
2. Assistance to the Hungry
3. Substance Abuse
4. Affordable Housing
5. Mental Health
6. Services for the Disabled
7. Youth Programming and Services
8. Senior Services
9. Child Care
10. Assistance to Victims of Domestic Violence
11. Workforce Development
12. Fair Housing Activities

With housing activities, 84% of respondents identified the Home Repair Assistance program as a priority while 59% identified the First Time Homebuyers program. While 59 % of respondents felt that housing in Auburn is affordable, 72% feel that housing in Auburn is becoming less affordable.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments relevant to the Community Development Block Grant were taken into consideration in preparing the PY 2023-2024 Annual Action Plan. Comments deemed not relevant were passed on to the appropriate City of Auburn departments. All comments can be found in Appendix A.

7. Summary

All comments relevant to the Community Development Block Grant were taken into consideration in preparing the PY 2023-2024 Annual Action Plan. Comments deemed not relevant were passed on to the appropriate departments. All comments can be found in Appendix A.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		AUBURN	Office of Planning and Economic Development

Table 1 – Responsible Agencies

Narrative (optional)

Community Development Block Grant Agreements are with the City of Auburn. The Mayor is authorized by City Council resolution each year to execute the grant agreement. The Office of Planning & Economic Development (OPED) is responsible for the development of the Consolidated Plan, Annual Action Plans, and annual CAPER's. OPED is also responsible for oversight of the program and managing sub-recipients and contractors.

Within City government, the OPED is able to draw on the expertise of other departments to help deliver programs and see the delivery of identified outcomes. The Engineering Department assists with the public infrastructure and demolition projects. The Department of Public Works assists with park improvements as well as the City's demolition projects. The Code Enforcement Office oversees the City's building codes and zoning. The Comptroller and Treasurer's office assists with the accounting of the CDBG Program. Further the City works with a variety of community-based organizations to assist with the delivery of programs and services.

Consolidated Plan Public Contact Information

Jennifer Haines, Director
Office of Planning & Economic Development
24 South Street
Auburn, NY 13021
Jhaines@auburnny.gov
315-255-4114

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City regularly meets with stakeholders including affordable housing providers, homeless assistance providers, economic development agency, community organizations, and health and human services providers to discuss priorities within our community.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Auburn met with Auburn Housing Authority on December 15, 2022 at 10:00am via zoom. Auburn Housing Authority’s complex, Melone Village, currently has 32 units under renovation that will be completed and opened in June 2022. Olympia Terrace currently has 50 units under renovation that will be completed and opened in 2025. Housing needs that were identified as priority needs include permanent supportive housing affordable housing units. Meeting minutes as well as written comments submitted by the Auburn Housing Authority are located in the Appendix.

City staff met with Housing Visions staff on January 12, 2023 at 2pm. Housing Visions staff has worked with local stakeholders including the City of Auburn, Cayuga County, Auburn Housing Authority and the Housing and Homeless Coalition on housing needs within the City of Auburn. Housing Visions has applied to Restore NY Communities Initiative and is working with nonprofit human service providers in applying for ESSHI funding to construct 16 affordable housing units, 12 scatter site affordable housing units with permanent supportive housing services and a homeless emergency shelter. City staff has been working with Housing Visions and is in support of the project.

On January 23rd at 1pm City staff met with Home Headquarters and Homsite Fund, local non-profit community and housing development agencies. Discussion topics included housing and community development needs for low to moderate income individuals and neighborhoods in the City of Auburn. Homsite provides:

- Home Repair program
- Mortgage Assistance will continue
- Rental Rehab Program
- Lead Abatement Program
- Windows and Doors Program
- Acquisition rehab program and new construction pilot program

Beyond the preparation for this Annual Action Plan, the Office of Planning and Economic Development staff meets regularly with housing providers, Homeless providers, Cayuga County Department of Social

Services, and local Service providers and discuss community needs. This year, Affordable housing has been highlighted as a priority need in our community.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Housing and Homeless Coalition of Central New York (HHC) NY-505 CoC acts as the Continuum of Care (CoC) Lead and United Way of Central New York is the Collaborative Applicant. The CoC lead is responsible for the coordination and oversight of the CoC planning efforts, and has the authority to certify and submit the CoC homeless assistance funding application. In March 2015, the Syracuse/Onondaga County CoC and Oswego County merged. In May 2016, Auburn/Cayuga County CoC NY-502 merged with CoC NY-505 thus creating a more regional CoC.

The major responsibilities of the CoC lead are to operate the CoC, to develop a strategic planning process that works toward the goal of ending homelessness in Central New York, and to coordinate the application process for the HUD Continuum of Care Program Competition.

The City of Auburn communicates with the HHC of CNY on a regular basis. City staff is an active member on the Housing and Homeless Coalition of CNY Advisory Board, Planning and Advocacy Committee, and the Performance Evaluation and Selection Committee. Additionally, City staff is the chair of the local Cayuga County/City of Auburn Homeless Task Force.

Lastly, City of Auburn staff chairs the City of Auburn/Cayuga County Homeless Task Force and coordinates regularly with HHC staff. By working together, efforts in the Cayuga County and our CoC region will continue to successfully reduce the number of people experiencing homelessness and the length of time people are homeless, as well as eliminate future episodes of homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Auburn does not receive ESG funds. However, the City of Auburn staff works closely with the HHC CNY on updating and developing procedures for the CoC. The HHC of CNY operates and administers HMIS. All CoC funded agencies, and Cayuga County Department of Social Services, enter homeless data into HMIS

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Auburn Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff met with Auburn Housing Authority staff on December 15th, 2022 at 10am. Auburn Housing Authority is currently underway on renovations in units at Melone Village and Olympia Terrace. when renovations are complete, 82 units affordable units will be available. The housing Authority expressed the need for more affordable housing in our community and is in support of scattered site, permanent supportive housing projects.
2	Agency/Group/Organization	Homsite Fund Inc.
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On January 23rd at 1pm City staff met with Home HeadQuarters and Homsite Fund, local non-profit community and housing development agencies. Discussion topics included housing and community development needs for low to moderate income individuals and neighborhoods in the City of Auburn.

3	Agency/Group/Organization	Housing Visions Development Group
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff met with Housing Visions staff on January 12, 2023 at 2pm. Housing Visions staff has worked with local stakeholders including the City of Auburn, Cayuga County, Auburn Housing Authority and the Housing and Homeless Coalition on housing needs within the City of Auburn. Housing Visions has applied to Restore NY Communities Initiative and is working with nonprofit human service providers in applying for ESSHI funding to construct 16 affordable housing units, 12 scatter site affordable housing units with permanent supportive housing services and a homeless emergency shelter. City staff has been working with Housing Visions and is in support of the project.

Identify any Agency Types not consulted and provide rationale for not consulting

There were not any agencies or organizations intentionally not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	10 Year Plan to End Homelessness	Homeless strategy, homeless needs (chronically, disabled, youth, families, individuals, Veterans) Anti-poverty, and affordable housing

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

In addition to meeting with local housing providers, the City of Auburn consulted with a number of local groups and agencies regarding the preparation of this Annual Action Plan. Local Human Service Agencies that serve low to moderate income persons, senior citizens, individuals with disabilities, youth, and homeless. The City works closely with our local CoC and homeless providers. Feedback on community needs is received on a regular basis.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Auburn held three public meetings and two public hearings. All meetings were conducted in a handicap accessible location and open to the general public. Times and locations of meetings varied in trying to accommodate work schedules and capture as many members of the public as possible. All meeting notices identified that the meetings were accessible to people with disabilities and that a language interpreter or materials offered in an alternate format could be present if notice was given to the Office of Planning and Economic Development ten days in advance.

A survey was located on the City's webpage and also distributed to varying agencies in the city. A total of 129 surveys were submitted. The data from the survey and comments from the public meetings were summarized and used to prepare the plan.

All comments from the public meetings and comments that were submitted during the development of the Annual action Plan can be found in the appendix. Survey results can also be found in the appendix.

Over 88% of survey respondents were City of Auburn residents, while the remaining 11% do not reside within the City of Auburn, they may represent an individual or group of individuals within the City of Auburn.

For area wide activities, the City received the following feedback on project priority. (1 being highest):

1. Neighborhood Revitalizations
2. Sewer Line Replacement
3. Demolition of unsafe structures
4. Sidewalk Improvements
5. Park Improvements

The following Human Service programming activities were prioritized according to public feedback

1. Homeless Prevention
2. Assistance to the Hungry
3. Substance Abuse
4. Affordable Housing
5. Mental Health
6. Services for the Disabled
7. Youth Programming and Services
8. Senior Services
9. Child Care
10. Assistance to Victims of Domestic Violence
11. Workforce Development
12. Fair Housing Activities

Affordable housing was a priority topic in the 2023 public meetings. City staff heard that rents are increasing far above fair market rate and many cannot afford current rents in the City of Auburn. The survey identified, with housing activities, 59 % of respondents felt that housing in Auburn is affordable, 72% feel that housing in Auburn is becoming less affordable. 84% of respondents felt that the Home Repair Assistance program was a priority, while 59% identified the First Time Homebuyers program.

Additionally, mental health and youth programming were identified as priority needs.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
1	Public Hearing	Non-targeted/broad community	A public hearing was held on November 1, 2022 from 6pm-7pm at the City of Auburn Planning Board meeting, in the City Council Chambers, 24 South Street, Auburn	Priority needs stated during the public hearing included affordable housing and homeownership programs. Meeting Minutes from the Public Hearing can be found in the appendix.	All comments were accepted
3	Public Meeting	Minorities non-targeted/broad community	CDBG Public meeting held December 7th at 5:30pm at the Booker T Washington Community Center, Chapman Ave, Auburn. Ten (10) people attended the meeting.	Attendees provided feedback on the importance of engaging community liaisons in programs such as the Home Repair program. Additionally, there was feedback on the need to increase contractor participation in the Home Repair Program by holding informational recruitment events. Priority needs were on mental health, rental assistance and home ownership programs. All comments from the public meeting can be found in the appendix.	All comments were accepted

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
4	Public Meeting	Minorities Non-targeted/broad community	On January 4, 2023 at 5:30pm a public Community Development Block Grant meeting was held at a local downtown business, Melody's 128 Genesee Street, Auburn. Three (3) people were in attendance	Attendees emphasized the importance of information and access to residents around business assistance and planning for entrepreneurs. Priority needs were Childcare, both access to childcare and affordability as well as assistance with expansion of current at home childcare providers, youth programs for teens 12-18, microenterprise program, and accessibility in parks. All comments from this meeting can be found in the appendix	All comments were accepted.
5	Public Hearing	Non-targeted/broad community	The public hearing took place on January 9, 2023 at 5 pm at City Council, located in City Hall Council Chambers, 24 South Street, Auburn.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
6	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>The online CDBG public survey was open for the months of November and December 2022. 129 responses were received. a summary of responses and comments can be found in the appendix</p>	<p>129 responses were received. a summary of responses and comments can be found in the appendix</p>	<p>All comments were accepted</p>

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	862,072	53,109	235,747	0	0	The expected amount available for the remainder of the Consolidated Plan is based on two years of the annual allocation amount and an estimate of program income over the next 2 years based on current loans. This could change due to fluctuations in the entitlement amount as well as the amount of program income.
Other	public - federal	Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Auburn had significant feedback from the community on the need for youth recreation in the City of Auburn, specifically recreation opportunities that engage youth ages 12-18 years of age. In 2020, community members emphasized the need for a skatepark at Casey Park. In 2021, The City and skatepark design consultant, Grindline, worked with the community to design a skatepark. Design and construction documents were finalized in 2022.

The City of Auburn has been successful in securing \$40,000 in funding from the Skate Park Foundation and \$250,000 in NYS Environmental Protection Fund (EPF) grant funding for the construction of a poured in place concrete skatepark. Additionally, the City has submitted three grant applications to private foundations, and is seeking local funding through City Bond for a total of \$417,667.00 in requested funding for the construction of the skatepark.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Auburn is committed to providing quality recreational opportunities and greenspaces within neighborhoods. Neighborhood parks are crucial to quality of life within a City; therefore public park improvements will include an assessment of the park including historical usage and community involvement. Playground and park improvements will be focused in US HUD CDBG designated low to moderate income areas. For the 5 Year Consolidated Plan the following public parks and playgrounds, located in the corresponding Census Tracts, will be improved as funding allows:

Casey Park- Census Tract 413

Wall Street Park and Playground – Census Tract 421

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Infrastructure	2020	2024	Non-Housing Community Development	Census Tract 413, Block Group 1 Census Tract 415, Block Group 4 Census Tract 416, Block Group 3	Non-Housing Community Development	\$195,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 750 Persons Assisted
2	Clearance	2020	2024	Community Development		Non-Housing Community Development	\$60,000	Buildings Demolished: 3 Buildings
3	Public Services	2020	2024	Non-Housing Community Development		Public Services Non-Housing Community Development Homeless	\$130,000	Homeless Person Overnight Shelter: 50 Persons Assisted Homelessness Prevention: 40 Persons Assisted Other: 75 Other
4	Residential Rehab	2020	2024	Affordable Housing		Affordable Housing Community Development	\$201,207	Homeowner Housing Rehabilitated: 10 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Direct Financial Assistance to Homebuyers	2020	2024	Affordable Housing		Community Development	\$24,000	Direct Financial Assistance to Homebuyers: 6 Households Assisted
6	Economic Development	2020	2024	Non-Housing Community Development		Economic Development	\$177,488	Jobs created/retained: 2 Jobs Businesses assisted: 3-5
7	Public Facilities	2020	2024	Non-Housing Community Development		Non-Housing Community Development	\$449,608	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 26654 Persons Assisted
8	Substantial Rehab	2020	2024	Affordable Housing		Community Development		Homeowner Housing Rehabilitated: 1 Household Housing Unit
9	Special Development	2020	2024	Affordable Housing Non-Housing Community Development		Affordable Housing	\$70,616	Other: 1 Other
10	Administration	2020	2024	Administration		Administration/Planning	\$160,000	Other: 0 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Infrastructure
	Goal Description	Public infrastructure improvements such as sidewalks, curbs, and street trees to neighborhoods that is low to moderate income according to ACS data.
2	Goal Name	Clearance
	Goal Description	Funding for clearance, demolition, and brownfield remediation in low to moderate income areas.
3	Goal Name	Public Services
	Goal Description	Public Services for low to moderate income of both special needs and non-special needs.
4	Goal Name	Residential Rehab
	Goal Description	Residential Rehab includes the Home Access Program, which serves low to moderate income persons, the Home Repair Assistance Program and Housing Programs Delivery. These programs are available city-wide for households that meet HUD's low to moderate income guidelines.
5	Goal Name	Direct Financial Assistance to Homebuyers
	Goal Description	Assisting first time homebuyers in the City of Auburn with closing costs. This program will be administered by Homsite Fund, Inc and it's affiliate Home Headquarters
6	Goal Name	Economic Development
	Goal Description	The Small Business Assistance Program provides gap financing to small businesses in the City of Auburn. Microenterprise program. Program Delivery.
7	Goal Name	Public Facilities
	Goal Description	Improvements and new construction of parks, trails, playgrounds, and other public facilities.

8	Goal Name	Substantial Rehab
	Goal Description	Substantial Rehab of units for low to moderate income households that revitalizes a neighborhood. The City has partnered with Homsite Fund, Inc. and Home Headquarters to purchase and renovate homes. These homes will then be sold to income eligible homebuyers. The City is also discussing a partnership with Habitat for Humanity to provide acquisition funding for a rehab project.
9	Goal Name	Special Development
	Goal Description	Assist with special housing development projects
10	Goal Name	Administration
	Goal Description	Administration costs for the CDBG program including the coordination and professional training of nonprofit agencies through Catalyst Cayuga. A goal outcome indicator of "0" is entered under other as the funds are used to administer the program

AP-35 Projects – 91.220(d)

Projects

Introduction

The following section outlines the projects that will be funded by CDBG in the 2023-2024 funding year. The budget, located in the appendix, is an additional resource that may be referenced. Any increases to the PY2023 allocation will increase the Public Facilities/Park & Playground budget line. If there is a decrease in the PY2023 allocation, staff will review each budget line and adjust accordingly based on projects planned. If the increase or decrease is 20% or greater, a public comment period will be opened and City Council will be asked to approve the proposed changes.

Projects

#	Project Name
1	Sidewalk Improvements
2	Street Tree Program
3	Sewer Line Repair
4	Distressed Property Program
5	Public Services
6	Residential Rehab
7	Home Access Program
8	Mortgage Assistance Program for First Time Homebuyers
9	Economic Development
10	Public Facilities
11	Special Development
12	Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs. The City of Auburn prioritized projects based on community feedback through the public participation process.

AP-38 Project Summary
Project Summary Information

1	Project Name	Sidewalk Improvements
	Target Area	Census Tract 413, Block Group 1 Census Tract 415, Block Group 4 Census Tract 416, Block Group 1
	Goals Supported	Public Infrastructure
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$165,000
	Description	The City of Auburn will continue to implement a sidewalk replacement program in income eligible neighborhoods. The purpose of this program is to ensure that all residents, regardless of their ability, are provided with a safe and accessible pedestrian network of sidewalks within the City. In consultation with the City's Department of Engineering Services, sidewalks that are in poor condition will be replaced in the areas identified. All sidewalks will be reviewed and replaced in a comprehensive manner to ensure an interconnected network of sidewalks. Curbing will also be installed when cited by Engineering as a need. Sidewalks and curbs as needed will be installed along Chase Street, Bradford Street, and South Fulton as funding allows. Street trees will also be planted where appropriate as part of this program along newly installed sidewalk or curbing either through the CDBG or City programs.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	700 persons of low to moderate income will benefit from the sidewalk program
	Location Description	Finishing Chase Street, and installing sidewalks on Bradford Street and South Fulton as funding allows.
	Planned Activities	sidewalk and curbing improvements, street trees as needed
2	Project Name	Streetscape Program
	Target Area	Census Tract 413, Block Group 1 Census Tract 415, Block Group 4 Census Tract 416, Block Group 1
	Goals Supported	Public Infrastructure
	Needs Addressed	Non-Housing Community Development

	Funding	\$30,000
	Description	The City of Auburn has had to remove a significant amount of street trees due to the damage done by the invasive insect, Emerald Ash Borer. Streets trees will be planted in a comprehensive basis based on the City's Tree Planting management plan.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 25 street trees will be planted, benefiting nearly 750 households in low to moderate income areas.
	Location Description	Eligible areas include the Bradford and South Fulton Street, where the sidewalk program will be underway. Other areas will include eligible areas identified within the City of Auburn's Community Management Forest Plan.
	Planned Activities	City staff will be referring to the City of Auburn's Community Management Forest Plan and will be planting street trees in a comprehensive effort in income eligible block groups in the City of Auburn.
3	Project Name	Sewer Line Repair
	Target Area	Census Tract 413, Block Group 1
	Goals Supported	Public Infrastructure
	Needs Addressed	Non-Housing Community Development
	Funding	\$76,139
	Description	The City of Auburn will replace a sewer main that services portions of census tract 413-1 including Chase St, Rock St, Perrine St, and Frank Smith Blvd neighborhoods
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	the project will benefit census tract 413-1 including Chase St, Rock St, Perrine St, and Frank Smith Blvd neighborhoods

	Planned Activities	The City of Auburn will replace a sewer main that services portions of census tract 413-1 including Chase St, Rock St, Perrine St, and Frank Smith Blvd neighborhoods
4	Project Name	Distressed Property Program
	Target Area	City Wide
	Goals Supported	
	Needs Addressed	Community Development
	Funding	\$60,000
	Description	The Office of Planning and Economic Development will provide funding for acquisition, clearance and substantial rehab related activities. The Distressed Property Program will identify underutilized property in the City of Auburn and will be concentrated in low to mod income areas. If a property is not located in a low to mod area, it will be reviewed to determine if it meets the elimination of slums and blight and if we will still be benefitting 70% low to mod income persons during the program year. Combined with Housing Special Development Project funding and Home Repair Assistance Program funds, this fund will allow for the substantial rehabilitation and/or the demolition of housing that is deteriorating a neighborhood and that if not for this program the neighborhood could be faced with declining assessed values and depressed self-image. The City of Auburn has partnered with Homsite on an acquisition rehab grant to acquire and rehab 7 properties and sell them to a new homeowner over the span of two years. When appropriate the City of Auburn will work with Housing Visions, Home HeadQuarters, Homsite, and/or the City's Department of Engineering Services to implement this program.
	Target Date	3/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City-wide for acquisition rehab as it is a direct benefit program. If a clearance activity occurs, this will happen in an eligible census block group area.
	Planned Activities	
	Project Name	Public Services

5	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$130,000
	Description	Public Service Agency Programs are designed to serve low to moderate income persons in the City of Auburn. Activities are City-wide. Funded this year includes the following: Aurora of CNY - \$9,000.00 Boyle Senior Center - \$10,000.00 Cayuga Counseling - \$14,000.00 Community Action Programs - \$15,000.00 Rescue Mission - \$7,500.00 Booker T. Washington Center, After school Program - \$10,500 Legal Aid, Services for Domestic Violence - \$11,000 Scat Van - \$11,000.00 Chapel House - \$15,000.00 Gavras Center: \$12,000.00 Catholic Charities: \$4,500.00 BOCES Career Kickstart: \$10,500.00
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	375 persons of low to moderate income will benefit from public services
	Location Description	City-wide as this is a direct benefit program

	Planned Activities	<p>This year includes the following activities for City of Auburn residents:</p> <p>Aurora of CNY- assistive aids for seniors</p> <p>Boyle Senior Center- recreational, social and health programming for seniors</p> <p>Cayuga Counseling services for youth and their families</p> <p>Community Action Programs-rental assistance and security deposit assistance to remain or secure safe, affordable housing and prevent homelessness.</p> <p>Rescue Mission – youth programming</p> <p>Booker T. Washington Center- summer youth programming</p> <p>Legal Aid of Mid NY- services for victims of Domestic Violence</p> <p>Gavras Center- child care coordinator</p> <p>Scat Van – transportation for seniors and disabled individuals</p> <p>Chapel House – case management for Chapel House clients. Chapel House is the only homeless shelter in Auburn and Cayuga County</p> <p>BOCES Career Kickstart training program in the health care field. Individuals are of low to moderate income and the program partners with nursing homes and health care facilities such as Loretto for paring trained individuals with jobs.</p> <p>Catholic Charities- rental assistance</p>
6	Project Name	Residential Rehab
	Target Area	City wide
	Goals Supported	Residential Rehab
	Needs Addressed	Community Development
	Funding	\$184,735

	Description	HRAP will continue to focus on the rehabilitation of existing housing stock for occupancy by low and moderate income persons. The program will address urgent repair matters such as roof repair/replacement, furnaces, sewer/water lines, electrical/plumbing, accessibility modifications, and health and safety matters. Other priorities of the program will be exterior improvements for city beautification, energy efficiency (partner with the Weatherization program at Cayuga-Seneca Community Action Agency when possible), and partner with Healthy Neighborhoods and Lead Education at the County Health Department regarding lead abatement in homes with children under 6. The City recently certified Homsite as a CBDO, which allows them to manage a revolving loan fund. Homsite would continue to use their revolving loan fund to make additional loans meeting the same criteria. The loan will be a combination sliding scale for payback at a low interest rate for homeowners with a deferred loan as well. While this program is designed for homeowners, the City is committed to addressing lead paint as well. In rental units where lead paint has been deemed a hazard, the home repair assistance program will step in to assist with rehabilitation. For homes owned by a landlord, the sliding scale will not be implemented and it will be 100% loan based
	Target Date	3/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	A minimum of ten households of low to moderate income will benefit from the Home Repair Assistance Program.
	Location Description	City wide as this is a direct benefit program.
	Planned Activities	
7	Project Name	Home Access Program
	Target Area	City wide
	Goals Supported	Residential Rehab
	Needs Addressed	Community Development
	Funding	\$16,472

	Description	The Home Access Program provides ramps and/or accessibility modifications for physically disabled low and moderate income persons living in the City of Auburn. The City of Auburn will contract with the local Independent Living Center, ARISE, as a Sub recipient to implement the program. This program will benefit four units.
	Target Date	3/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	Four households of low to moderate income will benefit from the Home Access Program
	Location Description	This program will take place city-wide as it is a direct benefit program.
	Planned Activities	The Home Access Program provides ramps and/or accessibility modifications for physically disabled low and moderate income persons living in the City of Auburn.
8	Project Name	Mortgage Assistance Program for First Time Homebuyers
	Target Area	City wide
	Goals Supported	Direct Financial Assistance to Homebuyers
	Needs Addressed	Affordable Housing
	Funding	\$24,000
	Description	The Mortgage Assistance Program will be used to assist first-time homebuyers with a grant of \$4,000 for down payment or closing cost assistance for income qualified, first-time homebuyers of an owner-occupied single-family, two-family, or three-family home. Participants must have participated in a certified homebuyer's class or training and provide a certificate of completion. This program will benefit 6 households
	Target Date	3/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	This program will benefit 6 households of low to moderate income
	Location Description	City-wide as it is a direct benefit program
	Planned Activities	To assist six income eligible first time homebuyers to purchase a home in the City of Auburn.

9	Project Name	Economic Development
	Target Area	City wide
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	\$177,488
	Description	<p>The Office of Planning and Economic Development continues to make available the Small Business Assistance Program to support new business development and business retention/expansion. The overall business assistance strategy requires a pool of flexible funding that can be used to meet the needs of larger economic development projects that may develop at any time. This is accomplished through the continuation of the Special Development Projects (described in a later section).The SBAP provides a revolving loan fund that utilizes the revolving loan fund income as an ongoing funding source. This program line capitalizes the program at the anticipated levels required for the coming program year. The funding allocation will utilize revolving loan fund income (as opposed to Entitlement Funding) for the capitalization. Repayments from this loan program will be put back into a revolving loan fund and utilized for economic development activities. The SBAP will continue to offer flexible gap financing to small businesses and developers. The City has administered the SBAP for nearly 20 years and the program often plays a catalyst role in the business community. Working cooperatively with local lending institutions, the City supports economic activity that would otherwise not occur without SBAP subordinate lending. SBAP loans are used to create or retain jobs with a required focus on job creation for low and/or moderate income individuals. Loan funds may be used for permanent working capital, inventory, property acquisition, and/or the purchase of machinery and equipment. Cayuga Economic Development Agency (CEDA), currently delivers the Small Business Assistance Program. A newly developed microenterprise program will offer a series of trainings and seminars to microenterprise businesses. After completion of the program, grant funding will assist qualified businesses, depending on applicants and need.</p>
	Target Date	3/31/2024

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that two jobs will be created for persons of low to moderate income and that three businesses will be assisted
	Location Description	City-wide as this is a direct benefit program
	Planned Activities	Small Business Program. Microenterprise Program. Program Delivery
10	Project Name	Public Facilities
	Target Area	413 and 421
	Goals Supported	Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	\$449,608
	Description	Neighborhood parks, playgrounds and public facilities are vital to a City's quality of life and the City of Auburn is committed to providing quality green spaces within City neighborhoods. The City completed a Parks Master Plan in June 2016, which provides information and makes recommendations on park improvements. The Office of Planning and Economic Development in coordination with the Department of Public Works and the Department of Engineering Services will work together to complete park and playground improvements or to create a new park specific to the neighborhood needs and priorities. Depending on the park or playground, improvements may include the installation of new playground equipment, replacing broken or unsafe equipment, rehabbing sports courts, and installing lighting, pathways, landscaping, etc. The parks and playgrounds targeted for improvements are located in low to moderate income neighborhoods. The Consolidated Plan established a general priority list based on Census Tracts. The City intends to address the following parks and playgrounds during this Action Plan as funding allows: Casey Park Skate Park and Wall Street Park & Playground. The Casey Park State Park is preparing bid documents. The project will serve youth of all ages and will benefit the entire City of Auburn. Construction will begin in 2023. Wall Street Park & Playground will enter the beginning project phases and we are hopeful to complete an in-house design for this park.
	Target Date	3/31/2024

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 26,654 persons of low to moderate income will benefit from public facility improvements.
	Location Description	150 N Division Street, 152 Wall Street
	Planned Activities	Construction of Casey Park Skate Park and community outreach for the design of Wall Street Playground.
11	Project Name	Special Development
	Target Area	Census Tract 421 Census Tract 418, Block Group 4 Census Tract 413, Block Group 1 Census Tract 417, Block Group 1 Census Tract, 413, Block Group 3 Census Tract 413, Block Group 5 Census Tract, 414, Block Group 1 Census Tract 418, Block Group 5 Census Tract 417, Block Group 2 Census Tract 415, Block Group 4 Census Tract 416, Block Group 1 Census Tract 416, Block Group 3
	Goals Supported	Substantial Rehab Economic Development Public Facilities Special Development
	Needs Addressed	Affordable Housing Economic Development Community Development
	Funding	\$70,616
	Description	Special Development Loan funding is through available Revolving Loan Fund (RLF) and available to respond to priority projects. Currently, the City is in discussion with Housing Visions on how we can assist by either supplying acquisition costs, soft costs, or demolition costs.
	Target Date	3/31/2024

	Estimate the number and type of families that will benefit from the proposed activities	None at this time.
	Location Description	City-Wide
	Planned Activities	Partnering with Housing Visions
12	Project Name	Administration
	Target Area	
	Goals Supported	Administration
	Needs Addressed	Administration/Planning
	Funding	\$160,000
	Description	City of Auburn staff salaries are reimbursed for work directly related to administering CDBG projects and programs. Funding for coordination and training for nonprofits through Catalyst Cayuga. Funding for the 5 year Analysis of Impediments to Fair Housing.
	Target Date	3/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Administration of the CDBG program.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All area-wide projects will be located in either areas of low to moderate income or low to moderate service areas. The City will be targeting eligible areas as funding allows.

Geographic Distribution

Target Area	Percentage of Funds
Census Tract 421	5
Census Tract 418, Block Group 4	
Census Tract 413, Block Group 1	5
Census Tract 417, Block Group 1	
Census Tract, 413, Block Group 3	
Census Tract 413, Block Group 5	
Census Tract, 414, Block Group 1	
Census Tract 418, Block Group 5	
Census Tract 417, Block Group 2	
Census Tract 415, Block Group 4	5
Census Tract 416, Block Group 1	
Census Tract 416, Block Group 3	5

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Auburn is over fifty-one percent low to moderate income and is considered an “old” city needing improvements across the City in housing conditions, infrastructure including sewer/water lines and sidewalks, and refurbishing parks. The City of Auburn will allocate resources in eligible areas where there are priority needs identified by the community. In the 2023-2024 program year the City will be installing sidewalks in census tracts, 413, 415 and 416. the city will be assisting local housing developer Housing Visions with acquisition and rehab of housing units in census tract 421. Other programs identified within the 2023-2024 Action Plan will assist persons and household of low to moderate income city wide.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City is committed to creating and preserving affordable housing for homeless, non-homeless and special needs populations through a variety of methods including rental assistance, rehabilitation of existing units with the home repair assistance program, and acquisition through the first time homebuyers program.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	43
Special-Needs	7
Total	50

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	30
The Production of New Units	0
Rehab of Existing Units	17
Acquisition of Existing Units	6
Total	50

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Rental Assistance programs are delivered through human service agencies and are expected to serve 30 households in the 2023-2024 program year. The Home Repair Assistance Program is estimated to rehab 10 homes and the Home Access Program is estimated to complete 4 minor repairs to homes in the upcoming program year. The first-time homebuyer's program is anticipating to assist six households with the purchase of a home in the City of Auburn.

AP-60 Public Housing – 91.220(h)

Introduction

Auburn Housing Authority has three major complexes including Melone Village, Brogan Manner, and Olympia Terrace.

Currently, Melone Village has completed rehabilitation of 70 units and will have 62 units finished in July of 2023. Additionally, Olympia Terrace has applied for funding to rehabilitate 50 units. While the substantial rehabilitation projects will not result in an overall increase in the number of affordable housing units available, it is certainly a positive development for our community

Actions planned during the next year to address the needs to public housing

The Housing Authority applied in the Summer of 2020 for funding through the New York State Unified Funding Round and was successful in obtaining the funds needed to complete the redevelopment of the final remaining 62 units at Melone Village. There are 188 units at Melone Village. Renovations will be similar to those completed to date on other portions of the property and will include the creation of additional handicapped-accessible and audio/visual-equipped units. This third and final phase of redevelopment will also include the conversion of some three and two-bedroom units to two and one-bedroom units to better meet the community's demand for one-bedroom units at the 50% AMI target. Construction began Spring of 2021 and will continue through July 1, 2023.

The Housing Authority applied in the fall of 2022 for funding through the New York State Unified Funding Round to redevelop its remaining 50 units of Federal public housing at the Olympia Terrace apartment complex. If funded, construction will begin in June 2023 and continue through 2025. The Housing Authority has applied for and received permission to privatize these units through the United States Department of Housing and Urban Development (HUD) Rental Assistance Demonstration Program (RAD). The property will remain affordable, as it will receive permanent Section 8 rental assistance that will be administered by the Housing Authority.

In September 2022 the City of Auburn passed Council Resolution #95 of 2022 Supporting the Redevelopment of the Olympia Terrace Apartment Complex and Agreement Resolution #96 of 2022 Authorizing the Execution of a Payment in Lieu of Tax (PILOT) Agreement By and Among the City of Auburn, Olympia Terrace Housing Development Fund Company, Inc. and Olympia Terrace Limited Partnership and Authorizing the Conveyance of the Property (as Defined Herein) by the Auburn Housing Authority. Both resolutions will assist the Housing Authority in the addressing the need to renovate affordable housing units at Olympia Terrace.

Actions to encourage public housing residents to become more involved in management and

participate in homeownership

Two of the seven seats on the Auburn Housing Authority's Board are reserved for tenants residing in the Housing Authority's public housing complexes. Tenants are elected every 2 years, and one seat is currently occupied. The Housing Authority is working to find another tenant who is willing to run for the vacant seat. Tenant commissioners play an integral role in policy formulation. Auburn Housing Authority has surveyed tenants regarding needed improvements at both public housing complexes, and the improvements that the Housing Authority plan to make directly reflect the priorities noted in the surveys. While developing the Auburn Housing Authority's Five-Year Plan, tenants are consulted for feedback, comments and/or concerns.

Auburn Housing Authority works closely with Homsite Fund Inc. and Home Headquarters to ensure that tenants are aware of their homeownership programs. Auburn Housing Authority frequently distributes marketing materials to their tenants, and has allowed Homsite Fund Inc. and Home Headquarters to hold informational sessions/trainings on site.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The PHA is not designated as troubled and is rated as a high performer.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Auburn is an active member of the Housing and Homeless Coalition (HHC) of CNY Continuum of Care (CoC)-NY 505. The Housing and Homeless Coalition 10 year Plan to end Homelessness is currently being updated. In 2021, the HHC secured a consultant to guide the HHC through the strategic planning process and assist in preparing the 10 year plan to end homelessness. Many of the goals and actions within the current 10 year plan to end homelessness are outlined in this section.

Goal 1 Increase Leadership, Collaboration and Civic engagement thorough out the CoC.

Through education and outreach with businesses, nonprofits and faith-based organizations as well as involving citizens with firsthand experience the CoC will collaborate and focus efforts to prevent homelessness.

- Attendance at the HHC meetings. The City of Auburn is an active member of the HHC. Renee Jensen, City of Auburn and Chair of the local Homeless Task Force, attends the Advisory Board Meetings, the Planning & Advocacy committee meetings, as well as the Performance Selection Committee meetings. The City of Auburn also collaborates with the HHC to organize the annual Point in Time (PIT) Count in Cayuga County.
- HMIS Reporting. All Cayuga County CoC funded agencies including Chapel House and Cayuga Action Programs report in HMIS. Cayuga County DSS also reports in HMIS.

The Target outcome is to reduce overall homelessness within our CoC by 90%

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In 2021, the City of Auburn utilized CDBG –CV 3 funding to partially fund a homeless outreach coordinator position. This position is the County’s only hired street outreach that meets with individuals and families face to face in hotels, homeless camps or homes to assist them with their individual needs. The position has been successful in assisting families and individuals with paper work to secure public assistance, section 8, rental assistance, employment and assisting in COVID-19 vaccination appointments. This position is funded through June 2023 with CDBG-CV funding and until 2024 with City of Auburn American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds

(CSLFRF).

Additionally, the county's only homeless shelter, Chapel House, uses the housing 1st model, which ensure that all clients can access services related to their individual homeless situation and housing need.

Addressing the emergency shelter and transitional housing needs of homeless persons

In Cayuga County, the HHC-CNY, City of Auburn, and Cayuga County have been collaborating to find ways to serve the homeless population in our county. The following goals outlined in the 10 year plan have been bulleted below. The HHC, City of Auburn and Cayuga County will continue to address these goals to assist the housing needs of the homeless community in 2023.

- Determine opportunities to utilize mainstream resources to provide housing stabilization assistance to clients who are homeless or at high risk of homelessness

The Covid pandemic has emphasized the need for stable permanent housing that is affordable and are within our community. Many renters and homeowners have faced rental arrears due to increasing costs of rent, food, unexpected job loss, additional health related expenses. The arrears have put residents at risk in losing their homes. Programs such as CDBG Homeless intervention and prevention program provided by local non profit Community Action Programs, and Catholic Charities Rental Assistance program has assisted more than 20 families with rental arrears in the past four months. However, the programs are limited in assistance and often times help with a month or two of back rent, and do not help homeowners with foreclosure.

In Cayuga County, the only emergency shelter is Chapel House, a 19 bed shelter for men. The Community Development Block Grant supports a case management position at the shelter that assists clients with successfully securing and maintaining permanent housing. Additionally, Chapel House receives CoC funding for permanent supportive housing program with 20 units. The non profit also owns and operates 8 transitional units on Grant Avenue for single men and women.

Cayuga County Department of Social Services has two case managers that work with individuals who are homeless and housed in hotels. Hotel numbers for singles in December 2023 is 99.

Cayuga County Department of Social Services has a contract with Rescue Mission and Cayuga Action programs to work with homeless families. Families are housed in transitional units, if available, or hotels. Hotels are an expensive alternative for housing and are unsupervised. Often times this can lead to unsafe conditions. Unfortunately, the number of families living in hotels is so high that these agencies are not able to assist all families.

- Ensure that homelessness prevention and rapid re-housing strategies are coordinated with Education

for Homeless Children and Youth.

Auburn Enlarged City School District has a homeless youth coordinator that works closely with Cayuga Counseling. Youth Center Booker T Washington Center's recently added a homeless youth coordinator to their staff. This position works with youth and families to coordinate services based on need.

The runaway homeless youth committee is chaired by Cayuga Counseling. Local agencies attend quarterly meetings and coordinate to address youth needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Local homeless and housing providers have made great strides over the past 10 year to rapidly rehouse homeless individuals to safe affordable housing. The HHC CNY provides CoC funding to Onondaga, Oswego and Cayuga Counties for homeless housing projects. In Cayuga County, Chapel House received \$239,929 in CoC funding for the permanent supportive housing program. This program serves 20 households and has a case manager that works with homeless individuals. The individual is responsible for 30% of their income towards rent and Chapel house pays the remaining portion of the rent under a one year lease agreement. Case management continues with the client for the year in with the goal to keep stably house chronically homeless individuals. Chapel House uses the housing 1st model, which ensure that all clients can access services related to their individual homeless situation and housing need.

Community Action Programs (CAP) receives \$160,991 for a Rapid Rehousing program that supports 16 units. CAP uses the housing 1st model and assists individuals with obtaining services that will provide clients with the tools to be successful in securing and maintaining permean housing.

The current rental market in Cayuga county has made it difficult for securing affordable housing. Many units are above fair market rent housing and therefore many agencies are finding it difficult to secure permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

The Homeless Task Force collaborates with Police, Cayuga County jail, homeless and human service providers. The collaboration between agencies has promoted communication among agencies when discharge policies are being drafted. Moving forward in 2022 some of the goals that will be looked at through the 10 year plan will include•

- Improve outreach to homeless assistance providers and collaborations across government and with community nonprofits. This can be achieved with our outreach coordinator position, especially if that position is expanded into 2 full time positions.
- Advance health and housing stability for people experiencing homelessness who have frequent contact with hospitals and criminal justice
- Develop and disseminate best practices on helping people with histories of homelessness and barriers to employment enter the workforce, including strategies that take into consideration transportation, child care, child support, domestic violence, criminal justice history, and disabling conditions.
- Collaborate with jobs programs to ensure that job development and training strategies focus attention on people who are experiencing or most at risk of homelessness.

The City of Auburn partnered with BOCES Career Kickstart, formally known as Health Train. Career Kickstart is a pre-employment program that introduces participants to the field of healthcare, manufacturing or agriculture. Successful completion of the Career Kickstart program guarantees you an interview with the sponsoring facility employer Health Train program, which provides training to individuals entering the workforce, more specifically in the health care field. Majority of participants are low to moderate income and often face barriers that are sometimes addressed through the use of Volunteer Lawyer project or services available through other agencies.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Contributing factors to affordable housing and residential investment identified in the 2020 Analysis of Impediments to Fair Housing include the following:

- Discriminatory patterns in lending
- Access to low poverty areas
- Access to labor market engagement
- Moderate to high levels of segregation
- Insufficient affordable housing in a range of unit sizes
- Black renter households have disproportionate rates of housing problems
- Insufficient accessible affordable housing
- Location of public housing units tend to have lower levels of access to opportunity
- Lack of fair housing infrastructure
- Insufficient fair housing education
- Insufficient understand of credit

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Strategies to remove barriers to affordable housing include:

- Promoting fair housing education through an annual workshop or series of public forums
- Provide annual outreach, education, and financial literacy related to credit for prospective homebuyers. Promote the homebuyers education course required for the Mortgage Assistance Program.
- Review development standards for accessible housing and inclusionary policies for accessible housing units; continue recommending appropriate amendments each year
- Locate any future publicly supported housing units in high opportunity areas. Review the location of publicly supported housing units annual.
- Research opportunities for increased funding options annually for publicly supported housing.
- Review zoning for areas with restrictions to housing development, including minimum lot requirements.; make appropriate amendments yearly
- Work with code enforcement to ensure that code violations can easily be reported
- Continue using CDBG to fund housing rehabilitation for homeowner and rental housing. Goal of

50 residential units over five years.

- Explore opportunities annually for redevelopment or rehabilitation of residential properties in high opportunity areas and utilize the City's joint program with Homsite Fund Inc for acquisition rehabilitation.

Discussion:

The City successfully held landlord and tenant workshops on July 12th & 13th, 2021 and will be holding a workshop in Spring of 2023.

The tenant workshop covered fair housing, housing assistance, how to apply for Section 8, and the Homsite Home Buyer Program. It also included a panel discussion with local agencies around resources and programs for covid impacted tenants, including the Rental Assistance Program. Flyers were shared on social media.

The landlord workshop covered accessibility, weatherization, Homsite Home Repair, housing assistance, Section 8 housing, and fair housing. It also included a panel discussion with local agencies around resources and programs for covid impacted landlords including the Rental Assistance Program. Flyers were shared on social media and with the Cayuga County landlord association.

Home Headquarters holds free homebuyer education classes for Cayuga County residents, including City of Auburn. This promotes homeownership for low to moderate-income first-time homebuyers who may participate in the City's Mortgage Assistance Program.

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The greatest obstacle that the city faces to address all needs is the limited community development dollars available from federal, state, local, and private sources. To address this, the City is proactive seeking leveraging dollars and combining funds from various sources in order to achieve project goals and address community needs. The City is currently utilizing a portion of the American Rescue Plan Act funding to address community needs

Actions planned to foster and maintain affordable housing

The City will continue to collaborate with local housing and community development agencies to foster and maintain affordable housing. The City has taken a comprehensive approach in revitalizing neighborhoods with existing housing through the CDBG Home Repair program, Mortgage Assistance Program, the Acquisition Rehab under the Distressed Property Program as well as by partnering with local Housing Corporation, Homsite, the Syracuse based housing corporation Home HeadQuarters, and the local Habitat for Humanity chapter.

Housing Visions, a not-for-profit 501 c3 organization, a neighborhood preservation company (NPC) and a community housing development organization (CHDO) currently oversees 35 units, 16 scattered site buildings, of affordable housing in the City of Auburn. Housing Visions is in the process of identifying additional scattered site affordable housing units. Housing Visions applied for 2 million dollars in funding from Restore NY Communities initiative for the development of 16 affordable housing units at 197 State Street, Auburn. The building is close to public transportation, and near downtown. The goal of the project is to provide permeant housing for low to moderate income families, and veterans.

Housing Visions is also pursuing Homeless Housing and Assistance program (HHAP) funding and Empire State Supportive Housing Initiative (ESSHI) funding to build a new 50 bed emergency shelter for homeless individuals.

Actions planned to reduce lead-based paint hazards

The City will continue to fund the Home Repair Assistance Program and will comply with lead based paint regulations issued under Sections 1012 and 1013 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, which is Title X of the Housing and Community Development Act of 1992. The City will continue to work with the Cayuga County Health Department and Homsite Fund, Inc on lead based paint hazards in homes. A City Councilor and a representative from the Office of Planning and Economic Development regularly meet with the Cayuga County Lead Advisory Task Force, to work on

partnerships and collaboration around lead-based paint issues. The Health Department has expressed concern over recent data that shows increased instances of lead poisoning in children, which has resulted in required chelation in a couple of cases. The health department also has an increased number of cases to manage due to new state mandates. The City is committed to providing assistance to this task force as members look for ways to combine resources and experience to address this issue. The Lead Advisory Task Force continues to explore funding sources for the abatement of lead. The City of Auburn and Cayuga County recently supported Home Headquarters application to HUD for the Home Health and Safety Hazards grant. HUD awarded Home Headquarters one million dollars to address health and safety hazards including lead in Cayuga and Onondaga County homes.

The City also continues to fund the Community Health Network tenant/landlord workshops addresses lead based paint as one of the topics and is exploring the possibility of hosting a soilSHOP event during the workshops to test samples of soils for lead.

Actions planned to reduce the number of poverty-level families

The City will continue to pursue an improvement in the local economy and employment opportunities. This includes workforce development and business development for the creation of low to moderate income jobs. In PY 2020, the City funded two workforce development programs to train individuals with the necessary skills to work with business in our community that have been affected by COVID.

CDBG-CV 3 provided funds to support the Cayuga Onondaga County BOCES Health train program. This program has seen an increased need for trained health care professionals in our community. Majority of the students participating in Healthtrain are low to moderate income City of Auburn residents. Additionally, one of the health care partners of Healthtrain, Commons on St Anthony, is within walking distance from Auburn Housing Authority's Melone Village and Rescue Mission's Merriman Circle neighborhood. The close proximity to housing complexes and its location on the bus route provides access to those that face transportation difficulties.

This program year, the Cayuga Onondaga County BOCES Healthtrain program expanded and is now known as Career Kickstart. Career Kickstart is a pre-employment program that introduces participants to the field of healthcare, manufacturing or agriculture. Successful completion of the Career Kickstart program guarantees an interview with a sponsoring facility employer.

The Career Kickstart program received CDBG funding during the 2022-2023 funding year and will also be receiving PY 2023 funding year.

The City is committed to working together with local partners in the community to determine the needs of local businesses and to develop a workforce development programs to meet those needs.

Actions planned to develop institutional structure

The City Office of Planning and Economic Department is the middle of hiring a planner. This position has

been vacant for six months. The position will be support CDBG on a project level basis. The City continues to hire an intern to assist senior level planning staff with CDBG during the summer and winter college breaks. The intern reports to senior level staff in regards to CDBG and assists in monitoring of CDBG projects, procurement for CDBG projects, and assists with other CDBG related tasks as directed

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Auburn will continue to be involved in the Housing and Homeless Coalition of CNY NY-505 Continuum of Care as well as the City of Auburn/Cayuga County Homeless Task Force. The City will continue to assist in the coordination of public and private housing and social service agencies.

Additionally, The City supports, with CDBG funds, the Catalyst Cayuga, an organization mission is to strengthen non profit organizations by enhancing their leadership, partnership, and capacity to drive progress toward a community where all people thrive.

The City also attends and participates in Community Network Meetings. The Community Network meetings are held every other month for about one hour and provide Cayuga County social service agencies and public housing agencies an opportunity to network, share information and coordinate on programs.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	53,109
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	
3. The amount of surplus funds from urban renewal settlements	
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	
5. The amount of income from float-funded activities	53,109
Total Program Income	

Other CDBG Requirements

1. The amount of urgent need activities

Appendix

CITY OF AUBURN						
Community Development Block Grant Program						
2023 Annual Action Plan Budget DRAFT						
		Anticipated 2023 PY Ent.	Prior Entitlement Funds	2023 Revolving Loan Fund	Available RLF	Total
Housing & Neighborhood Programming						
H1	Mortgage Assistance Program (MAP)	\$ 24,000		\$ -	\$ -	\$ 24,000
H2	Home Repair Assistance Program (HRAP)	\$ -		\$ 17,756	\$ 126,979	\$ 144,735
H3	Home Access Program (HAP)	\$ 16,472		\$ -	\$ -	\$ 16,472
H4	Distressed Property Program	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
H5	Housing Programs Delivery	\$ 40,000		\$ -	\$ -	\$ 40,000
H6	Sidewalks Replacement Program	\$ 165,000	\$ -	\$ -	\$ -	\$ 165,000
H7	Streetscape Program	\$ 30,000	\$ -			\$ 30,000
H8	Public Facilities/Park and Playground Improvements	\$ 200,000	\$ 149,608	\$ -	\$ 100,000	\$ 449,608
H9	Sewer Line Repair		\$ 76,139			\$ 76,139
Total Housing & Neighborhood Improvements		\$ 535,472	\$ 225,747	\$ 17,756	\$ 226,979	\$ 1,005,954
Public Services						
P1	Aurora of CNY	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000
P2	Boyle Senior Center	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
P3	Cayuga Counseling	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000
P4	Community Action Programs Cayuga/Seneca	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
P5	Rescue Mission	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500
P6	Booker T. Washington	\$ 10,500	\$ -	\$ -	\$ -	\$ 10,500
P7	BOCES Health Train	\$ 10,500	\$ -	\$ -	\$ -	\$ 10,500
P8	Legal Aid	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000
P10	Scat Van	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000
P11	Catholic Charities	\$ 4,500	\$ -	\$ -	\$ -	\$ 4,500
P12	Gavras Center	\$ 12,000				\$ 12,000
P12	Chapel House	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
Total CD Support Services		\$ 130,000	\$ -	\$ -	\$ -	\$ 130,000
Business Assistance						
E1	Small Business Assistance Program	\$ -	\$ -	\$ 23,786	\$ 107,102	\$ 130,888
E2	Micro Enterprise Program	\$ 30,000	\$ 10,000	\$ -		\$ 40,000
E3	Economic Development Program Delivery	\$ 6,600		\$ -	\$ -	\$ 6,600
Total Economic Development		\$ 36,600	\$ 10,000	\$ 23,786	\$ 107,102	\$ 177,488
S1	Special Development Loans	\$ -	\$ -	\$ 11,567	\$ 59,049	\$ 70,616
Total Special Development Projects		\$ -	\$ -	\$ 11,567	\$ 59,049	\$ 70,616
Administration						
A1	Planning and Administration	\$ 152,000		\$ -		\$ 152,000
A2	Catalyst Cayuga	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000
Total Planning and Administration		\$ 160,000	\$ -	\$ -	\$ -	\$ 160,000
TOTAL ALL PROGRAMS		\$ 862,072	\$ 235,747	\$ 53,109	\$ 393,130	\$ 1,544,058

Any increases to the PY2023 allocation will increase the Public Facilities/Park & Playground budget line. If there is a decrease in the PY2023 allocation, staff will review each budget line and adjust accordingly based on projects planned. If the increase or decrease is 20% or greater, a public comment period will be opened and City Council will be asked to approve the proposed changes.

City of Auburn: Community Development Block Grant Program
PY2023 Action Plan: Amendments to Prior Years Action Plans

The purpose of this amendment is to provide the public with notice of the proposed change. Approval for this change is anticipated to be obtained as a component of the approval of the 2023 Annual Action Plan. The following summarizes the changes necessary to make the funds available:

Account #	Amount	To Project	Comments
CD8683.2511.2017	\$ 1,213.77	Sewer Line Repair	
CD8669.6010.2017	\$ 253.33	Sewer Line Repair	
CD8668.2100.2018	\$ 2,023.77	Sewer Line Repair	
CD8682.2300.2018	\$ 311.00	Sewer Line Repair	
CD8683.2510.2018	\$ 1,000.00	Sewer Line Repair	
CD8672.2210.2018	\$ 30.50	Sewer Line Repair	
CD8669.2180.2018	\$ 478.83	Sewer Line Repair	
CD8671.2200.2018	\$ 30.20	Sewer Line Repair	
CD8672.2210.2019	\$ 298.92	Sewer Line Repair	
CD8669.2180.2019	\$ 8,902.50	Sewer Line Repair	
CD8671.2200.2019	\$ 11,596.85	Sewer Line Repair	
CD8668.2100.2019	\$ 50,000.00	Sewer Line Repair	
CD8668.2100.2019	\$ 10,000.00	Microenterprise Program	
CU8691.0003.0003	\$ 100,000.00	Public Facilities/Park & Playground	

Public Meetings

**THE CITY OF AUBURN
COMMUNITY DEVELOPEMT BLOCK
GRANT PROGRAM**

**PUBLIC
MEETING**

**THE CITY OF AUBURN IS LOOKING FOR
COMMUNITY INPUT ON DISTRIBUTING
FEDERAL CDBG GRANT FUNDS.**

December 7th, 2022

10am

**City Hall Council
Chambers
24 South St**

December 7th, 2022

5:30PM

**Booker T. Washington
Community Center
23 Chapman Ave**

**FOR MORE INFORMATION: OFFICE OF PLANNING &
ECONOMIC DEVELOPMENT
24 SOUTH STREET, AUBURN NY, 13021 | 315-253-3513
| RJENSEN@AUBURNNY.GOV**

All meeting locations are held in an accessible location. Requests for accommodations may be made with advanced notice of at least three work days prior to the meeting by calling (315) 253-3513 or e-mailing disabilityaccess@auburnny.gov.

Community Development Block Grant

Meeting Notes 12/7/22

10am

City Council Chambers

Public Meeting

Sign in sheet attached.

Presentation by Renee Jensen and Tiffany Beebee

Public Comments and Input:

- Economic Development- Microenterprise program, technical assistance for businesses
- Affordable Housing. Rent rates have increased 58% in the past year, making it unaffordable to residents, especially those who receive public assistance and services.
- Rental/Landlord incentive programs. Rental Rehab program
- Implement Landlord rental registry program
- Senior programming
- Emergency Food: St. Peter and John soup kitchen has seen a 26% increase in clients over the past year. 4,000 individuals were served in the month of August alone.
- Affordable Housing. Partnership with local housing developers like Housing Visions
- Neighborhood Revitalization: Orchard Ave and West Street neighborhoods.
- Youth Programing for low to moderate income families
- Accessible ramp and modification program

Public comments received after the public Meeting 12/7/22

- Housing: Leverage funding for larger housing projects. National Equity Fund
- Housing Homeownership programs. Run through RLF program and offer larger down payment assistance.
- Affordable Housing projects needed – West St, Barber St area listed as a priority
- Small Business: Leverage funding for Small Business funds: Local Initiatives Support Corporation funding and Community Development Financial Institutions Fund.
- Partner with Arts Groups. Artist housing project, create an artist space and expand on art in the community
- Human Service Programing priority is Mental Health

City of Auburn
Community Development Block Grant Program
December 7, 2022
10:00am

Name	Address/Affiliation	email address
David Ward	St Peter's Lutheran Soup Kitchen	David67RT@gmail.com
Tracy Myers	Chapel House	tracyr@chapelhouseshelter.org
Danielle Rogers	Cayuse County Home Site	danieller@homehg.org
Kim Dunn	Chapel House	kdunn@chapelhouseshelter.org
Alexa Hicks	"	Ahicks@chapelhouseshelter.org
Mike Stomski	"	mstomski@chapelhouseshelter.org
Sean Z...	City Hall	
Gary Mann	Rescue Mission	
Amy Heintz	Rescue Mission	amy.heintz@rmsyr.org
Lauren Jager & Erin Acker	Oak Creek Townhomes	Lauren@homeleasinc
Sally Douglas	ARISE	sdouglas@ariseinc.org
Diana Zakimowski	Housing Visions	dzakimowski@housingvisions.org

City of Auburn
Community Development Block Grant Program
December 7, 2022
10:00am

Name	Address/Affiliation	email address
Shirley Leest	City	
Paul Vissiano	CEDA	pvisiano@auburngaeda.org
Arlene P. Ryan	neighborhood up	
Rhonda Phillips	City	

Community Development Block Grant

Meeting Notes 12/7/22

5:30pm

Booker T Washington Center

Public Meeting

Sign in sheet attached.

Presentation by Renee Jensen and Tiffany Beebee

Public Comments and Input:

- Motorized bicycles are dangerous for pedestrians and in traffic. Many collisions have happened on East Hill and throughout Auburn
- Homeless downtown has increased
- Loitering increased downtown (smoke shops)
- Mental health- people downtown become angry and threatening. Mental health and substance abuse issues.
- Home Repair Program.
 - Good program
 - Needs project manager that works with homeowner through process and is a conduit between the contractor and program
 - Hold contractor recruitment events on an annual basis to increase contractor interest in program
- Create advisory committee with community members to assist with funding decisions
- Rental Assistance
- Homeownership is priority. Increase closing cost assistance

City of Auburn
Community Development Block Grant Program
December 7, 2022
5:30pm

Name	Address/Affiliation	email address
Amanda Carnicelli	28 E Tennessee St.	manders283@gmail.com
Lucy Jossen	"	lucy.thereuseinfo@gmail.com
Deidre Stanford	13 Warden Lane	djohnstan@yahoo.com
Sophanie Defito	122 Walnut St.	SDefito@gmail.com
Brian Muldrow	25 Madison Ave	BrianCTheMuldrowGroup.com
Jimmy Donovan	23 Lawrence Lane #117	Jimmy5710@gmail.com
Paul C. Vissino	CEDA	PVissino@carusacda.org
Debi Janner	129 Lake Ave	batfarrington@gmail.com
Rhoda Overstreet-Wilson	181 Woodlawn Ave	Rhoda.OverstreetWilson@gmail.com
Alex Simon	Legal Aid Society	ALEX.SIMON@LASMVY.ORG



CDBG Public Meeting

The City of Auburn receives
federal Community Development
Block Grant funding each year,
learn how the funding is used and
share your thoughts on needs in
the community

January 4th
5:30pm at
Melody's
128 Genesee Street
Suite 100
Auburn, NY

For More
Information:
Office of Planning & Economic
Development
24 South Street, Auburn NY,
13021, 315-255-4115
rjensen@auburnny.gov

All meeting locations are held in an accessible location. Requests for accommodations may be made with advanced notice of at least three work days prior to the meeting by calling (315) 253-3513 or e-mailing disabilityaccess@auburnny.gov.



**Community Development Block Grant
Public Meeting**

Melody's
128 Genesee Street, Auburn
1.4.23
5:30pm

Public Meeting

Sign in sheet attached.

Presentation by Renee Jensen and Tiffany Beebee

Public Comments and Input:

- Childcare. Amore childcare centers are needed, especially at home childcare centers.
- Daycare scholarships
- Assistance to help daycare providers with certifications, licensing, and securing space.
- Transportation
- Accessibility in parks
- Youth programming for teens (12-18 years old) supervised activities/places such as roller rinks
- Information and access to residents around business assistance and planning
- Microenterprise program
- Youth business development programs

5:30pm

120

Public Hearings

PUBLIC HEARING



The City of Auburn is looking for
community input on distributing
federal CDBG funds



November 1st, 2022

City Hall Counsel
Chambers

6pm

24 South St. Auburn, NY 13021

**DURING SCHEDULED
PLANNING BOARD
MEETING**



315-255-4151



rjensen@auburnny.gov

*** Proof of Publication ***

State of New York
Cayuga County, City of Auburn

Jennifer N. Cooper of the City of Auburn, in Cayuga County, being duly sworn, deposes and says:

That she is the Classified Associate of Lee Publications, Inc., publishers of The Citizen, public newspapers printed and published daily and weekly, respectively, in the City of Auburn, Cayuga County, State of New York, and duly authorized to make this affidavit, and regarding

NOTICE OF PUBLIC MEETING

of which annexed is a printed copy, was published in said paper 1 time(s) namely on the PUBLISHED ON date(s) listed below.

City of Auburn, Plan. & Economic Devel. -Legals
Tiffany Beebee
24 SOUTH STREET
AUBURN NY 13021

ORDER NUMBER 73842

Signed

Sworn to before me, this 25 day of October, 2022.

My Cl
Notary Public

NOTICE OF PUBLIC MEETING

Notice is hereby given that a public meeting will be held by the City of Auburn Planning Board on Tuesday, November 1, 2022 at 6:30 P. M. in Council Chambers at Memorial City Hall. The meeting will be conducted in accordance with the regulations of Section 305-94 of the Zoning Ordinance of the City of Auburn.

A live stream may also be viewed by visiting <https://www.auburnny.gov/> and clicking the link "City Council Meetings Live Feed." Interested persons are encouraged to submit written comments regarding an agenda items via email to sselvek@auburnny.gov or by mail to Auburn Planning Board, 24 South Street, Auburn NY 13021

The Planning Board will consider the following requests:

1. (Tabled) Application for Site Plan Review to reconstruct and expand an existing 52-space parking lot to accommodate parking for a total of 83 vehicles including removal of existing paving, regrading, retaining wall, internal pedestrian access, and landscaping at 20-26 Park Avenue. Applicant: Auburn Community Hospital.

2. Public hearing and Minor Subdivision Review to subdivide real property at 142 Dunning Avenue to create a new lot measuring 0.526 acres fronting on Leavenworth Avenue. Applicant: Sarah Hodson

3. Public hearing and Minor Subdivision Review to subdivide real property at 213 Seymour Street into 4 lots each measuring approximately 0.4 acres with 2 lots fronting on Cottage Street and 2 lots on Seymour Street. Applicant: Alan Coleman

4. Public hearing: Community Development Block Grant (CDBG) 2023 Annual Action Plan. This public hearing will provide an opportunity to comment on the plan and priorities for the 2023 CDBG program year. Tiffany Beebee, Senior Planner & Renee Jensen, Senior Planner

PUB: October 22, 2022

KYRIE NOELLE CIRICILLO
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01C16437617
Qualified in Cayuga County
My Commission Expires August 2, 2026

Section: Legals

Category: 910 Legal Notices - Cayuga County

PUBLISHED ON: 10/22/2022

TOTAL AD COST: 24.02

FILED ON: 10/25/2022

Copy of affidavit is attached.

**MINUTES OF CITY OF AUBURN PLANNING BOARD
TUESDAY NOVEMBER 1, 2022 6:30 PM
MEMORIAL CITY HALL
AUBURN, NY**

Present: Crystal Cosentino, Chairperson
Andy Tehan
Karen Walter
Theresa Walsh

Absent: Jenna Powers

Staff: Stephen Selvek, Deputy Director of Planning and Development
Nate Garland, Asst. Corporation Counsel
Sgt. Greg Gilfus, Auburn Police Department
Brian Hicks, Sr. Code Enforcement Officer

Agenda Items:

1. Approval of the October 4, 2022 Planning Board Meeting Minutes – *Board Action: Approved*
2. Application for Site Plan Review to reconstruct and expand an existing 52-space parking lot to accommodate parking for a total of 83 vehicles including removal of existing paving, regrading, retaining wall, internal pedestrian access, and landscaping at 20-26 Park Avenue. – *Board Action: Approved*
3. Public hearing and Minor Subdivision Review to subdivide real property at 142 Dunning Avenue to create a new lot measuring 0.526 acres fronting on Leavenworth Avenue. – *Board Action: Approved*
4. Public hearing and Minor Subdivision Review to subdivide real property at 213 Seymour Street into 4 lots each measuring approximately 0.4 acres with 2 lots fronting on Cottage Street and 2 lots on Seymour Street. – *Board Action: Approved*
5. PUBLIC HEARING: Community Development Block Grant (CDBG) 2023 Annual Action Plan.

Meeting Call to order: 6:30p

Agenda Item 1: Approval of the October 4, 2022 Planning Board Meeting Minutes

Motion by: Karen and Second by: Theresa

All in Favor, None Opposed, Motion Carried

Agenda Item 2: Application for Site Plan Review to reconstruct and expand an existing 52-space parking lot to accommodate parking for a total of 83 vehicles including removal of existing paving, regrading, retaining wall, internal pedestrian access, and landscaping at 20-26 Park Avenue. Applicant: Auburn Community Hospital.

Andrew Burns, project engineer with Passero Associates, recapped the project and provided update to the Board stating that comments from City staff have been addressed.

Staff stated that items related to the site plan including the street tree, plantings, stormwater management, and lighting are acceptable. Staff reviewed SEQR information with Board and recommended that the previous negative declaration be reaffirmed.

A motion to adopt the SEQRA resolution reaffirming the Negative Declaration was made by: Andy and Second by: Theresa

All in Favor, None Opposed, Motion Carried

A motion to adopt the Site Plan resolution approving the Site Plan was made by: Theresa and Second by: Andy

All in Favor, None Opposed, Motion Carried

Agenda Item 3: Public hearing and Minor Subdivision Review to subdivide real property at 142 Dunning Avenue to create a new lot measuring 0.526 acres fronting on Leavenworth Avenue. Applicant: Sarah Hodson

The applicant's attorney was not immediately available; this agenda item was heard following item 4.

Robert Hodson, Jr. 134 Chapman Ave, as representative for the applicant, presented the application for subdivision. It is their intent to ultimately merge the parcels and create a larger yard, potentially build a garage.

Board asked for clarification regarding hazardous waste question on SEQR form. Staff explained that the system that populates the answer includes a 2,000 ft buffer.

Chair opened the Public Hearing.

David Contiguglia, 14 Drummond Street, Auburn, representative of the current property owner. The florist closed and it has become necessary to sell the property. The family has tried for some time to sell the property. Asked that the Board approve the subdivision.

The public hearing was closed.

Staff spoke about the proposed minor subdivision and reviewed SEQR information recommending a negative declaration and approval of the subdivision.

A motion to adopt the SEQRA resolution issuing a Negative Declaration was made by: Karen and Second by: Theresa

All in Favor, None Opposed, Motion Carried

A motion to adopt the Subdivision resolution approving the minor subdivision was made by: Theresa and Second by: Andy

All in Favor, None Opposed, Motion Carried

Agenda Item 4: Public hearing and Minor Subdivision Review to subdivide real property at 213 Seymour Street into 4 lots each measuring approximately 0.4 acres with 2 lots fronting on Cottage Street and 2 lots on Seymour Street. Applicant: Alan Coleman

Alan Coleman, 9233 Oakland Road, Weedsport, applicant, explained that he and his partner were seeking approval to create 4 lots. Goal is to hopefully build 4 4-family accessible homes, but understands that would need future approval. If told "no" on that, they would still have 4 building lots to build what the City would allow.

Board members asked for clarification regarding transfer of property, ownership, and the intent to build 16 units.

Applicant indicated that 4 4-family homes is what they would like to do, but if told “no,” they would consider 4 new houses. Expressing again that subdivision is the first step in the process.

Board and staff discuss that 4-family home is allowable in the R-2 zone, and if the applicant chose 4-unit homes, site plan review would be required. If the applicant chose to instead build single-family homes, only this minor subdivision would be required. Board’s role tonight is to review minor subdivision; further reviews requirements would be based on applicant’s decision on to proceed with the lots.

Chair opened the Public Hearing. No one was in attendance to speak. Staff read an email (attached) from Theresa Eddy, 204 Seymour Street. The public hearing was closed.

Staff spoke about allowable uses in the zone, minimum lot requirements, potential subdivision size, and reviewed SEQR information recommending a negative declaration and approval of the minor subdivision.

Board and staff discussed a concern of segmented environmental review. Staff noted that it would be considered improper segmentation if the applicant have specific defined plans for site development for the Board’s review. In this case, the applicant has not decided what to build, is seeking incremental approvals, and only wishes to invest in the development of final plans after an approved subdivision; therefore, the Board’s can complete the environment review based on the information available for the minor subdivision.

Board and staff had an extended dialog regarding possible impacts depending on how the lots are developed, confirmation that the purpose now is to review the subdivision application, undefined plan for future development, additional public notice, possibility for the sale of a lot, completeness of the application information, and that subdivision can be independent or part of a bigger project.

A motion to adopt the SEQRA resolution issuing a Negative Declaration was made by: Andy and Second by: Theresa

Yes: Andy, Theresa, Crystal

No: Karen

Motion Carried

A motion to adopt the Subdivision resolution approving the minor subdivision was made by: Andy and Second by: Theresa

Yes: Andy, Theresa, Crystal

No: Karen

Motion Carried

Agenda Item 5: Public hearing: Community Development Block Grant (CDBG) 2023 Annual Action Plan. Tiffany Beebee, Senior Planner & Renee Jensen, Senior Planner

City Planning Staff presented the CDBG program providing an overview including examples of priority areas (human services, housing, public improvements, and economic development) that have been previously funded.

Chair opened the Public Hearing.

Board members asked about funding for the skate park, how staff receives public input, a desire to see improved landscaping in parks, and that affordable housing and homeownership remains very important to communities.

Staff explained that parks in low-mod areas are eligible for funding, that they hold multiple public meetings, and have an online survey.

The public hearing was closed.

Meeting adjourned 7:12

Minutes prepared by: S. Selvek

From: Theresa Eddy via Auburn NY <cmsmailer@civicplus.com>
Sent: Monday, October 31, 2022 8:56 PM
To: Mason, Chuck <cmason@auburnny.gov>; Miller, Rhonda <rmiller@auburnny.gov>
Subject: Form submission from: Contact Us

Submitted on Monday, October 31, 2022 - 8:56pm

Submitted values are:

Subject: Neighborhood & Housing

Message: Please provide this message to the Planning Board for their Agenda Nov1,2022:Application for Review 213 Seymour Street. I reside at 204 Seymour Street across the street from the subject property. This property is an R-1 SF Zone and should only be used for single-family Residences. If this subdivision is intended to facilitate increased density or for any other purpose, then I will object to its approval. Please be advised that I did not receive the notice in the mail until Saturday, October 29th.

Thank You

==Please provide the following information==

Your Name: Theresa Eddy

Your E-mail Address: bettymaggio@gmail.com

Organization: Homeowner/Resident

Phone Number: 315-252-1221

==Address==

Street: 204 Seymour Street

City: Auburn,

State: New York

Zipcode: 13021

The results of this submission may be viewed at:

<https://www.auburnny.gov/node/2/submission/35086>

CONFIDENTIALITY STATEMENT

This communication, together with any attachments hereto or links contained herein, is for the sole use of the intended recipient(s) and may contain information that is confidential, privileged, or legally protected, and as such is not a public document. If you are not the intended recipient, you are hereby notified that any review, disclosure, copying, dissemination, distribution or use of this communication is STRICTLY PROHIBITED. If you have received this communication in error, please notify the sender immediately by return e-mail message and delete the original and all copies of the communication, along with any attachments hereto or links herein, from your system (161109aub).

**Community Development Block Grant
2023-2024 Annual Action Plan
Public Hearing**

Public Hearing
City Council
2/09/23
5:00pm
City Hall, Council Chambers

City Council Public Hearing comments:

Jenna Powers, 7 Peacock Street, Auburn NY: In support of the Auburn Skatepark project CDBG funding. It is very important to have recreational options and a safe park. Currently there are many unsafe areas including the metal and asphalt. The new skatepark will be wonderful for all the children in the community.

Margaret Liberatore, 61 Havens Ave, Auburn NY: In support of installing new pickle ball courts in Auburn. Stared playing pickle ball 1yr 9months ago and have seen the sport grow. Currently play in Owasco and there are about 45 people that play on the courts so it takes a while to be able to play. Teaches pickle ball at the YMCA and there are about 10-15 new players a week. There are only 3 courts at the YMCA and on a busy day there are about 35 people and then we have the new players coming in so the courts are busy. Would like to have more courts in Auburn.

Paul Liberatore, 61 Havens Street, Auburn NY: Would also like to see more pickle ball courts in Auburn. It would be great if Auburn could increase opportunities for pickleball community. Would like to have Auburn either build new courts or line existing courts like Clifford Field.

Presentation on the 2023-2024 CDBG Annual Action Plan by City of Auburn Office of Planning and Economic Development Staff, Tiffany Beebee

City Council comments:

Terry Cuddy:

- Glad to see that there is funding in the Action Plan for the construction of the skatepark.
- Although pickleball is not in the CDBG budget, discussions have been happening with Mike Talbot from Department of Public works about stripping courts for pickleball. Youth programming for tennis and pickleball have been in the works, especially since it was well received last year.

Jimmy Giannetinno:

- Requesting tree watering through the summer months
- Requested clarification on the Human Service Agency funding process
- Sees success in the Small Business revolving loan program in the community, it would be beneficial to publicly talk about businesses, on a more regular basis, that receive the funding
- Suggests Lincoln park for pickleball courts

Stakeholder Meetings

Community Development Block Grant Stakeholder Meeting Housing Visions

Meeting Notes 1/12/23

2:00pm

City Hall, 2nd Floor Conference Room

Attending: Tiffany Beebee, Senior Planner; Renee Jensen, Senior Planner; Chris Trevisani, Vice President- Business Development of Housing Visions; Diana Jakimoski, Vice President- Real Estate Development of Housing Visions.

Identified needs: have worked with Cayuga County, City of Auburn and HHC of CNY and identified housing priorities to be within Emergency Shelter and Permanent Supportive Housing

Current Housing projects in the City of Auburn

- Emergency Shelter on Grant Avenue
- Scattered Site: 12 units of permanent supportive housing
- 197 State Street: 16 affordable housing units

CDBG Support

- Acquisition/Demolition
- Soft Costs
- Sidewalks and Street Trees

The City will continue to work with Housing Visions over the next three-five years to identify ways CDBG can support affordable housing projects and neighborhood revitalization efforts.

City of Auburn
Homsite & Home HeadQuarters Inc.

Housing Meeting

Monday, January 23, 2023

1:00pm to 2:30pm

In Attendance:

City of Auburn- Jennifer Haines, Director of OPED; Tiffany Beebee, Senior Planner; Renee Jensen, Senior Planner

Homsite and Home HeadQuarters: Kerry Quaglia, Executive Director; Shannon Fiumano Wagner, Chief Operations Officer; Erica Ryan, Director-Homsite

CDBG Community Housing Needs

- a. Rental unit rehab program to incentivize landlords
 - Windows and Doors Program
 - Lead abatement program
 - Funding: Partner CDBG with other sources. Private foundation funding, or AG funds have been utilized in other communities.
 - Currently funding and programs:
Lead Abatement: foundation funded lead program which does lead abatement in units where a child has been exposed to lead
Healthy Neighborhoods Program: Cayuga County Health department is working with the fire department and assisting units.
- b. First Time Homebuyers Program and Home Repair Program
 - Still a need in the community. Will be advertising the programs again this program year.
 - At HHQ Home Repair program is run as a financing program for the homeowner. The homeowner gets three quotes from contractors, chooses the contractor and has ownership of the contract.
 - The Lending branch at HHQ has case managers that review bids and walk homeowners through the process
- c. Other Programs and funding for Cayuga County residents
 - AHC funding. Reapplication period is now
 - Wayne County CAP received Restore funding and will serve Cayuga County. Homsite did not receive Restore funding this year.
- d. Housing Needs Discussion
 - Affordable Housing
 - Market Rate Housing
 - Safe Rental housing
 - Micron=Housing Analysis needed on County wide basis

- e. Funding opportunities
 - Legacy City's Program for rehab of homes and creating affordable housing
 - Local Legislation. City of Syracuse implemented local legislation to create the opportunity to make affordable housing. Legislations allow not for profits to bid on foreclosed properties or properties in auction for a price of \$1 to in turn rehab properties and create affordable housing for residents. Properties are not taken off tax role, properties are sold and maintained by homeowners.
 - Discussion of using AHC funding for acquisition and rehabilitation of two properties in Auburn
 - Discussion of HHQ applying for a new NYS affordable housing grant and including a City of Auburn pilot program for new construction on vacant properties.
- 2. Contractor Recruitment
 - Hold a recruitment day with CEDA in February/March
- 3. CBDO RLF
 - Homsite is a certified CBDO and eligible uses include home repair program, lead program, city windows and doors program, sewer and water line emergency
 - \$100,000 in CDBG RLF funding
 - \$100,000 in CBDO funding

Meeting adjourned at 2:30

**Community Development Block Grant
Stakeholder Meeting
Engineering Department**

Meeting Notes 12/9/22

1:00pm

2nd floor Conference room

Attending: William Lupien, Scott McIntyre, Renee Jensen, and Tiffany Beebee

Sidewalk program 2023-2024

Provide \$165,000 for sidewalk program

Potential areas include:

Finish Chase Street

Bradford Street

South Fulton (2 year Paving)

Other options include:

Walnut Street, near Hoopes Park

Owasco Street (Sewer Separation Project taking place 2023)

Baker Ave and Orchard Ave

Murray Street

Tree Program 2023-2024

Provide \$55,000 in funding for the program year

Work with Walt Aikman on Tree Master Plan

**Community Development Block Grant
Stakeholder Meeting
DPW**

Meeting Notes 12/13/22
11:30am
2nd floor Conference room

Attending: Renee Jensen, and Mike Talbot

Tree Program 2023-2024

DPW will be removing about 200 more dead ash trees summer of 2023
CDBG Provide \$55,000 in funding for the planting
Contract with landscape company to plant trees
Meet with DPW including Rich, in spring to identify areas-also work with Walt Aikman on Tree Master Plan.

Parks

Casey Park Skate park. Will be working with staff on implementing that project.

Next playground: Wall Street. Replace b-ball half court and replace play structure with a structure for 5-12 yrs old. Assess pavilion structure.

Community Development Block Grant Stakeholder Meeting Auburn Housing Authority

Meeting Notes 12/15/22
10:00am
zoom

Attending: Tiffany Beebee, Senior Planner; Renee Jensen, Senior Planner; Stephanie Hutchinson, Executive Director of Auburn Housing Authority; Liz Vuillemot, Assistant Executive Director of Auburn Housing Authority.

Current and upcoming projects

- Melone village: 32 units with renovations completed will be open in June
 - 12 one bedroom
 - 13 two bedroom
 - 7 three bedroom
- Olympia Terrace: 50 units currently underway with renovations
 - Will be back complete and open in 2025

Housing needs

- Permanent Supportive Housing is priority need. Affordable housing with supports.
- Rents are increasing and available units in the City of Auburn are decreasing.
- Section 8 Vouchers are being held for 4-6 months while people are looking for apartment units.

Support for housing projects

- Community needs in scattered site housing projects. Proposed Housing Visions Project- Affordable housing units are scattered site and permanent supportive housing.
- Micron will increase the need for affordable housing.
- City should focus on neighborhood improvements, such as park improvements to Cottage Place Park, to support housing projects.

Community Development Block Grant Stakeholder Meeting Municipal Utilities

Meeting Notes 12/15/22
1:00pm
3rd floor Conference room

Attending: Seth Jensen, Tiffany Beebee, Renee Jensen, and Grace Wiseman

Combined Sewer Separation Program

PowerPoint attached. Discussion on partnering the CDBG sidewalk program with work areas

Potential CDBG areas include:

- Wadsworth Area
- Venice Street: Orchard Ave
- Miller Street

Work is planned for Owasco Street in the upcoming year. Suggestion on revamping the Miller Street pedestrian stair and walkway, which is heavily used.

Design and Bid phase in 2023, Work to start In 2024.

Sewer and Water Emergency Repair Program

City would like to discuss with Homsite on possibly utilizing Homsite RLF funds on an emergency response program for low to mod income homeowners.

Chase Street Sewer

Work to be done in 2023. Partner CDBG dollars to address the sewer line that is failing.

Written Comments

The Coordinated Children Services Initiative (CCSI) is a strengths based collaborative approach to working with families with a child/youth, who are between the ages of 5-18, with emotional and/or behavioral difficulties within the city of Auburn. Emotional and /or behavioral difficulties can result in risks of out of home placement, hospitalization, poor school performance, crime, and delinquency. We have found that many of the parents/guardians that participate in CCSI have lost employment or have been at risk of losing employment due to having to address daily crises that their children are involved in at school and lose housing due to their lost income. Also their children's behavior in the community contributes to the risk of lost housing. Many of the children have complex unmet needs and may have many service providers involved or may have never been involved with a human service agency.

Clinical case management is case management services provided to children and families who have been referred for therapy, currently are receiving therapy, or need to be referred for therapy due to the youth's emotional and/or behavioral needs. These families also have children who have the same or more risk factors for out of home placements as the families in CCSI.

Case management services under CCSI are unique and are one of the few programs that aren't structured in a way that restricts how the services can be provided in the sense that the services can be flexible and creative to meet the needs of the children and families. The case manager can see the child at home, in school, or in the community and can see them once a week or more. The case manager can also meet with the parents or guardians to address parenting needs as well and collaborates with school staff, therapists, and other providers to develop a strengths based plan with the child.

Many families and children have benefitted from CCSI.

From: [Shari Weiss](#)
To: [Jensen, Renee](#)
Subject: Comments for the CDBG Public Comments
Date: Tuesday, December 6, 2022 4:09:16 PM

Dear Renee,

Thank you for allowing me to provide comments about the upcoming funding priorities for the City's CDBG funding. CCHN supports any projects/priorities that focus on health and wellness, particularly the social determinants of health. This includes things such as housing, safe environments, access to social activities, physical health, mental health and fiscal health. I know the city has been working on a number of projects that encompass many of these determinants. We would like to express continued support for programs and services that educate tenants and landlords. We would also like to express our support for many of the neighborhood revitalization projects and housing plans for areas that encompass the Barber/Venice/Washington/West Street/Derby Av area, which includes a City park that will create wonderful and safe recreational space for our community. Thank you for taking the time to review our comments.

Warm Regards,

Shari Weiss

Shari Weiss, Ph.D., MPA, Master CASAC
My Pronouns are she/her
Executive Director
Cayuga Community Health Network
2119 West Genesee Street Rd.

Auburn, NY 13021

315-252-4212
Pronouns: she/her/hers
[Our Website](#)

Our Mission: Building partnerships for a healthier Cayuga County.
Our Vision: Making health and wellness programs and services accessible to all.

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From: [Stephanie Hutchinson](#)
To: [Jensen, Renee](#); [Beebee, Tiffany](#)
Subject: CDBG Public Meetings
Date: Thursday, December 8, 2022 8:04:11 AM

Hey Renee,

I had planned to make it to one of the public meetings yesterday but was unsuccessful. I just wanted to emphasize the need for affordable one-bedroom units in Auburn – preferably units with a supportive housing component. We also need a larger, more modern, safe shelter that is able to accommodate the high numbers of homeless singles in the county – especially those with mental health and substance use issues. Finally, as always, I believe that affordable units should be built in a scattered-site fashion and that we should try to avoid larger 30+ bed complexes to the extent possible. I feel that areas ripe for redevelopment include the Venice/Barber/West Street/Washington area of the City as well as areas close to downtown for easy access to DSS, Mental Health, and the Court System. If redevelopment occurs in the West St/Barber area mentioned, I think that it would be great if the City could work on re-establishing a playground at the vacant Park site.

Thanks!

Stephanie

Stephanie Hutchinson
Executive Director
Auburn Housing Authority
7 Merriman Street
Auburn, NY 13021
P. (315) 253-6249 F. (315) 252-0399
www.auburnha.org

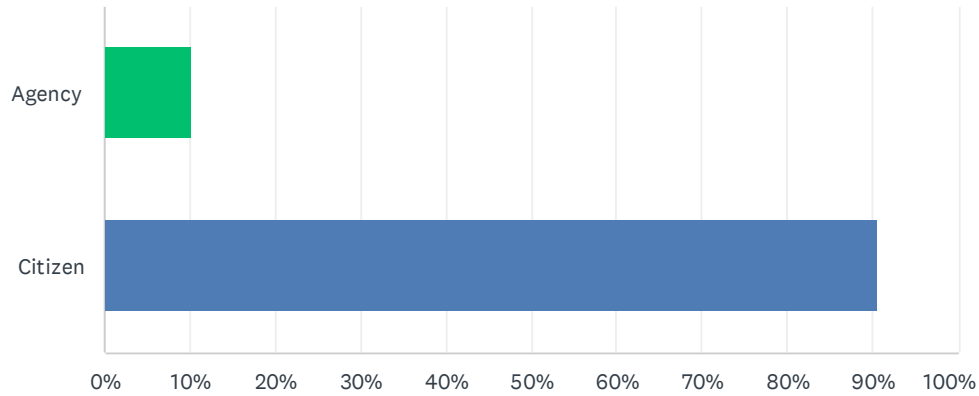
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Public Survey

Q1 Are you completing this survey as a citizen or on behalf of an agency?

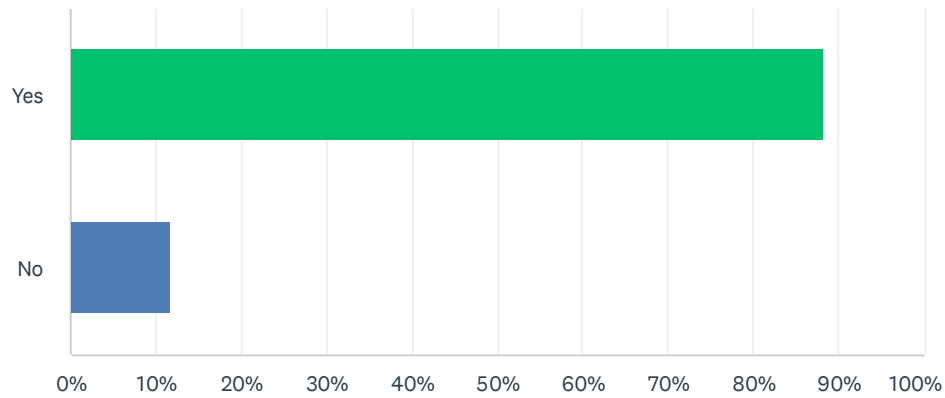
Answered: 127 Skipped: 2



ANSWER CHOICES	RESPONSES	
Agency	10.24%	13
Citizen	90.55%	115
Total Respondents: 127		

Q2 Do you reside in the City of Auburn?

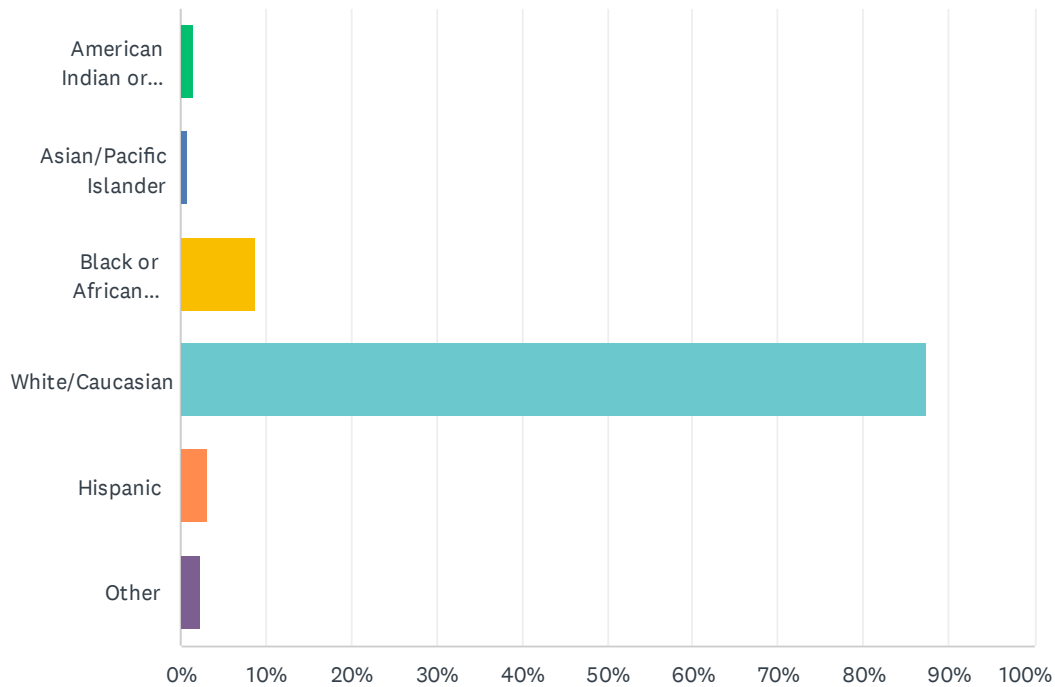
Answered: 128 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	88.28%	113
No	11.72%	15
TOTAL		128

Q3 Which race/ethnicity describes you?

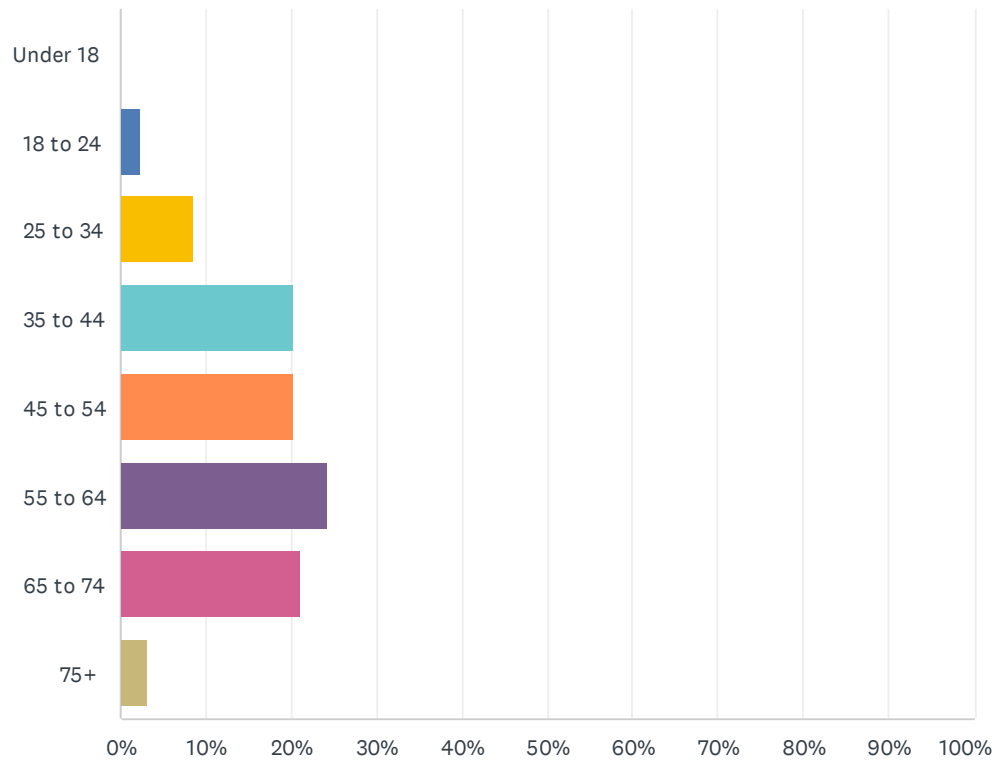
Answered: 127 Skipped: 2



ANSWER CHOICES	RESPONSES	
American Indian or Alaska Native	1.57%	2
Asian/Pacific Islander	0.79%	1
Black or African American	8.66%	11
White/Caucasian	87.40%	111
Hispanic	3.15%	4
Other	2.36%	3
Total Respondents: 127		

Q4 What is your age?

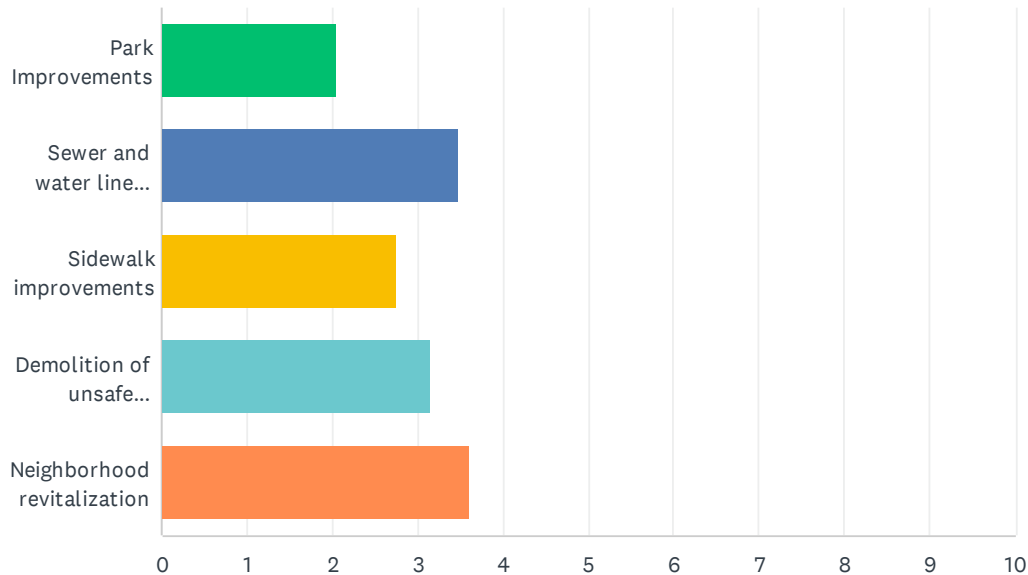
Answered: 128 Skipped: 1



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18 to 24	2.34%	3
25 to 34	8.59%	11
35 to 44	20.31%	26
45 to 54	20.31%	26
55 to 64	24.22%	31
65 to 74	21.09%	27
75+	3.13%	4
TOTAL		128

Q5 Below are 5 eligible categories that the Community Development Block Grant program can assist with. Please rank the following activities, 1 being the highest priority, 5 being the lowest priority for the City of Auburn community.

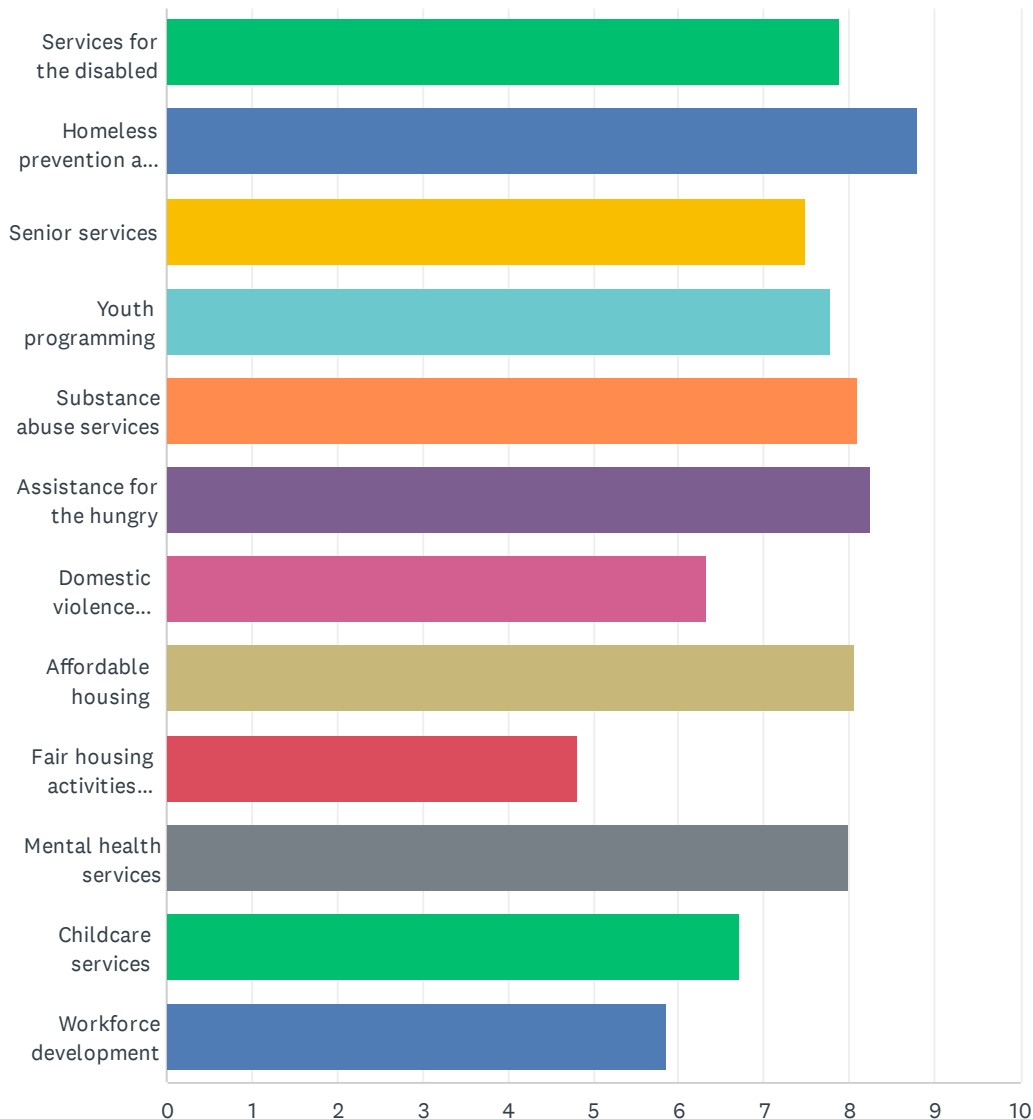
Answered: 128 Skipped: 1



	1	2	3	4	5	TOTAL	SCORE
Park Improvements	5.47% 7	8.59% 11	17.97% 23	21.09% 27	46.88% 60	128	2.05
Sewer and water line replacement	30.47% 39	20.31% 26	23.44% 30	17.19% 22	8.59% 11	128	3.47
Sidewalk improvements	10.24% 13	22.83% 29	16.54% 21	31.50% 40	18.90% 24	127	2.74
Demolition of unsafe structures	14.17% 18	32.28% 41	22.83% 29	16.54% 21	14.17% 18	127	3.16
Neighborhood revitalization	39.84% 51	16.41% 21	19.53% 25	13.28% 17	10.94% 14	128	3.61

Q6 Below are eligible programs that the Community Development Block Grant Program can fund. Please choose five (5) of the following program activities that you feel are most important for the City of Auburn residents of low to moderate income. Please rank by numbering 1-5, number 1 being highest priority:

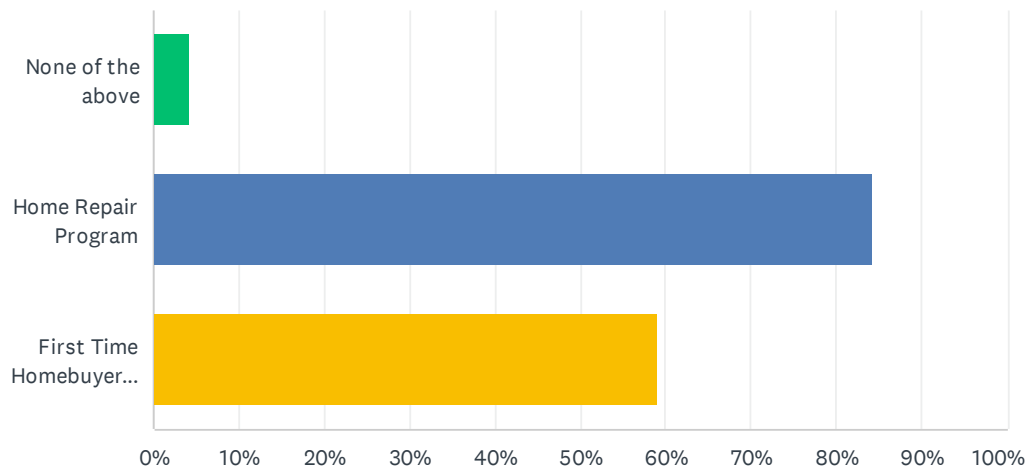
Answered: 128 Skipped: 1



	1	2	3	4	5	6	7	8	9	10	11
Services for the disabled	10.84% 9	13.25% 11	10.84% 9	12.05% 10	13.25% 11	4.82% 4	12.05% 10	7.23% 6	7.23% 6	4.82% 4	0.00% 0
Homeless prevention and assistance	22.77% 23	14.85% 15	9.90% 10	14.85% 15	13.86% 14	3.96% 4	2.97% 3	3.96% 4	4.95% 5	1.98% 2	2.97% 3
Senior services	10.87% 10	5.43% 5	20.65% 19	9.78% 9	8.70% 8	7.61% 7	6.52% 6	7.61% 7	5.43% 5	9.78% 9	4.35% 4
Youth programming	12.90% 12	10.75% 10	12.90% 12	15.05% 14	11.83% 11	4.30% 4	3.23% 3	4.30% 4	12.90% 12	3.23% 3	5.38% 5
Substance abuse services	7.45% 7	17.02% 16	7.45% 7	15.96% 15	18.09% 17	9.57% 9	8.51% 8	5.32% 5	1.06% 1	5.32% 5	2.13% 2
Assistance for the hungry	9.80% 10	13.73% 14	12.75% 13	13.73% 14	15.69% 16	9.80% 10	6.86% 7	7.84% 8	2.94% 3	5.88% 6	0.00% 0
Domestic violence programs	3.61% 3	4.82% 4	8.43% 7	3.61% 3	15.66% 13	9.64% 8	14.46% 12	13.25% 11	7.23% 6	9.64% 8	6.02% 5
Affordable housing	13.27% 13	18.37% 18	12.24% 12	9.18% 9	10.20% 10	2.04% 2	7.14% 7	7.14% 7	10.20% 10	4.08% 4	5.10% 5
Fair housing activities (renter and landlord rights/education)	5.19% 4	2.60% 2	3.90% 3	5.19% 4	5.19% 4	5.19% 4	6.49% 5	10.39% 8	16.88% 13	9.09% 7	10.39% 8
Mental health services	15.74% 17	12.04% 13	11.11% 12	16.67% 18	7.41% 8	5.56% 6	6.48% 7	2.78% 3	5.56% 6	11.11% 12	4.63% 5
Childcare services	6.06% 6	13.13% 13	12.12% 12	12.12% 12	10.10% 10	5.05% 5	2.02% 2	4.04% 4	3.03% 3	3.03% 3	25.25% 25
Workforce development	14.89% 14	7.45% 7	12.77% 12	4.26% 4	4.26% 4	5.32% 5	1.06% 1	2.13% 2	1.06% 1	6.38% 6	7.45% 7

Q7 The Community Development Block Grant Program can provide grant / loans to persons of low to moderate income in the City of Auburn for home repairs. The program can also provide grants to income eligible first time homebuyers in the City of Auburn. Please indicate what housing programs are a need in the City of Auburn. Anyone interested in housing programs can contact Homsite Fund, Inc at 315-253-3518 to learn about programs that are currently available.

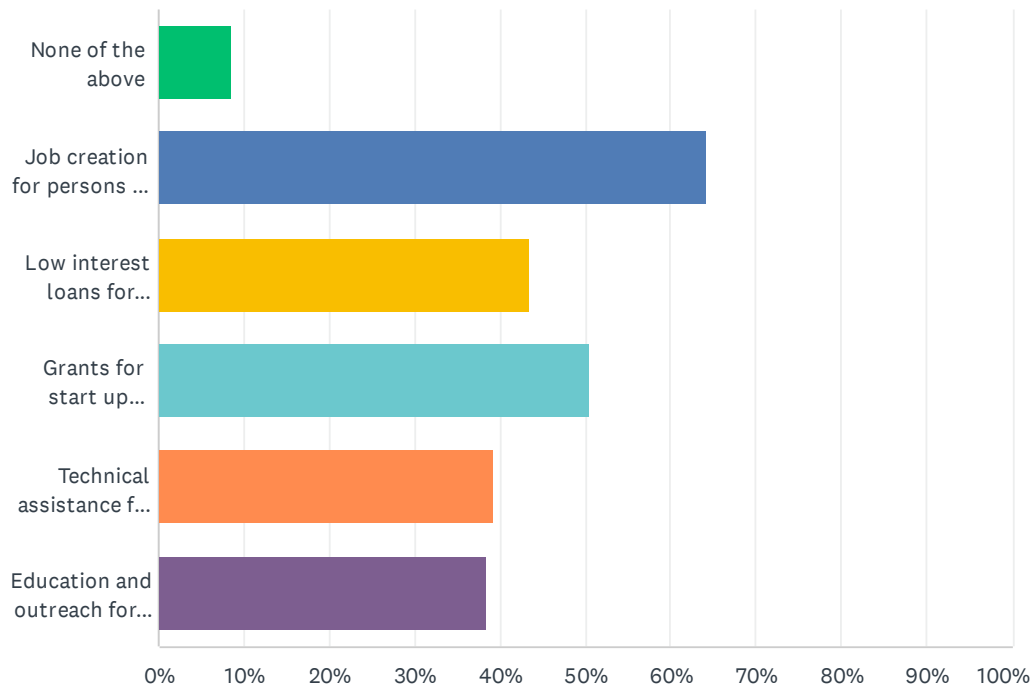
Answered: 120 Skipped: 9



ANSWER CHOICES	RESPONSES	
None of the above	4.17%	5
Home Repair Program	84.17%	101
First Time Homebuyer Program	59.17%	71
Total Respondents: 120		

Q8 Economic Development is an eligible program through the Community Development Block Grant Program. Please indicate which Economic Development Programs you see as a need in the City of Auburn. If you are interested in learning more about currently available economic development programs, please contact Cayuga Economic Development Agency at 315-252-3500.

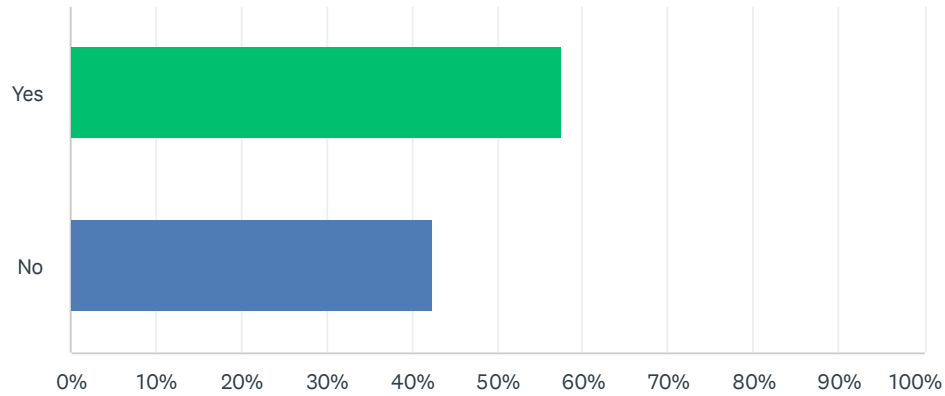
Answered: 117 Skipped: 12



ANSWER CHOICES	RESPONSES	
None of the above	8.55%	10
Job creation for persons of low to moderate income	64.10%	75
Low interest loans for working capital	43.59%	51
Grants for start up businesses	50.43%	59
Technical assistance for small businesses	39.32%	46
Education and outreach for businesses	38.46%	45
Total Respondents: 117		

Q9 Do you consider Auburn easily maneuverable to a person with a disability?

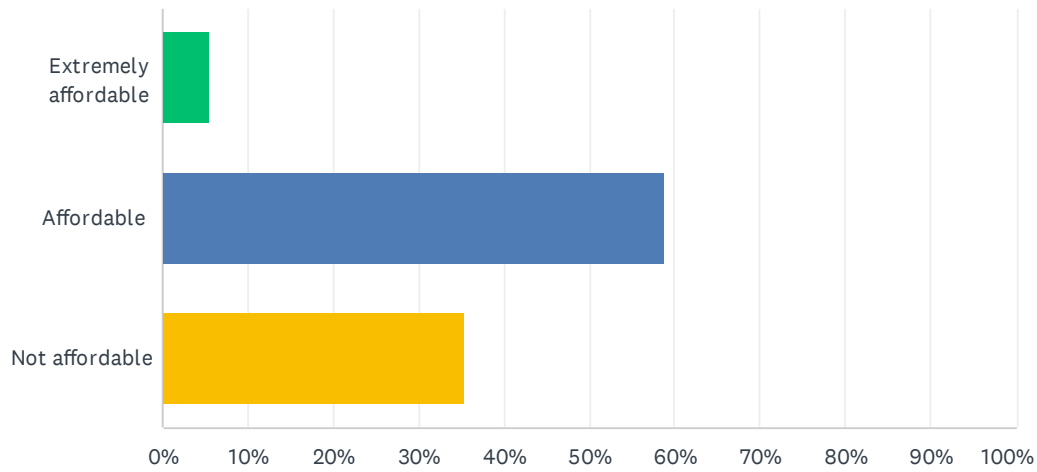
Answered: 113 Skipped: 16



ANSWER CHOICES	RESPONSES	
Yes	57.52%	65
No	42.48%	48
TOTAL		113

Q10 How affordable is housing in the City of Auburn?

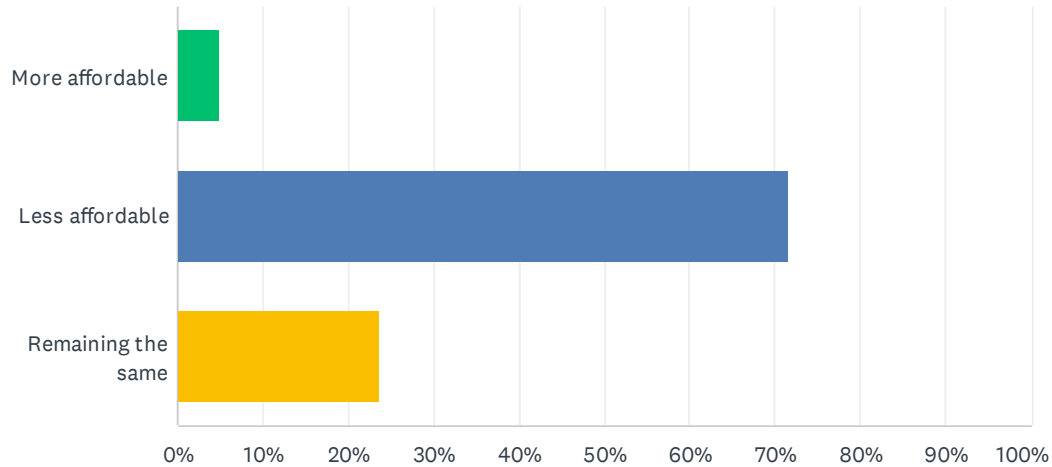
Answered: 124 Skipped: 5



ANSWER CHOICES	RESPONSES	
Extremely affordable	5.65%	7
Affordable	58.87%	73
Not affordable	35.48%	44
TOTAL		124

Q11 Do you think housing in Auburn is becoming more affordable, less affordable, or remaining the same?

Answered: 123 Skipped: 6



ANSWER CHOICES	RESPONSES	
More affordable	4.88%	6
Less affordable	71.54%	88
Remaining the same	23.58%	29
TOTAL		123

CDBG Survey Comments:

Total Comments- 145

Categories:

Housing(14)

Affordable Housing (7)

1. Affordable housing
2. Affordable housing programs
3. Affordable Housing! rent controlled apartments. I know this is nation wide but still needs to be addressed on a local level.
4. Low income housing, apartments
5. Nice affordable apts
6. Services for renters
7. Income guidelines for help with homeowner stuff is too low

Lead Poisoning (1)

1. Lead paint was frequently used in housing until its ban in 1978. According to data provided by the City of Auburn Code Enforcement Office, 95% of the housing in the City of Auburn was built prior to 1978. Occupants of pre-ban houses are at a significantly greater risk for lead exposure. Lead dust is the most common way that people are exposed to lead. Inside the home, most lead dust comes from chipping and flaking paint or when paint is scraped, sanded, or disturbed during home remodeling. Chipping and peeling paint is found mostly on surfaces that rub or bump up against another surface. These surfaces include doors and windows. Children less than six years old are at a higher risk of lead exposure. This is because their bodies are rapidly developing and more susceptible to taking in lead if exposed. Young children also tend to put their hands or other objects into their mouths. There are currently 52 lead poisoned children residing in Cayuga County, 64% of them within the City of Auburn. The percentage of children < 18 years of age living in poverty in Cayuga County is 17.8% (2019 ACS 5-Year Estimate Tables, US Census Bureau). While any child can be lead poisoned regardless of socioeconomic status, typically children living in poverty are residing in poorly maintained housing. A funding opportunity that provides assistance to low-income homeowners and/or rental units that reduces lead paint hazards to prevent lead poisoning of occupants, especially children, can prevent lifelong negative health ramifications from early lead exposure. The Cayuga County Lead Poisoning Prevention Program respectfully asks for consideration to allocate funds for replacement of doors and windows to such qualifying homes.

Landlord Issues (3)

1. landlords being held accountable
2. Code enforcement, specifically in the area of rent to own properties. They absentee owners are not being held accountable for the maintenance of the properties, consequently they deteriorate.
3. landlord incentives, landlord regulations

City Assisted Home Improvement Programs (3)

1. Home improvement grants for low to medium income families .
2. supplement revolving loan programs for home repairs, purchasing new home.
3. The city should renovate homes and advertise to people on the west coast suffering from drought and fires.. they're coming (eventually) anyway, let's encourage the money to settle here in Auburn

Infrastructure(27)

Sidewalk Improvements (13)

1. Income based grants/low cost loans for sidewalks
2. Sidewalk repair
3. poor sidewalks in certain area
4. need sidewalks in areas without sidewalks, also repair dangerous sidewalks
5. Sidewalks
6. SOME SIDEWALKS ARE DIFFICULT
7. Grant Avenue is a nightmare, particularly in the winter. The sidewalks are in bad shape, too narrow, or nonexistent
8. Sidewalks for wheel chairs are horrible too
9. Many parts of Auburn are accessible, however, some parts are not. We need to repair existing sidewalks especially in the areas surrounding the downtown and the arterial. Streets such as Washington Street, Orchard Street and Orchard Avenue, Jefferson Street, and Clark Street.
10. supplement revolving loan programs for sidewalks
11. sidewalk repairs are desperately needed
12. Side walks need improvement
13. Seward Park has accessibility concerns due to significantly damaged slate sidewalks.

Transportation (6)

1. public transportation
2. Bus routes are just plain poorly planned
3. Need more public transportation options
4. Better public transportation, bike lanes that don't overlap with vehicle/bus lanes.
5. public transportation like car sharing or bike sharing or scooter sharing
6. Transportation

Building Improvements (1)

1. loans for capital expenditures not uncollateralized working capital & matching funds for facade improvements

Water/Sewer Infrastructure Improvements (2)

1. sewer/water line repairs
2. Between taxes rising and the increase of water bills, as a homeowner and tax payer it would wonderful to see these funds be applied to updating the water infrastructure

Street Improvements (2)

1. no direct routes, unsafe streets/crosswalks
2. supplement revolving loan programs for curbs, utility replacements
3. Pot hole repairs

Technology Improvements (3)

1. Public citywide wifi
2. Support and encourage projects like the FLX Community Broadband Network using the Osborne Street tower. Generally speaking, get more broadband options into Auburn and work with people like your local friendly librarians to get everyone signed up for the federal Affordable Connectivity Program discounts (\$30/month).
3. Work on becoming a smart digital city

Public Facilities(11)

Environmental Sustainability (6)

1. Support biz to have a sustainable food security, linked to job creation and training in urban gardening technology- year around production-
2. Investing in green energy to allow residents to minimize their electric bills
3. I think the City is doing a fantastic job on nearly every front. I would like to see more climate-conscious / sustainable priorities (eg. municipal composting, follow up on that solar farm, specific incentives for "green" business initiatives, pollinator gardens on underused, public, or abandoned properties, etc.)
4. Community gardens. edible orchards for the community
5. Tree planting. Stopping mangling of current tree stock by idiot trimmers.
6. Recycling program, a co mingle that in corporates all recyclables and then sorted later for a cost

Park Improvements/ Recreation (4)

1. the City Parks and Rec program lacks on things for adults 20-50. The only thing I can think the city provides recreationally is softball....provide more options and bring people together.
2. park recreation, park clean up, drugs are being used at playgrounds and needles being left there

3. Playground improvements are needed at existing playgrounds and parks such as Wall Street Playground and the Playground next to Willard Chapel
4. Bike paths

Increased Security (1)

1. More police presence, lots of stealing, break ins, poor behavior by young adult at city parks

Human Service Programing(37)

Mental Health (4)

1. Housing and socialization and job opportunities for people with mental health issues. Lots of money there not sure where it all goes - maybe administrators at Unity house shouldn't make over 200k when they aren't providing services they say they do
2. Mental health programs that get people socialization. Community groups For a city this size there is very little going on - public speakers, educational programs, sports, etc
3. Hutching Psych does not support this community the same way other State Psych hospitals support their respective catchment areas. For example, Elmira Psych has an out patient clinic in Seneca Falls and Geneva that supports residence with mental illness that need more than the county can provide. They also provide ACT. The city/county should explore Hutchings to expand services throughout their catchment area.
4. 24 hour Mental health services - 24 hour substance abuse services

Youth Programing (12)

1. Youth Programs
2. our youth in my opinion those are the greatest areas of opportunity for growth!
3. Youth Programs
4. Childrens programs
5. Youth and teen programs
6. Youth activities and programming
7. Youth Center
8. Programs for our youth
9. schools no services for children above there grade level only help for children below grade level
10. Our teenagers need a place to go, something to do
11. Youth programs need to be expanded, especially coming out of Covid. These kids need options and things to do. Additionally
12. Need more chilcare centers especially 2nd/3rd shift and weekends.

Homelessness assistance (4)

1. Homeless Shelter
2. clearly also a growing homeless problem you can see if you drive downtown at night or go to wegmans or in early morning people sleeping on benches across from wegmans and in parks
3. Emergency assistance for homelessness
4. Auburn needs their own Vera house for woman and children

Disability/ Senior Citizen Assistance (13)

1. Ramps
2. Need more services for people with intellectual/developmental disabilities (including respite, supportive employment, residential and community habilitation programs)
3. Services for the disabled
4. Lack of housing that is accessible
5. 19th century housing poses inherent problems. The main entries to most places I visit pose stairs, although there are alternative entrances. In short - the answer is "no" but I'm not sure what/how CDBG grants would address it effectively
6. Old buildings without elevators
7. Several older building/businesses without accessibility
8. Discrimination against those with disabilities and the lack of knowledge and enforcement of the Americans with disabilities act
9. transportation for older persons and those who are disabled
10. I miss RSVP!
11. transport for Senior Citizens.
12. There's a need for benches so that someone can sit & rest at walking intervals for those of us that are in need.
13. seating

Public Health Services (3)

1. Affordable, Medicare covered Medical
2. integrated holistic health systems
3. health services

Parenting Programing (1)

1. All states need to teach parents how to be parents before it's to late, It might be to late already tho!

Neighborhood(3)

Feral Cat Control (2)

1. Also cats. Help out with the cat program. It shouldn't be a ragtag team of cat ladies who have to volunteer at craft fairs and bottle drives every month. It should be a City-led, City-supported program to deal with a City-wide *public* problem. Update the code to require collars or ear-tips for indoor/outdoor pet cats. Update the code to require spay & neutering for indoor/outdoor pet cats. Provide a storage facility for animal traps and towels.
2. Feral cats, stray animals taking over the city

Neighborhood improvement (1)

1. Neighborhood improvement

Economic Development(21)

Workforce Development (10)

1. Improve job retention
2. Paid/low cost/subsidized training for tradespeople (carpenters, roofers, etc.)
3. Job training, coaching for youth and disable people
4. Workforce Development
5. Library services
6. Literacy and skills development
7. outreach for youth employment / internships/
8. Workforce Development Programs that would help train for careers in management of specialized Eco-Tech jobs such as Solar and Hydroelectric Facilities
9. Creation of STEM programming (high school & college level)so the citizens of Auburn can benefit from the economic boom and opportunities MICRON will create over the course of the next 20 years
10. While I believe mental health issues top the priority list, workforce development is pretty much right there with them. There is not enough good jobs in the community to support yourself. I lived in Auburn from 2007 until 2021. In order to afford my dumpy, efficiency apartment and eat I had to work 3-5 jobs. I had a BA, but could not secure a full time position because of transportation (another major issue in our community). I couldn't get a car because my collective jobs would not support the payments on top of rent and food. I was lucky, my partner invited me to live with them and I was able to save money to purchase a car and was able to get a full-time employment. There are not enough resources out there to help those barely holding on. I did not fall under poverty provisions because of all my jobs and did not qualify for anything. If there are programs, they are not being shared with the community effectively. While I am now in a good place, I know there a those out there who are still struggling. My sister works 3 jobs to afford her apartment in Auburn and support her family

Small Business Assistance (11)

1. forgivable loans for startups (professional services) and existing (equipment/inventory purchases)
2. Grants and loans for start up businesses provided they have equity or matching funds, verified credit
3. have a city employee dedicated to attract new businesses and retain existing businesses
4. Existing Small Business Retention
5. Small Business/Micro Enterprise Business Development and Grants Programs
6. Economic development is underfunded - more creative ways to help businesses get started with continued support are needed. Development needs to be spurred in the deteriorating business areas of State St and W. Genesee St.
7. Auburn always had a wonderful Rollerdom. It was called Reva. Not sure as to why it shut down but I heard alot from others besides myself that would love to see Auburn have a rollerskating rink again
8. Stuff for small businesses

9. Please continue and accelerate the great work of bringing more business, housing and events to downtown. This will drive population growth & jobs which will fuel more development. Low cost of living and location give Auburn great potential if it shows vibrancy.
10. incubator/accelerator/pitch competition
11. It's not clear to me how public investment is recaptured for revolving loan programs. Also it's unclear if the city, tax exempt businesses and private businesses are aggressively looking for other community development investors and organizations with extensive experience and other funding which can leverage city investments

Other (32)

Responses that are or similar to "N/A" (12)

1. N/A
2. N/A
3. Unsure
4. Only a disabled person could truly answer this
5. Unsure
6. But Not completely sure
7. I don't know
8. I can't answer as I am not disabled
9. not sure
10. N/a
11. not sure
12. none that i know

Clear Sidewalks (8)

1. clear walkways not always available in winter
2. Actually called city last winter - the uhaukon genesee next to the school never shoveled their sidewalk all winter. Nothing was done. I watched a man in a wheelchair and the kids walk out in the road. Unbelievable.
3. many households do not shovel walks
4. Sidewalks are terrible and not cleared in winter by most homeowners
5. Sidewalks in the winter
6. The City's requirement that property owners clear snow from the sidewalks is not enforced, forcing pedestrians to walk in traffic
7. terrible sidewalks and property owners do not clear walk or trim overhanging bushes/trees
8. sidewalks are not cleared in the winter

City Taxing and Billing Decrease (2)

1. seeing our water/sewer bills decrease.
2. Increasing city taxes are preventing potential new home owners from buying

Parking (5)

1. parking across sidewalks forces people into the street, traffic doesn't stop for pedestrians
2. Parking
3. No handicapped parking near arise
4. Parking is horrible all over the city
5. Get rid of back in parking downtown.

Miscellaneous (5)

1. tree stump removal
2. More funding for community engagement
3. Most of #6 (Refer to Human Service Programming)
4. Better than europe but still room for improvement
5. US post office entrance hard to navigate in wheelchair

Annual Action Plan Public Comment Period

MARKETPLACE



■ REAL ESTATE 140-355 ■ SERVICES OFFERED 358-392 ■ JOBS 396-465 ■ MERCHANDISE 500-917 ■ RECREATION 950-1000 ■ AUTO 1018-1090

AVAILABLE - PRINT AND ONLINE

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Legal Notices - LLC's

NOTICE OF FORMATION OF DOMESTIC LIMITED LIABILITY COMPANY: Name of LLC: 6522 TRENTON ROAD LLC; Date of filing: November 18, 2022; Office of the LLC: Cayuga Co.; The NY Secretary of State has been designated as the agent upon whom process may be served. NYSS may mail a copy of any process to the LLC at 11432 Misty Meadows Drive, Cato, New York 13033; Purpose of LLC: Any lawful purpose.

PUB: December 20, 27, 2022 & January 3, 10, 17, 24, 2023

NOTICE OF FORMATION OF DOMESTIC LIMITED LIABILITY COMPANY: Name of LLC: AUBURN DETAIL CENTER, LLC;
Date of filing: November 30, 2022;
Office of the LLC: Cayuga Co.; The NY Secretary of State has been designated as the agent upon whom process may be served.
NYSS may mail a copy of any process to the LLC at 188 Grant Avenue, Auburn, New York 13021.
Purpose of LLC: Any lawful purpose.
December 20, 27, 2022 & January 3, 10, 17, 24, 2023

Backcountry Property Holdings 2 LLC. Filed 12/15/22. Cty: Cayuga. SSNY desig. for process & shall mail 206 Rumstick Rd, Barrington, RI 02806. Purp: any lawful. PUB: January 17, 24, 31, February 7, 14, 21, 2023

Notice of Qualification of BER-
GEN RNC, LLC
Appl. for Auth. filed with Secy. of
State of NY (SSNY) on
09/06/22. Office location: Cayuga
County, LLC formed in Delaware
(DE) on 08/30/22. Princ. office loca-
tion: LLC: 835 Knitting Mills Way,
Wyoimissing, PA 19601. SSNY
designated as agent of LLC upon
whom process against it may be
served. SSNY shall mail process to
Corporation Service Co., 80 State
St., Albany, NY 12207-2543. DE
addr. of LLC: 251 Little Falls Dr.,
Wilmington, DE 19808. Cert. of
Form. filed with DE Secy. of State,
401 Federal St., Ste. 4, Dover, DE
19901. Purpose: The purpose of
the company is to engage in any
lawful activity for which limited
liability companies may be formed
under the act and other applicable
laws, including the business of
generating biogas from dairy digest-
er facilities and either subsequent
processing of upgrading biogas to
pipeline quality renewable natural
gas (RNG), and any and all
necessary or incidental activities.
**PUB: January 17, 24, 31, Febru-
ary 7, 14, 21, 2023**

Notice of Formation of Limited Liability Company (LLC). Name: CAYUGA LAKE BUILDERS LLC. Articles of Organization filed with Secretary of State of New York (SSNY) on November 25, 2022. County: Cayuga. SSNY designated as agent upon whom process against LLC may be served. SSNY shall mail process to: Mackenzie Mattingly, PO Box 82, Aurora, NY 13026. Purpose: to engage in any lawful act or activity for which a Limited Liability Company may be formed under the laws of the State of New York.

PUB: December 27, 2022 & January 3, 10, 17, 25, & 31 2023

Notice of Formation of Crystal Clear Health & Wellness, LLC.
Articles of Organization filed with the Secretary of State of New York
SSNY on September 20, 2022.
Office Location: Cayuga County.
SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: The LLC, 6685 STATE ROUTE 90, CAYUGA, NY, UNITED STATES, 13034. Purpose: any lawful activity.
PUB: January 3, 10, 17, 24, 31, February 7, 2023

Notice of LLC Formation of Golden's Auto Service, LLC, a NY limited liability company (LLC). Arts. of Org. filed with NY Sec. of State (NYSSS) on 10/31/22. Office: Cayuga County, NYSSS designated as agent of LLC upon whom process against it may be served. NYSSS shall mail process to: 7805 Weedsport-Sennett Road, Auburn, New York 13021. Purpose: Any lawful purpose.
PUB: JANUARY 17, 24, 31, FEBRUARY 7, 14, 21, 2023

J&A SMITH FARM LLC Articles of
Org. filed NY Sec. of State (SSNY)
11/30/22. Office in Cayuga Co.
SSNY desig. agent of LLC whom
process may be served. SSNY shall
mail process to 5407 Lockwood
Rd., Auburn, NY 13021. Purpose:
Any lawful purpose.
PUB: December 27, 2022 January
3, 10, 17, 24, 31, 2023

Notice of Formation of Martville Maintenance and Machining LLC.
Articles of Organization filed with the Secretary of State of New York on SSNY on 1/10/23. Office Location: Cayuga County. SSNY designated as agent of LLC upon whom process against it may be served. SSNY shall mail process to: The LLC, 13338 Ira Station Rd, Martville, NY 13111. Purpose: any lawful activity.
PUB: January 17, 24, 31, February 7, 14, 21, 2023

Rich Delinquentz LLC Arts of Org.
filed SSNY 12/9/22, Cayuga Co.
SSNY design agent for process &
shall mail to Zenbusiness Inc. 41
State St #112 Albany, NY 12207
General Purpose
**PUB: December 27, 2022 &
January 3, 10, 17, 24 & 31 2022**

Legal Notices - LLC's

**Notice of Formation of a NY
Limited Liability Company, Name:
Sterling Biomedical Resources,
LLC. Articles of Organization** filed
date with Secretary of State (SSNY)
was 9/9/2022. Office location:
Cayuga County. SSNY has been
designated as agent of LLC upon
whom process against it may be
served and SSNY shall mail copy of
process to 1010 Simmons Road,
Sterling, NY 13156. Purpose is to
engage in any and all business
activities permitted under NYS
laws.

**PUB: January 10, 17, 24, 31,
February 7 & 14, 2023**

NOTICE OF FORMATION OF DOMESTIC PROFESSIONAL SERVICE LIMITED LIABILITY COMPANY;
Name of PLLC: THERESA A. CASPER-KLOCK, DDS, PLLC;
Date of filing: 12/12/2022; Office of the PLLC: Cayuga Co.; The NY Secretary of State has been designated as the agent upon whom process may be served.
NYSS may mail a copy of any process to the PLLC at 1712 West Genesee Street Road, Auburn, New York 13021; Purpose of PLLC: Any lawful purpose.
PUB: December 20, 27 2022
January 3, 10, 17, 24 2023

Legal Notices - Cayuga County

"Notice: The King Ferry Fire District, by resolution at the 2023 Organizational Meeting held December 27, 2022 declares the following: 1- Meetings will be held 8:00 PM the First Thursday of each month at the King Ferry Fire Station 2- The official publication of record for the District is The Citizen; and 3- The financial institution of the District is Cayuga Lake National Bank."

PUB: January 17, 2023

NOTICE OF BOND RESOLUTION

The resolution, a summary of which is published herewith, was adopted on January 11, 2022. The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purposes for which the Moravia Central School District is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within thirty days after the date of publication of this notice or such obligations were authorized in violation of the provisions of the constitution.

Jodie Rusaw, School District Clerk
SUMMARY OF BOND RESOLUTION

The Bond Resolution adopted by the Board of Education of the Moravia Central School District, Counties of Cayuga, Onondaga and Tompkins, New York (the "District") on January 11, 2022 authorizes the issuance of bonds and other obligations to undertake a project consisting of improvements, additions and upgrades to Millard Fillmore Elementary School and Moravia Junior/Senior High School and the sites thereof, including the purchase of original furnishings equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and sites are used, as well as conversion of the existing athletic stadium, track and field to an all-weather track with a synthetic turf field, stadium bleachers and new LED stadium sports lighting, all to include, access, parking, athletic field and playfield improvements, lighting, demolition, utility, mechanical, plumbing and electrical improvements as well as payment of professional fees and all other necessary costs incidental to such work (the "Project") at a total maximum estimated cost of \$25,000,000 and to pay for the Project by (i) spending \$2,000,000 on deposit in the District's existing Capital Reserve Fund approved by the voters in May of 2019 and (ii) by the levy of a tax which is hereby voted in the amount of \$23,000,000, subject to available State aid or to any other revenues available for such purpose, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and anticipated by the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$23,000,000, and a tax is hereby voted to pay the principal and interest on said obligations when due. Under the Local Finance Law, the Project has a period of probable usefulness of thirty (30) years. The Board of Education of the District determined that the Project is an Unlisted Action and will not have significant adverse effect on the environment and issued a negative declaration for the purposes of SEQRA. Such resolution shall be kept available for public inspection in the District Offices during regular business hours for twenty days following this publication.

Legal Notices - Cayuga County

TOWN OF OWASCO
Zoning Board of Appeals
Notice is hereby given that the
Town of Owasco Zoning Board of
Appeals will hold their Annual
Meeting on Monday January 23rd
2023, at 7:00 p.m. at the Owasco
Town Hall, 2 Bristol
Avenue, for the purpose of estab-
lishing the 2023 Zoning Board
Calendar.

The Town of Owasco Zoning Board will hold its monthly meetings the third Monday of each month at 7:00 p.m., through the year 2023 provided there is business to come before the board. The dates of those meetings are: January 23rd , February 27th, March 20th, April 17th, May 15th June 19th July 17th, August 21st, Sept 18th, October 16th, November 20th, December 18th
All interested persons are invited to attend.
David Kalabanka
Chair, Zoning Board
Town of Owasco
253-9021
PUB: January 17, 2023

NOTICE OF SALE
SUPREME COURT - COUNTY OF CAYUGA
WILMINGTON SAVINGS FUND SOCIETY, FSB, NOT IN ITS INDIVIDUAL CAPACITY, BUT SOLELY AS LEGAL TITLE TRUSTEE FOR BCAT 2019-22TT, Plaintiff,
Against
RAYMOND SMITH HEIR TO THE ESTATE OF CONSTANCE A. HAGGETT A/K/A CONNIE A. HAGGETT A/K/A CONSTANCE A. MEANS A/K/A CONSTANCE A. SMITH; KRISTA BECKER HEIR TO THE ESTATE OF CONSTANCE A. HAGGETT A/K/A CONNIE A. HAGGETT A/K/A CONSTANCE A. MEANS A/K/A CONSTANCE A. SMITH; SHANE ANNAL HEIR TO THE ESTATE OF CONSTANCE A. HAGGETT A/K/A CONNIE A. HAGGETT A/K/A CONSTANCE A. MEANS A/K/A CONSTANCE A. SMITH; JAMES H. ORMAN, CAYUGA COUNTY TREASURER LIMITED ADMINISTRATOR OF THE ESTATE OF CONSTANCE A. HAGGETT A/K/A CONNIE A. HAGGETT A/K/A CONSTANCE A. MEANS A/K/A CONSTANCE A. SMITH, ET AL.
Defendant(s)
Pursuant to a Judgment of Foreclosure and Sale, duly entered 12/01/2022, I, the undersigned Referee, will sell at public auction, in Cayuga County Courthouse, 152 Genesee Street, Auburn, NY 13021 on 2/14/2023 at 10:00AM, NY premises known as 9390 Hewitt Lane, Weedsport, NY 13166, And Described As Follows:
ALL that certain plot piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being In The Town Of Brutus, County Of Cayuga And State Of New York.
Section 76.00 Block 1 Lot 16.124
The approximate amount of the current Judgment lien is \$115,191.29 plus interest and costs. The Premises will be sold subject to provisions of the aforesaid Judgment of Foreclosure and Sale; Index # E2019-0780
Steven Buschman, Esq., Referee.
SHELDON MAY & ASSOCIATES
Attorneys at Law, 255 Merrick Road, Rockville Centre, NY 11570
Dated: 12/22/2022
File Number: 34181 LD
PUB; January 10, 17, 24, 31, 2023

REFEREE'S NOTICE OF SALE IN FORECLOSURE

SUPREME COURT - COUNTY OF CAYUGA
THE BANK NATIONAL ASSOCIATION, Plaintiff - against - DAVID D. QUIMBY, et al Defendant(s)
Pursuant to a Judgment of Foreclosure and Sale entered on October 26, 2022, 1, the undersigned Referer will sell at public auction at the first floor hall, Cayuga County Courthouse, Genesee Street, City of Auburn, Cayuga County, New York on the 24th day of January, 2023 at 10:30 AM. All that tract or parcel of land, situate in the City of Auburn, County of Cayuga and State of New York.
Premises known as 15-17 Madison Avenue 1/k/a 15 Madison Avenue, Auburn, NY 13021.
(Section: 115.66; Block: 2, Lot: 12)
Approximate amount of lien \$47,103.58 plus interest and costs.
Premises will be sold subject to provisions of filed judgment and terms of sale.
Index No. E2019-0365, Steven H Buschman, Esq., Referee,
McCalla Raymer Leibert Pierce, LLC
Auctioneer(s) for Plaintiff
420 Lexington Avenue, Suite 840
New York, NY 10170
Tel. 347/286-7409
For sale information, please visit Auction.com at www.Auction.com or call (800) 280-2832
dated: November 11, 2022
During the COVID-19 health emergency, bidders are required to comply with all governmental health requirements in effect at the time of sale including but not limited to, wearing face coverings and maintaining social distancing (at least 6-feet apart) during the auction, while tendering deposit and at any subsequent closing. Bidders are also required to comply with the Foreclosure Auction Rules and COVID-19 Health Emergency Rules issued by the Supreme Court of this County in addition to the conditions set forth in the Terms of Sale.
PUB: Dec 27, 2022 & Jan 3, 10, 17, 2023

Legal Notices - Cayuga County

NOTICE
Fingerlakes Towing & Auto Recovery sells 1/26/23 at 9:00AM a 2014 La/Ro #SALWR2WF7EA398857 re: Adrian Agee at 150 York St Ste #B Auburn, NY 13021 to satisfy garagemans lien.
PUB: January 10, 17, 2023

NOTICE OF SALE
STATE OF NEW YORK,
SUPREME COURT, COUNTY
OF CAYUGA,
JAMES J. FLYNN, Plaintiff,
vs.
JAMES J. FLYNN, Defendant.

Impowper Federal Credit Union, Plaintiff, vs. James Orman, Cayuga County Treasurer/Public Administrator, as Administrator for the Estate of Robert V. Cummings, et al., Defendants, Index No. 2019-242. Pursuant to a judgment of foreclosure and sale granted and entered in the above-entitled action in the Cayuga County Clerk's Office on December 7, 2022, I, the undersigned Referee in said judgment named, will sell at public auction at the main lobby of the Cayuga County Courthouse, 1609 Genesee Street, City of Auburn, County of Cayuga, State of New York, on February 10, 2023 at 10:00 o'clock in the forenoon of that day the premises described as follows:
 See Schedule "A" attached hereto and made a part hereof.
 Subject to easements, covenants and restrictions of record, if any, the premises will be sold subject to the rights of occupants, if any, any state of facts a current survey would reveal, any municipal ordinances promulgated by the Town of Fleming and in an "as is" condition, and subject to the right of redemption of the United States of America, if any.
 The auction shall be conducted in accordance with the Foreclosure Auction Rules for the 7th Judicial District and applicable Covid-19 Health Emergency Rules, including, but not limited to: 1) all parties in the foreclosure auction (including bidders and prospective bidders, the Referee, and the Plaintiff's agent) must comply with any face covering rule, regulation, or order in effect at the time of the foreclosure auction. The referee shall refuse to accept any bid placed by a bidder not complying with this requirement. Should the Plaintiff's agent fail to comply with the requirement, the Referee shall cancel the auction and advise Plaintiff's counsel the reason for the cancellation. Should the Referee cancel the auction due to Plaintiff's agent's failure to comply with this requirement, Plaintiff shall not recover any costs associated with rescheduling the sale; 2) all participants shall maintain appropriate social distancing during the auction. The Referee, the successful bidder, and the Plaintiff's agent shall maintain appropriate distancing while executing the Memorandum of Sale and the recording of deposit; and 3) all participants in the closing must comply with any face covering rule, regulation, or order in effect at the time of closing. Should the bidder fail to comply, the Referee may cancel the closing and hold the bidder in default which will be followed and enforced.
 Dated: December 29, 2022
 s/ David G. Tehan
 David G. Tehan, Referee
 Street Address of Property to be Foreclosed:
 4753 State Route 34
 Auburn, New York 13021
 Judgment Amount: \$59,017.17
 COSTELLO, COONEY & FEARON, PLLC
 Attorneys for Plaintiff
 211 W. Jefferson Street
 Syracuse, New York 13202
 (315) 422-1152 ext. 293
SCHEDULE "A"
**ALL THAT TRACT OR PARCEL OF LAND, situate on N.Y.S. Route 34 in the Town of Fleming, County of Cayuga and State of New York, being part of Great Lots No. 95 and No. 97 of said Town and bounded and described as follows: BEGINNING at a N.Y.S. concrete monument Sta. 33 + 62 on the west line of N.Y.S. Route 34 and at the northeast corner of lands conveyed by Marion F. Dumont to Lisa L. Brady; Book 920 page 96; thence southwesterly at an interior angle of 138° 46' 02", 534.71 feet to an iron pipe; thence west at an interior angle of 221° 13' 48", 651.87 feet to a wood stake at a corner of Brady's land; thence south at an interior angle of 90° 45' 41" 347.73 feet along Brady's west line to a wood stake at the southwest corner thereof; thence east at an interior angle of 89° 21', 501.92 feet along Brady's south line to a wood stake at the southwest corner of Parcel A-1.68 acres; thence north at an interior angle of 95° 38' 16", 159.4 feet along the west line of Parcel A to a wood stake at the northwest corner thereof; thence east at an interior angle of 266° 18' 49", 426.2 feet along the north line of Parcel A to a wood stake at the northeast corner thereof on the west line of N.Y.S. Route No. 34; thence north at an interior angle of 92° 10' 51", 234.92 feet along the west line of said highway to a N.Y.S. concrete monument; thence north at an interior angle of 180° 24' 52", 335.10 feet along the west line of said highway to the place of beginning.
 PUB: January 10, 17, 24, 31, 2023**

Legal Notices - Cayuga County

NOTICE
Fingerlakes Towing & Auto Recovery sells 2/3/23 at 9:00AM a 2017 Nissan #JN8AT2MV1HW003631 re: Rebecca Dixon at 150 York St Ste #B Auburn, NY 13021 to satisfy garagemans lien.
PUB: January 17, 24, 2023

Village of Weedsport
Notice of Adopted Budget
Please take Notice that after a public hearing held January 11, 2023, the Village Board of Trustees adopted the Village of Weedsport budget for the fiscal year March 1, 2023 through February 29, 2024. The budget is available for review on our website villageofweedsport.org and at the Village Clerk's Office, 8892 South St., where it may be inspected by any interested parties during regular business hours.
Jeannine M. Powers, Treasurer
Dated: January 12, 2023
PUB: January 17, 2023

NOTICE OF SALE
SUPREME COURT COUNTY OF
CAYUGA, PHH MORTGAGE COR-
PORATION, Plaintiff, vs. STEPHEN
SAWYER A/K/A STEPHEN P.
SAWYER, Defendant(s).
Pursuant to an Amended Order
Confirming Referee Report and
Judgment of Foreclosure and Sale
dated entered on September 2, 2022,
I, the undersigned Referee will sell
at public auction at the Cayuga
County Courthouse, 154 Genesee
Street, Auburn, NY 13021 on
January 30, 2023 at 10:00 a.m.,
premises known as 2198 Rockefel-
ler Road, Moravia, NY 13118. All
that certain plot, piece or parcel of
land, with the buildings and im-
provements thereon erected, sit-
uate, lying and being in the Town of
Moravia, County of Cayuga and
State of New York, Section 199.00,
Block 1 and Lot 39.12. Approximate
amount of judgment is \$97,601.94
plus interest and costs. Premises
will be sold subject to provisions of
filed Judgment Index # 2018-0322.
COVID-19 safety protocols will be
followed at the foreclosure sale.
Patrick A. Carbonaro, Esq., Referee
Friedman Vartolo LLP, 85 Broad
Street, Suite 501, New York, New
York 10004, Attorneys for Plaintiff
Firm File No. 223431-1
**PUB: December 27, 2022 January
3, 10, 17, 2023**

City of Auburn
Community Development Block
Grant Program
Proposed PY 2023 Annual Action
Plan
Date: January 17, 2023
City of Auburn
Memorial City Hall
24 South Street
Auburn, New York 13021
Michael D. Quill
Mayor
315-255-4104
TO ALL INTERESTED AGENCIES,
GROUPS AND PERSONS:
The City of Auburn Office of
Planning and Economic Development
is preparing the proposed
Fourth Annual Action Plan (PY
2023) for the use of Community
Development Block Grant (CDBG)
funds for the period of April 1, 2023
through March 31, 2024. The Office
of Planning and Economic Development
will accept comments on the
Proposed Plan for a 30 day period
beginning January 17, 2023 and
ending on February 15, 2023.
Based on prior year funding, the
City is anticipating an allocation of
approximately \$862,072.00 in Entitle-
ment funding for PY 2023. In
accordance with the City of Auburn's
Citizen Participation Plan for the
Community Development Block
Grant Program, the following is a
summary of programming for the
2023-2024 Proposed Action Plan:
Housing & Neighborhood Program-
ing including but not limited to the
Mortgage Assistance Program,
Home Repair Assistance Program
(HRAP), Home Access Program
(HAP), Distressed Property Pro-
gram, Housing Programs Delivery,
Public Infrastructure including Side-
walk Replacement Program and
Street Trees, and Neighborhood
Park, Playground & Public Facilities
Improvements
Public Services: Funding to not-for-
profit housing and human services
agencies to provide needed ser-
vices to low- and moderate-income
residents of the City.
Business Assistance including but
not limited to loans through the
Small Business Assistance Pro-
gram, Microenterprise Program,
and Economic Development Pro-
gram Delivery.
Special Development Projects in-
cluding Special Development Pro-
jects and Loans
Administration and Planning: Fund-
ing for delivery of the CDBG
program including administration
and reporting, coordination of
homeless services, community out-
reach and agency coordination, and
planning activities.
Copies of the Proposed Plan are
available at the Office of Planning
and Economic Development, Me-
morial City Hall, 24 South Street,
Auburn, NY; on the City website; or
by calling the Office of Planning and
Economic Development at
315-255-4115.
Public Hearing
A Public Hearing on the Proposed
Plan will be held before the Auburn
City Council on Thursday, February
9th, 2023 at 5:00 PM. Comments
on the plan are welcomed at the
public hearing.
PUB: January 17, 2023

**COUNCIL RESOLUTION #4 of 2023
AUTHORIZING A PUBLIC HEARING FOR THE
2023-2024 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN**

By Councilor Kent

January 19, 2023

BE IT RESOLVED, by the City Council of the City of Auburn, New York, that it does hereby authorize that a Public Hearing be held before the City Council of the City of Auburn, New York, on the 9th day of February 2023 at 5:00 pm concerning the 2023-2024 Community Development Block Grant Annual Action Plan.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to advertise this resolution in the official newspaper of the City of Auburn in accordance with the governing State and local requirements.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

STATE OF NEW YORK)
) SS.:
COUNTY OF CAYUGA)

I, CHARLES MASON, Clerk of the City of Auburn, Cayuga County, New York (the “City”), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Council of the City (the “Council”), held on the 19th day of January, 2023, including the Council Resolution #4 of 2023 contained therein, with the original thereof on file in my office, and the attached is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City this 20th day of January, 2023.

A handwritten signature in black ink, appearing to read 'C. Mason', written over a horizontal line.

Charles Mason, Clerk
City of Auburn, Cayuga County, New York