

ENGINEERING SERVICES

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Engineering Services

MISSION

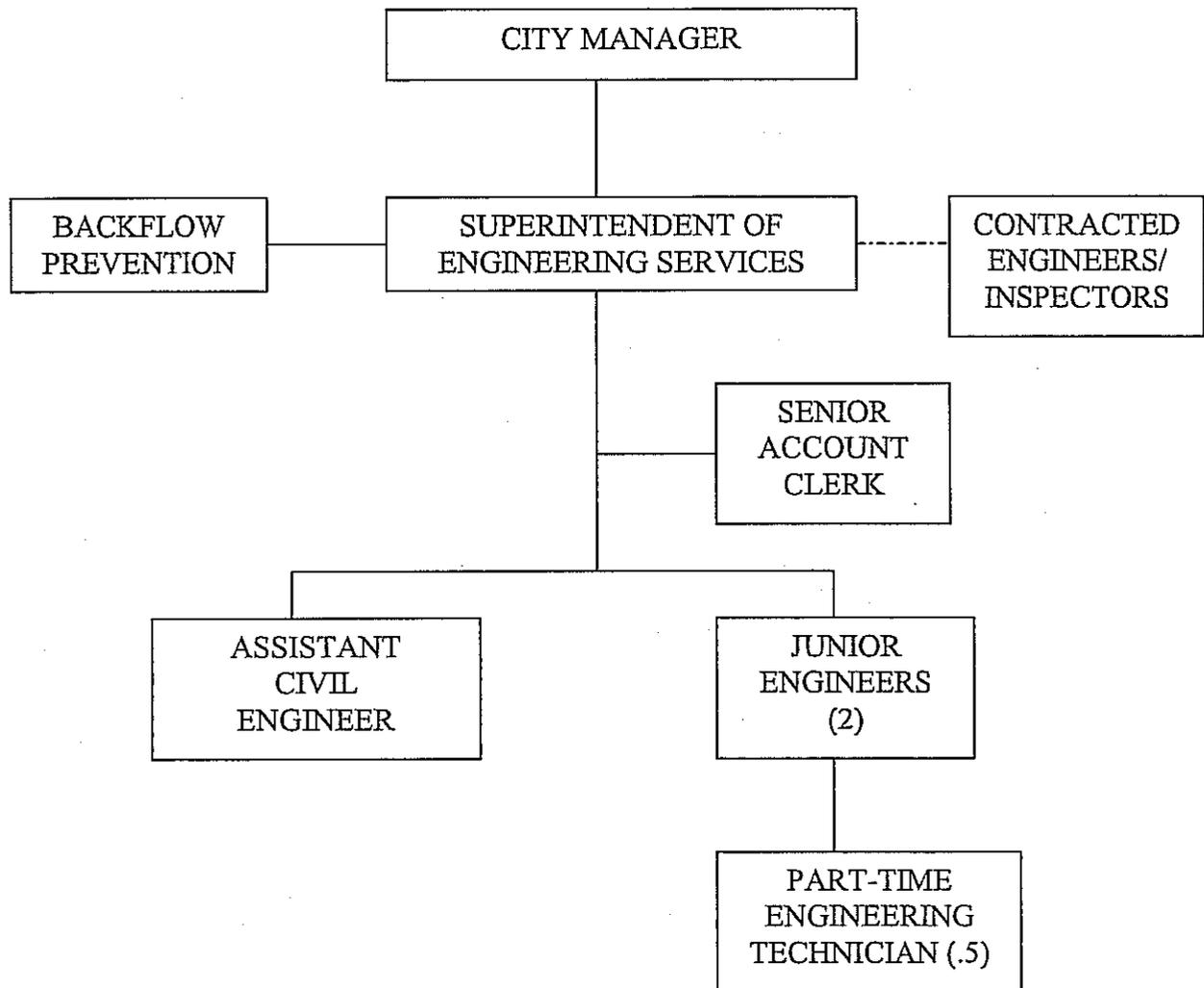
It is the mission of this department to operate and maintain a variety of functions in an efficient and cost-effective manner. These functions include contract administration of Public Works projects; the layout, engineering, and management of the city's public streets and right-of-ways including all utilities and appurtenances contained within; and overall support to other city departments and agencies by providing engineering services as needed.

ORGANIZATIONAL STRUCTURE AND DUTIES

The NYS Education Law requires that the construction of Public Works projects and the providing of engineering services to be under the supervision of a registered licensed professional engineer. These requirements are met by the Superintendent of Engineering Services, who is a licensed professional engineer.

The Engineering Department is responsible for the administration and management of all major capital Public Works projects, including the projects included in the NYSDOT's Five-Year Capital Improvement Program (such as John Walsh Blvd, the East and West Genesee Street Reconstruction projects, etc.), all City projects such as the Downtown Improvement Project, the Fire Dept. PESH Improvements, etc., the City's annual Road Improvement Program, the Community Development Block Grant Program's sidewalk and curb projects, the City's sidewalk, curb and handicap ramps program, the City's Revolving Loan sidewalk and sewer-water programs, the administration of the Federal EPA-mandated Industrial Pretreatment Program, and the bidding process for all City projects and major equipment and chemical purchases.

The Superintendent of Engineering Services also assists the City's Public Works Department's Water Division in the management of the Backflow Prevention Program. The City Engineer is also in charge of all public rights-of-way including the coordination of all public utility companies' infrastructure contained within the City's rights-of-way.



City of Auburn, New York, FY 2010-11 Proposed Budget

FULL TIME EMPLOYEE DISTRIBUTION

	GRADE	STEP	2009-10	2010-11	ANNUAL SALARY
<u>ENGINEERING SERVICES</u>					
Supt. of Engineering	M28	E	1.0	1.0	\$91,764
Asst Civil Engineer	24	H	0.5	1.0	72,160
Jr. Engineer	22		2.0	2.0	57,379avg.(114,758)
Senior Account Clerk	13	H	1.0	1.0	47,215
Engineering Technician, PT			0.5	0.5	13,000
GIS/CAD Technician, PT			0.5	0.5	5,000
Department Totals			5.5	6.0	

CITY OF AUBURN

		<u>2008-2009</u>	<u>2009-2010</u>	<u>2009-2010</u>	<u>2009-2010</u>	<u>2010-2011</u>	<u>2010-2011</u>
		<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Y-T-D</u>	<u>Requested</u>	<u>Recommended</u>
		<u>Expenditure</u>	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Department</u>	<u>City Manager</u>
A1440	ENGINEERING						
110	SALARY & WAGES	228,722.42	272,833.00	272,833.00	208,879.59	325,897.00	325,897.00
120	LONGEVITY & INCENTIVE	400.00	550.00	575.00	575.00	800.00	800.00
130	TEMPORARY & PART TIME	29,023.44	31,500.00	29,475.00	20,917.98	31,500.00	18,000.00
140	HOLIDAY PAY	618.45	650.00	710.00	709.24	795.00	795.00
150	OVERTIME	7,079.28	1,000.00	3,456.00	3,455.80	8,950.00	7,000.00
210	FURNITURE & FIXTURES	942.00	0.00	0.00	0.00	950.00	0.00
220	OFFICE EQUIPMENT	8,297.49	10,825.00	10,825.00	9,049.16	10,825.00	9,425.00
230	VEHICLES	0.00	0.00	0.00	0.00	26,500.00	0.00
250	OTHER EQUIPMENT	54,304.28	26,200.00	26,200.00	0.00	26,200.00	26,200.00
411	OFFICE SUPPLIES	3,454.71	3,000.00	2,532.00	1,575.05	3,000.00	3,000.00
412	OPERATING SUPPLIES	5,982.87	6,000.00	6,576.75	1,710.90	6,560.00	6,000.00
440	SERVICES	11,412.82	10,500.00	10,152.00	3,322.24	10,500.00	10,500.00
450	FEES	0.00	500.00	0.00	0.00	500.00	500.00
460	TRAVEL, TRAINING, PROF DEV	1,275.86	900.00	1,144.00	1,143.30	2,950.00	1,500.00
481	FUEL	1,613.16	2,000.00	2,000.00	1,046.61	2,000.00	2,000.00
482	VEHICLE MAINT/REPAIRS	1,707.85	1,500.00	2,254.00	2,124.31	2,500.00	2,500.00
801	RETIREMENT-GENERAL	21,502.00	27,503.00	27,503.00	23,418.00	37,014.00	37,014.00
811	SOCIAL SECURITY & MEDICARE	20,041.47	23,450.00	23,450.00	17,733.39	28,148.00	26,966.00
821	WORKERS' COMP-PREMIUM	3,931.60	4,255.00	4,255.00	2,834.55	4,957.00	4,957.00
841	HEALTH INSURANCE	45,839.51	58,675.00	58,675.00	35,479.28	58,675.00	58,675.00
842	DENTAL INSURANCE	2,734.76	3,600.00	3,600.00	2,402.10	4,585.00	4,585.00

CITY OF AUBURN

	2008-2009 Actual Expenditure	2009-2010 Adopted Budget	2009-2010 Amended Budget	2009-2010 Y-T-D Actual	2010-2011 Requested Department	2010-2011 Recommended City Manager
845 VISION COVERAGE-CSEA.	702.12	876.00	876.00	202.32	888.00	888.00
ACTIVITY TOTAL	<u>449,586.09</u>	<u>486,317.00</u>	<u>487,091.75</u>	<u>336,578.82</u>	<u>594,694.00</u>	<u>547,202.00</u>
A8245 MUNICIPAL POWER AGENCY						
130 TEMPORARY & PART TIME	360.00	0.00	1,868.00	1,867.50	3,500.00	3,500.00
811 SOCIAL SECURITY & MEDICARE	27.54	0.00	143.00	142.88	268.00	268.00
ACTIVITY TOTAL	<u>387.54</u>	<u>0.00</u>	<u>2,011.00</u>	<u>2,010.38</u>	<u>3,768.00</u>	<u>3,768.00</u>
DEPARTMENT TOTAL	<u>449,973.63</u>	<u>486,317.00</u>	<u>489,102.75</u>	<u>338,589.20</u>	<u>598,462.00</u>	<u>550,970.00</u>

