

## **FIRE LIEUTENANT**

### **DISTINGUISHING FEATURES OF THE CLASS:**

The work involves responsibility for organizing and supervising the activities of Firefighters assigned to a station during an assigned shift. When in the station, the Fire Lieutenant assigns Firefighters to complete routine tasks such as equipment and building maintenance, and provides training in subject areas such as fire fighting, rescue procedures and the provision of emergency medical services. When responding to an emergency, the Fire Lieutenant assumes command of a group of Firefighters upon arrival at the scene until relieved by a superior officer. The work is performed under the direct supervision of the company Captain, with some latitude afforded the incumbent during the superior officer's absence. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Exercise command and control of their respective fire company;

Plans, organizes, assigns, and evaluates the work of Firefighters assigned to their company;

Responds to calls for service assigned to their company while on duty;

Assigns and supervises firefighters to complete tasks at emergency scenes;

Directs the work of firefighters on a daily basis at emergency scenes, details and in quarters;

Functions as a working member of their assigned company in addition to supervisory duties;

Trains and drills subordinates in fire fighting techniques, department policies and procedures;

Supervises, plans and assists with the cleaning, inspection and replacement of tools and equipment on a regular basis and after use;

Inspects fire department equipment, grounds, and station to insure proper order and condition;

Inspects buildings and premises for fire hazards as assigned;

Communicates necessary information related to both emergency and administrative matters up and down the chain of command;

Promotes the development of personnel assigned to their company;

Ensures discipline of personnel assigned to their company;

Enforces policies, procedures and performance standards to ensure efficient and effective services;

Makes daily reports of personnel and activities;

Performs other duties as assigned by a ranking officer.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of modern firefighting and fire prevention methods, practices and equipment;

Working knowledge of the city's building code and fire prevention laws and ordinances;

Working knowledge of the geography and building conditions of the city;

Working knowledge of the principles and practices of supervision;

Thorough knowledge of the rules and regulations of the Fire Department

Thorough knowledge of emergency medical practices, techniques and procedures;

Thorough knowledge of the use and maintenance of fire fighting equipment;

Working knowledge of the New York State Uniform Fire Prevention and Building Code;

Ability to recognize fire hazards and take corrective action needed;

Ability to plan and supervise the work of subordinates;

Ability to react calmly and efficiently at fire scenes;

Ability to utilize technology and software to maintain records and create reports;

Ability to communicate effectively with their supervisors, peers, subordinates, and the public both verbally and in writing;

Resourcefulness;

Sound judgment in emergencies;

Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Five (5) years of experience as an Auburn Firefighter.

2/9/15 – Revised