

## **SIGN MAINTENANCE WORKER**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This position involves responsibility for the fabrication, painting and installation of traffic signs and the painting of traffic control markings in accordance with New York State and city laws and regulations. An incumbent also fabricates, modifies and/or makes repairs to other city signs, vehicles and equipment as required. He or she operates both computerized and manual tools and equipment including plasma cutters, welding and machine shop equipment. On occasion, an incumbent may operate other Public Works Department equipment. The work is performed under the general supervision of the Superintendent of Public Works and guidance of a Foreman with considerable freedom allowed for exercising independent judgement in carrying out the work. An incumbent exercises no supervision however, he or she may lead and participate in work involving other employees. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Fabricates, paints and installs traffic signs and poles utilizing a variety of computerized and manual tools and equipment including a plasma cutter, welding equipment and machine shop tools and equipment;

Operates a paint machine to paint lines separating traffic lanes, enclosing crosswalks and other traffic control lines and markings;

Fabricates other city signs and modifies and/or repairs or performs body work to other city equipment and city vehicles utilizing welding and machine shop tools and equipment;

Inventories and orders supplies and parts used in sign fabrication and maintenance, traffic control markings and other fabrication activities;

Consults with Police Department regarding authorization and placement of street signs and traffic control markings;

Keeps a log of signs replaced or maintained;

Leads and participates in work involving Laborers and/or temporary and seasonal employees;

Prepares sign surfaces and other surfaces for painting utilizing wire-brushes, and varnish and paint removers and mixes and prepares paints;

Operates one or more types of motor equipment on an occasional basis.

**SIGN MAINTENANCE WORKER** – contd.**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the principles and practices of metal fabrication work and machine shop repair work;

Good knowledge of tools, equipment and materials used in sign fabrication and maintenance, machine shop and other metal fabrication work and the painting of traffic control markings;

Good knowledge of State and local laws and regulations regarding the fabrication and installation of street signs;

Good knowledge of city streets;

Working knowledge of inventorying and ordering supplies;

Working knowledge or record keeping or log keeping;

Ability to operate computerized and manual tools and equipment used in sign fabrication and maintenance, other metal fabrication and machine shop work and traffic control painting including plasma cutters, welding equipment, and paint machines;

Ability to understand and follow oral and written instructions;

Ability to lead and participate in work involving other5 employees;

Physical ability commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

One (1) year of experience performing skilled metal fabrication work that included the use of welding and machine shop tools and equipment.

**SPECIAL REQUIREMENT:**

Possession of a valid New York State driver's license appropriate to the vehicles or equipment operated.