

***Auburn Municipal Civil Service  
Agenda –Monthly Meeting Monday, December 8, 2014 – 6:30pm***

Roll Call – Civil Service Clerk; Anna Hlywa took the roll call. Present were Commissioner Diane Gove, Commissioner Jack Hardy and Commissioner Dan Emmi. Also present Superintendent of Public Works Michael Talbot, Chief of Police Brian Neagle, Fire Chief Jeff Dygert, CSEA Representative Will Streeter, Anthony DeCaro & Jessica Corcoran

Approve minutes of Regular Meeting November 4, 2014.

Motion to approve minutes by Commissioner Gove 2<sup>nd</sup> by Commissioner Hardy. Motion carried 3-0.

Old Business

New Business \*Added 2 agenda items

- Request from Fire Chief Jeff Dygert and City Manager Doug Selby to make attached changes to the job description for Fire Chief and Asst. Fire Chief.

Discussion had in regards to min quals for both job titles. Motion to approve the job spec changes as presented by Commissioner Gove, 2<sup>nd</sup> by Commissioner Hardy. Motion carried 3-0.

- Request for Superintendent of PW Mike Talbot and City Manager Doug Selby to make attached changes to the job description for Recreational Maintenance Worker.

Lengthy discussion in regards to the changes made specifically in the “Special Requirement” portion of the job spec. CSEA reps expressed concern that the job spec is narrowing the pool down to one person. Commissioner Gove motioned to table the discussion and the request until further review can be done. 2<sup>nd</sup> by Commissioner Hardy. Motion carried 3-0.

- \* Approval of Exam Announcement for Police Chief & Deputy Police Chief.

Lengthy discussion on exam announcements as presented vs how they were done in 2011. The commission agreed to broaden the pool of candidates they would allow higher rank police officials to sit and take the exam but cannot be appointed until they have satisfied the min requirement for each job as outlined in the job spec. Motion made by Commissioner Emmi for Anna to change the exam announcement to reflect the decision that was made. 2<sup>nd</sup> by Commissioner Hardy. Motion carried 3-0.

- \* Request from candidate to allow the agility scores from Cayuga County Sheriff agility test that was given in September as he is unable to attend our Dec 27<sup>th</sup> exam. Motion to accept request by Commissioner Gove, 2<sup>nd</sup> by Commissioner Hardy. Motion carried 3-0.

- Employee Changes

No discussion had

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Minutes Continued

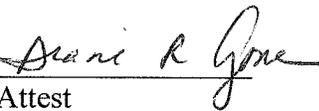
- Upcoming schedule

Police Agility @ Boces 12/27/2014 – Starts at 11am

Fire Agility @ West Middle 1/10/15 – Starts at 8am, Open House is Thursday 1/8/15 4pm – 7pm.

Next meeting is Monday, January 12<sup>th</sup> at 6:30pm.

Motion to adjourn meeting by Commissioner Gove, 2<sup>nd</sup> by Commissioner Hardy, Motion carried 3-0

  
Attest