

**Auburn City Council
Work Session Meeting
Thursday, April 24, 2014 6:00PM
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

Roll Call – The City Clerk called the roll. Mayor Quill, and Councilors McCormick, Camardo, and Cuddy were all present. Councilor Ruzicka was absent/excused.

The following City Staff was present:

- City Manager, Doug Selby
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Comptroller, Laura Wills
- Engineering Department, Mark Odrzwolski
- Director of Planning, Jennifer Haines
- Director of Capital Improvement Program and Grants, Christina Selvek
- Fire Chief, Jeff Dygert
- Water Filtration Plant Chief Operator, Anthony DeCaro

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public to be Heard –

- **Walt Aikman, 17 Liberty St. Auburn**

Mr. Aikman spoke regarding Arbor Day and that he has surveyed the land around the block surrounding the Seward House for tree planting. He invited the public to two upcoming events: 1. The First Friday event on May 2, 2014 in the evening at the Seward House there will be a tree planting as part of the event; 2. On Saturday, May 3rd beginning at 9 a.m. there will be a community tree planting in the City Hall and Seward House area, all community members interested in assisting are welcome and encouraged to attend. Meet at 9 a.m. at the gazebo across the street from City Hall.

- **Ron Quill, 5 Case Ave. Auburn**

Mr. Quill spoke to remind people in the community not to forget about the food pantries.

Approval of Meeting Minutes:

- A. April 15, 2014, City Council meeting minutes.
Motion to approve by Councilor McCormick, seconded by Councilor Camardo.
The motion carried 4-0. Councilors McCormick, Camardo, Cuddy, and Mayor Quill all voting aye. Councilor Ruzicka was absent/excused.

Presentations and Proclamations –

- A. The Clerk read a Proclamation from Mayor Quill naming Saturday, April 26, 2014 as Jenna Blaisdell Hinman Day in the City of Auburn. Ms. Hinman's mother accepted the proclamation and addressed the Council.
- B. The Clerk read a Proclamation from Mayor Quill naming, April 25, 2014 as Worker's Memorial Day in the City of Auburn. CSEA local President Jessica Corcoran accepted the proclamation and addressed the Council. She introduced members of city staff that were in attendance at the meeting.
- C. The Clerk read a Proclamation from Mayor Quill naming April 2014 as Occupational Therapists month in the City of Auburn. Dr. Douglas Fyve from Auburn Community Hospital accepted the proclamation and addressed the Council.
- D. OWLA (Owasco Lake Watershed) Presentation by Mr. Charlie Greene, President of OWLA and Mr. Jim Beckwith, Vice President of OWLA.
- E. 2014-2015 Annual Road Program Presentation, Mark Odrzwolski, Assistant Civil Engineer

Public Announcements – none

City Manager's Report – The Manager reported on the following:

- Following up on NYSEG's report to the City that it will be taking a transformer off-line that will impact the City's Wastewater Treatment Facility and the City's Co-Gen Facility. NYSEG needs to perform maintenance on the specific transformer. NYSEG has notified the City that the timeframe for the work can be within a week. The City will plan on conducting maintenance on the Co-Gen facility during this time.
- He reported that he has met with Wendel and City staff about the Water Meter Replacement program. There will be additional public relations efforts made to contact the remaining property owners that need to have the new meters installed. Since the last report to Council the number of properties that still need the installation has dropped from 1,500 to 1,000. There may be a need to discuss imposing fines on individuals that do not comply, however, he will not discuss fines with Council until more public relations efforts are made to communicate. Also, the hold-harmless waivers for people to sign have been being utilized in the field and has had success.
- The analysis of the Wastewater Treatment Facility was released this week. The report was commissioned by the City and was conducted by the firm GHD, Inc., from Cazenovia, NY. While such an analysis of our treatment facility is conducted every five years, this report was charged with taking into consideration accepting wastewater associated with the process of natural gas drilling. The report notes that Auburn's Wastewater Treatment Facility already treats a lot of waste that is high in chlorides and has no additional capacity to accept vertical natural gas well wastewater which is

typically very high in chlorides. The report also notes that Auburn's Wastewater Treatment Facility could possibly handle gas drilling waste water if it underwent additional studies and changes to its treatment system but staff would not recommend that to Council, given the costs of studies, the fact that the regulatory climate may be against the City obtaining permission, and the uncertainty of retrieving clients the city lost a few years ago when Auburn enacted a ban on accepting drilling wastewater.

State Environmental Quality Review Act Resolutions (SEQR) – none

Ordinances – The Clerk read the following Ordinances for their first reading:

- A. Bond Ordinance # 3 Authorizing the Issuance of \$5,650,000 Serial Bonds to Finance the Cost of Various Transportation Capital Projects
- B. Bond Ordinance #4 of 2014 Authorizing the Issuance of \$1,500,000 Serial Bonds to Finance the Cost of the 2014-2015 Road Improvement Program
- C. Bond Ordinance #5 - Authorizing the Issuance of \$790,000 Serial Bonds to Finance the Cost of the Purchase of Equipment for Maintaining City Improvements
- D. Bond Ordinance #6 of 2104 -Authorizing the Issuance of \$785,000 Serial Bonds to Finance the Cost of Building Improvements in and for the City

After the first reading of the above Bond Ordinances the Council discussed. After discussion it was requested that the Comptroller provide the council with the forecast of the financial impact bond payments would have on the City over the life of the bonds. It was requested that the report include alternative bonding amounts for the annual road improvement program.

Resolutions – none

Local Law- none

Tabled Legislation- none

At 8 p.m. the Mayor called for a 10 minute recess.

The meeting reconvened at 8:10 p.m.

Other Business

A. Budget Status Report. The Manager asked Comptroller Laura Wills to provide an overview of the expense and revenue assumptions that are being used to prepare the FY 2014-2015 City Budget. The Council discussed.

B. Replacement of Parking Meter Kiosks Discussion. The Manager discussed that the Parking Kiosks that the City currently uses are now 10 years old and are breaking down. One of the kiosks is off-line and parts cannot be found. The Comptroller distributed a memo outlining

the costs associated with replacing the inside components of the current kiosks. Also, she presented the costs associated with leasing new kiosks. The Manager reported that with existing funds the staff is going to revamp one Kiosk with the new inner parts to test the equipment out. Once this is done and time elapses to see how the equipment works he will report back to Council.

C. Management Policy Update Discussion. The Manager briefly discussed proposed changes to the Management Policy that have been considered by the previous Council but not acted on. It was decided that the proposal should be put on the first Work Session meeting following the adoption of the FY 2014-2015 City Budget.

D. Councilor Cuddy discussed the analysis of the Wastewater Treatment Facility that was released this week. The report was commissioned by the City and was conducted by the firm GHD, Inc., from Cazenovia, NY. He thanked Councilor Camardo and Mayor Quill for their support of the natural gas drilling wastewater ban that the Council enacted in 2011 and also for their opposition to the removal of the ban the Council enacted in 2012. He recommended the City may want to consider the ban once again at some point in the future.

E. Councilor McCormick reported that she attended an annual luncheon earlier in the day sponsored by CEDA (Cayuga Economic Development Agency). The topic of the luncheon was exporting and the content presented at the luncheon reported a very positive economic outlook for Auburn and Cayuga County.

F. Executive Session. Council voted to enter an executive session regarding matters pertaining to:

1. Contract negotiations (NYS Public Officers Law, Article 7 §105-e. Collective negotiations pursuant to article fourteen of the civil service law);
2. Potential sale of City owned land (NYS Public Officers Law, Article 7 §105-h. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.);
3. Matters pertaining to the employment history of a particular individual. (NYS Public Officers Law, Article 7 §105.1.f. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.); and,
4. Discussion pertaining to litigation (NYS Public Officers Law, Article 7 §105.1.d. Discussions regarding proposed, pending or current litigation).

Motion to enter an executive session was made by Councilor McCormick, seconded by Councilor Camardo. The motion carried 4-0. Councilors McCormick, Camardo, Cuddy, and Mayor Quill all voting aye. Councilor Ruzicka was absent/excused. Council entered into executive session at 8:55 p.m. Executive session adjourned at 10:00 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 10:02 p.m.

Minutes submitted to the City Council on April 25, 2014 by:

Charles Mason
City Clerk

On May 1, 2014 a motion to approve the minutes of the April 24, 2014 Auburn, NY City Council meeting was made by Councilor Camardo, seconded by Councilor Cuddy .

	Ayes	Noes
Councilor McCormick	x	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	Abstain	
Mayor Quill	x	
Carried and Adopted	x	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 24th day of April, 2014 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: May 1, 2014