

Auburn City Council
Regular Meeting
Thursday, November 13, 2014 6:00PM
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill, and Councilors McCormick, Camardo, Cuddy, and Ruzicka were all present.

The following City Staff was present:

- City Manager, Doug Selby
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Director of Planning and Economic Development, Jenny Haines
- Fire Chief, Jeff Dygert
- Director of Municipal Utilities, Vicky Murphy
- Code Enforcement Officer, Brian Hicks
- IT Director, Lynda DeOrio
- Secretary, Code Enforcement Office, Alicia McKeen

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements –

The Clerk read the following:

A. The next regular meeting of the City's Historic Resources Review Board will be held on Tuesday, November 18, 2014 at 7 p.m. in the Council Chambers at Memorial City Hall.

B. The next regular meeting of the Auburn Industrial Development Authority will be Wednesday, November 19th, 2014 at 5 p.m. The meeting will be held at Mack Studios, 5500 Technology Park Blvd. Auburn, NY 13021.

C. There will be a special 'America Recycles Day' Free Electronics Recycling Event to be held Saturday, November 15, 2014 at the City of Auburn Landfill. Items may be dropped off 8 a.m. through 11 a.m. The following household electronics items will be accepted:

- Computers and Monitors
- Computer Accessories
- Printers
- Circuit Boards
- TV's
- Microwaves
- Audio/Visual Equipment
- Fax Machines
- Typewriters
- Telecom Equipment
- Cell Phones
- Cables and Wiring
- Electronic Scrap
- Video Game systems (for example Nintendo or Sega systems)
- Propane tanks
- Small Freon appliances (40 pound weight limit)

D. STREAMLINE NOTICE: Thanksgiving Week (November 25 - 28) Holiday Trash Pick-Up Schedule, there will be no trash pick-up in the City on Thursday, November 27th due to the Thanksgiving holiday.

- Residents that normally have their trash picked up on Tuesdays will have their trash and recycling picked up on Monday, November 24, 2014.
- Residents that normally have their trash picked up on Wednesdays will have their trash and recycling picked up on Tuesday, November 25, 2014.
- Residents that normally have their trash picked up on Thursdays will have their trash and recycling picked up on Wednesday, November 26, 2014.
- Residents that normally have their trash picked up on Fridays will continue to have their trash and recycling picked up on Friday, November 28th.

E. The City of Auburn Civil Service Commission office has posted several civil service exam announcements:

1. A promotional examination (EXAMINATION #74-881) for the position of Fire Chief will be held on January 24, 2015. Exam applications must be filed by December 10, 2014.
2. A promotional examination (EXAMINATION # 74-882) for the position of Assistant Fire Chief will be held on January 24, 2015. Exam applications must be filed by December 10, 2014.
3. An open competitive examination (EXAMINATION # 20-151) for the position of Account Clerk in the City of Auburn will be held on January 17, 2015. Exam applications must be filed by December 10, 2014.
4. An open competitive examination (EXAMINATION # 20-152) for the position of Clerk for the City of Auburn and the Auburn Enlarged City School District will be held on January 17, 2015. Exam applications must be filed by December 10, 2014.
5. An open competitive examination (EXAMINATION # 65-129) for the position of Records Retention Clerk for the City of Auburn will be held on February 7, 2015. Exam applications must be filed by December 17, 2014.

Complete information pertaining to the above exam announcements may be found at the job opportunities page of the City website www.AuburnNY.gov or may be picked up in person at the

City of Auburn Civil Service Commission Office located on the second floor of Memorial City Hall, 24 South Street, Auburn.

6. Mayor Quill announced that the Holiday Parade would be held in Downtown Auburn on Saturday, November 29, 2014 beginning at 6 p.m. He stated that the Council has been invited to march in the parade and that Council members wanting to participate that evening would meet at the corner of Fulton Street and E. Genesee St.

5. Ceremonial Presentations and Proclamations- None

6. Public to be Heard – The Mayor opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. The following members of the public spoke:

Ron Quill, Case Avenue

Mr. Quill spoke on behalf of the Board of Directors for the local Salvation Army. He announced that they are asking the public for donations of turkeys for Thanksgiving dinners and that they will also be delivering Thanksgiving dinners to those that cannot travel out to the 19 E. Genesee Street location for the community Thanksgiving dinner. For more information please contact the local Salvation Army chapter.

7. Approval of Meeting Minutes:

November 6, 2014, City Council meeting minutes.

Motion to approve by Councilor McCormick, seconded by Councilor Camardo.

The motion to approve carried 5-0. Councilors McCormick, Camardo, Cuddy,

Ruzicka and Mayor Quill all voting aye.

8. Reports of City Officials

A. City Manager's Report – City Manager Doug Selby had nothing to report to Council.

B. Reports from members of Council

Councilor Camardo reported that the Veteran's Day ceremony at Veteran's Park was a very well attended event and recognized the Mayor and City staff for their efforts to organize the event.

Councilor Cuddy reported that on Saturday, November 8, 2014 about 40 community volunteers planted trees in various City neighborhoods. He thanked the Grow Auburn's Trees program organized by Walt Aikman for their efforts to organize the event.

Councilor McCormick also discussed the tree planting event. She also thanked the mayor for his efforts on organizing the annual Marine Corps Birthday ceremony that was held on Saturday, November 8th.

Mayor Quill also discussed the ceremonies that were held for Veteran's Day and thanked the City staff responsible for assisting with organizing the events.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) – None

B. Ordinances

B1. First Reading for Ordinance #11 of 2014 Amending Chapter 297 of the City Code Implementing a Penalty for Failure to Comply With the Meter Replacement Program

The City Clerk explained that this ordinance had been read at the November 6, 2014 Council meeting, however, the Director of Municipal Utilities had recommended a change in the proposed amendment. The change was to charge the commercial/industrial customers a 25% fee rather than the 30% fee. Therefore the edited Ordinance #11 of 2014 was being read for a first reading and will be on the November 20, 2014 Council meeting agenda for a vote. The City Clerk then read the ordinance.

B2. First Reading of Ordinance #12 of 2014 Amending Chapter 242 of the City Code Regarding Sewer Service Charges

The City Clerk explained that this ordinance had been read at the November 6, 2014 Council meeting, however, Councilor Camardo suggested that proposed language to amend Chapter 242 of the City Code add the City Manager in addition to the Director of Municipal Utilities as the individuals authorized to approve a change to a sewer service charge. Other members of Council were in agreement with adding this language. Therefore the edited Ordinance #12 of 2014 was being read for a first reading and will be on the November 20, 2014 Council meeting agenda for a vote. The City Clerk then read the ordinance.

B3. First Reading of Ordinance #13 of 2014 AMENDING CHAPTER 242 OF THE CITY OF AUBURN MUNICIPAL CODE

The City Clerk read the ordinance.

C. Local Laws – None

D. Resolutions – None

E. Tabled Legislation - None

F. Staff/Vendor Presentations - None

- **View Permit Software Demonstration** - The City's Director of Planning and Economic Development, Jenny Haines led a presentation to the Council on the City's new ViewPermit software program that is being implemented in the City's Office of Code Enforcement. The new software is designed to make applying for building permits more efficient and soon residents will be able to apply for some building permits via the City website. Code Enforcement Officer Brian Hicks, Secretary of the Code Enforcement Office Alicia McKeen, and City IT Director Lynda DeOrio also participated in the presentation.
- **Snowplowing Procedures** - The City Superintendent of Public Works Mike Talbot presented to the Council on the policy and procedures the City uses to plow snow during winter snow storms.

• **Discussion of Vision and Mission Statement for the City** - The City Manager led the Council in a discussion pertaining to defining a vision and mission statement for the City.

10. Other Business

A. Councilor Ruzicka stated that he thought the development of a five year financial plan for the City should be the Council's priority and should be put in place as soon as possible so that we have future guidance for the City.

B. Executive Session – Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Cuddy. Council voted to enter an executive session regarding the following matters:

1. A matter pertaining to discussion of a contract. (NYS Public Officers Law, Article 7 §105.1.d. discussions regarding proposed, pending or current litigation).
2. A matter pertaining to the sale or exchange of securities. (NYS Public Officers Law, Article 7 §105.1.h. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.)
3. A matter of discussion that would be considered confidential under attorney client privilege. (Section 4503 of the Civil Practice Law and Rules which establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.)

The motion to enter executive session carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye. The Council entered Executive Session at 7:41 p.m. Executive session adjourned at 8:20 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:21 p.m.

Minutes submitted to the City Council on November 14, 2014 by:

Charles Mason
City Clerk

On November 20, 2014 a motion to approve the minutes of the November 13, 2014 Auburn, NY City Council meeting was made by Councilor McCormick, seconded by Councilor Cuddy.

	Ayes	Noes
Councilor McCormick	x	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	x	
Mayor Quill	x	
Carried and Adopted	x	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 13th day of November, 2014 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: November 14, 2014