

CITY OF AUBURN



Memorial City Hall – 24 South Street – Auburn, New York – 13021

ADDENDUM No. 1

Request For Proposal (RFP)

City of Auburn Public Safety Complex

Private Development/ Ownership Facility with Lease Agreement

RFP Proposal Due Date: Friday, August 28, 2015 by 4:00 P.M.

Addendum Issuance Date: July 2, 2015



Douglas A. Selby, City Manager
William H. Lupien, Jr., P.E., Superintendent of Engineering Services
Jennifer Haines, Director of Planning and Economic Development

Contact: City of Auburn Department of Engineering Services (315) 255-4129, Fax: (315) 253-3243

Auburn Public Safety Complex: Private Development/ Ownership Facility with Lease Agreement
ADDENDUM No. 1 TO RFP DOCUMENTS

To All Potential Respondents:

This addendum is issued to modify the previously issued request for proposal documents and/ or given for informational purposes, and is hereby made a part of the bid documents. Please attach this addendum to the documents in your possession. All proposers shall acknowledge receipt of any and all addenda, if any, listing the Addenda in their letter of interest.

Pre-Proposal Meeting Information

The City of Auburn has solicited Request for Proposals (RFP) from qualified developers to work with the City and its participating departments to plan, design, and build a new facility as well as to enter into a long-term lease agreement with the City.

As outlined in the RFP, the City will conduct a pre-proposal meeting for the purposes of answering questions regarding this solicitation. This pre-proposal meeting is optional. Proposers may submit proposals for this project without attending the pre-proposal meeting.

This addendum hereby gives notice of the Pre-Proposal Meeting that will be conducted at Cayuga Economic Development Agency Offices located at 2 State Street, Auburn NY on Wednesday July 8th from 10am until noon. Meeting participants are required to sign in upon arrival at the meeting room. The City of Auburn will provide background information and address project related questions.

Please submit the names of all attendees (not to exceed 2 representatives) from your organization to Christina J. Selvek, Dir. of Capital Projects & Grants for the City of Auburn prior to Tuesday July 8th. RSVP is requested, but not required. Interested parties should submit questions to the point of contact noted on the RFP not later than Tuesday July 8th for discussion at the Pre-Proposal Meeting.

Information provided at this meeting shall not qualify the terms and conditions of the solicitation and specifications. Terms of the solicitation and specifications remain unchanged unless the solicitation is amended in writing. If an amendment is issued, normal procedures related to the acknowledgement and receipt of solicitation amendments shall apply.

A record of the Pre-Proposal meeting, including a complete list of meeting attendees, questions and answers, shall be made and furnished to all prospective RFP holders.

Additional Information

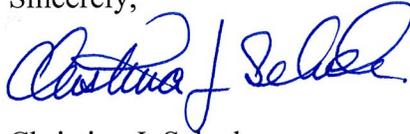
Question & Answer

1. Could the City please define the role that Pacheco Ross Architects P.C. and Beardsley: Architects & Engineers currently have with the City of Auburn?

Answer #1: The City of Auburn procured professional services from Pacheco Ross Architects P.C. and Beardsley: Architects & Engineers to assist the City and project partners in a needs assessment and development of the Request for Proposal document. Pacheco Ross Architects P.C. and Beardsley: Architects & Engineers will continue to serve a technical role throughout the RFP process. Upon the completion of the RFP process, the professional firms of Pacheco Ross Architects P.C. and Beardsley: Architects & Engineers will have concluded their business with the City and terms of professional services agreement.

Any additional questions, comments, or concerns with this RFP shall be directed to the City of Auburn, Department of Engineering Services (315) 255-4129, Attn: Seth Jensen, P.E., Jr. Engineer. **Proposals are due Friday, August 28th, 2015 by 4:00 P.M.** The City of Auburn appreciates your time associated with providing a proposal and looks forward to working with you in the near future.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christina J. Selvek". The signature is fluid and cursive, with a vertical line separating the first and last names.

Christina J. Selvek,
Director of Capital Projects & Grants

cc: Public Safety Complex Committee
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