

# AUBURN POLICE DEPARTMENT

Integrity  
Honesty  
Teamwork  
Quality in our work

# Table of Contents

<b>Budget Line Item Summary</b>	<b>3</b>
<b>A3120 Police 2014-2015 Budget Request</b>	<b>4-5</b>
<b>Vision / Mission Statement / Core Values</b>	<b>6</b>
<b>APD wears many hats</b>	<b>7</b>
<b>Notable Statistics</b>	<b>8</b>
<b>Minimum Man Power Stats</b>	<b>9</b>
<b>Overtime Incurred Due to Officer Injury</b>	<b>10</b>
<b>Other Notable Statistics in 2013</b>	<b>11</b>
<b>Traffic Enforcement Programs / Grants</b>	<b>12-13</b>
<b>Off-Duty Jobs</b>	<b>14</b>
<b>Level of Service Scenarios</b>	<b>15-16</b>
<b>Detective Bureau</b>	<b>17-18</b>
<b>Solicitors</b>	<b>19</b>
<b>Increased Revenue</b>	<b>20</b>
<b>Traffic / Criminal Revenue</b>	<b>21</b>
<b>Savings / Efficiency</b>	<b>22</b>
<b>Unexpected Overtime / Salary Savings</b>	<b>23</b>
<b>Diminished Fleet Vehicles</b>	<b>24-26</b>
<b>Training</b>	<b>27</b>
<b>In-Service Training / Seminar Courses</b>	<b>28</b>
<b>Child Advocacy / Domestic Violence</b>	<b>29</b>
<b>US Marshal Services</b>	<b>30</b>
<b>Beat Configurations</b>	<b>31-33</b>
<b>Special Duties</b>	<b>34-36</b>
<b>Sex Offender Management</b>	<b>37-38</b>
<b>Parole</b>	<b>39-40</b>
<b>Other Maps</b>	<b>41-42</b>
<b>Homeless Population</b>	<b>43</b>

POLICE  
 PERCENTAGE OF INCREASE/DECREASE  
 2014 Adopted to 2015 Requested

BUDGET LINE #	DESCRIPTION	2014 ADOPTED	2015 REQUESTED	% INC/DEC	
110	SALARIES	4,400,000.00	4,760,958.00	8	added asst chief / personnel 3% estimated salary increase
120	SICK INCENTIVE	35,000.00	53,600.00	53	potentially \$800 per 67 police personnel
130	TEMP/PT	75,000.00	147,000.00	96	+3 parking personnel, 1 clerk, 10 crossing guards 3-sub
140	HOLIDAY PAY	145,000.00	160,000.00	10	estimated rate increase
150	OVERTIME	230,000.00	230,000.00	0	
150	OVERTIME-ROT	85,000.00	85,000.00	0	
155	OVERTIME/CONTRACTUAL	85,000.00	85,000.00	0	
170	UNIFORM	25,000.00	25,000.00	0	
210	FURNITURE AND FIXTURES	500.00	3,750.00	650	table chairs set, office chairs
220	OFFICE EQUIPMENT	5,000.00	8,250.00	65	copier-patrol
230	VEHICLES	0.00	151,700.00		5 cars (0 last year)
250	OTHER EQUIP	15,000.00	39,050.00	160	ID printing system; vehicle computers
411	OFFICE SUPPLIES	10,000.00	3,000.00	-70	majority transferred to central services budget
412	OPERATING SUPPLIES	60,000.00	60,150.00	0	
420	GAS	10,000.00	10,000.00	0	
425	ELECTRIC	25,000.00	25,000.00	0	
430	TELEPHONE & OTHER UTILITIES	38,000.00	37,785.00	-1	
440	SERVICES	96,200.00	87,025.00	-10	
450	FEES	2,000.00	2,200.00	10	
451	CONSULTING FEES	0.00	18,475.00		new budget line for 2013-207C/PESH-ie. Fit test; hearing test; respirator exam
457	SPECIAL OPERATIONS	20,000.00	20,000.00	0	
460	TRAVEL AND TRAINING	18,000.00	19,000.00	6	
481	FUEL	110,000.00	120,000.00	9	
482	VEHICLE MAINTENANCE	55,000.00	55,700.00	1	

A 3120 Police		12/31/15					
Sub-Account	Item	12-13 Actual Expenditure	13-14 Budget Adopted	13-14 Budget Amended	13-14 YTD Actual Expenditure	14-15 Budget Requested Department Head	14-15 Budget Recommended City Manager
.110	SALARIES & LONGEVITY						
	Police Chief		87,778			87,778	-
	Assistant Police Chief					82,020	-
	3 Police Captains		234,808			234,808	-
	3 Lieutenants		221,810			221,910	-
	8 Police Sergeants		588,912			574,624	-
	4 Detectives		278,848			278,823	-
	48 Police Officers		2,770,318			3,040,408	-
	Secretary		53,735			53,985	-
	3 Keyboard Specialists		137,481			140,253	-
	Custodian		48,554			48,555	-
	Longevity Day Buy-Out		(26,522)			-	-
	Sick Differential		-			-	-
	TOTAL	\$ 4,488,107	\$ 4,375,298 (to agree w/ budget)	\$ 4,400,000	\$ 2,297,281	\$ 4,760,958	\$ -
.120	INCENTIVE	\$ 37,500	\$ 35,000	\$ 35,000	\$ 22,700	\$ 53,600	\$ -
	Sick Pay Incentive						
.130	TEMPORARY & PART-TIME	\$ 142,709	\$ 75,000	\$ 75,000	\$ 30,238	\$ 147,000	\$ -
	Crossing Guards, PT Clerk, PT Traffic Enforcement						
.140	HOLIDAY	\$ 141,933	\$ 145,000	\$ 145,000	\$ 84,728	\$ 180,000	\$ -
.149	OT - REIMBURSABLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
.150	OVERTIME	\$ 319,305	\$ 230,000	\$ 230,000	\$ 192,425	\$ 230,000	\$ -
.150	ROT OVERTIME	\$ -	\$ 85,000	\$ 85,000	\$ -	\$ 85,000	\$ -
.155	OT-CONTRACTUAL OR REIMBURSABLE	\$ -	\$ 85,000	\$ 85,000	\$ -	\$ 85,000	\$ -
.170	UNIFORM ALLOWANCE	\$ 101,329	\$ 25,000	\$ 25,000	\$ -	\$ 28,600	\$ -
.210	FURNITURE & FIXTURES	\$ -	\$ 500	\$ 500	\$ -		\$ -
	Conference table & chairs					\$ 2,015	
	office chairs					\$ 1,250	
	misc					\$ 485	
						\$ 3,750	
.220	OFFICE EQUIPMENT						
	copier		\$ -			\$ 7,600	\$ -
	printer-1D Bureau		\$ -			\$ 650	\$ -
	TOTAL	\$ 15,914	\$ 5,000	\$ 22,283	\$ 17,283	\$ 8,250	\$ -
.230	VEHICLES						
	5 Marked Police Vehicles		-			151,700	-
	TOTAL	\$ 132,789	\$ -	\$ 27,847	\$ 27,848	\$ 151,700	\$ -
.250	OTHER EQUIPMENT						
	18 vehicle computers		-			20,200	-
	ID printing system		-			3,300	-
	5 ballistic vests		-			3,500	-
	cameras, lenses, flash		-			2,250	-
	Patrol Camera		-			250	-
	evidence refrigerator		-			1,000	-
	Video recording equipment-interview		-			4,975	-
	3-computers		-			1,350	-
	mobile printer		-			225	-
	misc		-			2,000	-
	TOTAL	\$ 32,328	\$ 15,000	\$ 18,488	\$ 5,894	\$ 39,050	\$ -
.411	OFFICE SUPPLIES						
	misc					3,000	
	TOTAL	\$ 5,969	\$ 10,000	\$ 10,000	\$ 2,292	\$ 3,000	\$ -
.412	OPERATING SUPL & MATL						
	Bldg maintenance supplies					12,000	
	Identification bureau supplies					6,100	
	Vehicle supplies, equip					11,500	
	Uniform supplies					1,175	
	batons					600	
	Damaged uniform replacement					2,500	
	Ammunition-Simulations & range supplies					12,900	
	First aid equipment & OSHA-					750	
	Crossing guard uniforms, supplies					825	
	Tasers and supplies					6,500	
	ERT-Tactical equipment, supplies					2,800	
	radio equipment					1,500	
	K-9 food					1,000	
	TOTAL	\$ 30,454	\$ 80,000	\$ 72,548	\$ 16,482	\$ 80,150	\$ -

<u>A 2120 Police</u>		<u>12/31/13</u>					
<u>Sub-Account</u>	<u>Item</u>	<u>12-13 Actual Expenditure</u>	<u>13-14 Budget Adopted</u>	<u>13-14 Budget Amended</u>	<u>13-14 YTD Actual Expenditure</u>	<u>14-15 Budget Requested Department Head</u>	<u>14-15 Budget Recommended City Manager</u>
.420	GAS	\$ 3,499	\$ 10,000	\$ 10,000	\$ 333	\$ 10,000	\$ -
.425	ELECTRIC	\$ 21,323	\$ 25,000	\$ 25,000	\$ 7,550	\$ 25,000	\$ -
.430	TELEPHONE & OTHER UTILITIES						
	Verizon-land lines					\$ 8,700	
	Verizon Wireless- phones, mfi,					\$ 19,300	
	Cell phone reimbursement					\$ 4,880	
	Time Warner-Air Cards-Internet					\$ 4,600	
	Water -Sewer					\$ 325	
	TOTAL	\$ 31,323	\$ 38,000	\$ 38,000	\$ 12,949	\$ 37,785	
.440	SERVICES						
	Vehicle changeover-lights, radios, cage					13,600	
	Bldg heating, plumbing, electr repairs					9,750	
	Investigative tool					1,380	
	shredding services					900	
	Copier maint & repairs					6,500	
	Car wash					12,000	
	veteraniam services					2,750	
	fire extinguishers					275	
	Court					1,500	
	program maintenance					15,000	
	Pest control					650	
	Vehicle storage & towing					1,000	
	hardware/software maintenance					7,000	
	drug disposal					290	
	jail					1,250	
	equipment rental					1,700	
	Live Scan/Comnetics Maint					2,980	
	Security System Maintenance					3,750	
	equipment maintenance					4,750	
	TOTAL	\$ 108,244	\$ 96,200	\$ 97,678	\$ 34,171	\$ 87,025	\$ -
.450	FEES						
	memberships / licenses					2,200	
	TOTAL	\$ 661	\$ 2,000	\$ 2,000	\$ 221	\$ 2,200	\$ -
.451	CONSULTING FEES						
	207C consulting / Peah					18,475	
.457	SPECIAL FUND						
	Special operations	\$ 20,000	\$ 20,000	\$ 20,000	\$ 3,000	\$ 20,000	\$ -
.460	TRAINING & PROF DEVEL	\$ 16,870	\$ 18,000	\$ 18,000	\$ 2,549	\$ 19,000	\$ -
.481	FUEL	\$ 111,171	\$ 110,000	\$ 110,000	\$ 57,524	\$ 120,000	\$ -
.482	VEHICLE EXPENSE	\$ 7,650	\$ 55,000	\$ 55,700	\$ 9,678	\$ 55,700	\$ -
.801	RETIREMENT (CSEA)	\$ -	\$ -	\$ -	\$ -	\$ 38,623	\$ -
.802	RETIREMENT-POLICE	\$ -	\$ -	\$ -	\$ -	\$ 995,056	\$ -
.811	SOC SEC-MEDICARE	\$ -	\$ -	\$ 388,620	\$ 191,558	\$ 394,438	\$ -
.821	WORKERS' COMP-PREMIUM	\$ -	\$ -	\$ -	\$ -	\$ 2,408	\$ -
.823	WORKERS' COMP-POLICE MEDICAL	\$ -	\$ -	\$ 12,000	\$ 5,315	\$ 17,000	\$ -
.831	UNEMPLOYMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
.841	HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ 690,118	\$ -
.842	DENTAL INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ 40,474	\$ -
.843	VISION-POLICE	\$ -	\$ -	\$ -	\$ -	\$ 10,479	\$ -
.845	VISION-CSEA	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ -
	ACTIVITY TOTAL	\$ 5,770,036	\$ 5,517,998	\$ 6,008,618	\$ 3,001,975	\$ 8,317,589	\$ -

The background of the page features a large, light-colored watermark of the Auburn Police Department seal. The seal is a shield-shaped emblem with a central figure, a banner across the middle, and a crest at the top. The word "AUBURN" is written across the banner, and "NEW YORK" is written at the bottom. The seal is surrounded by a decorative border.

## **Our Vision**

*To hold our employees to the highest professional standard in protecting the safety and well-being of all individuals in our community.*

## **Our Mission**

*To enhance the quality of life in the City of Auburn by working cooperatively with the citizenry to enforce the laws, preserve the peace, reduce fear, and provide a safe environment in a way which strikes the optimum balance between the collective interests of all citizens and the personal rights of all individuals.*

## **Our Core Values**

### **Integrity**

*We are passionate in what we do and take pride in knowing we are making a difference.*

### **Honesty**

*We believe honesty means always doing the right thing. We are committed to being honest in all circumstances.*

### **Teamwork**

*We solve problems with a variety of resources. Everybody does their part to ensure our goals are met. This includes members of APD, surrounding agencies, and our community.*

### **Quality in our work**

*We believe quality means being innovative in how we operate and by going above and beyond our role consistently.*

## Auburn Police officers wear many hats:



### **Mediators**

Officers routinely respond to calls which involve disputes between people. Examples include domestic incidents, fights, and standby requests. In 2013, there were 1403 domestic incidents in which an officer had responded and completed a domestic incident report.

### **Counselors**

Many offenders grew up not knowing the difference between right and wrong. Some, however, know the difference, but choose to commit crime anyways. The role of an officer includes being a guide, and offering advice and suggestions to better the life of the offender and the community as a whole. They also explain why the actions of the offender were wrong and why society views a particular action as a crime.

### **Problem Solvers**

Many times, the police are called to an investigation which involves interviewing all parties, taking a statement, and canvassing neighbors. Sometimes, officers have little information about a case and must use their analytical and judgment skills to make an appropriate decision under the circumstances.

### **Protectors**

Its unfortunate, but many crimes in which APD responds to involve violence or high risk scenarios. Some of these include assaults, robberies, drug related offenses, and domestic disturbances. It is the function of Auburn police officers to ensure all citizens are safe.

# Notable Statistics

	2012	2013	% change
Calls for Service	23,151	29,860	+28.98%
Sex Offenses	58	133	+129.31%
Robberies	14	21	+50.00%
Traffic Stops	3,441	5,623	+63.41%
Traffic Tickets	2,373	3,367	+41.89%
Officers Injured	7	10	+42.86%
OPs violated	120	140	+16.67%
FLDTF arrests	68	84	+23.53%
FLDTF charges	283	382	+34.98%
Prisoner transports	417	517	+23.98%
Larceny from vehicle* (July 1 - Dec 31)	60+	↑	

\*started tracking larcenies from vehicles in August of 2013

# and % of shifts with minimum man power

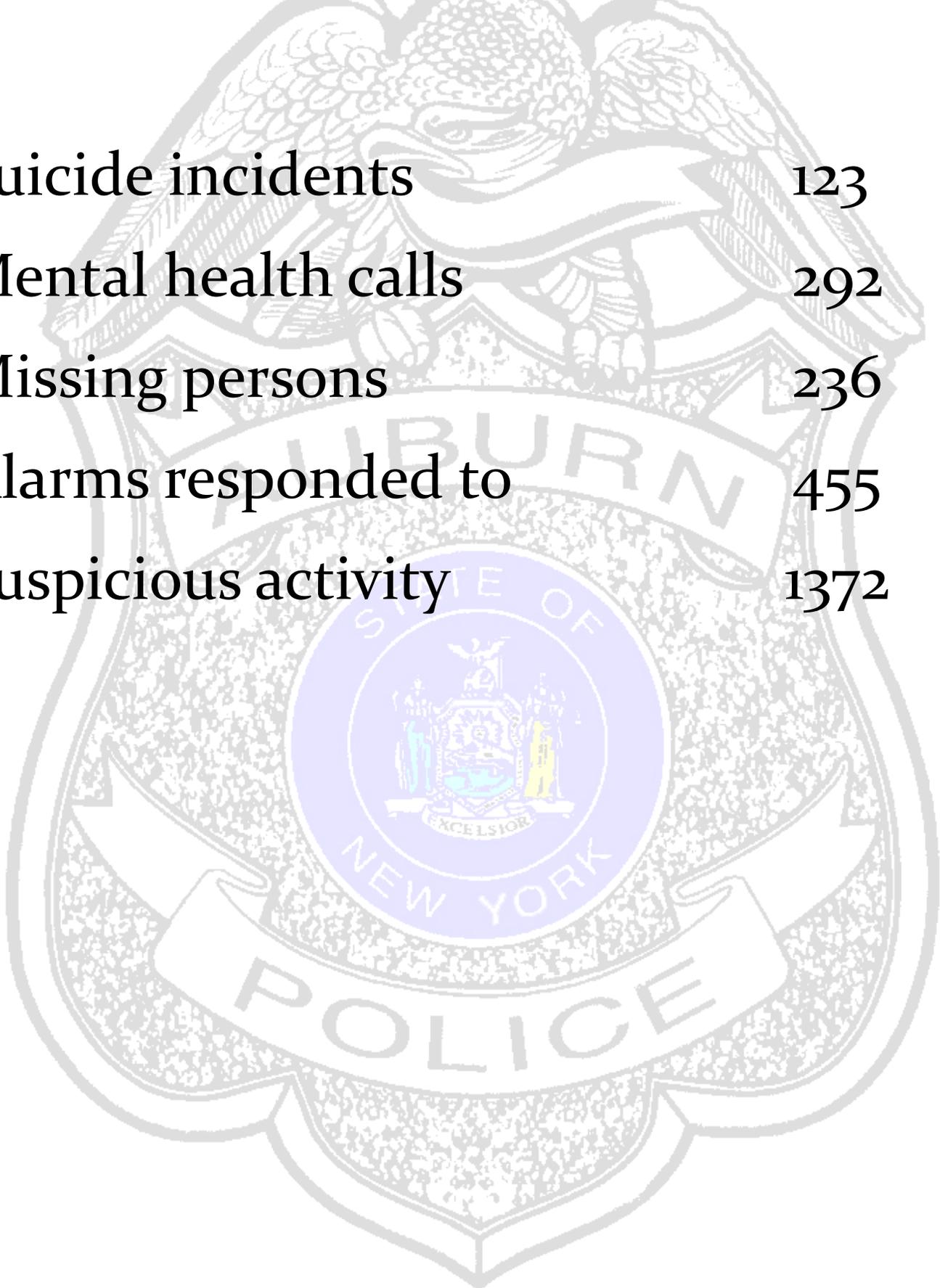
MIDNIGHTS		DAYS		AFTERNOON	
MARCH 2013	4	MARCH 2013	14	MARCH 2013	6
APRIL 2013	10	APRIL 2013	16	APRIL 2013	13
MAY 2013	10	MAY 2013	6	MAY 2013	10
JUNE 2013	8	JUNE 2013	17	JUNE 2013	18
JULY 2013	10	JULY 2013	15	JULY 2013	20
AUG 2013	12	AUG 2013	6	AUG 2013	13
SEPT 2013	15	SEPT 2013	7	SEPT 2013	19
OCT 2013	12	OCT 2013	7	OCT 2013	7
NOV 2013	7	NOV 2013	1	NOV 2013	6
DEC 2013	14	DEC 2013	3	DEC 2013	15
JAN 2014	14	JAN 2014	2	JAN 2014	11
FEB 2014	11	FEB 2014	9	FEB 2014	12
MARCH 2014	1	MARCH 2014	1	MARCH 2014	1
TOTALS	<b>128=35%</b>	TOTALS	<b>104=28%</b>	TOTALS	<b>151=41%</b>

MARCH 3, 2013 – MARCH 2, 2014 → 365 DAYS

Data Timeframe: Overtime Incurred due to  
 Officer On-Duty Off-Duty  
 March 2013-March 2014 Long-term Injuries and Illnesses

DATE	HRS WORKED	OT RATE+40% BENEFITS	COST OF OT
June 19, 2013	8	\$51.56	\$412.50
June 19, 2013	8	\$65.80	\$526.40
June 20, 2013	4	\$44.42	\$177.69
June 20, 2013	4	\$51.70	\$206.81
June 23, 2013	8	\$65.80	\$526.40
June 24, 2013	4	\$66.72	\$266.90
June 24, 2013	4	\$44.42	\$177.69
June 24, 2013	8	\$65.80	\$526.40
June 29, 2013	8	\$66.40	\$531.22
June 30, 2013	8	\$65.80	\$526.40
June 30, 2013	8	\$66.40	\$531.22
July 1, 2013	8	\$65.80	\$526.40
July 2, 2013	8	\$51.56	\$412.50
July 3, 2013	8	\$44.42	\$355.38
July 3, 2013	4	\$66.72	\$266.90
July 3, 2013	4	\$60.77	\$243.10
July 6, 2013	4	\$44.42	\$177.69
July 6, 2013	4	\$51.56	\$206.25
July 12, 2013	4	\$60.77	\$243.10
July 12, 2013	4	\$44.42	\$177.69
August 3, 2013	8	\$66.72	\$533.79
August 24, 2013	4	\$66.40	\$266.61
August 24, 2013	4	\$66.72	\$266.90
August 25, 2013	8	\$66.40	\$531.22
September 1, 2013	8	\$60.77	\$486.19
September 11, 2013	8	\$51.56	\$412.50
September 17, 2013	4	\$60.77	\$243.10
September 17, 2013	4	\$44.70	\$178.81
October 29, 2013	8	\$51.70	\$413.62
December 17, 2014	8	\$51.70	\$413.63
December 21, 2013	8	\$66.72	\$533.79
December 22, 2013	8	\$66.72	\$533.79
December 24, 2013	8	\$65.80	\$526.40
December 24, 2013	8	\$66.40	\$531.22
December 27, 2013	8	\$66.72	\$533.79
December 27, 2013	8	\$66.72	\$533.79
January 11, 2014	8	\$65.80	\$526.40
February 9, 2014	8	\$66.40	\$531.22
February 16, 2014	8	\$60.97	\$487.76
February 16, 2014	8	\$66.40	\$531.22
February 21, 2014	8	\$66.72	\$533.79
February 21, 2014	8	\$67.02	\$536.14
February 21, 2014	8	\$65.80	\$526.40
February 22, 2014	8	\$66.40	\$531.22
February 22, 2014	8	\$67.02	\$536.14
February 23, 2014	8	\$67.02	\$536.14
		<b>TOTAL</b>	<b>\$19,233.15</b>

# Other Notable Statistics in 2013



Suicide incidents	123
Mental health calls	292
Missing persons	236
Alarms responded to	455
Suspicious activity	1372

# Cayuga County

## Stop DWI Committee

- ◆ In 2013, officers made over 100 arrests for DWI.
- ◆ 49 of the above arrests were made by officers working the STOP DWI Patrol.
- ◆ Due to the initiation of the program in September 2012, and the activity of our police officers, our agency has conducted the most DWI arrests out of all the police agencies in Cayuga County.
- ◆ With our increased activity and productivity, the Cayuga County STOP DWI Committee increased our funding by \$3,000, from \$22,000 to \$25,000 for the 2014 budget year.
- ◆ As a result of the program, 316 uniformed traffic tickets were issued during 2013, and 11 Penal Law arrests were made.

## Bulletproof Vest Partnership

- ◆ Through the federally funded program and the NYS Department of Criminal Justices Services, our agency secured grant funding for the total cost of new bulletproof vests for our 4 new police officers
- ◆ The cost per vest was \$780.21 per officer, for a total of \$3,120.84 for all four. The B.V.P. paid for half of the cost and the NYS D.C.J.S. paid for the other half. Monies were reimbursed to our agency after the purchase was made.

# Governor's Traffic Safety Committee Grants

## **Buckle Up New York (2013)**

- ◆ \$4,700 awarded to APD in 2013 = 95 hours of enforcement time
- ◆ Activity - 210 Uniformed traffic tickets issued (145 for seatbelts, 65 various)

## **Selective Traffic Enforcement Program / Aggressive Driving**

- ◆ \$10,575 awarded = 211 hours of enforcement time
- ◆ Activity - 496 Uniformed traffic tickets issued for various aggressive driving infractions
- ◆ Infractions included, but were not limited to :
  - ◆ Speeding
  - ◆ Following too closely
  - ◆ Passing right light
  - ◆ Disobeying traffic control device
  - ◆ Passing stop sign
  - ◆ Using cell phone while operating motor vehicle
- ◆ For the 2014 budget year, the Governor's Traffic Safety Committee (GTSC) combined the Buckle Up New York grant and the Selective Traffic Enforcement Program grant into one grant called Police Traffic Services.
- ◆ Due to our member's productivity during the 2013 budget year, the GTSC increased our funding from \$15,275 to \$16,800 for the 2014 budget year, a \$1,525 (9.98%) increase which will be used to fund overtime for seatbelt enforcement and aggressive/ distracted driving details.

# Auburn Police Off Duty Jobs

## Administered by Union

- ◆ Ancient Order of Hibernians
- ◆ St. Hyacinths Picnic
- ◆ St. Francis Bazaar
- ◆ Hilton Garden
- ◆ Doubledays
- ◆ UNC Benefit
- ◆ AT Walley's
- ◆ Ignite the Winter
- ◆ Casey Park Pool
- ◆ Casey Park Rink
- ◆ Walmart
- ◆ Wegmans
- ◆ East Hill Medical
- ◆ Cinco De Mayo Celebration
- ◆ Nucor Security
- ◆ Garropy Benefit
- ◆ Mesa Grande
- ◆ Majorpalooza
- ◆ Auburn Alliance Church
- ◆ Xylem Security
- ◆ AHS Hockey
- ◆ AHS Football
- ◆ AHS Basketball
- ◆ AHS Dances
- ◆ AHS Graduation

# Best Level of Service

- ◆ Respond to all complaints and calls for service
- ◆ Continue to investigate property damage motor vehicle accidents, along with personal injury and fatalities
- ◆ Maintain and expand all current special divisions
- ◆ Establish working relationships and liaisons with other agencies
- ◆ Conduct crime prevention and safety education in the schools and the community
- ◆ Establish in-house crime laboratory, reducing need to deliver evidence to other agencies and thereby reducing turnaround time
- ◆ Acquire special vehicles, such as mobile command post and 4 wheel drive vehicles
- ◆ Acquire latest modern equipment for all divisions of the department
- ◆ Increase manpower and replace vacancies immediately
- ◆ Conduct intensive and regular in-service training for all members and those in specialized assignments.

# Least Level of Service

- ◆ Respond to criminal complaints only
- ◆ Investigate only personal injury and fatal motor vehicle accidents
- ◆ Eliminate all non-criminal and service calls
- ◆ Eliminate all special divisions
- ◆ Refer major time consuming investigations to other agencies
- ◆ Conduct only training required by law

# What will least level of service look like?

In certain incidents, patrol will not respond to the following:

- ♦ **Harassments** - where there is no physical contact
- ♦ **Trespass complaints** - if subject is GOA
- ♦ **Motor vehicle accidents** - if there is no personal injury
  - ♦ MVA (no personal injuries): **2013** - 1136    **2012** - 1112
- ♦ **Matter of record complaints**
- ♦ **Barking dog complaints** - compl can contact animal control
- ♦ **Not in progress complaints** - dispatched as low priority
- ♦ **Owner requested property checks**

Complainant/victims can come to APD to have a report filled out.

In addition, the following changes may be implemented:

- ♦ Traffic safety decreased by reducing UTT and parking tickets
- ♦ Traffic / DWI car eliminated
- ♦ K9 Team eliminated
- ♦ U.S. Marshal warrant details eliminated
- ♦ Emergency Response Team eliminated
- ♦ Narcotics unit eliminated

# Detective Bureau

- ♦ Most crimes investigated by detectives are felonies in which victims are physically injured, sexually assaulted or sustain significant financial loss
- ♦ Investigations can last days, if not weeks, due to complexity
- ♦ Many crimes against persons are sensitive in nature and very traumatic for victim. Victims benefit from close personal interaction between themselves and the detective, making their experience more comforting.
- ♦ This lessens the common feeling of victims, whereby they feel they have been victimized twice, both by the criminal and the “system”.
- ♦ Level of service benefits victim and the city as a whole by fostering trust between the public and police.
- ♦ Detectives have a finite amount of time, therefore, prioritization of cases by the seriousness of the offense is essential
- ♦ If detectives reduced from 4 to 3, each detective’s case load would increase by a third, limiting the amount of time for each investigation.
- ♦ Crimes involving monetary loss hold lower priority - generally entail lengthy investigations which involve obtaining and reviewing financial records from banks, stores and personal accounts. Ability to investigate and make arrests for these types of crimes would undoubtedly be compromised.

## Detective Bureau continued

- ◆ Over the last 12 years, the bureau has been reduced from 6 detectives to 4, creating an overload in cases per detective.
- ◆ Recently reduced from 2 IDO officers to just 1
- ◆ Recently reduced from 2 supervisors to just 1
- ◆ Detective on-call schedule ensures a detective is always available, 24/7. When detective on call, they must respond within 1 hour of being called in, thereby limiting where they can go and what they can do while on call.
- ◆ Coverage time divided equally among 4 detectives. If further reductions implemented, detectives could face being on call 33% more often.
- ◆ This would result in unduly onerous burden among detectives.



# Solicitors in Auburn

- ♦ Used to undergo a local background check only, which only accounted for Auburn, NY
  - ♦ Since the majority of solicitors were not from the area, this proved meaningless
- ♦ Now all solicitors must undergo a criminal history check, which checks all criminal history in the United States
  - ♦ As a result of extensive criminal histories or certain crimes committed, many applicants have been denied the ability to solicit in Auburn. Crimes included felony DWI, felony criminal mischief, burglary and sexual misconduct
  - ♦ The public expects to be safe, and it is our duty to ensure that we know who is going door to door in our community.
  - ♦ Each solicitor must purchase (and carry at all times) a solicitor's ID, issued by the Auburn Police Department.

# Increased Revenue

- **Carfax accident report** fees for insurance companies totaled \$3750 from June 2013 through February 2014. (Only \$510 total revenue from inception of September 2011 through May 2013)
- **Solicitor ID cards** (\$30) and background checks (\$25) - \$1320 (24 solicitors from three companies to date)
- Fee increases for **Taxi License, Public ID and background checks** have generated an additional \$350 for taxi, \$530 for photo IDs and \$35 for background checks (July 1st 2013 - March 1st 2014)
- **Town of Sennett ID Cards** - 18 projected per Town Supervisor - \$540 (\$30 each)

# Traffic /Criminal Revenue

The Auburn Police Department's top priority is the safety of our citizens, however, routine police activities do bring in revenue:

- ♦ **Parking ticket** projected revenue FY 2013 - \$190,000
  - ♦ Actual revenue (\$91,000)
- ♦ **Court traffic fines** projected revenue FY 2013 - \$107,500
  - ♦ Actual revenue (\$95,000)

With the four new police officers hired last year, and the new parking attendant hired last August, APD is able to dedicate more time to traffic details each month and other details, such as warrant details and warrant sweeps. More manpower allows us to be more proactive than reactive.

# Savings / Efficiency

- ◆ Changing website servers - \$6000.00 - discontinued service with previous consultant. Moved website off his server (saving \$500/ month)
- ◆ Discontinuing copier lease and maintenance agreement at end of July. Bought new Detective Bureau copier with NYSEDA rebate at 75% off- \$1,224.25 (saving \$3,672.75) and new copier in Chief's secretary office, saving \$4,974 of total cost of \$9,720 (savings of \$4,746)
- ◆ Discontinuing Pitney Bowes postage machine rental- \$1,452.00 - (\$348 quarterly + \$60/yr) - somebody will need to go to city hall
- ◆ More officers trained to troubleshoot common problems (ex. Livescan)
- ◆ Computers in vehicles - (used to bring to Fingerlakes Communications) All hardware and software needs are handled in-house.
- ◆ Replaced photo evidence card envelopes (which had lines) with blank card envelopes without lines (savings of \$266 per 10,000)
- ◆ Worked out partnership with new vehicle maintenance provider (used to be outside of city), resulting in quicker turnarounds and cost savings
- ◆ ERT Savings - MOU with all parties to continue flexing time, instead of taking overtime - \$25,000
- ◆ SRO Savings - MOU with parties to flex time, instead of overtime (\$22,248.05)
- ◆ Utilizing CD sleeves instead of plastic jewel cases - \$16.22 savings per pack of 100
- ◆ Intangible savings - Women's cell block closed, IT/ computer system centralized

# Unexpected Overtime

- ♦ Death / Criminal Investigation -Frances St. (May 2013) - \$2,546.00
- ♦ Presidential Visit - (August 2013) - \$13,385.70
- ♦ Homicide - Case Ave. (September 2013) - \$10,936.01
- ♦ Officer involved shooting on Barber St. (February 2014)- \$6,782.27

## Salary Savings

- ♦ Salaries of 5 new officers (from top pay to starting pay) - \$111,265.00
- ♦ Longevity of 5 new officers - \$9,250.00
- ♦ (4) officers retiring through July
  - ♦ (1) January, (1) April, (1) June, (1) July

# Diminished Fleet Vehicles

- ♦ The Auburn Police Department is in need of new fleet vehicles, based on mileage and wear and tear
- ♦ At \$30,341.94 each, the total cost for 5 vehicles is \$151,709.70
- ♦ The department has 14 marked and 3 unmarked patrol vehicles
- ♦ Department vehicles assigned to patrol division traveled approx. 405,250 miles during 2013.
  - ♦ 5 beat vehicles (each assigned to one of five patrol beats) and 1 supervisor vehicle, all running 24/7, made up 203,200 of these miles.
  - ♦ 8.6 square miles in City of Auburn
  - ♦ Avg. of 3,000 miles put on each beat car per month
- ♦ Life span of beat cars = 2 years. Maintenance cost on vehicles older than 2 years gets to be too much
- ♦ Retired police vehicles are given at no cost to other city departments.

# Common Repairs / Maintenance

(throughout 2013)

- ♦ Oil changes
- ♦ Tie rods (Outer) X 20
- ♦ Wheel bearings X 12
- ♦ Power steering rack X 2
- ♦ Half shaft X 3
- ♦ Exhaust manifold X 2
- ♦ Lower Motor mount X 2
- ♦ Rear window defroster wiring harness X 2
- ♦ Batteries
- ♦ Headlights (Bulb)
- ♦ Transmission lines X 8
- ♦ Seat covers for torn / worn out driver's seat X 2
- ♦ New ignition / Key programming
- ♦ Mufflers X 10
- ♦ Power steering pump X 3
- ♦ Interior kick plates X 4 (Worn Out)
- ♦ Winter / Summer tires
- ♦ Wiper Blades
- ♦ Brake light bulbs / Marker light bulbs

# Diminished Fleet Vehicles cont.

- ◆ Repairs specifically made to all (5) 2012 Impalas during 2013:
  - ◆ Air conditioner compressors
  - ◆ Canister purge vent solenoids
  - ◆ Water pumps
  - ◆ Radiators
  - ◆ Upper motor mounts
  - ◆ Oil cooler lines
  - ◆ Brake pads X 2
  - ◆ Brake rotors X 2
  - ◆ Tires - Summer / Winter

Throughout 2013 we have continued to work with our local Chevrolet and Ford dealerships in regards to warranty work and obtaining the best price on repair parts for our fleet. We worked out an agreement from both dealerships and currently receive discounted rates on vehicle parts and labor. We generally do not have repairs completed at the dealership once our vehicles are no longer covered under warranty. All out of warranty repairs are done by the City mechanics except in very rare occurrences when they are unable to make the repair.

Along with utilizing our local dealerships for repair parts we also utilize several local vendors also to ensure we are always getting the lowest cost quality repair parts for our fleet

# Training

- Auburn Police officers participate in more training than state mandates to keep their skills and knowledge up to date
- Increased number of instructors in department used to teach at schools, regarding firearms and general topics
- Training courses that are not mandatory, and therefore may not be in budget include: Active Shooter, Infant Death Investigations, Commercial Vehicle Enforcement, Homicide Investigation, and Safe Schools Initiative Seminar

**AUBURN POLICE DEPARTMENT IN-SERVICE AND TRAINING/SEMINAR COURSES  
(JULY 1, 2013 TO PRESENT)**

<b>DATE(S)</b>	<b>COURSE</b>	<b>LOCATION</b>
4/30-5/1/13	POLICE CEO-MISSING AND EXPLOITED CHILDREN	Rochester, NY
8/5-9/6/13	K-9 NARCOTICS DETECTION COURSE	SPD-SYRACUSE NY
8/22/2013	In-Service ET training w/ Ofc Skardinski	APD ID Bureau
9/9-26/13	In-service FIREARMS TRAINING 2	RANGE
9/10/2013	PRESCRIPTION DRUGS (prescribing, case studies)	Lewiston NY
9/21-26/13	HOMICIDE INVESTIGATION COURSE	Albany, NY NYSP
10/8/2013	HUMAN TRAFFICKING	Wayne County Sheriff's Office
10/9-11/13	NYWLE CONFERENCE	Saratoga Springs, NY
10/15-16/13	NYS POLICE INTEL SUMMIT	Saratoga Springs, NY
10/22/2013	SEX OFFENDER MANAGEMENT COURSE	Onondaga County
10/29-30/13	INTERVIEW AND INTERROGATION	FLLEA-Canandaigua
11/12-13/13	TASER INSTRUCTOR RECERTIFICATION	Oswego, NY
11/19-21/13	BREATH ANALYSIS OPERATOR	Rochester NY
11/21/2013	ACTIVE SHOOTER WORKSHOP	Syracuse NY OCC
12/9-20/13	In-service USE OF FORCE/DPF/TAZER	FIRE TRAINING CENTER Auburn
12/11/2013	ACTIVE SHOOTERS/EXPLOSIVE DEVICES	Cortland NY
1/6-17/14	INSTRUCTOR DEVELOPMENT (APD HOSTED)	Cayuga Centers Training Facility Auburn
1/13,15,17/14	In-service SUPERVISOR IN-SERVICE (Capt)	APD
1/22-2/9/14	In-service BLOODBORNE PATHOGENS	APD
1/28/2014	NYS DARE UPDATE TRAINING	Montour Falls NY
1/28/2014	CHILD AND FAMILY MALTREATMENT	San Diego Ca
2/3-6/14	FIELD TRAINING OFFICERS COURSE (APD)	Cayuga Centers Training Facility Auburn
2/4-6/14	INFANT DEATH INVESTIGATIONS	SPD Syracuse, NY
2/10-7/30/14	FINGERLAKES POLICE ACADEMY	Canandaigua NY
2/24-3/17/14	In-service HAZARDOUS	APD
2/25-27/14	INFANT DEATH INVESTIGATIONS	SPD Syracuse, NY
3/4-6/14	INFANT DEATH INVESTIGATIONS	SPD Syracuse, NY
3/17/2014	Safe SCHOOLS INITIATIVE SEMINAR	Buffalo, NY
3/20-21/14	IACP GRANT WRITING COURSE	Syracuse, NY
3/26-28/14	COMMERCIAL VEHICLE ENFORCEMENT	Cortland, NY
4/8/2014	BELOW 100-OFFICER SAFETY TRAIN THE	Syracuse, NY
4/8-9/14	NYS TRAFFIC SAFETY CONFERENCE	Albany, NY
4/16-18/14	CAC - BEST PRACTICES-FORENSIC	Rochester, NY
4/22-25/14	BREATH ANALYSIS OPERATORS INSTRUCTORS	Seneca County Sheriff's Office
4/25/2014	GANG SPECIALIST/INVESTIGATORS COURSE	Lockport NY

# **Child Advocacy Center**

Members from APD regularly meet at the CAC to address and discuss the circumstances around children being sexually abused. They formulate strategies and plans to convict the offender, and help the victim heal by providing support and services for the victim.

## **Domestic Violence**

One member from APD is part of a multi-agency collaboration, the Cayuga / Seneca Action Agency Domestic Violence Intervention Program, which analyzes on-going cases and provides support and services for victims of domestic violence. The team also advocates cooperation and assistance among organizations and defines what role they play in the process. The team includes members from APD, the district attorney's office, hospitals, schools, social services, drug and alcohol programs and concerned community members.

# Marshal Details

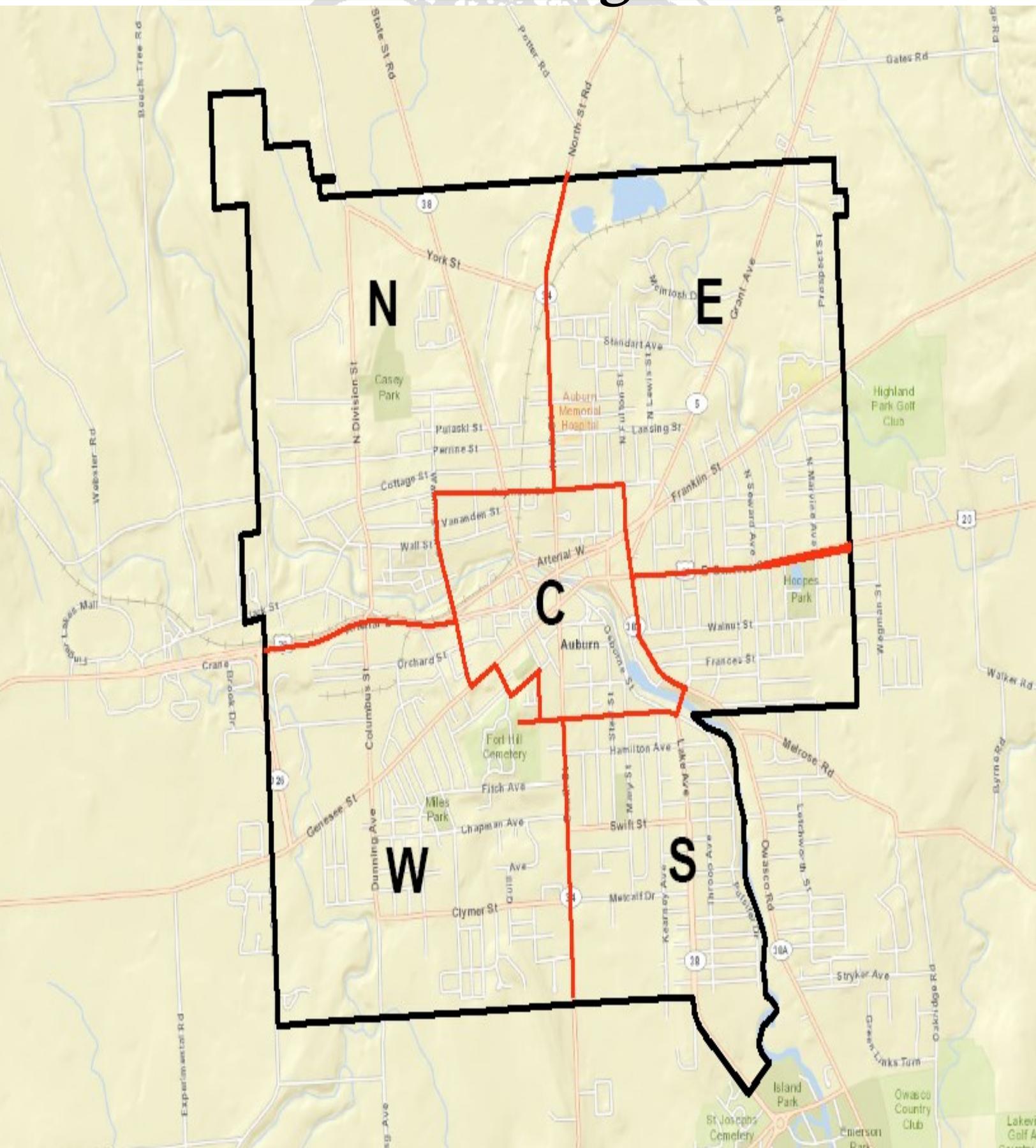
2010 marked the first year the Auburn Police Department teamed with the United States Marshal Service as part of the New York/New Jersey Regional Fugitive Task Force warrant initiative. The US Marshal Service currently funds this overtime initiative. Members of the Auburn Police Department are chosen on a rotational basis to seek custody of certain individuals and to execute warrants, some of which being high risk. As of 3/14/2014, the Auburn Police Department held 334 active warrants .

For fiscal year (October 1st - September 30th) 2012, funding from the US Marshal Service was over \$30,000. For FY 2013 and FY 2014, funding has dropped to \$22,800. During the last initiative of FY 2013, 82 persons were arrested, which included 22 felonies, 76 misdemeanors, and 37 violations.

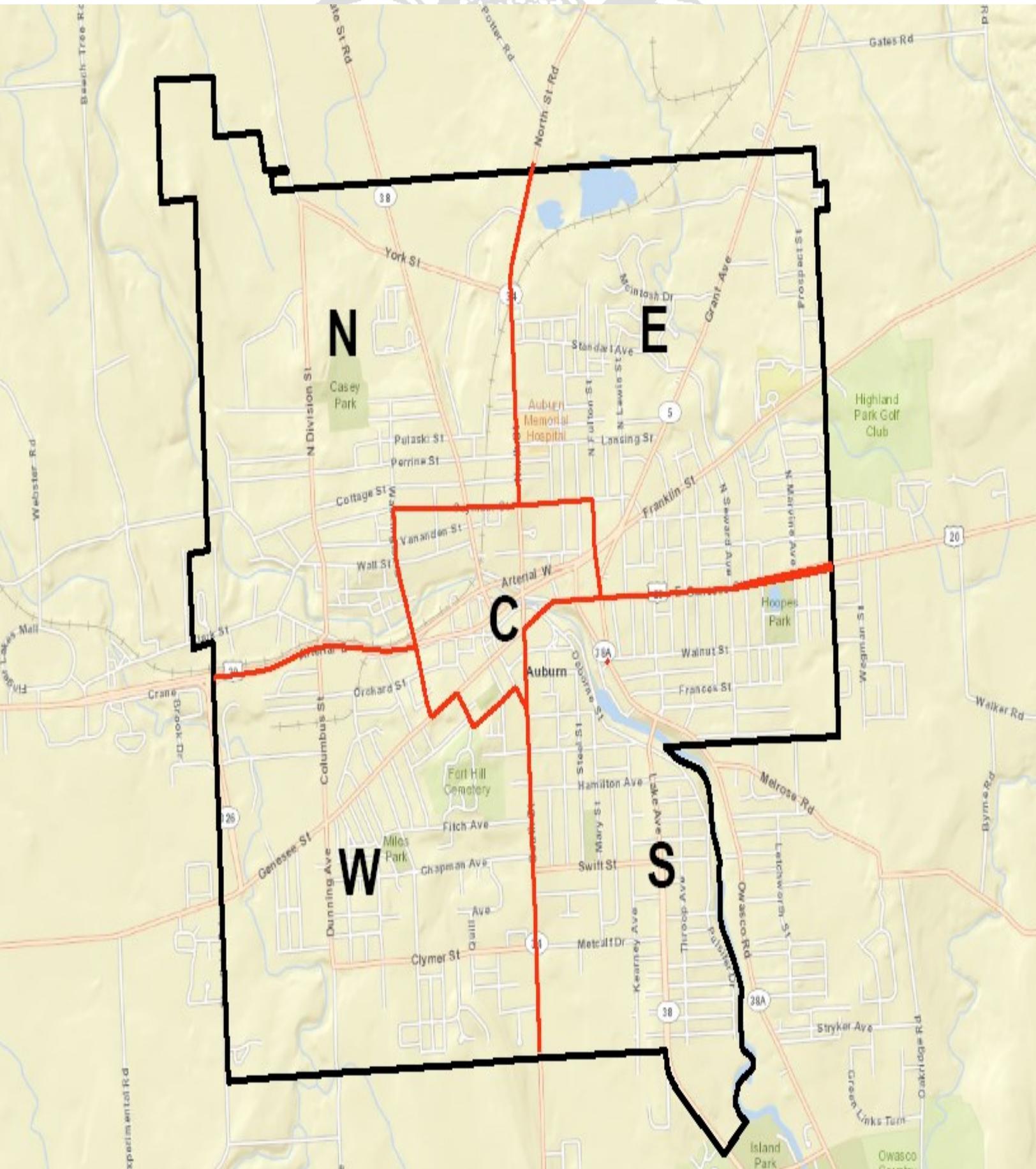
# Beat Configurations

- Minimum man power per shift is 5 patrol officers
- Studied weekly and monthly call volume in each beat
- Some beats were lighter or heavier, on average, in call volume
- Beat configurations modified to account for the increased activity in the central beat
- More new businesses downtown and more anticipated
- As more and more businesses come into downtown Auburn, the more potential for problems arise and the more police officers need to ensure safety of our citizens
- If more citizens feel safe downtown, more citizens will come downtown
- More problems and less manpower could affect business
- Shifting some of the central area to the south side area evens out the volume of calls
- As a result, officers can respond more timely to calls, citizens will feel safer and businesses will bring in more revenue

# Old Beat Configuration



# New Beat Configuration



# Specialized Duties Affected / Possibly Eliminated

## Narcotics Bureau

The Auburn Police Department's Narcotics Bureau is a member of the Finger Lakes Drug Task Force (FLDTF), a regional drug task force made of sworn members from the Auburn Police Department, Cayuga County Sheriff's Office, New York State Police, Drug Enforcement Administration (DEA) and the New York State Attorney Generals Office. This unit is responsible for investigating and combating the illegal distribution of narcotics not only in the City of Auburn but Cayuga County and beyond. The narcotics team includes (1) sergeant, (1) Cayuga County Sheriff's Deputy, and (2) APD officers, including one assigned to the DEA Syracuse Resident Office, as a Task Force Officer .

In 2013, the Narcotics Bureau conducted 161 new cases and executed 24 search warrants, arresting 84 subjects on 382 charges. Seized drugs included 2003 grams of marijuana and 1098 grams of cocaine. In addition, 31 unlawfully possessed firearms were seized, as was \$15,350.87 in U.S. Currency.

## SRO / Dare

Student Resource Officers exist to protect the safety and well being of students. They act as guides and role models and their presence alone helps prevent incidents and catastrophes from happening. In light of world events involving school shootings, they are more important to schools than ever.

DARE programs teach kids to say "no". They give them the confidence to make their own decisions. Auburn Police Officers take pride in teaching and motivating kids to make the right choices in all facets of life.



# Specialized Duties Continued

## COP



Community Oriented Police Officers routinely patrol problems areas within the city. They are specifically assigned to build relationships and improve the quality of life in these areas. Currently, COP

areas include Melone Village, Olympia Terrace and Brogan Manor, Orchard St. and surround streets, and Barber St. and surrounding streets. The Auburn Housing Authority is seeking to make a \$6 million addition, the Merriman Street Family Transitions Project, constructed near Merriman St. and Garrow St. If approved, this would add 28 more units to the area, increasing the need for the COP officer.

# Specialized Duties Continued

## ERT

The Emergency Response Team consists of a highly trained, highly skilled Police tactical unit which has been shown to substantially reduce the risk of injury or death to the public, police, or suspects. The mission of the ERT team is to support the Police Department with a tactical response to critical incidents such as hostage situations, barricaded individuals, apprehension of armed or potentially armed suspects, sniper situations, and warrant service for armed or potentially armed suspects. The ERT team is on call 24 hours a day, 365 days a year. The team currently has 15 members. Potential ERT candidates must be in good standing, physically fit, proficient with firearms, have at least 3 years on the job, have a stellar work record, and be willing to enter very dangerous situations when called upon. The ERT Team was called out 4 times in 2013. The incidents included 3 high risk warrant entries, and a barricaded gunman who was highly intoxicated, suicidal and had already fired four shots with a shotgun. All incidents resulted in the apprehension of the subject, with no injuries to officers or the public.

## Commercial Vehicle Enforcement

There is high truck traffic throughout our city, which increases the risk for pedestrians and other drivers on the road. Auburn Police strive to keep our roadways as safe as possible for other drivers, and especially for pedestrians. Enforcement is also needed to en-



sure trucks are staying on the designated roads, which were built to withstand heavy weighted trucks. At least two times a month, certified officers work with the Department of Transportation, where they inspect vehicles who are passing through the city, enforcing safety violations and the transportation of hazardous materials. Possible violations include weight violations, vehicle size violations and air brake issues. As a result of the in-

crease in commercial vehicle traffic, the department has certified 2 additional officers in the past year, for a total of 5 APD enforcement officers. Finally, with the possibility of the city landfill running out of space in the near future, truck traffic has the potential to increase throughout the city to travel to other landfills.

# Sex Offender Management

Anyone who was on parole or probation or incarcerated for a sex offense on January 21, 1996, must register as a sex offender. Additionally, offenders convicted of a sex offense on or after that date must register upon returning to the community.

The Identification Bureau maintains the Auburn, NY sex offender registry. There are approximately 100 sex offenders living in the City of Auburn. Only 25% of Auburn's sex offenders are on probation or parole, meaning 75% do not require this supervision. Some of the responsibilities of the ID Bureau officer include registering, and monitoring sex offenders. Whenever an offender moves, the ID officer facilitates their request with the Division of Criminal Justice. The ID officer has contact with approximately 50 offenders per month.

The City of Auburn adopted local law # 2 of 2007 which restricts where level 3 sex offenders can reside and travel. It restricts a level 3 offender from residing or traveling within 500 feet of a public or private school, nursery school, pre-school, registered day care center, playground, or park. An updated 3 foot by 3 foot map is created by a civilian in the Identification Bureau periodically to show the most recent addresses for offenders living in Auburn.

Offenders must report annually where they live, and have an updated picture taken every 3 years (Level 1 & 2) or every year (Level 3). Level 3 offenders must also report to the Identification Officer every 90 days. Sex offenders can be arrested for failing to change their address within 10 days of moving, failing to report their address every year with DCJS, or failing to appear for a new photo. In addition, Level 3 offender can be arrested for not reporting every 90 days.

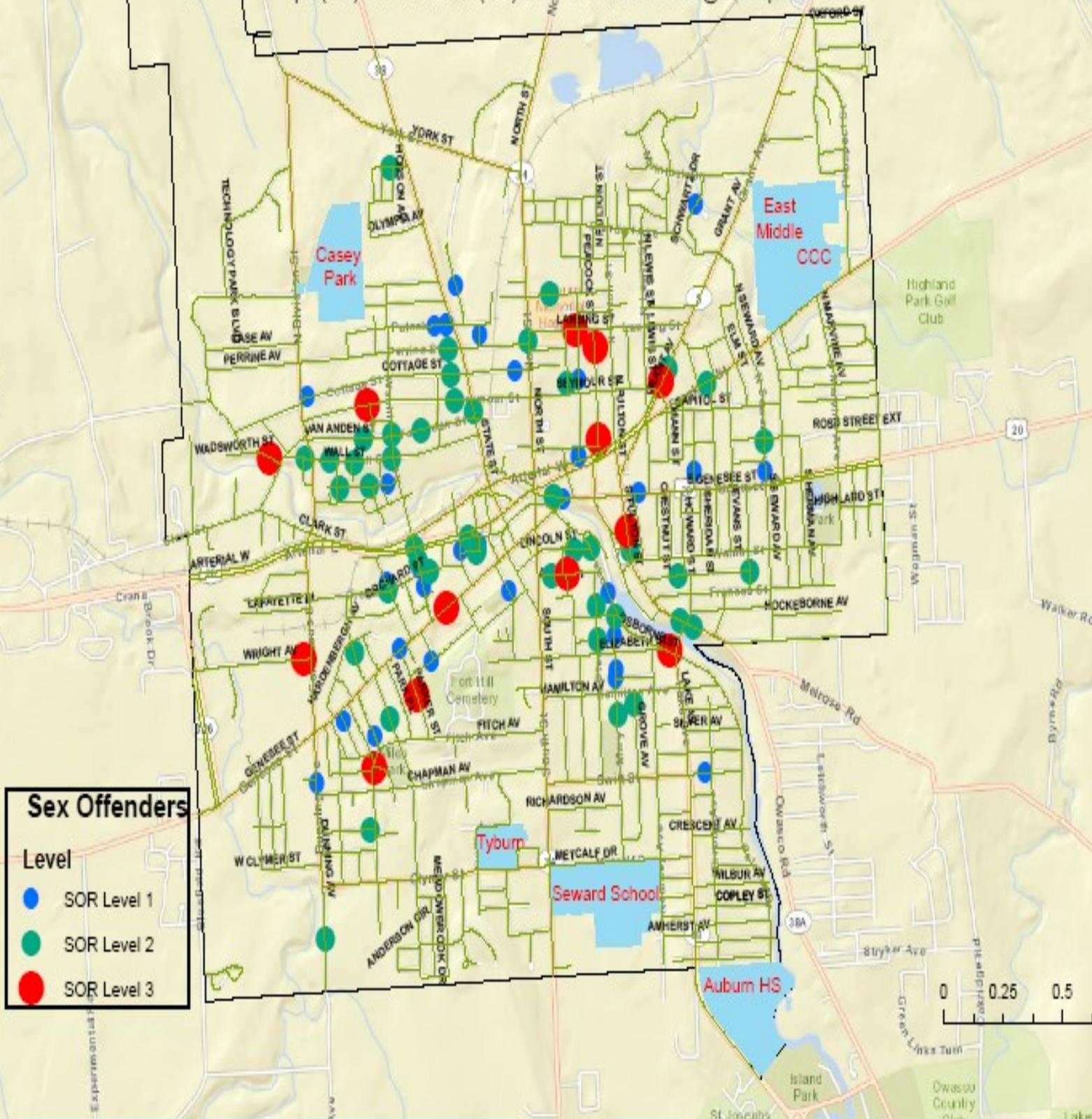
Level 1 sex offenders with no designation (predator, violent, or predicate sex offender) must register as a sex offender for 20 years. All other sex offenders, regardless of level or designation, must register as a sex offender for life.

# City of Auburn, NY Sex Offenders, as of 03/06/2014

AUBURN POLICE DEPARTMENT

Detective Bureau Crime Analysis Unit

ph: (315) 255-4701 / Fax: (315) 255-4709 / Email: lchurch@auburnpolice.net



# 99 Sex Offenders as of 03/06/14.

# Parole

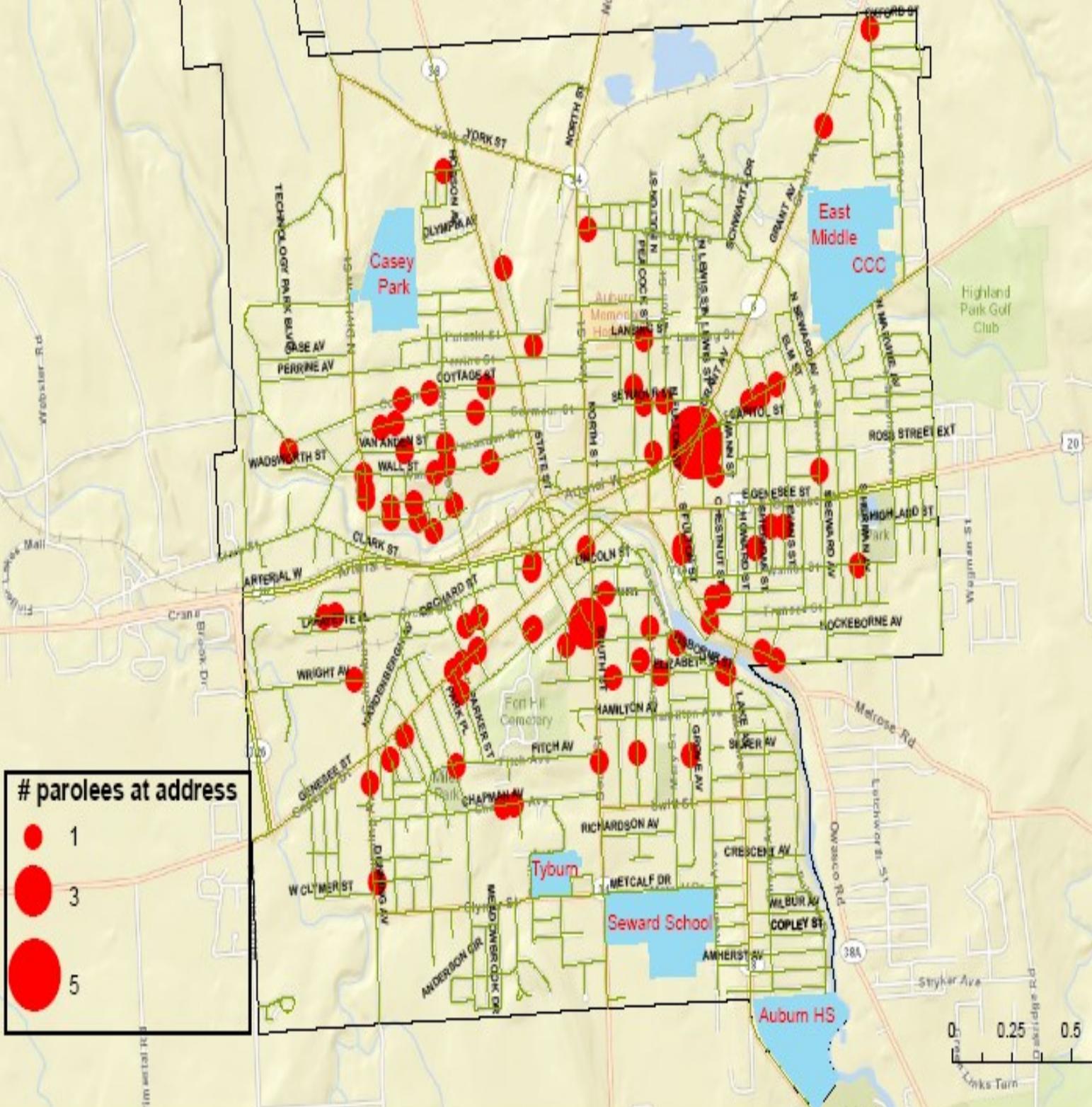
The NYS Division of Parole utilize a dedicated room, two times per week, at Auburn Police Headquarters, to conduct supervision of 50-60 parolees per week. One of the conditions of leaving prison early is abiding by specific rules and requirements of the parole officer. These include drug testing, maintaining a job, and curfews. Parole officers serve as guides and enforcers of these conditions. One benefit to APD in having this supervision in-house is the officers become accustomed to the names and faces of the parolees, thereby helping officers recognize parolees on the street. The parole officers also benefit by taking advantage of instant access to cell blocks or extra manpower in the event a parolee becomes unruly, or if the parolee violates one of his or her conditions. The extra manpower can also be used to transport parolees to court or the Cayuga County Jail if needed.

# City of Auburn, NY Parolees, as of 03/06/2014

AUBURN POLICE DEPARTMENT

Detective Bureau Crime Analysis Unit

ph: (315) 255-4701 / Fax: (315) 255-4709 / Email: lchurch@auburnpolice.net



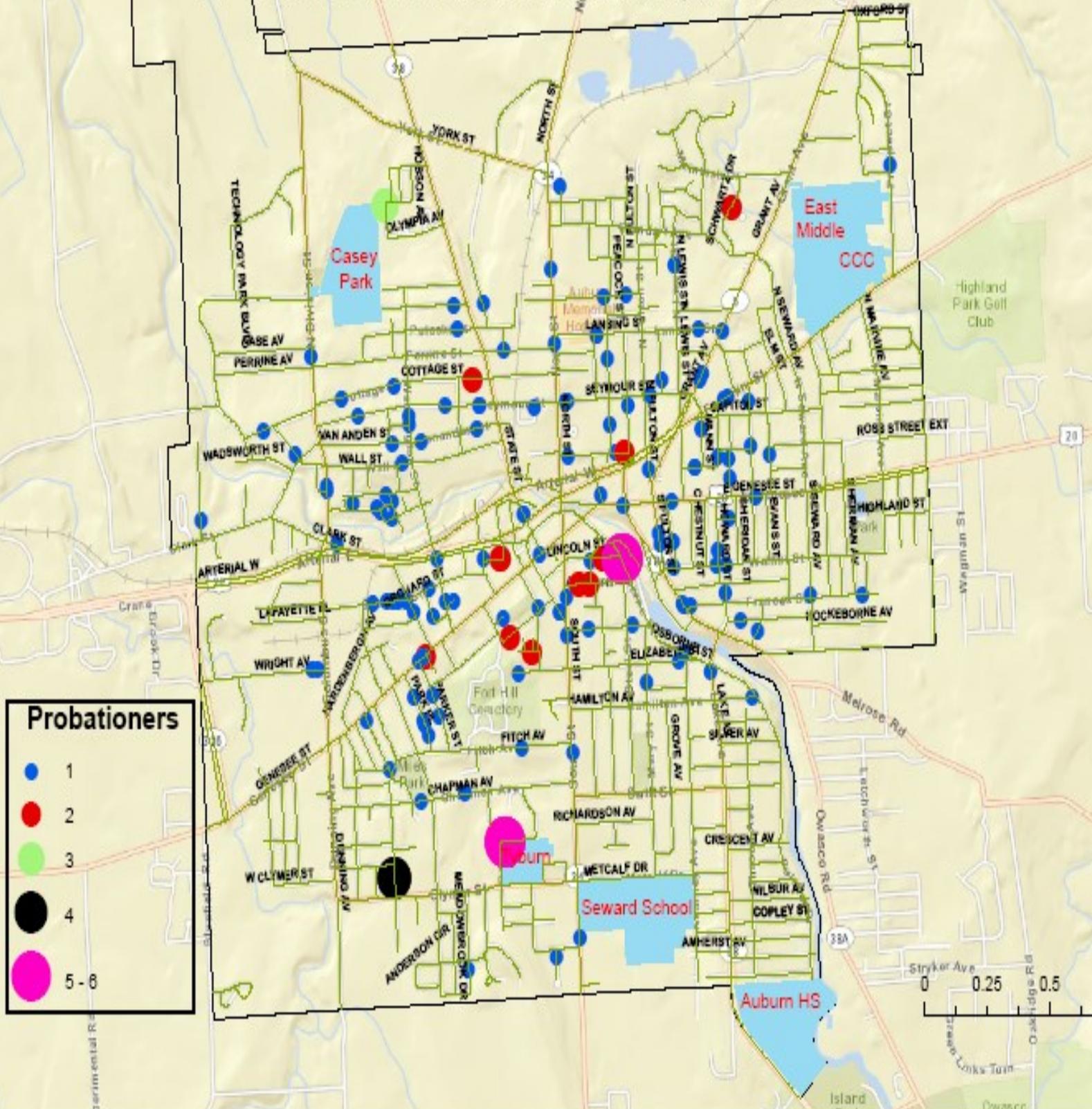
# 94 Parolees as of 03/06/14

# City of Auburn, NY Probationers, as of 03/06/2014

AUBURN POLICE DEPARTMENT

Detective Bureau Crime Analysis Unit

ph: (315) 255-4701 / Fax: (315) 255-4709 / Email: lchurch@auburnpolice.net



**183 Probationers as of 03/06/14.**



# Homeless Population

In 2012, the Department of Health and Human Services (DHHS) emergency-moteled 32 homeless families (including 42 adults and 52 children). In 2013, DHHS emergency-moteled 54 homeless families (including 65 adults and 91 children). (65.96% increase)

In 2012, DHHS emergency-moteled 35 homeless single females. In 2013, this number increased to 58 homeless single females. (65.71% increase)

In 2012, DHHS emergency-moteled 74 homeless single males. In 2013, this number increased to 110 homeless single males. (48.65% increase)

In 2012, Chapel House Homeless Shelter served 174 homeless single males. In 2013, this number increased to 215 homeless single males. (23.56% increase)