

**Auburn City Council
Regular Meeting
Thursday, April 11, 2024 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor James N. Giannettino, Jr..

ROLL CALL – The City Clerk called the roll. Mayor Giannettino and Councilor Ginny Kent, Councilor Rhoda Overstreet-Wilson, Councilor Terry Cuddy and Councilor Christina Calarco were present.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- City Clerk, Chuck Mason
- Corporation Counsel, Nate Garland
- Director of Planning & Economic Development, Jennifer Haines
- Comptroller, Mary Beth Leeson
- Superintendent of Public Works, Mike Talbot
- Fire Chief, Mark Fritz
- DPW Foreman, Jason Brown
- Assistant to the Mayor and City Council, Rhonda Miller

Pledge of Allegiance to the Flag – Mayor Giannettino led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Giannettino asked for a moment of silent prayer.

Public Announcements –

The City Budget preparation webpage has been added to the City website and can be located at this link: www.auburnny.gov/budget

Planning is underway for the Summer Recreation Program for Children in the City's parks. Information of the Summer of 2023 program was sent by email to the members of City Council for their review, as well as, the information can be found at the City website page: www.auburnny.gov/summerrec If members of City Council have any input for the Summer 2024 program they are asked to provide that to the City Manager and the Director of Public Works.

The northeast United States experienced a solar eclipse on Monday, April 8, 2024 and in Auburn the eclipse will reached totality at 3:22 pm. The City of Auburn is pleased to announce that Falcon Park 'Eclipse Fest' on April 8, 2024, was attended by 1300 people with several of those being from out of town and state. (see presentation slides)

Ceremonial Presentations – none

Public to be heard: The City Clerk read the rules for Public To Be Heard. No speakers.

Approval of Meeting Minutes –

March 28, 2024 Council Meeting Minutes

Motion to approve the March 28, 2024 minutes by Councilor Kent, seconded by Councilor Overstreet-Wilson. Motion to approve carried 5-0.

Reports of City Officials

City Manager's Report –

- The city is accepting proposals for Independent Audit Services. Responses are due back May 10.
- The city is accepting bids for the 2024 Road Improvement Program. Bids are due back May 1.
- The city is currently accepting bids for construction services for the Auburn City Court Expansion Project. Bids are due back April 16. More information is available on the city webpage under the link “Bids/RFPs.”
- As we continue to work through the budget development process, we have based most assumptions related to NYS funding on prior years' funding. Several aspects of the NYS Budget may impact our final budget but we are relatively confident we will receive certain levels of funding that are the basis for the current budget proposal.

Reports from members of Council –

Councilor Overstreet-Wilson reported that she worked with Auburn Civil Service Commission to provide education to city schools about job opportunities through civil service. She discussed the Summer Youth Employment Program and that she is working to bring awareness of this program to the City and the youth of the City. She stated that she attended the monthly Human Rights Commission meeting and that Rev. Robert Wilson the Chair of the Commission will be working on increased outreach to the public about the work of the Commission.

Matters to Come Before Council -

A. State Environmental Quality Review Act Resolutions (SEQR) – none

B. Ordinances – none

C. Local Laws – none

D. Resolutions –

COUNCIL RESOLUTION #47 OF 2024

AUTHORIZING THE AUBURN FIRE DEPARTMENT TO APPLY FOR A FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FIRE PREVENTION AND SAFETY GRANT (FP&S) FOR MATERIALS, MEDIA ACCESS AND PERSONNEL COSTS ASSOCIATED WITH DELIVERING FIRE PREVENTION AND SAFETY PROGRAMS TO THE COMMUNITY

April 11, 2024

By Councilor Calarco

WHEREAS, the City of Auburn Fire Department has the opportunity to apply for funding through the 2023 FEMA Fire Prevention and Safety Grant Program (the “FEMA FP&S”); and

WHEREAS, the FEMA FP&S Grant Program is focused on reducing community risk through fire prevention and safety education; and

WHEREAS, the Fire Department is interested in applying for a 2023 FEMA FP&S Grant in the amount of \$43,016.00, for the purpose of covering the materials, media access and personnel costs associated with delivering high quality fire prevention and safety programs to the community; and

WHEREAS, a FEMA FP&S Grant Award requires a cost-share of 5% from the applicant. The City of Auburn, if awarded, will be required to provide \$2,150.80, which will come out of the Fire Department’s Operating Budget, to carry out the FP&S Grant Award; and

WHEREAS, the City of Auburn Fire Department budget does not contain sufficient funds to allow for the enhancement of current fire prevention and safety programs, or initiate additional programs to improve community safety, it is necessary to apply for funding assistance through the FEMA FP&S Grant Program to meet those goals.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Auburn Fire Chief is authorized to execute any and all forms or applications necessary to complete the grant application;
2. That the Mayor, or authorized representative, upon notice of the funding award, is authorized to execute a FEMA FP&S contract and any reimbursement forms or other necessary documents to complete the project;
3. That the City Comptroller’s Office is authorized and directed to create a city expense and revenue capital account to track project finances; and
4. This resolution takes effect immediately upon its approval and adoption.

Auburn City Council Meeting, April 11, 2024

Seconded by Councilor Overstreet-Wilson

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Overstreet-Wilson	X		
Councilor Cuddy	X		
Councilor Calarco	X		
Mayor Giannettino	X		
Carried and Adopted	X		

E. Staff or Vendor Presentations –

- Department of Public Works Budget Presentation FY2024-2025 - Mike Talbot, Superintendent of Public Works and Foreman Jason Brown (see attached)

TABLED ITEMS – none

OTHER BUSINESS – none

Executive Session: Councilor Overstreet-Wilson made a motion to enter Executive Session, seconded by Councilor Cuddy. Council voted to enter an executive session regarding the following matters:

- Two matters pertaining to matters made confidential due to attorney client privilege.
- One matter pertaining to employment history of a particular individual.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 6:34 p.m. Executive session adjourned at 7:34 p.m.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:35 p.m..

Minutes submitted by: Chuck Mason, City Clerk