

The City of Auburn
Historic Resources Review Board
c/o Office of Planning and Economic Development
Memorial City Hall-24 South St.
Auburn, NY 13021
(315)255-4115

Meeting Minutes
September 12, 2023
Council Chambers

Present: Mike Deming, Chair; Jim Hutchinson, Tracy Verrier, Ed Onori, Mitch Maniccia, Jackie Guntow
Excused: Richard Stankus
Staff: Jennifer Haines, Director, Office of Planning and Economic Development;
Tim Brennan, Assistant Corporation Counsel

Mike Deming: Opened the meeting at 7:00 pm

Approval of Meeting Minutes:

Motion to accept the meeting minutes of August 8, 2023 made by Tracy Verrier, second by Mitch Maniccia. All in favor, Aye, none opposed, motion carried.

Public to be heard.

Katherine Scala, 30 Easterly Avenue, spoke about a concern related to the John Foster Dulles Mansion (67 South Street). She noted that there is a noise alarm on the property that has gone off thirty (30) times in the last month. The recording states, "Please be aware that this is a recorded area." She said that, because of this, she is uncomfortable approaching the property owner, and is asking the HRRB to take action. *(Note: A complaint has also been submitted to the Nuisance Abatement Committee, and this item will be on their agenda for Wednesday, October 18, 2023.)*

Certificate(s) of Appropriateness

1. 5 Grover Street, Fairchild Apartments, LLC

Sara Fagan of Fairchild Apartments presented the project, which included the installation of a black metal roof on the mail roof of the house due to a leak. The proposal was to match the black metal roofing that was installed on the carriage house in 2021.

The HRRB discussed the application, specifically the type of metal roofing proposed, and expressed concern about the appearance of the carriage house roof after installation. There was discussion about offering the option instead of a black standing seam metal roof, or architectural shingles to match.

Ms. Fagan also asked about previously discussed spindles, as well as a section of flat roof that was determined to be in need of repair. Jenny Haines said that those items should be the subject of a separate COA application.

Mitch Maniccia made a motion to approve the application, with the modification on materials, allowing for either a black metal standing seam roof, or architectural shingles to match. **Seconded by Jim Hutchinson.**

Mike Deming: Further discussion? All in favor? Aye, none opposed, motion carried.

Other Business

The HRRB discussed the following items

- 138 South Street – The City took ownership of this property through tax foreclosure and it marketing it through a realtor.
- Osborne Library – Is there demolition funding available?
- Zombie properties – There was interest in the process related to requiring banks to move repairs forward on properties that are being foreclosed on.
- 24 Grover Street – Staff issued a COA for in-kind porch work. The HRRB would like follow up on this COA for detailed information on the plan moving forward, and specifically the type of wood being used.
- Metal roofing standards
- Willard Chapel DRI project – The HRRB will need to approve any exterior improvements, as the Willard Chapel is a local landmark

Motion to adjourn made by **Tracy Verrier** and seconded by **Mitch Maniccia**. All in favor, Aye, none opposed, motion carried.

Adjourn

The next regularly scheduled meeting is Tuesday, October 10, 2023 at 7 pm.