

CITY OF AUBURN



Memorial City Hall – 24 South Street – Auburn, New York – 13021

Request for Proposal (RFP)

City Hall Exterior Painting

Proposals are due by 4:00 p.m., Friday, August 28, 2015

Department of Engineering Services
24 South Street
Auburn, NY 13021



Douglas A. Selby, City Manager
William H. Lupien, Jr., P.E., Superintendent of Engineering Services
Mike Talbot, Superintendent of Public Works

Prepared By: City of Auburn Department of Engineering Services (315) 255-4129, Fax: (315) 253-3243

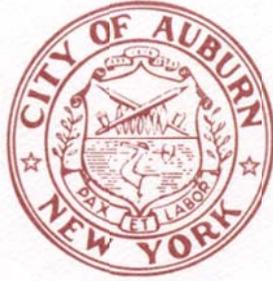
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1.0 Advertisement

Telephone: 315-255-4129

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**CITY OF AUBURN
DEPARTMENT OF ENGINEERING SERVICES
Memorial City Hall
Third Floor, Engineering Department
24 South Street
Auburn, New York 13021**

REQUEST FOR PROPOSALS

City Hall Exterior Painting For City of Auburn Department of Engineering Services

Proposal Deadline: Friday, August 28, 2015 at 4:00 P.M.

The City of Auburn reserves the right to reject in whole or in part any and all Proposals. The City may also elect to utilize itemized pricing to maximize allowable City Budget for the painting to be completed.

An original copy of all proposals are to be submitted to:

Attention: William H. Lupien, Jr., P.E.; Superintendent of Engineering Services

**City of Auburn
Department of Engineering Services
Memorial City Hall
24 South Street
Auburn, NY 13021
Phone: (315) 255-4129
Fax: (315) 253-3243
Email: sjensen@auburnny.gov**

ATTENTION: Failure to indicate "Proposal: City Hall Exterior Painting" on the outside of the submittal envelope might necessitate the premature opening of the Proposal which might compromise its confidentiality.

2.0 Notes

- 1) Permit is required and can be obtained from Office of Code Enforcement. City fees associated with permit requirements **are waived**.
- 2) Protection of the public must be maintained during the entire project. Clear areas must be established and alternate routes established prior to beginning work.
- 3) Existing paint contains lead. Contractor must have current lead paint certification. Certification must be submitted with the proposal. All Federal, State, and Local laws shall be followed for proper removal, handling, and disposal of materials.
- 4) All storm windows shall be removed, cleaned, and reinstalled using caulk material to ensure a good seal. Pricing for removal and reinstallation shall be included in the cost of repainting each window.
- 5) Depending on unit pricing and total project costs, the City of Auburn may elect to use any combination of pricing provided to maximize the 2015 City Hall painting budget.
- 6) All work shall be completed by October 31, 2015.
- 7) NYSDOL Prevailing Wage Rates Apply. The prevailing wage determination for this project (PRC#) is 2015007235.
<https://wpp.labor.state.ny.us/wpp/publicViewProject.do?method=showIt&id=1207301>
- 8) Contractor shall field verify all conditions prior to providing pricing. To aid in contractor understanding, the City is offering a non-mandatory project walk thru **Wednesday, August 12, 2015 at 9:00 am**. Contractors are to report to Memorial City Hall; 3rd Floor; Engineering Department.
- 9) Contractor shall coordinate with the City of Auburn to stockpile storm windows. City will coordinate with a second contractor to repair storm windows as necessary. Once storm windows are repaired, paint contractor shall re-install all storm windows in their proper location. Storm window coordination shall be included in the painting cost for each window.
- 10) The following information shall be provided within the written sealed proposal:
 - a. Filled in Proposal Sheets supplied in section 3.0
 - b. Proof of Insurance
 - c. Current Lead Paint Certification
 - d. Executed Non Collusive Form
- 11) Field Change Order: Item will cover time and materials projects with a 15% mark-up for contractor's overhead and profit.

3.0 Proposal Sheets

This information shall be filled in and submitted in the proposal package to the City of Auburn. Specifications and plans in section 6.0 and 7.0, respectively, shall reflect pricing on the proposal sheets.

Contractor Name: _____

Contractor Address: _____

Contractor Phone: _____

Contractor Fax: _____

ITEM NO.	ESTIMATED QUANTITIES	ITEMS WITH UNIT BID PRICES WRITTEN IN WORDS	UNIT PRICE IN FIGURES		EXTENDED TOTAL IN FIGURES	
			DOLLARS	CENTS	DOLLARS	CENTS
1	1	Repaint Bell Tower For _____ _____ Lump Sum				
2	1	Repaint Front Columns and Front Door For _____ _____ Lump Sum				
3	53	Repaint Small 16 Pane Windows For _____ _____ EA				
4	24	Repaint Medium 20 Pane Windows For _____ _____ EA				
5	26	Repaint Large 20 Pane Windows For _____ _____ EA				

4.0 Non Collusive Form

Pursuant to Chapter 675, Laws of 1966

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certified as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor;
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition, and
4. The bidder herein has carefully examined the annexed form of contract and contract documents.

(Signature of Bidder & Seal)

STATE OF _____

COUNTY OF _____

CITY OF _____

SS:

Sworn to and Subscribed Before Me This _____ Day of _____, 20__.

(Notary Public)

5.0 Insurance Requirements

The Contractor, at their expense, shall procure and shall maintain the insurance required in this section and elsewhere in this Contract to be provided by the contractor. The Contractor shall require each subcontractor to procure and maintain the insurance required by this Contract to be provided by subcontractors.

The Contractor shall procure:

1. Comprehensive general liability insurance providing coverage for the Contractor for legal liability and customarily covered expenses for bodily injury and property damage with respect to the Work under this Contract, including but not limited to liability for bodily injury and property damage (a) arising out of operations performed for the Contractor by independent contractors or arising out of acts or omissions of the Contractor in connection with their general supervision of such operations (Contractors' Protective Liability Insurance), (b) occurring after operations have been completed or abandoned (Completed Operations Insurance), (c) arising after physical possession of the products or reliance upon a representation or warranty with respect thereto (Products Liability Insurance), and (d) assumed under this Contract (Contractual Liability Insurance). The policy shall be endorsed to delete from the contractual liability coverage any exclusion for actions on a contract for a third-party beneficiary arising out of a project for a public authority. This policy shall include coverage for explosion, collapse, and underground operations (XCU hazards).
2. Comprehensive automobile liability insurance providing coverage for the Owner and the Contractor for legal liability (and customarily covered expenses) for bodily injury and property damage arising out of the ownership, maintenance, operation, use, loading or unloading of any automobiles customarily defined in such policies.
3. Owner's protective liability insurance providing coverage for the Owner as the named insured for legal liability (and customarily covered expenses) for bodily injury and property damage arising out of the operations under this Contract performed for the Owner by the Contractor or any of their subcontractors or out of acts or omissions of the Owner in connection with the Owner's general supervision of such operations.
4. Contractual liability insurance providing coverage for the Owner as the named insured for legal liability (and customarily covered expenses) for bodily injury and property damage assumed by the Owner by contract for work performed on private land in connection with this Contract. The policy shall be endorsed to delete from the contractual liability coverage any exclusion for actions on a contract for a third-party beneficiary arising out of a project for a public authority.
5. Insurance of the Owner and the Contractor as their interests may appear against all loss to the Work, material and equipment by perils covered under the standard fire insurance policy of the State of New York, the extended coverage endorsement, and the vandalism and malicious mischief endorsement. The amount of the insurance shall be at all times at

least equal to the full value of the work, material and equipment susceptible to damage, loss or injury except as reduced by a \$100 automatic perils loss deductible endorsement, and a two (2) percent deductible vandalism and malicious mischief endorsement (not more than \$2,500) or such other deductible as shall be customary. The policies shall be in the names of the Owner and the Contractor as insurers with the loss payable to the Owner. That portion of the proceeds representing the interest of the Contractor shall be retained by the Owner as security for the performance by the Contractor of its' obligations to make good any loss, damage or injury and upon such performance shall be released to the Contractor.

6. Workers compensation insurance in accordance with the requirements of the applicable state laws.

Each Subcontractor shall provide:

1. Comprehensive general liability insurance providing coverage for the Subcontractor in the form as hereinabove required of the Contractor including Contractors Protective Liability Insurance, Completed Operations Insurance, Products Liability Insurance and Contractual Liability Insurance.
2. Comprehensive automobile liability insurance providing coverage for the subcontractor as hereinabove required of the Contractor.

Each policy of insurance required under this Contract shall be issued by an insurance company approved by the Owner and licensed by the State of New York to issue such policy in this state. Said insurance company is to have at least an A- rating from A.M. Best and shall be in the form and content satisfactory to the Owner. It shall provide (1) that the policy shall not be changed or cancelled until the expiration of 30 days after written notice to the Owner and Contractor and (2) that it shall be automatically renewed upon expiration and continued in force unless the Owner and Contractor are given thirty (30) days written notice to the contrary.

No Work shall be commenced under the Contract until the Contractor has delivered to the Owner proof of issuance of all policies of insurance required by the Contract to be procured by the Contractor. Before commencing any Work under the Contract, each subcontractor shall deliver to the Owner proof of the issuance of all policies of insurance required to be provided by the subcontractor. The Contractor and subcontractors shall deliver to the Owner duplicate originals of each policy in which the Owner is named insured, certificates of all other insurance in such number as the Owner may require, and such alternate or additional proof of coverage as the Owner demands. The Contractor and each subcontractor shall from time to time upon the demand of the Owner promptly deliver to the Owner such proof of insurance as the Owner may require.

All liability insurance required by this Contract shall be maintained in force during the term of this Contract and until the date of one year after the date of final acceptance or one year after the Contractor or any subcontractor performs any work under the Contract.

Liability insurance shall be provided in amounts not less than:

COMMERCIAL GENERAL LIABILITY:

(1) General aggregate (Including Products-Completed Operations):	\$ 1,000,000
(2) Products-Completed Operations Aggregate:	\$ 1,000,000
(3) Personal and Advertising Injury (Per Person/Organization):	\$ 1,000,000
(4) Each Occurrence (Bodily Injury and Property Damage):	\$ 1,000,000
(5) Property Damage Liability Insurance will provide Explosion, Collapse and Underground coverage where applicable	
(6) Excess Liability or Umbrella Liability:	
General Aggregate	\$ 1,000,000
Each Occurrence	\$ 1,000,000

Automobile Liability

(1) Bodily Injury:	
\$ 1,000,000	Each Person
\$ 1,000,000	Each Accident
Property Damage:	
\$ 1,000,000	Each Accident
OR	
(2) Combined Single Limit (Bodily Injury and Property damage)	
\$ 1,000,000	Each Accident

6.0 Specifications

1 Repaint City Hall Bell Tower

1 I. GENERAL

This specification is applicable for repainting of the bell tower at Memorial City Hall.

1 II. MATERIALS

Primer shall be Benjamin Moore Fresh Start, Multi-Purpose Oil Based Primer 024 or approved equal.

Final coat finish paint shall be Benjamin Moore Aura Waterborne Exterior Paint - Semi-Gloss Finish or approved equal.

Contractor shall match all existing paint colors including the gold color bell tower and white base of the tower. All final paint colors shall be semi-gloss.

1 III. CONSTRUCTION DETAILS

EXAMINATION

- A. Do not begin application of paints and finishes until substrates have been properly prepared.
- B. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
- C. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially effect proper application.
- D. Test shop-applied primer for compatibility with subsequent cover materials.
- E. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
 1. Exterior Wood: 15 percent, measured in accordance with ASTM D4442.

PREPARATION

- A. Clean surfaces thoroughly and correct defects prior to application.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces for finishing.
- D. Seal surfaces that might cause bleed through or staining of topcoat.
- E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

- F. Exterior Wood Surfaces to Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior caulking compound after prime coat has been applied. Back prime concealed surfaces before installation.

APPLICATION

- A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
- B. Exterior Wood to Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.
- C. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".
- D. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
- E. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
- F. Apply each coat to uniform appearance.
- G. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply additional coats until complete hide is achieved.
- H. Sand wood surfaces lightly between coats to achieve required finish.
- I. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
- J. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.

All paint shall be installed per manufacture recommendations. Any deviation of manufacture recommendations will result in rejection of finish work product.

1 IV. METHOD OF MEASUREMENT

The quantity of repaint City Hall Bell Tower to be measured for payment shall be lump sum.

1 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
1	Repaint City Hall Bell Tower	Lump Sum

2 Repaint Front Columns and Front Door

2 I. GENERAL

This specification is applicable for repainting of the Front Columns and Front Door at Memorial City Hall. This is a lump sum item for the preparation, priming, and painting of the 4 front columns, front door, and underside of the front main entrance Memorial City Hall. This work shall include the removal of rotten wood and installation of new wood to match the existing wood work at the base of the front columns where necessary.

2 II. MATERIALS

Primer shall be Benjamin Moore Fresh Start, Multi-Purpose Oil Based Primer 024 or approved equal.

Final coat finish paint shall be Benjamin Moore Aura Waterborne Exterior Paint - Semi-Gloss Finish or approved equal.

Contractor shall match all existing paint colors. All final paint colors shall be semi-gloss.

2 III. CONSTRUCTION DETAILS

EXAMINATION

- A. Do not begin application of paints and finishes until substrates have been properly prepared.
- B. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
- C. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially effect proper application.
- D. Test shop-applied primer for compatibility with subsequent cover materials.
- E. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
 1. Exterior Wood: 15 percent, measured in accordance with ASTM D4442.

PREPARATION

- A. Clean surfaces thoroughly and correct defects prior to application.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces for finishing.
- D. Seal surfaces that might cause bleed through or staining of topcoat.
- E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

- F. Exterior Wood Surfaces to Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior caulking compound after prime coat has been applied. Back prime concealed surfaces before installation.

APPLICATION

- A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
- B. Exterior Wood to Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.
- C. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".
- D. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
- E. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
- F. Apply each coat to uniform appearance.
- G. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply additional coats until complete hide is achieved.
- H. Sand wood surfaces lightly between coats to achieve required finish.
- I. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
- J. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.

All paint shall be installed per manufacture recommendations. Any deviation of manufacture recommendations will result in rejection of finish work product.

2 IV. METHOD OF MEASUREMENT

The quantity of repaint Front Columns and Front Door to be measured for payment shall be lump sum.

2 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
2	Repaint Front Columns and Front Door	Lump Sum

3 Repaint Small 16 Pane Windows

3 I. GENERAL

This specification is applicable for repainting of the small 16 pane windows primarily located at the 3rd floor and basement floor elevation at Memorial City Hall. This is an each item for the removal and reinstallation of storm window, preparation, re-glazing, priming, and painting of the small 16 pane windows at Memorial City Hall. Any major wood filling of window shall be paid under separate item.

3 II. MATERIALS

Primer shall be Benjamin Moore Fresh Start, Multi-Purpose Oil Based Primer 024 or approved equal.

Final coat finish paint shall be Benjamin Moore Aura Waterborne Exterior Paint - Semi-Gloss Finish or approved equal.

Contractor shall match all existing paint color. All final paint colors shall be semi-gloss.

3 III. CONSTRUCTION DETAILS

EXAMINATION

- A. Do not begin application of paints and finishes until substrates have been properly prepared.
- B. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
- C. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially effect proper application.
- D. Test shop-applied primer for compatibility with subsequent cover materials.
- E. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
 1. Exterior Wood: 15 percent, measured in accordance with ASTM D4442.

PREPARATION

- A. Clean surfaces thoroughly and correct defects prior to application.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces for finishing.
- D. Seal surfaces that might cause bleed through or staining of topcoat.
- E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

- F. Exterior Wood Surfaces to Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior caulking compound after prime coat has been applied. Back prime concealed surfaces before installation.
- G. Re-glaze all window panes as necessary.

APPLICATION

- A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
 - B. Exterior Wood to Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.
 - C. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".
 - D. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
 - E. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
 - F. Apply each coat to uniform appearance.
 - G. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply additional coats until complete hide is achieved.
 - H. Sand wood surfaces lightly between coats to achieve required finish.
 - I. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
 - J. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.
- All paint shall be installed per manufacture recommendations. Any deviation of manufacture recommendations will result in rejection of finish work product.

3 IV. METHOD OF MEASUREMENT

The quantity of repaint small 16 pane windows to be measured for payment shall be by each window repainted.

3 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
3	Repaint Small 16 Pane Windows	Each

4 Repaint Medium 20 Pane Windows

4 I. GENERAL

This specification is applicable for repainting of the medium 20 pane windows primarily located at the 2nd floor elevation at Memorial City Hall. This is an each item for the removal and reinstallation of storm window, preparation, re-glazing, priming, and painting of the medium 20 pane windows at Memorial City Hall. Any major wood filling of window shall be paid under separate item.

4 II. MATERIALS

Primer shall be Benjamin Moore Fresh Start, Multi-Purpose Oil Based Primer 024 or approved equal.

Final coat finish paint shall be Benjamin Moore Aura Waterborne Exterior Paint - Semi-Gloss Finish or approved equal.

Contractor shall match all existing paint color. All final paint colors shall be semi-gloss.

4 III. CONSTRUCTION DETAILS

EXAMINATION

- A. Do not begin application of paints and finishes until substrates have been properly prepared.
- B. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
- C. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially effect proper application.
- D. Test shop-applied primer for compatibility with subsequent cover materials.
- E. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
 1. Exterior Wood: 15 percent, measured in accordance with ASTM D4442.

PREPARATION

- A. Clean surfaces thoroughly and correct defects prior to application.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces for finishing.
- D. Seal surfaces that might cause bleed through or staining of topcoat.
- E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

- F. Exterior Wood Surfaces to Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior caulking compound after prime coat has been applied. Back prime concealed surfaces before installation.
- G. Re-glaze all window panes as necessary.

APPLICATION

- A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
 - B. Exterior Wood to Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.
 - C. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".
 - D. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
 - E. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
 - F. Apply each coat to uniform appearance.
 - G. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply additional coats until complete hide is achieved.
 - H. Sand wood surfaces lightly between coats to achieve required finish.
 - I. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
 - J. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.
- All paint shall be installed per manufacture recommendations. Any deviation of manufacture recommendations will result in rejection of finish work product.

4 IV. METHOD OF MEASUREMENT

The quantity of repaint medium 20 pane windows to be measured for payment shall be by each window repainted.

4 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
4	Repaint Medium 20 Pane Windows	Each

5 Repaint Large 20 Pane Windows

5 I. GENERAL

This specification is applicable for repainting of the large 20 pane windows primarily located at the 1st floor elevation at Memorial City Hall. This is an each item for the removal and reinstallation of storm window, preparation, re-glazing, priming, and painting of the large 20 pane windows at Memorial City Hall. Any major wood filling of window shall be paid under separate item.

5 II. MATERIALS

Primer shall be Benjamin Moore Fresh Start, Multi-Purpose Oil Based Primer 024 or approved equal.

Final coat finish paint shall be Benjamin Moore Aura Waterborne Exterior Paint - Semi-Gloss Finish or approved equal.

Contractor shall match all existing paint color. All final paint colors shall be semi-gloss.

5 III. CONSTRUCTION DETAILS

EXAMINATION

- A. Do not begin application of paints and finishes until substrates have been properly prepared.
- B. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
- C. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially effect proper application.
- D. Test shop-applied primer for compatibility with subsequent cover materials.
- E. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
 1. Exterior Wood: 15 percent, measured in accordance with ASTM D4442.

PREPARATION

- A. Clean surfaces thoroughly and correct defects prior to application.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces for finishing.
- D. Seal surfaces that might cause bleed through or staining of topcoat.
- E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

- F. Exterior Wood Surfaces to Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior caulking compound after prime coat has been applied. Back prime concealed surfaces before installation.
- G. Re-glaze all window panes as necessary.

APPLICATION

- A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
 - B. Exterior Wood to Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.
 - C. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".
 - D. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
 - E. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
 - F. Apply each coat to uniform appearance.
 - G. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply additional coats until complete hide is achieved.
 - H. Sand wood surfaces lightly between coats to achieve required finish.
 - I. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
 - J. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.
- All paint shall be installed per manufacture recommendations. Any deviation of manufacture recommendations will result in rejection of finish work product.

5 IV. METHOD OF MEASUREMENT

The quantity of repaint large 20 pane windows to be measured for payment shall be by each window repainted.

5 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
5	Repaint Large 20 Pane Windows	Each

6 Repaint Corner Pilasters

6 I. GENERAL

This specification is applicable for repainting of the corner pilasters located at the four (4) primary corners of Memorial City Hall. This is an each item for the preparation, priming, and painting of the corner pilasters at Memorial City Hall. Caulking between brick and wood pilasters shall be included in this item.

6 II. MATERIALS

Primer shall be Benjamin Moore Fresh Start, Multi-Purpose Oil Based Primer 024 or approved equal.

Final coat finish paint shall be Benjamin Moore Aura Waterborne Exterior Paint - Semi-Gloss Finish or approved equal.

Contractor shall match all existing paint color. All final paint colors shall be semi-gloss.

6 III. CONSTRUCTION DETAILS

EXAMINATION

- A. Do not begin application of paints and finishes until substrates have been properly prepared.
- B. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
- C. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially effect proper application.
- D. Test shop-applied primer for compatibility with subsequent cover materials.
- E. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
 1. Exterior Wood: 15 percent, measured in accordance with ASTM D4442.

PREPARATION

- A. Clean surfaces thoroughly and correct defects prior to application.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces for finishing.
- D. Seal surfaces that might cause bleed through or staining of topcoat.
- E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

- F. Exterior Wood Surfaces to Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior caulking compound after prime coat has been applied. Back prime concealed surfaces before installation.

APPLICATION

- A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
- B. Exterior Wood to Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.
- C. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".
- D. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
- E. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
- F. Apply each coat to uniform appearance.
- G. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply additional coats until complete hide is achieved.
- H. Sand wood surfaces lightly between coats to achieve required finish.
- I. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
- J. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.

All paint shall be installed per manufacture recommendations. Any deviation of manufacture recommendations will result in rejection of finish work product.

6 IV. METHOD OF MEASUREMENT

The quantity of repaint corner pilaster to be measured for payment shall be by each corner pilaster repainted.

6 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
6	Repaint Corner Pilaster	Each

7 Repaint Midspan Pilasters

7 I. GENERAL

This specification is applicable for repainting of the corner pilasters located midspan of the east elevation of Memorial City Hall. This is an each item for the preparation, priming, and painting of the midspan pilasters at Memorial City Hall. Caulking between brick and wood pilasters shall be included in this item.

7 II. MATERIALS

Primer shall be Benjamin Moore Fresh Start, Multi-Purpose Oil Based Primer 024 or approved equal.

Final coat finish paint shall be Benjamin Moore Aura Waterborne Exterior Paint - Semi-Gloss Finish or approved equal.

Contractor shall match all existing paint color. All final paint colors shall be semi-gloss.

7 III. CONSTRUCTION DETAILS

EXAMINATION

- A. Do not begin application of paints and finishes until substrates have been properly prepared.
- B. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
- C. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially effect proper application.
- D. Test shop-applied primer for compatibility with subsequent cover materials.
- E. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
 1. Exterior Wood: 15 percent, measured in accordance with ASTM D4442.

PREPARATION

- A. Clean surfaces thoroughly and correct defects prior to application.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces for finishing.
- D. Seal surfaces that might cause bleed through or staining of topcoat.
- E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

- F. Exterior Wood Surfaces to Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior caulking compound after prime coat has been applied. Back prime concealed surfaces before installation.

APPLICATION

- A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
- B. Exterior Wood to Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.
- C. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".
- D. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
- E. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
- F. Apply each coat to uniform appearance.
- G. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply additional coats until complete hide is achieved.
- H. Sand wood surfaces lightly between coats to achieve required finish.
- I. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
- J. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.

All paint shall be installed per manufacture recommendations. Any deviation of manufacture recommendations will result in rejection of finish work product.

7 IV. METHOD OF MEASUREMENT

The quantity of repaint midspan pilaster to be measured for payment shall be by each pilaster repainted.

7 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
7	Midspan Pilaster	Each

8 Cleaning Gable Ends, Upper Fascia Trim, & Railing

8 I. GENERAL

This specification is applicable for cleaning gable ends, upper fascia trim, and railing at Memorial City Hall. This is a lump sum item for the cleaning of gable ends, upper fascia trim, and railing at Memorial City Hall.

8 II. MATERIALS

Nonabrasive cleaning material shall be used. Contractor shall submit the type of cleaning method to the engineer in writing for approval prior to commencing work.

8 III. CONSTRUCTION DETAILS

Contractor shall clean all surface areas with a material that does not harm the existing paint. If paint is damaged as a result of the cleaning methods, contractor shall prepare, prime, and paint the spot locations that were damaged as a result of cleaning the surface. Nonabrasive cleaning material shall be used to preserve the existing paint in these areas.

8 IV. METHOD OF MEASUREMENT

The quantity of clean all gable ends, upper fascia trim, and railing to be measured for payment shall be by lump sum.

8 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
8	Cleaning	Lump Sum

9 Repaint Decorative Arch Windows

9 I. GENERAL

This specification is applicable for repainting of the decorative arch windows at Memorial City Hall. This is an each item for the preparation, re-glazing, priming, and painting of the decorative arch windows at Memorial City Hall.

9 II. MATERIALS

Primer shall be Benjamin Moore Fresh Start, Multi-Purpose Oil Based Primer 024 or approved equal.

Final coat finish paint shall be Benjamin Moore Aura Waterborne Exterior Paint - Semi-Gloss Finish or approved equal.

Contractor shall match all existing paint color. All final paint colors shall be semi-gloss.

9 III. CONSTRUCTION DETAILS

EXAMINATION

- A. Do not begin application of paints and finishes until substrates have been properly prepared.
- B. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
- C. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially effect proper application.
- D. Test shop-applied primer for compatibility with subsequent cover materials.
- E. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
 1. Exterior Wood: 15 percent, measured in accordance with ASTM D4442.

PREPARATION

- A. Clean surfaces thoroughly and correct defects prior to application.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces for finishing.
- D. Seal surfaces that might cause bleed through or staining of topcoat.
- E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

- F. Exterior Wood Surfaces to Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior caulking compound after prime coat has been applied. Back prime concealed surfaces before installation.
- G. Re-glaze all window panes as necessary.

APPLICATION

- A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
 - B. Exterior Wood to Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.
 - C. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".
 - D. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
 - E. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
 - F. Apply each coat to uniform appearance.
 - G. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply additional coats until complete hide is achieved.
 - H. Sand wood surfaces lightly between coats to achieve required finish.
 - I. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
 - J. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.
- All paint shall be installed per manufacture recommendations. Any deviation of manufacture recommendations will result in rejection of finish work product.

9 IV. METHOD OF MEASUREMENT

The quantity of repaint decorative arch windows to be measured for payment shall be by each window repainted.

9 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
9	Repaint Decorative Arch Windows	Each

10 Wood Filler Repair

10 I. GENERAL

This specification is applicable for wood filler repair.

10 II. MATERIALS

Wood filler material shall be Abatron WoodEpoxy two part shrink-free adhesive wood replacement compound or approved equal. Wood filler shall be rated for exterior use.

10 III. CONSTRUCTION DETAILS

Wood filler repair shall be installed as per manufacture recommendations.

10 IV. METHOD OF MEASUREMENT

The quantity of wood filler repair to be measured for payment shall be the number of individual repair areas completed. 1 repair area is quantified as an area measuring 1" x 1" x 2" to 2" x 4" x 8". Areas under the designated repair size shall be included in the perspective repaint item and areas above the designated repair size, additional unit items will be included to encumber the total repair area.

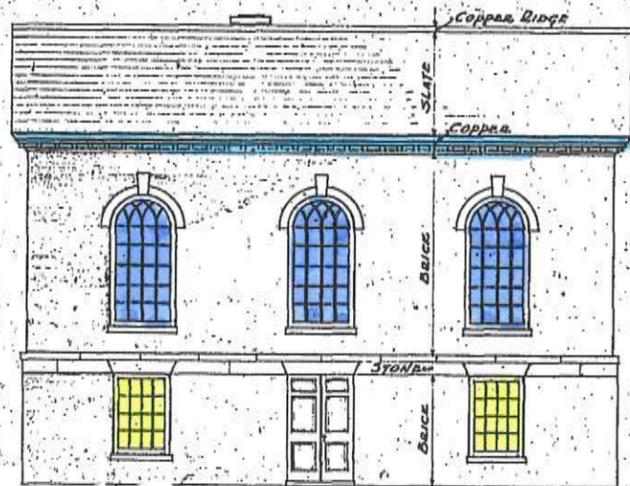
10 V. BASIS OF PAYMENT

The unit price bid for these items shall include: all labor, equipment and materials necessary to complete the work.

Payment will be made under:

ITEM NO.	ITEM	PAY UNIT
10	Wood Filler Repair	Each

7.0 Drawings



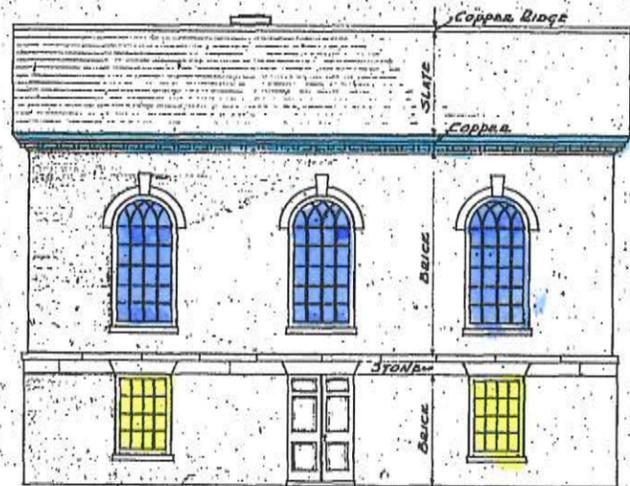
EAST ELEVATION OF BASEMENT
& COUNCIL CHAMBERS



-NOTE-
THE SOUTH ELEVATION IS IDENTICAL WITH THE NORTH
ELEVATION, EXCEPT THAT THE CENTER FRAME & SASH IN
THE COURT ROOM IS OMITTED & A BRICK PANEL IS
SUBSTITUTED

AUBURN MEMORIAL, CITY HALL AUBURN NEW YORK.		
NORTH ELEVATION Scale 1/8" = 1'-0"		
COOLIDGE, SHEPLEY, BULFINCH & ABBOTT-ARCHT'S. 122 AMES BUILDING BOSTON, MASS.		
Drawn By	DATE MAR. 7, 1929 REVISED APR. 2, 1930	Job No.
8		30

R-535-8



EAST ELEVATION OF
BASEMENT + COUNCIL
CHAMBERS.



-Note-
THE SOUTH ELEVATION IS IDENTICAL WITH THE NORTH
ELEVATION, EXCEPT THAT THE CENTER FRAME & SASH IN
THE COURT ROOM IS OMITTED & A BRICK PANEL IS
SUBSTITUTED

AUBURN MEMORIAL, CITY HALL
AUBURN NEW YORK.

NORTH ELEVATION
Scale 1/8" = 1'-0"

COOLIDGE, SHEPLEY, BULFINCH & ABBOTT-ARCHTS.
122 AMES BUILDING BOSTON, MASS.

DRWG No 8 DATE MAR. 1, 1929
REVISED APR. 2, 1930

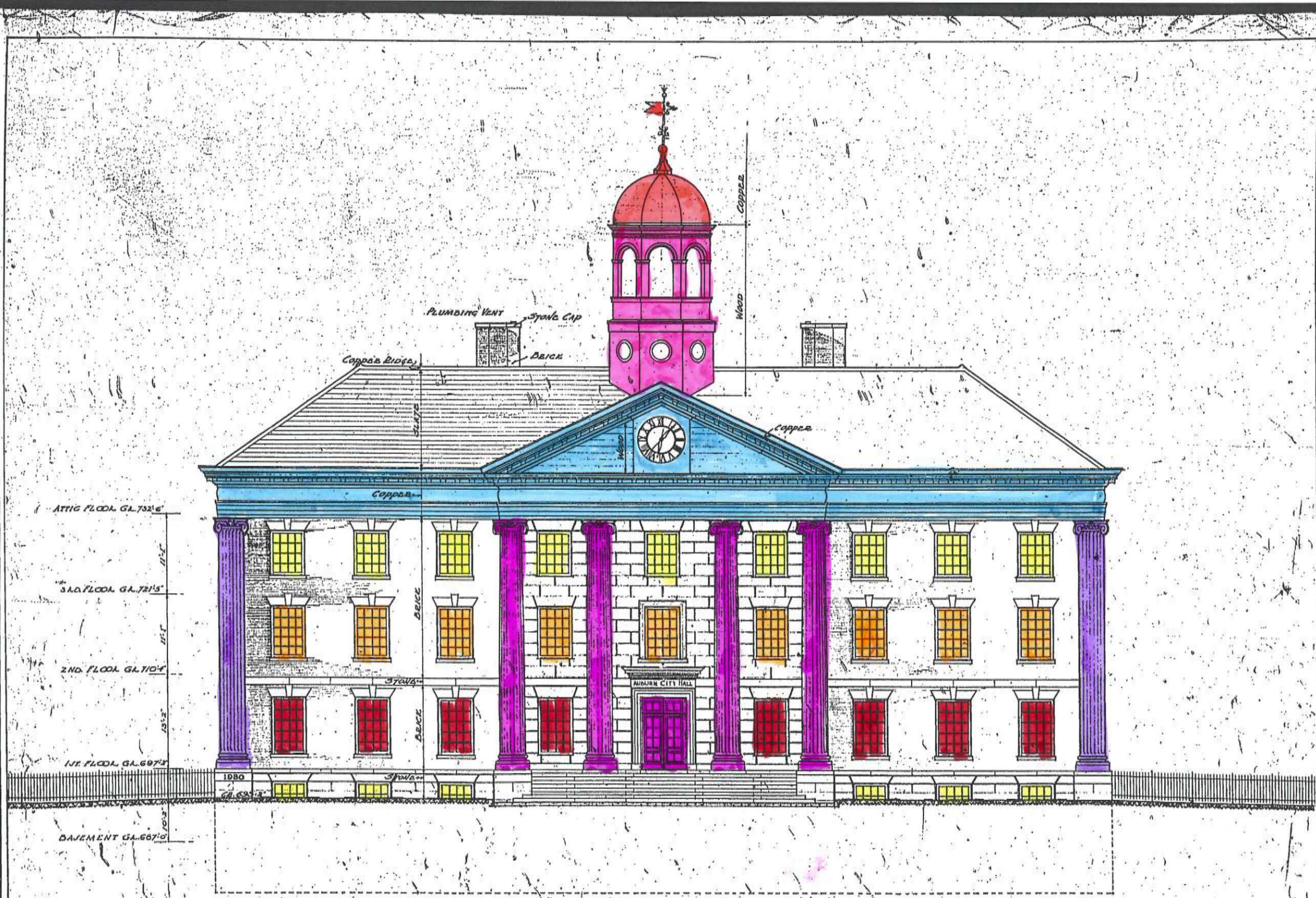
Job No 30

R-535-8



AUBURN MEMORIAL CITY HALL
 AUBURN NEW YORK
 EAST ELEVATION
 Scale 1/8" = 1'-0"
 COLIDGE, SHEPLEY BULFINCH & ABBOTT ARCHTS.
 122 AMES BUILDING BOSTON, MASS.
 DRWG. No. 9 DATE: MAR. 7, 1929. REVISED APR. 2, 1930. JOB No. 30

R-535-9



AUBURN MEMORIAL CITY HALL
 AUBURN NEW YORK

WEST ELEVATION
 Scale 1/8" = 1'-0"

CADLIDGE, SHEPLEY, BULFINCH & ABBOTT - ARCHTS
 122 AMES. BUILDING BOSTON MASS.

Dwg No	DATE - MAR. 7, 1930 REVISED APR. 2, 1930.	Job No
7		30

R-535-7