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The Best Small City in New York State*

# CITY OF AUBURN

Office of Planning and Economic Development  
Jennifer L. Haines, Director

February 3, 2012

Honorable Mayor and Members of City Council  
Of the City of Auburn, New York

Dear Members of Council:

Enclosed please find for your review Council Resolution #21 of 2012 authorizing the submission of the 2012 Community Development Block Grant Program Action Plan.

Sincerely,

Stephen M. Selvek  
Planning & Community Development Program Manager

Enclosures

# MEMORANDUM

To: Hon. Mayor and Members of City Council  
From: Stephen M. Selvek, Planning & Community Development Program Manager   
cc: Douglas Selby, City Manager; Jennifer Haines, OPED, Director  
Date: February 3, 2012  
Re: Community Development Block Grant Program  
2012 Proposed Annual Action Plan

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## Background

The Office of Planning and Economic Development has prepared the 2012 Third Annual Action Plan for Community Development Block Grant (CDBG) funds and related programs. The City is in the final days of its required 30-day public comment period. The City held the two public hearings during the process, the last on February 2, 2012 in City Council Chambers.

Under agreement with the U.S. Department of Housing and Urban Development, the City is required to submit a Third Annual Action Plan to HUD on or before February 15, 2012 to allow HUD's 45-day review period. The City's Program year will begin on April 1, 2012. Submission requires a resolution from City Council authorizing the submission of the document and administration of the programs when approved.

## Fiscal Implications

There is no cost to the City for the implementation of the programs described. These funds defer some of the costs of the Office of Planning and Economic Development.

If you have any comments or questions on the Proposed Action Plan, please let me know.

**COUNCIL RESOLUTION # 21 OF 2012**  
**APPROVING THE SUBMISSION OF THE 2012 ACTION PLAN FOR**  
**THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

By Councilor: \_\_\_\_\_

February 9, 2012

**WHEREAS**, The City of Auburn is an Entitlement Community for the Community Development Block Grant (CDBG) Program and is required to submit a Five Year Consolidated Plan with an annual statement of objectives and uses of the CDBG Entitlement Program funds; and

**WHEREAS**, The City of Auburn, in 2010, submitted the Fourth Consolidated Planning Strategy identifying the priorities of the CDBG Program in the City of Auburn; and

**WHEREAS**, The City of Auburn has prepared the Third Annual Action Plan outlining the community development activities, objectives and budget for use of funds; and

**WHEREAS**, The City of Auburn has held public meetings to solicit participation and input into the preparation of the Third Annual Action Plan; and

**WHEREAS**, The City of Auburn Planning Board held a Public Hearing in Council Chambers on November 1, 2011 and the City Council of the City of Auburn, New York held a Public Hearing on February 2, 2012 during the Public Comment period; and

**WHEREAS**, The City of Auburn published the Notice of the Third Annual Action Plan on January 7, 2012 to start a 30 day local comment period; NOW

**THEREFORE, BE IT RESOLVED**, by the City Council of the City of Auburn, New York:

1. The City Council does hereby approve the Third Annual Action Plan for program year 2012 for the City of Auburn; and
2. The City Council does hereby authorize the Mayor to sign the Application for Federal Assistance and submit the Third Annual Action Plan to the U.S. Department of Housing and Urban Development in the amount of \$999,471 for the CDBG entitlement grant to complete the objectives of the Third Year Action Plan; and
3. The City Council does hereby authorize and direct the Mayor to sign the Funding Approval / Agreement with the U.S. Department of Housing and Urban Development necessary to further the objectives of the Third Annual Action Plan and all related Subrecipient and other agreements necessary to further the objectives of the Third Annual Action Plan; and

4. The City Council does hereby authorize the City Comptroller's Office to recognize grant revenue and appropriate funding into the correct departmental budget.

Seconded by Councilor: \_\_\_\_\_

	AYES	NOES
<b>Councilor Graney</b>		
<b>Councilor Camardo</b>		
<b>Councilor Smith</b>		
<b>Councilor Ruzicka</b>		
<b>Mayor Quill</b>		

CARRIED AND ADOPTED