

**Auburn City Council  
Regular Meeting  
Thursday, December 9, 2021 5:00 P.M.  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**Minutes**

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor Quill.

**ROLL CALL** – The City Clerk called the roll. Mayor Quill, Councilor Deb McCormick, Councilor Jimmy Giannettino, Councilor Terry Cuddy were all present. Councilor Tim Locastro was excused.

**The following City Staff was present for the meeting:**

- City Manager, Jeff Dygert
- Assistanat Corporation Counsel, Nate Garland
- City Clerk, Chuck Mason
- Fire Chief, Mark Fritz
- Police Chief, James Slayton
- Director of Operations, Auburn City Ambulance, Kezia Sullivan
- Director of Capital Projects and Grants, Christina Selvek
- Director of Municipal Utilities, Seth Jensen
- Technical Director of Municipal Utilities/Industrial Pretreatment Coordinator, Tim O'Brien
- Traffic Control Officer, Sergeant Greg Gilfus

**Pledge of Allegiance to the Flag** – Mayor Quill led the Pledge of Allegiance.

**Moment of Silent Prayer or Reflection** – Mayor Quill asked for a moment of silent prayer.

**Public Announcements**

**East Hill Medical Center** now offers RAPID asymptomatic and symptomatic COVID-19 testing and Moderna and Janssen booster vaccination clinics.

- Testing Clinics will be Mondays through Fridays from 3 p.m. – 4 p.m.
- Booster Clinics will be on Thursdays from 4:30 p.m. - 5:30 p.m. (excluding Holidays).

All testing and boosters will be BY APPOINTMENT ONLY and will be held on the 1st Floor of the Metcalf Plaza Buiding at 144 Genesee St. in downtown Auburn. Free 2 hour parking is offered on Genesee St. and in the Downtown Parking Garage on Lincoln Street. Info:

<https://www.easthillmedical.com/>

Announcement from the Office of Planning and Economic Development, the City of Auburn is commissioning a new concrete skatepark to replace the existing skatepark at Casey Park. To make the design the best it can be, we want to hear from the local community and there are two ways that you can participate:

1. Take the online survey. Go to [tinyurl.com/caseyparkskatepark](https://tinyurl.com/caseyparkskatepark) to take the online survey for design of the skatepark. Survey is open through December 14, 2021.
2. Attend a public meeting. Come join the City of Auburn and the design team from Grindline Skateparks to learn more about this exciting project, meet the Skatepark designers and contribute your ideas to the design of the skatepark. This meeting will be held Wednesday, December 15, 2021 6:30 p.m. – 8 p.m. at the Equal Rights Heritage Center, 25 South Street in downtown Auburn.  
BONUS: attendees of this meeting will have a chance to win some pretty awesome swag, including a skateboard deck from KRUDCO Skate Shop.

The City of Auburn has contracted with designer Grindline Skateparks to design a one of kind skate park for our community. Design for the project will be funded utilizing Community Development Block Grant funding. The timeline for construction of the new skate park is dependent on funding availability. Current anticipated timeline is as follows:

November- January 2022: Design Development

February-March 2022: Final Design

March – May 2022: Bid for Construction

July- December 2022: Construction

For more information please contact the City of Auburn Office of Planning and Economic Development by phone at 315-253-3513 or email [rjensen@auburnny.gov](mailto:rjensen@auburnny.gov) or visit the project webpage at

[www.AuburnNY.gov/skatepark](http://www.AuburnNY.gov/skatepark)

### *Christmas Tree Recycling – Cayuga County Trade-A-Tree Program*

Cayuga Recycles, a program of the Cayuga County Planning Department, in conjunction with the Cayuga County Soil and Water Conservation District and Cornell Cooperative Extension of Cayuga County, is sponsoring the annual “Trade-A-Tree” program in Cayuga County. Bring in your “used” (real) Christmas tree after the holidays, and they will give you a certificate for a tree seedling to be picked up in the spring! Old trees will be chipped into mulch to be used on county projects, rather than taking up space in landfills. A White Spruce seedling will be given out to anyone who redeems their certificate on May 6, 2022, at the Annual Conservation District Spring Tree & Shrub Sale.

Trees must be free of decorations, tinsel, wraps or any other foreign objects. Trees will be accepted at the Natural Resource Center, 7413 County House Road, Auburn, NY during the following hours:

December 27-29, 2021 from 8 AM – 3:30 PM.

December 30, 2021 from 8 AM – 12 noon.

January 3-7, 2022 from 8 AM – 3:30 PM.

January 10-14, 2022 from 8 AM – 3:30 PM

For more information, please visit their website at [www.cayugaswcd.org](http://www.cayugaswcd.org) or call the Cayuga County Soil and Water Conservation District at (315)252-4171, ext. 4, or stop by their office located on County House Road in Sennett, Monday - Friday from 7:30 AM - 4:00 PM.

### **CEREMONIAL PRESENTATIONS –**

**Public to be heard:** Mayor Quill asked the Clerk to read the public to be heard rules. The following individual spoke: David Scott, 63 South Street, discussed that an Operation New Dawn remembrance

day presentation will take place at 10 a.m. Saturday, Dec. 18, in the parking lot of Memorial City Hall, 24 South St., Auburn. The presentation will be given on the 10th anniversary of the conclusion of Operation New Dawn. The presentation will raise awareness of the Iraq and Afghanistan Veterans Association and the Minority Veterans Association.

**Approval of Meeting Minutes -**

December 2, 2021 Council Meeting Minutes

Motion to approve the December 2, 2021 minutes by Councilor McCormick, seconded by Councilor Giannettino. Motion to approve carried 4-0.

**Reports of City Officials**

**A. City Manager's Report –**

- City staff is working with a variety of contractors to complete the demolition of two residential and one commercial property in the coming weeks. The houses at 6 Barber St. and 6-8 Garrow St., along with the long vacant Auburn Cement Products building at 22 Perrine St. will be taken down in the coming weeks.
- City staff will be conducting some more property clean. On Monday crews will be cleaning up the premises of 9 West St. if the owner does not address the issue before that time. We will also be following up on a recurring issue at 89 VanAnden St. Lastly, notice has been served on the owner of 223 Perrine Ave. to remove the topsoil and plantings placed by the owner over the new sidewalk in front of their home.
- Today several staff, including Auburn Police, met with the County Sheriff, Ray Bizzari from Cayuga County Social Services, and a representative from Liberty Resources to discuss expanding the current Mobile Crisis Intervention Team program to a 24 hour a day service.

**B. Reports from members of Council**

**Matters to Come Before Council**

**A. State Environmental Quality Review Act Resolutions (SEQR) - none**

**B. Ordinances – none**

**C. Local Laws – none**

**D. Resolutions – none**

**E. Staff Presentations –**

- South Street Project Completion Update - Jeff Reina, C&S Engineers
- Cayuga County Water Sewer Authority Presentation - Doug Selby, Jeanine Wilson, Tim Carpenter, MRB Group
- Downtown Parking Update - Greg Gilfus, Parking Enforcement Officer and Stephanie DeVito, Executive Director of Business Improvement Development (BID)
- Nuisance Abatement Committee Update - Nate Garland, Assistant Corporation Counsel

**TABLED ITEMS - none**

**OTHER BUSINESS –**

**Executive Session:**

Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Giannettino. Council voted to enter an executive session regarding the following matters:

- One matter pertaining to potential litigation.
- One matter made confidential by Federal or State law. (Section 4503 of the Civil Practice Law and Rules which establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.)

The motion to enter executive session carried 4-0. The Council entered Executive Session at 7:29 p.m. Executive session adjourned at 8:08 p.m.

**ADJOURNMENT:** By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:09 p.m..

Minutes submitted by:

Chuck Mason, City Clerk





# South Street Corridor Enhancement

Completed 2021



**Suit-Kote**



Department of  
Transportation





# It has been a long journey...



*If all the difficulties were known at the outset of a long journey, most of us would never start out at all.*  
– Dan Rather



Department of  
Transportation

**Suit-Kole**



# Road Reconstruction

- ♦ Goal – to extend the look and feel from Downtown south to city line
- ♦ 2,200 feet (0.4 miles) of complete road reconstruction and widening
- ♦ Winded South Street from 28 feet to 36 feet to match northern section
- ♦ Additional widening at the Metcalf/Clymer intersection for new left turn lane





# Safety

- ♦ New granite curbing, sidewalks and wide shoulders for pedestrian and bicycle safety
- ♦ Enhanced Crosswalk with Rectangular Rapid Flashing Beacons





# Aesthetics

- ◆ Increased lawn space between curb and sidewalk
- ◆ 36 new decorative street light poles with LED fixtures and banner arms
- ◆ Over 50 tree plantings





# Culvert Replacement

- ◆ Increased flood capacity at Wood Brook
- ◆ Replaced old concrete pipe culvert with new 11ft x 5ft precast concrete box culvert





# Drainage

- ◆ New closed drainage system
- ◆ Two Hydrodynamic Separators for improved water quality to Wood Brook





# Water & Sewer

- ◆ Replaced 100+ year old 6" main
- ◆ 1,700 feet of new 12-inch Ductile Iron Pipe Water main
- ◆ 6 new fire hydrants
- ◆ Re-route sanitary sewer around culvert





# Harriet Tubman National Historical Park

- ♦ Widened driveway entrance & reconstructed pillars
- ♦ Provided new access driveways for future use
- ♦ Refurbished Historic Marker



Funding Sources and Project Cost	
Surface Transportation Program (STP-FLEX)	\$4,302,400
NYS Marchiselli Program	\$555,000
Transportation Alternatives Program (TAP)	\$801,600
Northern Border Regional Commission (NBRC) – Water Main Grant	\$500,000
Total Federal & State Funding	\$6,159,000
Local City Share	\$877,000
<b>Total Project Cost</b>	<b>\$7,036,000</b>





# Acknowledgments

- ◆ City of Auburn
- ◆ NYSDOT
- ◆ Suit-Kote Corporation
- ◆ Auburn Enlarged City School District
- ◆ Harriet Tubman Home, Inc.
- ◆ South Street businesses & residences



**Suit-Kote**

WHITE CHAPEL  
FUNERAL HOME











# REGIONAL WATER PROJECT

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PREPARED FOR THE AUBURN CITY COUNCIL  
NOVEMBER 9, 2021

# PROJECT HISTORY

- Long History of discussion concerning the benefits of a second source of water
- Regional Master Plan for the Efficient Delivery of Water and Sewer Services, completed in 2019 by Barton and Loguidice
- Periodic Algal Blooms have sharpened focus on the project
- Current Map Plan and Report Process conducted during 2020 and 2021



# MAP, PLAN, AND REPORT PROCESS

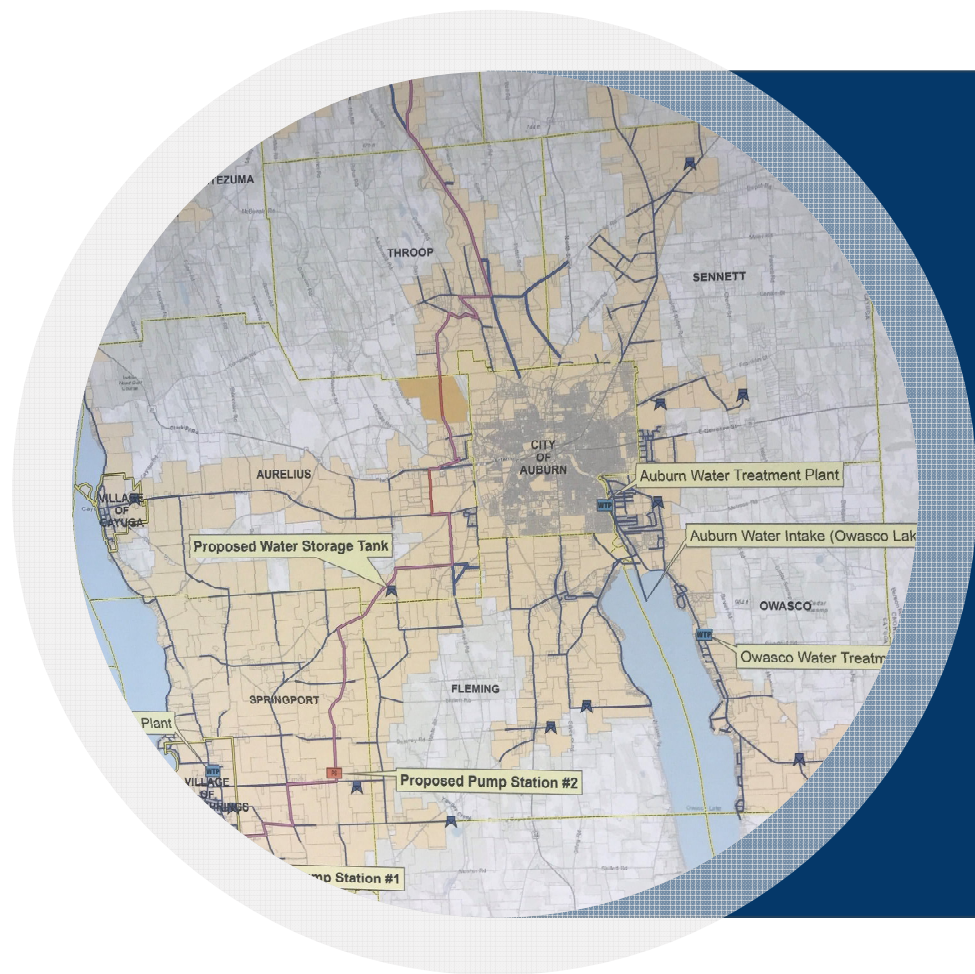
1. District Boundaries are established.
2. CCWSA reviews and endorses the proposed district size and other aspects of the report.
3. CCWSA delivers Map, Plan and Report to CC Legislature for Review.
4. Project is Evaluated per State Environmental Quality Review process, either by CC Legislature or by CCWSA.
5. When SEQR is completed, the CC Legislature may endorse the plan and advance to a public vote.





# REGIONAL WATER PROJECT

- Originally Proposed as a Single, Large Project – not well received by Municipalities
- Revised to the current Phased Approach in 2021
- Phased Approach has better equity with residents receiving more benefits paying more of the cost.
- Phased Approach could proceed with initial District Formation, allowing future individual Phases to be developed as project economics merit.





# USE EXISTING WATER MAINS WHERE POSSIBLE

- Many existing water mains exist along the route needed to share water around the district.
- Water mains are owned by Towns and Villages.
- New District could potentially lease the unused capacity in these water mains, and avoid having to install new lines.
- Negotiate with each Municipality to determine lease value based on amount of capacity, length of pipe, and condition of pipe.

# POTENTIAL BENEFITS

To the City of Auburn:

- Redundant Water Supply
- Involvement in the Regional District
- Potential to share costs for Water Plant Upgrades

To the Towns and Villages:

- Redundant Water Supply
- CCWSA Management – reduce local labor load
- Lease of existing water mains

# POTENTIAL DRAWBACKS

To the City of Auburn:

- Reduced water sales? Possible, but not intended
- New source near Aurora could supply Southern areas
- Once a second source is developed, it could supply some of the water currently supplied by the City – possibly to Springport, but this would require more pumping (its uphill from Aurora to Auburn)
- Auburn WTP will still be the best source for Northern County

# COST TO PARTICIPATE

## Annual Participation Fee for City:

- Proposed as \$1 per EDU, or about \$9,800 per year currently
- Benefit is having a seat at on District Governance Committee
- Fee pays for System Administration – District Staff and expenses.

## Annual Fee to Towns and Villages:

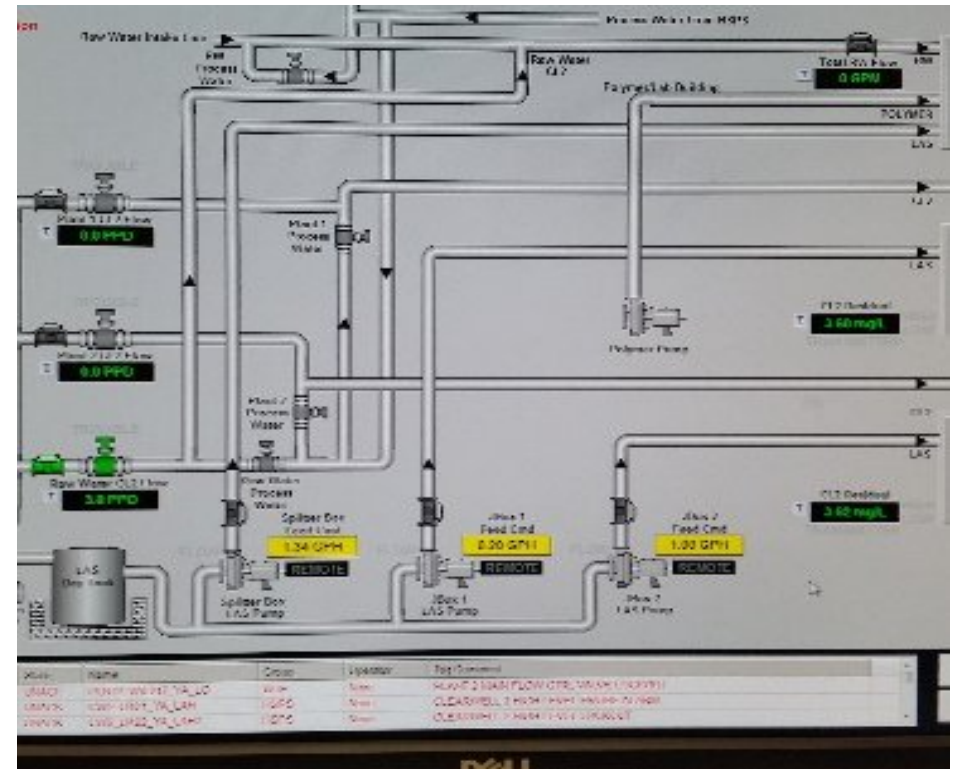
- \$10 per EDU – more since these EDUs receive water through the system.
- Fee pays for System Administration

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- This map illustrates the proposed 100-foot wide right-of-way for the Erie Canal, highlighted in blue. The canal route is shown passing through Batavia, New York, and connecting to the Le Roy and Le Roy Canal. The map also shows surrounding areas, including Tonawanda, Cheektowake, and Cheektowake. The canal route is shown in blue, and the surrounding areas are shown in grey. The map is a detailed view of the Batavia, New York area, showing the canal route and surrounding areas.

# DISTRICT RATES

- Water purchased from Auburn will have a specific rate added for District operation and maintenance – proposed as \$1/1,000 gallons.
- The same rate will be charged to all municipalities.
- A \$10/year fee is proposed for each EDU outside of the City of Auburn to pay for district governance. A \$1 per EDU fee is proposed for City EDUs.
- Rates subject to periodic adjustment by Governance Board, with the intent being to operate at a break even point



## ADDITIONAL PHASES

- Evaluated on a case by case basis
- Paid for only by those entities that benefit – so the City would not pay for upgrades to Village of Aurora water system.
- Intent is to limit capital debt service to new members at a certain level, and ask for grant or County assistance for the remaining portion of any phase.
- Example: Water Line to Aurora
  - Capital cost = \$6 M (Approx)
  - Affected EDUs = 300 (Approx)
  - Capital Debt Per EDU/Yr = \$924
  - Request Grant Funding to reduce per EDU cost
  - Proceed only if favourable funding is found





# ESTIMATED PROJECT COSTS

## Regional Project Costs by Phase - August 2021

Phase	2022 Costs
Lease Critical Water Segments and Form District	\$10,333,000
Spine improvements in Springport - 2 pump stations capable of moving water from Union Springs Area to Aurelius Area	\$1,929,950
Spine improvements in Aurelius - 2 new segments to complete Spine. One through the IDA Property, and one along Beech Tree Road, plus a new elevated storage tank.	\$6,062,595
Spine improvements in Sennett - 1 new segment along Turnpike Road	\$1,128,100
New water line from Springport to Fleming to connect the 2 systems	\$1,249,900
New water line from Aurelius to Montezuma to create a new loop	\$2,608,550
New 12" water line from Springport to and through Aurora	\$6,462,308
New water line between Long Point WTP and Aurora	\$1,972,577
New Water Treatment Plant at Long Point	\$14,997,885
New water line from Long Point to end of Honoco Road	\$4,294,242
New water line and pump station from the end of Honoco Road to Genoa	\$2,245,331
<b>Total</b>	<b>\$53,300,000</b>





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## PATH FORWARD

- CCWSA Approval
- Send to CC Legislature
- Complete SEQR
- Apply for Grant Funding
- Evaluate Project Economics
- CC Legislature Endorse Project, or Not
- Hold Public Vote once Economics are known





**MRB** | *group*

# Thank You!

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## Upgrades Needed:

- Handhelds:
  - Software which will allow Parking Enforcement to efficiently monitor 2 hour time limit.
  - \$4,000.00 to purchase software (one time cost).
  - \$90.00 monthly fee (\$30 per device) / \$1080.00 per year.
- Kiosks:
  - Modem update for (21) kiosks \$9,975.00. (Switch from 3G to 5G).

## Ticket / Fines:

\*Total number of tickets issued includes alternate side and are not just the downtown area.\*

- 05/28/2018 - 11/01/2018
  - 5,860 tickets issued during this time period.
  - Fines total \$100,652.50 (If all 5,860 tickets were paid)
  - \$88,252.00 collected
  - \$12,400.00 unpaid.
- 05/28/2021 - 11/01/2021
  - 3002 tickets issued during this time period.
  - Fines total \$59,907.00 (If all 3002 tickets were paid)
  - \$40,707.00 collected
  - \$19,200.00 unpaid.
- Differences between 2018 and 2021
  - Tickets issued 2,858 less tickets in 2021
  - Fine totals \$40,745.00 less in 2021

## Money collection from Kiosk and meters:

- 05/28/2018 - 11/01/2018
  - \$86,316.00
- 05/28/2021 - 11/01/2021
  - \$3,379.00
- Difference between 2018 and 2021
  - \$82,936.00

2018 was used instead of 2019 because the full time Parking Enforcement Officer was out on medical for most of the summer of 2019 and then terminated in October 2019 so that time frame did not give an accurate representation of a normal year and 2020 was impacted by Covid-19.