

**Auburn City Council
Regular Meeting
Thursday, March 5, 2020 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00PM in the City Council Chambers 24 South St. Auburn NY by Councilor McCormick.

1. Roll Call – The City Clerk called the roll. Councilors Debra McCormick, Jimmy Giannettino, Terry Cuddy and Tim Locastro were all present. Mayor Quill was excused.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- City Comptroller, Rachel Jacobs
- Director of Municipal Utilities, Seth Jensen
- Police Chief, Shawn Butler
- City Engineer, Bill Lupien
- Director of Planning and Economic Development, Jennifer Haines

2. Pledge of Allegiance to the Flag – Councilor McCormick led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Councilor McCormick asked for a moment of silent prayer.

4. Public Announcements –

- The community is invited to find out more about Harmful Algal Blooms (HABs) and other water quality issues affecting our Owasco Lake at the... “Bob Brower Scientific Symposium regarding the Owasco Lake Watershed” March 7, 2020, 9:00 a.m. - 11:30 a.m. to be held at the Main Stage at Auburn Public Theater, 8 Exchange Street, Auburn, NY. This event is free and open to the public. Complete information is listed on the City website.
- Harriet Tubman Weekend will be held in Auburn with a series of events to be held March 6 – 8, 2020 at the City’s historic and cultural sites. The community is invited to a kick-off ceremony for the weekend to be held at the Equal Rights Heritage Center on Friday, March 6th at 5pm. Complete information is on the City website.

5. Ceremonial Presentations and Proclamations. The City Clerk read the following proclamations:

5.A. Women's History Month – Councilor McCormick recognized former City Councilor Ann Bunker and presented Councilor Bunker with a copy of the proclamation.

[Womens History Month 2020.pdf](#)

5.B. Harriet Tubman Day Proclamation – Courtney Kasper, Visitor Experience Manager for the Equal Rights Heritage Center spoke about the upcoming Harriet Tubman Weekend events being held at historic and cultural sites throughout the weekend of March 6th – March 8th.

[Harriet Tubman Day 2020.pdf](#)

6. Public to be Heard – Councilor McCormick opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Gwen Webber McLeod of Thornton Avenue spoke to recognize former City Councilor Ann Bunker who was the first woman elected to serve on the Auburn City Council. Councilor Bunker accepted the Women's History Month Proclamation.

7. Approval of Meeting Minutes

February 20, 2020 Council Meeting Minutes

Motion to approve the February 20, 2020 minutes by Councilor Cuddy, seconded by Councilor Giannettino. Motion to approve carried 4-0.

8. Reports of City Officials

A. City Manager's Report

- Auburn was named a 2019 Tree City USA by the Arbor Day Foundation in honor of its commitment to effective urban forest management. Auburn achieved Tree City USA recognition by meeting the program's four requirements: having a tree department; having a tree ordinance; having an annual community forestry budget; and having an Arbor Day observance or proclamation. Recognition for this designation is due to Mike Talbot, Superintendent of Public Works and the volunteer efforts of Dr. Walt Aikman who organizes the Grow Auburn's Trees program and Rhonda Miller, Secretary to Mayor Quill who prepared this year's application.
- We received official notice this week that Assemblyman Gary Finch has secured \$100,000 for the replacement of the pool liner at Casey Park. The liner has been leaking significantly over the last two seasons and has been wasting water, chemicals, and potentially causing physical damage near the pool.
- The City is accepting bids for the replacement of the Casey Park pool liner. Bids are due March 18, 2020 and details are available on the city of Auburn webpage under the tab "bids/RFPs".
- The City is accepting bids for the replacement of the Casey Park lockers. Bids are due March 18, 2020 and details are available on the city of Auburn webpage under the tab "bids/RFPs".

- The City is accepting bids for the 2020 Road Program. Bids are due March 24, 2020 and details are available on the city of Auburn webpage under the tab “bids/RFPs”.
- The City is accepting bids for the replacement and repair of the HVAC system at the Auburn Police Department. Bids are due March 13, 2020 and details are available on the city of Auburn webpage under the tab “bids/RFPs”.

B. Reports from members of Council

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances – none

C. Local Laws – none

D. Resolutions

AWARD RESOLUTION #30 OF 2020

AWARDING PLUMBING, ELECTRIC, AND HVAC SERVICE CONTRACTS

By Councilor Giannettino

March 5, 2020

WHEREAS, every year the City requests bids for plumbing, electrical, and HVAC service contracts for City-owned buildings and facilities; and

WHEREAS, on February 13, 2020 bids were opened for the plumbing, electric and HVAC service contracts for City-owned buildings and facilities and their associated infrastructure and proposals were received from the following companies:

PLUMBING:

- Siracusa Mechanical Rate: \$85.00 per/hr

ELECTRICAL:

- Knapp Electric Rate: \$73.65 per/hr
- J&E Electric Rate: \$72.95 per/hr

HVAC:

- Siracusa Mechanical Rate: \$85.00 per/hr
- Postler & Jaeckle Corp. Rate: \$101.00 per/hr

- Stephen S. Starr Mechanical Corp. Rate: \$94.00 per/hr
- Air Serve Rate: \$120.00 per/hr

WHEREAS, it is necessary that the Auburn City Council award the bids plumbing, electrical and HVAC service contracts to the lowest qualified bidders.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby award the plumbing services contract to Siracusa Mechanical, the electrical services contract to J&E Electric, and the HVAC services contract to Siracusa Mechanical.

Seconded by Locastro

| | Ayes | Noes | Excused |
|-----------------------|------|------|---------|
| Councilor McCormick | X | | |
| Councilor Giannettino | X | | |
| Councilor Cuddy | X | | |
| Councilor Locastro | X | | |
| Mayor Quill | | | X |
| Carried and Adopted | X | | |

**COUNCIL RESOLUTION #31 OF 2020
APPROVING THE SUBMISSION OF THE 2020-2024 CONSOLIDATED PLAN
AND 2020-2021 ANNUAL ACTION PLAN FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

By Councilor Cuddy

March 5, 2020

WHEREAS, The City of Auburn is an Entitlement Community for the Community Development Block Grant (CDBG) Program and is required to submit a Five Year Consolidated Plan; and

WHEREAS, the City of Auburn has prepared the 2020-2024 Consolidated Plan and the related 2020-2021 Annual Action Plan outlining the community development activities, objectives and budget for use of funds; and

WHEREAS, The City of Auburn has held public meetings to solicit participation and input into the preparation of both the proposed Consolidated Plan and Annual Action Plan; and

WHEREAS, The City of Auburn Planning Board held a Public Hearing in Council Chambers on November 6, 2020, and the City Council of the City of Auburn, New York held a Public Hearing on February 27, 2020, during the Public Comment period; and

WHEREAS, The City of Auburn published the Notice of the Consolidated Plan and Action Plan on January 7, 2020, to start the local comment period;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Auburn, New York as follows:

1. The 2020-2024 Consolidated Plan and 2020-2021 Annual Action Plan are hereby approved; and
2. The Mayor is hereby authorized to sign the Application for Federal Assistance and submit the 2020-2024 Consolidated Plan and 2020-2021 Annual Action Plan to the U.S. Department of Housing and Urban Development; and
3. The Mayor is hereby authorized to sign the Funding Approval / Agreement with the U.S. Department of Housing and Urban Development and all related Subrecipient and other agreements necessary to further the objectives of the Annual Action Plan; and
4. The City Comptroller is hereby authorized to recognize grant revenue and appropriate funding into the related departmental budget.

Seconded by Councilor Giannettino

| | Ayes | Noes | Excused |
|-----------------------|------|------|---------|
| Councilor McCormick | X | | |
| Councilor Giannettino | X | | |
| Councilor Cuddy | X | | |
| Councilor Locastro | X | | |
| Mayor Quill | | | X |
| Carried and Adopted | X | | |

FINANCIAL RESOLUTION #32 OF 2020

**AUTHORIZING A BUDGET AMENDMENT TO FISCAL YEAR 2019-2020 BUDGET
FOR A TRANSFER TO THE SEWER REVOLVING LOAN FUND**

By Councilor Cuddy

March 5, 2020

WHEREAS, the Sewer Revolving Loan Fund is a City funded program that assists City property owners with the repair and/or replacement of sewer laterals; and

WHEREAS, there has been a significant increase in requests for funding assistance towards the repair and/or replacement of sewer laterals within the City and the Sewer Revolving Loan fund has become depleted and is no longer able to loan funds for new sewer repair projects; and

WHEREAS, a transfer of \$200,000 from the Sewer Fund Balance is necessary to address the account and to provide capital for new project loans for the remainder of the Fiscal Year 2019-2020.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York:

1. That the Auburn City Council does authorize a transfer of \$200,000 from Sewer Fund Balance to the Sewer Fund Revolving loan account HG8120.440.003.
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Locastro

| | Ayes | Noes | Excused |
|-----------------------|------|------|---------|
| Councilor McCormick | X | | |
| Councilor Giannettino | X | | |
| Councilor Cuddy | X | | |
| Councilor Locastro | X | | |
| Mayor Quill | | | X |
| Carried and Adopted | X | | |

AGREEMENT RESOLUTION #33 OF 2020

AUTHORIZING AN AMENDMENT TO THE MUNICIPAL COOPERATION AGREEMENT FOR WATER SERVICE AND SUPPLY TO THE TOWN OF SENNETT

By Councilor Giannettino

March 5, 2020

WHEREAS, the City of Auburn provides water service and supply to the Town of Sennett pursuant to an Municipal Cooperation Agreement dated March 9, 1995, which automatically renews every five years (the “Agreement”); and

WHEREAS, as a requirement for receiving long-term financing relating to water projects, the Town of Sennett must provide a commitment of water service and supply from the City to the United States Department of Agriculture Rural Development (USDARD); and

WHEREAS, at the request of the USDARD, the Town requires the proposed amendment to the Agreement, which is attached hereto and incorporated herein, stating that the City commits

to providing water service and supply to the Town of Sennett for a period equal the term of any long-term financing with USDARD; and

WHEREAS, the City of Auburn is capable of providing these services and the Town Board of the Town of Sennett has approved the proposed amendment to the Agreement.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Auburn hereby authorizes the Mayor to duly execute Amendment to the Municipal Cooperation Agreement for Water Supply and Water Service Between the Town of Sennett and the City of Auburn, which is attached hereto and made a part of this resolution, together with any other documents necessary to carry out the purpose of this resolution.

Seconded by Councilor Cuddy

| | Ayes | Noes | Excused |
|-----------------------|------|------|---------|
| Councilor McCormick | X | | |
| Councilor Giannettino | X | | |
| Councilor Cuddy | X | | |
| Councilor Locastro | X | | |
| Mayor Quill | | | X |
| Carried and Adopted | X | | |

Tabled Items - none

STAFF/VENDOR PRESENTATIONS: None

10. Other Business –

11. Public to be Heard – Councilor McCormick opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. No members of the public spoke.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 5:59 p.m..

Minutes submitted to the City Council on April 2, 2020 by:

Charles Mason
City Clerk