

**Auburn City Council
Regular Meeting
Thursday, March 11, 2021 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. via Zoom videoconference from the City Council Chambers, 24 South St. Auburn, NY by Mayor Quill. The meeting was held by videoconference due to the COVID-19 pandemic.

ROLL CALL – The City Clerk called the roll. Councilor Deb McCormick, Councilor Jimmy Giannettino, Councilor Terry Cuddy, Councilor Tim Locastro and Mayor Quill were all present.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForest
- City Clerk, Chuck Mason
- Police Chief, Shawn Butler
- Fire Chief, Mark Fritz
- City Comptroller, Rachel Jacobs
- City Engineer, Bill Lupien
- Director of Planning and Economic Development, Jennifer Haines
- Director of Municipal Utilities, Seth Jensen
- Police Lieutenant James Slayton
- Senior Planner, Renee Jensen
- Water Meter Service Worker, Joe Sliwka

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public Announcements –

CEREMONIAL PRESENTATIONS – the City Clerk read the following two proclamations:

WHEREAS, Registered Dietitian Nutritionists are the food and nutrition experts who can translate the science of nutrition into practical solutions for healthy living; and

WHEREAS, Registered Dietitian Nutritionists have degrees in nutrition, dietetics, public health or a related field from well-respected, accredited colleges and universities, completed an internship and passed an examination; and

WHEREAS, Registered Dietitian Nutritionists use their nutrition expertise to help individuals make unique, positive lifestyle changes; and

WHEREAS, Registered Dietitian Nutritionists are advocates for advancing the nutritional status of Americans and people around the world; and

WHEREAS, Registered Dietitian Nutritionists are advocates for advancing the nutritional status of Americans and people around the world.

NOW THEREFORE, I, Michael D. Quill, Mayor of the City of Auburn, New York, on behalf of the City Council and the Citizens of Auburn, do hereby proclaim March 11, 2021 as

REGISTERED DIETITIAN DAY

In the City of Auburn and we encourage all citizens to recognize the contributions of Registered Dietitian Nutritionists and express appreciation for their commitment to promoting science-based nutrition in the hope of achieving optimum health for both today and tomorrow

In witness whereof I have hereunto set my hand and caused the seal of the City of Auburn to be affixed this Eleventh day of March 2021.

Michael D. Quill, Mayor
City of Auburn, New York

Mayor Quill

Withy us tonight is Amanda Vadala, RD, Clinical Nutrition Manager at Auburn Community Hospital. Amanda would you like to speak this evening?

Amanda Vadala

Yes, thank you very much. If I could, I just wanted to kind of explain a little bit why this means so much to me. Thank you. Nutrition is such a vital part of preventing illness in the healing process. And I think dieticians tend to be kind of overlooked in our clinical roles, and sometimes not seen really as a central part of the health care team. So, I wanted to do something special to acknowledge the dietitians out there who work hard and fight to be seen. I have the opportunity at Auburn (Community Hospital) to work with amazing dieticians and we have a great support system there and long term care facility. So, I just wanted to show them they're appreciated for all their hard work and dedication. And I just wanted to thank you, Mayor and for the to the city of Auburn for taking the time out of your schedule to do this for us, we truly do appreciate it. And we would love it if you could tell us if there's any way we could help

you or the community or if there's any ideas you have, we would love to be more involved. So, thank you very much. We really do appreciate it.

City Clerk Chuck Mason

WHEREAS, the National Council on Problem Gambling, the New York Council on Problem Gambling and the Central Region Problem Gambling Resource Center have designated March 2021 as Problem Gambling Awareness Month; and

WHEREAS, problem gambling is a public health issue affecting thousands of New Yorkers of all ages, races, and ethnic backgrounds; and

WHEREAS, problem gambling has a significant societal and economic cost for individuals, families, businesses and communities; and

WHEREAS, problem gambling is treatable, and treatment is effective in minimizing this harm to both individuals and society as a whole; and

WHEREAS, numerous individuals, professionals and organizations have dedicated their efforts to the education of the public about problem gambling and the availability and effectiveness of treatment; and

WHEREAS, the New York Council on Problem Gambling, and the Central Region Problem Gambling Resource Center invite all residents of the City of Auburn to participate in Problem Gambling Awareness Month.

NOW THEREFORE, I, Michael D. Quill, Mayor of the City of Auburn, New York, on behalf of the City Council and the Citizens of Auburn, do hereby proclaim the month of March 2021 as

PROBLEM GAMBLING AWARENESS MONTH

in the City of Auburn and encourage all citizens to support the New York Council on Problem Gambling, and the Central Region Problem Gambling Resource Center in their efforts to raise awareness and stimulate action for the issue of problem gambling with friends, family, patients and clients.

In witness whereof I have hereunto set my hand and caused the seal of the City of Auburn to be affixed this Eleventh day of March 2021.

Michael D. Quill, Mayor
City of Auburn, New York

Mayor Quill

With us tonight is Elizabeth A. Toomey from the New York Council on Problem Gambling Central Region Resource Center, Elizabeth would you like to speak?

Elizabeth A. Toomey

Thank you very much for supporting us and recognizing the Central Problem Gambling Resource Center. We're starting our third year, we cover 13 counties in Central New York. And, but most of the calls for help are coming from Onondaga, Cayuga, and Oneida counties. We're here to help with no barriers. If somebody calls us and they don't have insurance or a loved one needs help for a family member, we're going to get them into treatment with no barriers to cost, we'll cover the cost, we have a pool of money that will cover the cost to get them help. We also were just bringing awareness around problem gambling, we have become, in the Central New York area across the state, we've kind of become the Las Vegas of New York, because we have so many gambling establishments within our geographical area. So, people are calling for help, looking for help. And we're here in the community to bring awareness and offer any help we can. One of our best counselors is from the Auburn area we refer to her quite often, Trisha Dennis, and we love the relationship we have with her and the county and city of Auburn. So thank you for supporting us and recognizing us.

Mayor Quill

How could someone get in contact with you if they desired? Do you have a website?

Elizabeth A. Toomey

We do the website is www.nyproblemgambling.org. And then you just hit the central region and the best part about it is you get us, you don't get, you don't, when the people call for help, they're not getting somebody downstate, or Upstate, they're getting either myself or my two co-workers John and Kim. And then we also have a local number, which is 315-413-4676.

Public to be heard: Mayor Quill asked the Clerk read the public to be heard rules. The following individual spoke:

David Scott, 63 South Street, Auburn, 13021. So, you know spring is turned up. And I'm glad that our weather has warmed up here in the city of Auburn. Going to quote from my favorite president, when he was a congressman from Ohio, way back in 1874. He said that banks don't turn up in this world until somebody turns them up. My point to you is that that person was James A Garfield. My favorite president as also my favorite Republican. So what's turned up in our city is awesome. There's a new opportunity development minority economic development plan. The budgetary number looks approximately \$10 million. We are striving forward as a city and I'm pleased that we're developing a public service building for \$10 million. And I'm looking forward this year from a similar commitment to \$10 million over 10 years. A new organization is forming for minority economic development as well. And I'm pleased to announce that we'll be getting more details as we get into the spring. Things are turning up in this city. I'm glad to be a part of it. Change has arrived, change is here. We are moving forward. You know, there's one local media outlet that talked about progress in Auburn. Let me tell you something. We haven't seen progress yet but we will shortly. I'm glad that this Council, I'm glad that this city is ready to move forward and move forward we shall, we shall not remain in the 1950's as a city, we shall not remain in the 1940's as a city, we need to progress towards 2040 and progress towards 2050.

I'm glad that everyone is on board as we move forward. That's all I have to say. Looking forward in the coming days, hours and weeks in moving this city towards a better economic opportunity for all of its citizens. Thank you.

Approval of Meeting Minutes –

- February 26, 2021 Council Meeting Minutes
Motion to approve the February 26, 2021 minutes by Councilor Cuddy, seconded by Councilor Giannettino. Motion to approve carried 5-0.

Reports of City Officials

A. City Manager's Report

- The City of Auburn is currently accepting bids for the following projects:
- Landfill Final Closure and Leachate System Modifications, due March 17. More information on these projects is available on the City of Auburn webpage under the tab "Bids/RFPs".
- Falcon Park is open for the 2021 season. The recent agreement with Auburn Baseball Inc. to continue high quality baseball in Auburn under the Doubledays name will take off tomorrow with a media event to be held at 3pm. Also, this week representatives from AstroTurf visited to inspect the field and capture images and video for their promotions. We have shared some of these on our media outlets as well.
- This week several staff members took part in a meeting with the City of Rochester to learn about their relatively new programs for landlord assistance and rental assistance in response to Covid losses.
- The South St reconstruction project is getting set to begin. Illuminated message boards have already been placed and activated. The following is the tentative schedule:

March 16th - Start Work [tree removals]

April 5th - Detour South St (Rt 34): local traffic only [water and drainage] main

July 26th to October 28th - Culvert Replacement, Sanitary, and Storm

October – Final paving

November 1st – End South St (Rt 34) detour

November 19th – Project Completion

- The city will continue to provide progress updates via the city webpage.
- City staff continues to support a variety of local vaccination efforts both administratively and with vaccinators. The public can continue to check in on the City of Auburn webpage for updates as eligibility requirements continue to evolve. Our outreach and coordination efforts continue to expand and we are currently engaging local churches and faith based organizations to improve communications.
- We continue to monitor the progress of the various proposed Federal Covid Stimulus provisions. We plan to continue our local budget development process with little or no stimulus funds to remain balanced. If and when the stimulus package is approved and finalized we will examine the rules, limitations, and priorities to better inform future discussions of possible uses of the funding. We will need to examine how other funding programs within the package will work as well, in order to avoid duplication of effort and unnecessary expenses. It is our intent to maximize these funds in a manner that provides long term value across the community.

B. Reports from members of Council

Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)

B. Ordinances – The Clerk provided the FIRST READINGS of the following Bond Ordinances:

BOND ORDINANCE #2 OF 2021 (FIRST READING)

**AUTHORIZING THE ISSUANCE OF \$1,600,000 SERIAL BONDS TO
FINANCE THE COSTS OF VARIOUS CAPITAL PROJECTS**

BE IT ORDAINED by Council of the City of Auburn, Cayuga County, New York (“City Council”) as follows:

Section 1. The City of Auburn, Cayuga County, New York (the “City”) is hereby authorized to undertake the various capital projects described below (each, a “Project”) at an aggregate estimated maximum cost of \$1,600,000, the estimated maximum cost of each Project as follows:

(a) Fleet Vehicles – Dump Truck, Staff Vehicle & Street Sweeper. The purchase of machinery and apparatus to be used for constructing, reconstructing, repairing, maintaining or removing the snow and ice from, any physical public betterment or improvement the cost of which is \$30,000 or over, including a 10-wheel dump truck, Fire Department staff vehicle having a seating capacity of less than 10 persons, and a street sweeper (one-half of the cost of such street sweeper to be financed pursuant to a separate bond ordinance of the City related to the City sewer system) at an estimated maximum cost not to exceed \$425,000 and to issue an aggregate \$425,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose;

(b) 2021-2022 Road Improvement Program. The reconstruction and resurfacing of various City streets and roads, including sidewalks, curbs, gutters, drainage, landscaping, fencing, grading, or improving the rights of way, with a pavement which will be more durable construction than pavement of sand and gravel, water-bound macadam or penetration process with a single-surface treatment at an estimated maximum cost not to exceed \$800,000 and to issue an aggregate \$800,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose; and

(c) City Buildings & Grounds Improvements. The renovation or reconstruction of building interiors located at the Auburn Police Department Headquarters, whether or not including grading or improvement of the site, original furnishings, equipment, machinery or apparatus required for the purposes for which such buildings are to be used at an estimated maximum cost not to exceed \$375,000

and to issue an aggregate \$375,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific objects or purposes is \$1,600,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of the issuance of \$1,600,000 in serial bonds (the “Bonds”) of the City authorized to be issued pursuant to this Ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purposes to Section 11.00(a) of the Local Finance Law are as follows:

<u>Section 1 Subparagraph</u>	<u>Period of Probable Usefulness (Years)</u>	<u>Local Finance Law Section 11.00(a) Paragraph</u>
(a) Department of Public Works – Dump Truck and Street Sweeper	15	28
(b) Staff Vehicle Replacement	3	77
(c) 2021-2022 Road Improvement Program	15	20(c)
(d) Buildings & Grounds Improvements	25	12(a)(1)

Section 4. Pursuant to Section 107.00(d)(9) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes issued in anticipation of issuance of the Bonds.

Section 5. The temporary use of available funds of the City, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this Ordinance.

Section 6. The Bonds and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the City, payable as to both principal and interest by a general tax upon all the real property within the City without legal or constitutional limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 7. Subject to the provisions of this Ordinance and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local

Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to issue bonds providing for level or substantially level or declining annual debt service, is hereby delegated to the City Comptroller, the Chief Fiscal Officer of the City.

Section 8. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this Ordinance shall be from the City's General Fund. It is intended that the City shall then reimburse such expenditures with the proceeds of the Bonds and bond anticipation notes authorized by this Ordinance and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This Ordinance is intended to constitute the declaration of the City's "official intent" to reimburse the expenditures authorized by this Ordinance with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Treasury Regulation Section 1.150-2. Other than as specified in this Ordinance, no moneys are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 9. The serial bonds and bond anticipation notes authorized to be issued by this Ordinance are hereby authorized to be consolidated, at the option of the City's Comptroller, the Chief Fiscal Officer, with the serial bonds and bond anticipation notes authorized by other Bond Ordinances previously or hereafter adopted by the City Council for purposes of sale in one or more bond or note issues aggregating an amount not to exceed the amount authorized in such ordinances. All matters regarding the sale of the bonds, including the date of the bonds, the use of electronic bidding, the consolidation of the serial bonds and the bond anticipation notes with other issues of the City and the serial maturities of the bonds are hereby delegated to the City Comptroller, the Chief Fiscal Officer of the City.

Section 10. The validity of the Bonds authorized by this Ordinance and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

- a. such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or
- b. the provisions of law which should be complied with at the date of the publication of this Ordinance or a summary hereof are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
- c. such obligations are authorized in violation of the provisions of the Constitution.

Section 11. The City Comptroller, as Chief Fiscal Officer of the City, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the City to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 12. This Ordinance, or a summary of this Ordinance, shall be published in the official newspapers of the City for such purpose, together with a notice of the Clerk of the City in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. This Ordinance is not subject to a mandatory or permissive referendum.

Section 14. The Council hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this Ordinance.

Section 15. This Ordinance shall take effect immediately upon its adoption.

BOND ORDINANCE #3 OF 2021 (FIRST READING)

AUTHORIZING THE ISSUANCE OF \$400,000 SERIAL BONDS TO FINANCE THE COSTS OF IMPROVEMENT OF THE STATE STREET EVENT PLAZA

BE IT ORDAINED by Council of the City of Auburn, Cayuga County, New York (“City Council”) as follows:

Section 1. The City of Auburn, Cayuga County, New York (the “City”) is hereby authorized to undertake the improvement or embellishment of the State Street Event Plaza park, playground or recreational area, including the improvement or embellishment, if any, of such existing park, playground or recreational area at an estimated maximum cost not to exceed \$400,000 and to issue an aggregate \$400,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific objects or purposes is \$400,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of the issuance of \$400,000 in serial bonds (the “Bonds”) of the City authorized to be issued pursuant to this Ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is fifteen (15) years pursuant to paragraph 19(c) of Section 11.00(a) of the Local Finance Law.

Section 4. Pursuant to Section 107.00(d)(9) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes issued in anticipation of issuance of the Bonds.

Section 5. The temporary use of available funds of the City, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this Ordinance.

Section 6. The Bonds and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the City, payable as to both principal and interest by a general tax upon all the real property within the City without legal or constitutional limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 7. Subject to the provisions of this Ordinance and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to issue bonds providing for level or substantially level or declining annual debt service, is hereby delegated to the City Comptroller, the Chief Fiscal Officer of the City.

Section 8. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this Ordinance shall be from the City's General Fund. It is intended that the City shall then reimburse such expenditures with the proceeds of the Bonds and bond anticipation notes authorized by this Ordinance and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This Ordinance is intended to constitute the declaration of the City's "official intent" to reimburse the expenditures authorized by this Ordinance with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Treasury Regulation Section 1.150-2. Other than as specified in this Ordinance, no moneys are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 9. The serial bonds and bond anticipation notes authorized to be issued by this Ordinance are hereby authorized to be consolidated, at the option of the City's Comptroller, the Chief Fiscal Officer, with the serial bonds and bond anticipation notes authorized by other Bond Ordinances previously or hereafter adopted by the City Council for purposes of sale in one or more bond or note issues aggregating an amount not to exceed the amount authorized in such ordinances. All matters regarding the sale of the bonds, including the date of the bonds, the consolidation of the serial bonds and the bond anticipation notes with other issues of the City and the serial maturities of the bonds are hereby delegated to the City Comptroller, the Chief Fiscal Officer of the City.

Section 10. The validity of the Bonds authorized by this Ordinance and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this Ordinance or a summary hereof are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 11. The City Comptroller, as Chief Fiscal Officer of the City, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the City to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 12. This Ordinance, or a summary of this Ordinance, shall be published in the official newspapers of the City for such purpose, together with a notice of the Clerk of the City in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. This Ordinance is not subject to a mandatory or permissive referendum.

Section 14. The Council hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this Ordinance.

Section 15. This Ordinance shall take effect immediately upon its adoption.

BOND ORDINANCE #4 OF 2021 (FIRST READING)

AUTHORIZING THE ISSUANCE OF \$1,140,000 SERIAL BONDS TO FINANCE THE COST OF IMPROVEMENTS TO AND EQUIPMENT FOR THE CITY SEWER SYSTEM

BE IT ORDAINED by Council of the City of Auburn, Cayuga County, New York (the "City Council") as follows:

Section 1. The City of Auburn, Cayuga County, New York (the "City") is hereby authorized to undertake the various capital projects described below (each, a "Project") at an aggregate estimated maximum cost of \$1,140,000, the estimated maximum cost of each Project being as follows:

(a) Sewer System Improvements: The reconstruction and improvement of the City's sewer system including, but not limited to, the City's sewer main improvements project, replacement of manholes and sewer lines, the acquisition and installation of original furnishings, equipment, machinery or apparatus required, costs of surveys, maps, plans and environmental, engineering, feasibility and other design studies, at an estimated maximum cost of \$1,000,000 and to issue an aggregate \$1,000,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.

(b) Fleet Vehicles. The purchase of machinery and apparatus to be used for constructing, reconstructing, repairing, maintaining or removing snow and ice from City sewer improvements, the cost of which is \$30,000 or more, including, but not limited to, a street sweeper (one-half of the cost of such street sweeper to be financed pursuant to a separate bond ordinance of the City related to the City Department of Public Works) for the City Municipal Utilities Department, at an estimated maximum cost of \$140,000 and to issue an aggregate \$140,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific objects or purposes is \$1,140,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of the issuance of \$1,140,000 in serial bonds (the "Bonds") of the City authorized to be issued pursuant to this Ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purposes described in Section 1 are as follows:

<u>Section 1 Subparagraph</u>	<u>Period of Probable Usefulness (Years)</u>	<u>Local Finance Law Section 11.00(a) Paragraph</u>
(a) Sewer System Improvements	40	4
(b) Fleet Vehicle- Street Sweeper	15	28

Section 4. Pursuant to Section 107.00(d)(3)(l) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes issued in anticipation of issuance of the Bonds.

Section 5. The temporary use of available funds of the City, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this Ordinance.

Section 6. The Bonds and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the City, payable as to both principal and interest by a general tax upon all the real property within the City without legal or constitutional limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 7. Subject to the provisions of this Ordinance and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local

Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to issue bonds providing for level or substantially level or declining annual debt service, is hereby delegated to the Comptroller, the Chief Fiscal Officer of the City.

Section 8. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this Ordinance shall be from the City's General Fund. It is intended that the City shall then reimburse such expenditures with the proceeds of the Bonds and bond anticipation notes authorized by this Ordinance and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This Ordinance is intended to constitute the declaration of the City's "official intent" to reimburse the expenditures authorized by this Ordinance with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Treasury Regulation Section 1.150-2. Other than as specified in this Ordinance, no moneys are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 9. The serial bonds and bond anticipation notes authorized to be issued by this Ordinance are hereby authorized to be consolidated, at the option of the City's Comptroller, the Chief Fiscal Officer of the City, with the serial bonds and bond anticipation notes authorized by other bond Ordinances previously or hereafter adopted by the Common Council for purposes of sale in one or more bond or note issues aggregating an amount not to exceed the amount authorized in such Ordinances. All matters regarding the sale of the bonds, including the date of the bonds, the use of electronic bidding, the consolidation of the serial bonds and the bond anticipation notes with other issues of the City and the serial maturities of the bonds are hereby delegated to the Comptroller, the Chief Fiscal Officer of the City.

Section 10. The City Comptroller, as Chief Fiscal Officer of the City, is further authorized to sell all or a portion of the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, to the New York State Environmental Facilities Corporation (the "EFC") in the form prescribed in one or more loan and/or grant agreements (the "Agreements") between the City and the EFC; to execute and deliver on behalf of the City one or more Agreements, Project Financing Agreements, and Letters of Intent with the EFC and to accept the definitive terms of one or more Agreements from EFC by executing and delivering one or more Terms Certificates; and to execute such other documents, and take such other actions, as are necessary or appropriate to obtain a loan or loans from the EFC for all or a portion of the costs of the expenditures authorized by this Ordinance, and perform the City's obligations under its Bonds or bond anticipation notes delivered to the EFC, the Project Financing Agreements and the Agreements.

Section 11. Any federal or New York State grant funds obtained by the City for the capital purposes described in Section 1 of this Ordinance shall be applied to pay the principal of and interest on the Bonds or any bond anticipation notes issued in anticipation of the Bonds or to the extent obligations shall not have been issued under this Ordinance, to reduce the maximum amount to be borrowed for such capital purposes.

Section 12. The validity of the Bonds authorized by this Ordinance and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this Ordinance or a summary hereof are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 13. The City Comptroller, as Chief Fiscal Officer of the City, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the City to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 14. The City Comptroller, as Chief Fiscal Officer of the City, is hereby authorized to file an application with the New York State Comptroller pursuant to Section 124.10 of the Local Finance Law to exclude the proposed indebtedness authorized herein from the constitutional and statutory debt limits of the City.

Section 15. This Ordinance, or a summary of this Ordinance, shall be published in the official newspapers of the City for such purpose, together with a notice of the Clerk of the City in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 16. This Ordinance is not subject to a mandatory or permissive referendum.

Section 17. The Common Council hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this Ordinance.

Section 18. This Ordinance shall take effect immediately upon its adoption.

C. Local Laws – none

D. Resolutions –

GRANT RESOLUTION #35 OF 2021

**AUTHORIZING THE APPLICATION FOR A FEDERAL EMERGENCY MANAGEMENT
AGENCY (FEMA) STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE
(SAFER) GRANT TO HIRE 5 (FIVE) NEW FIREFIGHTERS.**

By Councilor McCormick

March 11, 2021

WHEREAS, the Federal Emergency Management Agency (“FEMA”) is accepting applications for the 2020 Staffing for Adequate Fire & Emergency Response Grant (“SAFER”); and

WHEREAS, the 2020 FEMA SAFER Grant Program Application Period ends March 12, 2021; and

WHEREAS, the 2020 FEMA SAFER Grant Program allows for Fire Departments to hire new Firefighters (“New Hires”) for a period of 3 (three) years; and

WHEREAS, the 2020 FEMA SAFER Grant Program Award will cover the cost of Salary & Benefits in full for New Hires for a period of 3 (three) years; and

WHEREAS, the 2020 FEMA SAFER Grant Program requires **NO** cost share or match on behalf of the City of Auburn for the entire 3 (three) year grant performance period or after the grant performance period has ended; and

WHEREAS, the City of Auburn Fire Department (“Fire Department”) proposes to apply for; 5 (five) New Hire Firefighters; and

WHEREAS, if awarded the 2020 FEMA SAFER Grant, the Fire Department will deploy the New Hires in such a way as to bring each of the 4 (four) Platoons to a staffing level of 18 (eighteen), greatly reducing overtime costs, while improving the Fire Department’s ability to effectively and safely respond to Emergency Incidents to include, but not limited to; Structure Fires, Hazardous Materials Releases and Technical Rescues; and

WHEREAS, the Fire Department will use the New Hires to fill future Firefighter vacancies caused by attrition, allowing for a stable workforce, while eliminating the overtime expenses that are incurred between the Date of Retirement and the time required for a new Firefighter to complete the Fire Academy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK AS FOLLOWS:

1. That the Auburn Fire Chief is authorized to execute any and all forms or applications necessary to complete the grant application;
2. That the Mayor, or authorized representative, upon notice of the funding award, is authorized to execute a FEMA SAFER Grant contract and any reimbursement forms or other necessary documents to complete the project; and
3. That the City Comptroller’s Office is authorized and directed to create a city expense and revenue capital account to track project finances; and
4. This resolution takes effect immediately upon its approval and adoption.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

E. Staff Presentations –

CDBG-Funded Economic Development Initiatives - Megan Goloub, Business Development Specialist, Cayuga Economic Development Agency and Jenny Haines, Director, Planning & Economic Development

Jennifer Haines

Thank you, Mayor, for having us tonight into the council. Meg and I are gonna, as you mentioned, present some economic development initiatives funded through the Community Development Block Grant Program, and good job Mayor saying CDBG, that's not easy to do. So, Chuck is going to bring up my presentation. And so I'm going to go through some things and then Meg has some things to share specifically about our new micro enterprise program.

Mayor Quill

Does that tie in at all with Mr. Scott's previous remarks this evening?

Jennifer Haines

Yes, yes, it does, actually. And I was going to mention that as part of introducing Meg and that program. But what I'll say, related to the micro-enterprise program is that it was literally born out of meetings with Mr. Scott, I was pleased to see him on tonight. You know, he had approached us with some ideas. And we met with him and took some of his ideas and worked with Tracy Varrier, and Meg to craft this program, write it and CEDA has rolled it out and Meg is gonna share some really awesome statistics and stories related to that program. So yeah, so Mr. Scott was involved in and the catalyst for that program being rolled out through CDBG. Thanks, Mayor.

Mayor Quill

I'm the guy who tells you how the movie ends before it's started. I'm sorry.

Jennifer Haines

No, that's great. That's great. So we'll start just with some quick highlights about this. We'll start with our business loans. You have heard us several times throughout the last year or so highlight our assistance to Octaine Social House, we provided \$171,000 in assistance for them to build out their space and get open, and we're really pleased that they're open and to be part of the revitalization of that area, which is known as the Nolan Block. We also were pleased to support Moonflower Macaroons in the amount of \$45,000. If you haven't been there yet, they have fantastic and delicious macaroons. So, we were pleased to assist that woman owned business. And the latest loan that we have assisted with is the Finger Lakes Educational and Sustainable Test Kitchen, or more simply known as FEAST. So, this is a plant based pureed food business, the foods are used for commercial use. This is a minority woman majority owned start-up business. And we are really excited about them getting started and they are actually going to be located right next to our new public safety building. So, that is going to be a great addition to that area over there. We provided \$87,000 out of our Small Business Assistance Program and another \$50,000 as a bridge loan to assist the Downtown Revitalization funded Small Projects Fund that CEDA is right now rolling out. So we're we're happy to to be involved in that project I just wanted to quickly highlight our CDBG Coronavirus grants that have been awarded and dispersed throughout the last year. The first one which we affectionately refer to as CV1 had a total of \$623,452 available. We provided \$50,000 in some housing repairs, that is still being rolled out through Homesite. \$170,000 almost for human services, programs and initiatives. And then the one I wanted to highlight was the \$404,000 in business assistance. \$100,000 of that we ended up adding from our revolving loan fund, after receiving 72 applications to that fund. So, we worked on that wanted to make sure that we got as much assistance out there as we could. There were again, 72 applications received, 64 of those were funded. We had 58, for profit businesses that received grants between \$3,000, up to a high of \$8,300. That was based on scoring criteria that the review committee went through in reviewing all those applications. There were also if you remember, the Council had set aside \$80,000 of that total, specifically for arts and cultural institutions. And so there were eight not for profit, arts and cultural institutions that received grants between \$5,000 and \$20,000 with that funding, so we were pleased to do that we had lots of help from city staff and CEDA staff in order to get that going. That was pretty intense work last summer but we were really excited to get that money out the door and into our community. And again, I just want to highlight the Council's commitment to getting all of that money in full out to the community, we did not take any administrative funding off of that, every dollar went into the community. Our next grant, CV3, I'm just highlighting it here, we did not provide business assistance to this grant, we made a decision to distribute that to human service agencies. But I just wanted to mention it here and not leave it out as part of our CV discussion. And the last thing I just wanted to mention, especially since the bond was read earlier, is the State Street Public Plaza Project and although this isn't, is not specifically an economic development project, it does a lot to support our businesses and the downtown area, we are revitalizing a long blight in that area, we're going to be making it beautiful. We're really excited about that. As the clerk mentioned, the bond will be on your agenda next week, we are also planning to bring you a construction contract and construction inspection services contract on your agenda next week. So, we're really excited about that. And this will go a long way in supporting

our businesses not only in that block of State Street, but throughout the downtown area. If anybody has any questions for me, I'm happy to do that. Or otherwise, have Meg go ahead.

Councilor Giannettino

I have a couple questions, in regards to CDBG loans, you had a kind of a broad range there. I think the low was \$45,000 and the highway, what was the high, \$171,000, and that was for Octaine Social House?

Jennifer Haines

Yes.

Councilor Giannettino

How are those amounts determined? That's a significant amount of money for somebody to borrow.

Jennifer Haines

That is, they're determined basically by project need. So, that is, we rely on CEDA staff to take the applications from the businesses in for us, we have a contract with them to do that. And they work with the applicants and Meg can talk about this too, she worked with FEAST on their application. So, they go through the process of determining other sources of funding that they have, versus total project cost and total need. And they work on what they need to fill in the gap. And that's where CDBG comes in. So, you know, for Octaine, that was the number that was that was needed for them. Same with Moonflower and same with FEAST based on project needs. So, there are requirements based on the amounts that are borrowed. So, it's an aggregate for the program of \$35,000 per job. So, you know, we have say we have three loans that close within a program year, we have to make sure that the number of jobs committed are at least 1 per 35,000 that we lend out. So, that is federal regulation. So, in return for those for those dollars, we get, you know, jobs committed to be provided, or, jobs retained if we are assisting a business that is at risk of closing?

Councilor Giannettino

That's interesting. How do we, how do we monitor the fact that those jobs are retained? Is there? Is there a formal check in process?

Jennifer Haines

Yes, that is also part of CEDA's contract, they do the monitoring for us, the hires have to be done within three years of the loan closing. So, CEDA goes and does the the monitoring visits for us, checks in with the businesses each year and then they report that to us, which then we report to HUD At the point that they have met their job creation requirements, then we close out that reporting with HUD, and they've met the national objective for job creation for low or moderate income individuals. And then we continue to monitor our loan for collateral and for repayment until the loan is repaid, in full.

Councilor Giannettino

Understood, and what is the term of the loan?

Jennifer Haines

That also depends on the collateral and the need. So, we, if we have real estate for collateral, we could go, you know, between 10 and 15 years for our term. If we have equipment for collateral, we typically go between five and 10 years, depending on the value of the equipment.

Councilor Giannettino

Understood. One last question for anybody who has a CDBG loan, were they also eligible to apply and receive COVID CDBG funding as well?

Jennifer Haines

Yes, they were. They were eligible. There were a couple that did apply. And because of recent previous assistance, we did not provide the CV funding, but they were eligible to apply. So, that was that was based on determinations made by the committee that reviewed the applications at the time. And based on the criteria that we used, that was determined that not to provide that funding at that time to those businesses just because we add very recently assisted with the regular CDBG program.

Councilor Giannettino

Understood. You know, this is a great program. Kudos to you and to the staff at CEDA for assisting these local businesses and getting their businesses off the ground.

Jennifer Haines

Thank you. Anything else before Meg

Mayor Quill

Councilor Locastro, I believe.

Councilor Locastro

Jenny? Yes, last year, because of the COVID businesses that were approved for the loan, were the rules changed at all because of COVID last year?

Jennifer Haines

So, for our repayable CDBG loans, we actually provided a period of deferment during COVID. So, that we suspended their payments for a four month period to start and then added a couple extra months. So, everybody in our loan portfolio, both business loans and housing loans, were allowed a grace period where they did not have to make their payments. So, you know, that was that was another thing that was done. Thank you for bringing that up Councilor. That was another thing that was done to assist our current, our current loan portfolio, How about as far as hiring were they granted like another year to fulfill their hiring needs? That would be based on HUD allowing that we have not seen that from HUD

if we have, that's actually a good point and Meg and I will maybe connect on that after we should touch base with our HUD reps on if we have any businesses that are in that situation where they're bumping up against their job creation requirements and are unable to fulfill them. Yeah, that's definitely something we should do to advocate. So, we haven't seen that yet. But that's a great point Councilor. So we will we will touch base on that. Thank you. I mean, it was tough for some businesses last year to hire when they were trying to keep their doors open.

Jennifer Haines 54:39

Right, absolutely. Thank you. So, I wanted to turn it over to Meg now. She has done just a fantastic job rolling out the micro enterprise program. Chuck, there's an info-graphic that we had in the Council packet, if you wouldn't mind putting that up on the screen and Meg will take us through. Go ahead, Meg, thank you for being here.

Meg Goloub, CEDA

Thanks for having me, everyone and Mayor, you got very close in the name its Goloub. Thank you. So close, it's a hard name. So, basically the micro enterprise program targets, low to moderate income, and also has requirements for minority and women owned business. So, in a micro enterprise is a business that is five people or less, including the owner operator. And we were focusing on entrepreneurs and startups. So, startups we classify as businesses under two years. So we had a total of 15 applicants, and we selected six to participate in the grant program. Three are entrepreneurs and three are existing businesses. In our circumstance, they are all under one year. So, the program consists of multiple layers. There's eight educational sessions that go through the entire operation cycle of a business, from the business planning to financial literacy, to understanding the different aspects of HR, insurance, we have a session on financing, and we do close out with succession planning. And the reason we do that is because some small businesses should consider their succession plan when they incorporate. So we do include that. We also work with resource partners and we do that in the form of educators, mentors, and partnering businesses with other businesses. So, for example, we will be partnering with BOCES for an outreach program to connect the kids with the business owners to do logo branding. So, wherever we can find resources to help the businesses we do. So, here in it, we're showing, there's the education resources, the mentors and the network. And then we are halfway through, we started with business planning, then our second session was understanding business entities and their tax implications. We did have a slight reschedule. So, March 2, we covered fraud and cash flow analysis. March 9th was human resources, which was basically the life cycle of an employee from hire to termination. And then we go on next week is our reschedule for our insurance. And then we have another reschedule sorry for financial literacy. And we revisit the business plan, succession planning, and then we have a closing session on April 13. So our participants this year are quite an interesting mix. We have some service industry, we have a power washer, a residential painter, we have a music recording business, we have an event planner, we have a true entrepreneur who is still in the idea phase and what she's thinking about is retail for hair products for women of color. So, it's quite a diverse group with quite a diverse business accuman. So, it's been interesting working with the different groups, and they actually learn from each

other, which is very nice. And we've had very strong guest speakers all from throughout our community who have been excellent, excellent presenters who have volunteered their time to help us grow out this program. So, it is a pilot program, and we are learning and we are trying to develop it as we go. So far it has been very successful and I can see definite growth in the participants between week one and week four, and we are learning about how we can improve this in the future. So, it's a good start and we're really happy to be working with the city to develop a program like this. So, I will be happy to take any questions you have about the program.

Mayor Quill 59:10

Councilor Cuddy, go ahead.

Councilor Cuddy 59:20

So, Miss Goloub had mentioned that there's going to be some BOCES students that are going to be working on some branding for them and we had our first meeting with Miss Gallop this week, and my students are excited to start that process and learn about what's going on, you know, with the city of Auburn and entrepreneurship and introduce them to what's happening in the community. So, I just wanted to, to at least say that we're very excited about helping these entrepreneurs with their, with their businesses, and we look forward to working with you.

Meg Goloub, CEDA

Thank you.

Mayor Quill

Anyone else? Very well. Thank you. Thank you for being with us this evening. Jenny, do you have anything that you'd like to add? Or are you good?

Jennifer Haines

I'm all set. Mayor, thanks for having us. We appreciate being able to highlight these awesome initiatives.

TABLED ITEMS - none

OTHER BUSINESS –

Mayor Quill

Thank you. Mr. Dygert. Do you request executive session?

City Manager Dygert

No executive session.

Auburn City Council Meeting, March 11, 2021

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:05 p.m..

Minutes submitted by:

Chuck Mason, City Clerk