

**Auburn City Council
Regular Meeting
Thursday, August 26, 2021 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Councilor McCormick.

ROLL CALL – The City Clerk called the roll. Councilor Deb McCormick, Councilor Jimmy Giannettino, Councilor Terry Cuddy, Councilor Tim Locastro were all present. Mayor Quill was excused.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForest
- City Clerk, Chuck Mason
- Fire Chief, Mark Fritz
- City Engineer, Bill Lupien
- Director of Operations, Auburn City Ambulance, Kezia Sullivan

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public Announcements –

Thank you. We do have a few announcements this evening. Our summer event season is wrapping up. There's a couple concerts left in the month of August one is tonight over at Market Street Park is the band called inside job. Next week, Tuesday night will be the final hoops Park concert. The band will be cross player and that's 6:30 to 8:30 pm at Hoopes Park. Then, believe it or not, none of our Monday night movies this summer got rained out. So, we were able to add a bonus night next week Monday night August 30 at Hoopes Park at 8:15 pm will be the children's movie Moana. So, an added movie night for the summer. And also just to remind everybody there is no city council meeting next week, September 2, the month of September has five Thursdays and we'll be taking the first Thursday off just before the Labor Day weekend. The next regular council meeting after tonight will be September 9 at 5pm right here in council chambers.

CEREMONIAL PRESENTATIONS –

WHEREAS, Steve Penstone's first career was in Law Enforcements for 22 years. He was a Police Officer for 21 years in Toronto, Canada and 1 year as a Dispatcher with the Colorado State Patrol. His second career began in Radio after submitting a tape to a local radio station.

WHEREAS, Steve Penstone is now a 26-year veteran of commercial, college and sports radio; he began his career as a News Anchor in KSPN Aspen, He then took a position in Colorado Springs at KRDO.

WHEREAS, Steve Penstone then accepted a position in State College, Pennsylvania working his way from News Director at Citadel Communications to Director of Broadcasting for Penn State University Men's Hockey; and

WHEREAS, he finally made his way to Auburn in September 2015, taking a position as News Anchor and Sports Announcer at the Finger Lakes Radio Group.

WHEREAS, Steve Penstone has become a valuable asset to the community in the short time he has been here. He quickly learned the names and stats of the team players across the various sports he announced; and

WHEREAS, he has made a difference in the quality of life in the City of Auburn, and has become part of the fabric of the community;

NOW THEREFORE, I, Michael D. Quill, Mayor of the City of Auburn, New York, on behalf of the City Council and the Citizens of Auburn, do hereby proclaim Friday August 27, 2021 be designated as
STEVE PENSTONE DAY

in the City of Auburn, and show appreciation to Steve Penstone for his loyal and dedicated service. I further extend my personal best wishes upon his retirement and for continued success in life's pursuits.

**In witness whereof I have hereunto
set my hand and caused the seal of
the City of Auburn to be affixed
this Twenty Sixth day of August
2021.**

Michael D. Quill, Mayor
City of Auburn, New York

Steve Penstone

As my late friend back in Canada, my best friend in Canada said, unacustomed as I am to public speaking and its unfortunate the mayor is not here tonight, but the chair suits you there. And I want to thank you for this for this honor. It's been a fun seem so short, Chuck, it's been six years next month. And it's been a very enjoyable time here in Auburn. But the decision was made by Barbara and I that it was time for me to retire. And she's gonna let me live the life of a gentleman in Florida starting next month, and we're gonna miss the city, we're gonna miss all of you. As Jimmy said to Chief Butler at his retirement night here, you became friends even though I of course I'm not a Democrat. It's, it's those friendships that we're going to remember. And I'll remember, you know, bugging all of you, Jeff and

Chuck coming in every Friday. And it's like I say, it's been a fun ride. I'm glad that I've been able to become a part of the, of the city for these six years. And we'll always have a place in our hearts for Auburn. And who knows, we may come back. Maybe it's for the dedication of a new arena.

Councilor Giannettino

Barb and Steve, on behalf of the mayor, members of council and the people of Auburn, thank you for choosing to live in Auburn for the past six years. Barb, thank you for your service to the people of our city. Steve, thank you for always giving us fair interviews and doing your job reporting the news, but they were always fair interviews. And we all appreciate that. And in addition to that, thank you for the work you did broadcasting on high school athletics, especially last year during COVID. It was really the only way a lot of family members were able to witness sports even though it was just over the radio, their family members sporting events, so it's much appreciated. And best of luck to both of you. Thank you.

City Clerk Chuck Mason

I just wanted to thank Steve publicly here, I will be visiting him for one final time on the radio tomorrow morning. But one fortunate thing that Auburn still has going for it is we have a local newspaper, as well as, a local radio station. And both are committed to reporting on local news. And it's a huge benefit to us here at the city of Auburn. And just for about 90% of the Fridays over the past, you know, five, six years, I've been out talking with Steve on Friday morning to recap what happens at these city council meetings. And it's a great way for us to be able to get the word out to the public, especially some of the public that's not connected to the internet. Because it helps us reach that that segment of our public and as Steve mentioned, I know the mayor has gone on several times, many of the councilors over the years and city manager goes on on a monthly basis. So, it's a great resource for us. And, Steve, thank you very much for your service in that regard and best wishes to you on your retirement.

Public to be heard: Mayor Quill asked the Clerk read the public to be heard rules. The following individual spoke:

Carr Magel, Dunning Avenue. Mr. Magel discussed business he has been trying to resolve with the city.

Approval of Meeting Minutes

- August 12, 2021 Council Meeting Minutes
Motion to approve the August 5, 2021 minutes by Councilor McCormick, seconded by Councilor Locastro. Motion to approve carried 4-0.

Reports of City Officials

A. City Manager's Report

- The Civil Service Office is accepting applications for the following upcoming tests: Keyboard Specialist, Technical Support Specialist, School Personnel Clerk

- The Civil Service office is also accepting applications for Paramedics and EMTs.
- The Civil Service Office is accepting applications for a Planner position.
- More information on these exams and positions is available on the City web page by clicking on the tab “Departments” and then “Civil Service” and then “Job Opportunities”.
- Casey Park Pool closed today. This is slightly early and due to the lack of availability of chlorine.
- This week a variety of city staff combined efforts to vacate and secure 8 Delevan St. which had long been a nuisance for the neighborhood. Although a lengthy process and certainly beyond our typical approach, this particular property had an extensive and severe history of criminal activity that was negatively impacting the neighborhood. The action was taken under the authority of a court order based upon legal action taken by the city and supported by documentation of several city departments.
- Asked Seth Jensen to provide an update of last week’s flooding, including background on tonight’s walk on resolution for Municipal Utilities.

B. Reports from members of Council

Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)

B. Ordinances – none

C. Local Laws – none

D. Resolutions –

COUNCIL RESOLUTION #101 OF 2021

AUTHORIZING CHANGE ORDER #1 FOR THE UV REPLACEMENT AND WWTP IMPROVEMENT PROJECT

By Councilor McCormick

WHEREAS, on March 15, 2018, the Auburn City Council authorized Bond Resolution #2 of 2018 to fund the replacement of the UV Disinfection System at the Auburn WWTP and on May 16, 2019 the Auburn City Council passed Bond Ordinance #4 of 2019 establishing additional funds to support the replacement of settled sewage pumps and various components of the WWTP as part of the UV Disinfection System replacement project; and

WHEREAS, on July 18, 2019 the Auburn City Council authorized Award Resolution #83 of 2019 in the amount of \$1,895,000.00 for the construction contract for the UV Replacement and WWTP Improvement project to M.A. Bongiovanni, Inc.; and

WHEREAS, Change Order #1 in the amount of \$50,000 is now requested in order to perform emergency repairs to the grit removal systems as a result of recent flooding and high flows; and

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WHEREAS, it is necessary that the City Council award this Change Order #1, in the amount of \$50,000 to M.A. Bongiovanni, Inc. so that the city can perform emergency repairs to the grit removal systems and,

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby award Change Order #1, in the amount of \$50,000 to M.A. Bongiovanni, Inc. for the UV Replacement and WWTP Improvements Project; and,

BE IT FURTHER RESOLVED that the sum of up to \$50,000 be transferred from the Sewer fund balance to the WWTP UV Disinfection Project account and the cost of the Resolution in the amount of \$50,000 is to be charged to the capital account titled WWTP UV Disinfection Project #HG8130-440-JI; and

BE IT FURTHER RESOLVED that the Mayor is authorized to sign any and all documents in reference to the award of this Change Order.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill			X
Carried and Adopted	X		

E. Staff Presentations –

- Capital Project Updates - Jeff Dygert, City Manager (see attached presentation)
- Bar Graph Reports July 2021 - Jeff Dygert, City Manager

TABLED ITEMS - none

OTHER BUSINESS –

Second Public to be Heard

April Miles, Chief Operating Officer, East Hill Medical Center, 144 Genesee Street and 13 North Fulton Street. I just wanted to make a comment I didn't plan to speak tonight. But I wanted to let everybody know that East Hill is a federally qualified health center. We're also a federal vaccine site. We've

adopted a three prong approach to fight COVID infections coming up here. The first prong is providing rapid testing for our staff, their families, we've also elected to provide that for our patients and for our partner organizations. We did this earlier on in the pandemic and that included working with the city to provide rapid testing for their staffing, I just want to let everybody here know that commitment still stands, we are utilizing grant dollars to support the cost of the rapid tests. So, these tests are completed within 15 minutes. And we have two different ones that we're using. We utilize the grant funds so that we can offer those tests here to the community on a reduced fee, sometimes even free of charge, depending on the patient's involved. The second prong to the approaches of utilizing our position as a federally qualified health center to infuse additional volumes of the three vaccines here into the community. We currently have not been utilizing that greatly because we don't have the resources to provide those vaccines. So, one of the questions that the counselors mentioned earlier today was whether or not it would be helpful to go to the state to request additional EMT vaccinators and to get that back on the docket. And that is something that we would need here to support our federal program locally. If we would, if we could have that, we would be more efficient at being able to get these vaccines out. As of September, we would be able to get all three vaccines that includes the Johnson and Johnson, which is currently very difficult to find. So, just want to put that out there as a point of reference for everybody as well. The third piece of the prong, I guess, is actually looking at treatments. So, that's an area that we have not looked at in the past. As a federal site again, we have hersa backing us and so currently, they're putting a survey out to ask if we would be willing to offer antibody treatments here locally. With the support of Dr. Duckett, that is something that we are looking at. And so if you would like I'm sure that as we get further into those discussions, we can have him come in and provide additional information on what type of antibody treatment we could provide on an outpatient basis to keep people out of the hospital and to reduce deaths here locally. Thank you.

Executive Session. Councilor Giannettino made a motion to enter Executive Session, seconded by Councilor McCormick. Council voted to enter an executive session regarding the following matters: One matter made confidential by Federal or State law. (Section 4503 of the Civil Practice Law and Rules which establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.).

The motion to enter executive session carried 4-0. The Council entered Executive Session at 7:20 p.m. Executive session adjourned at 8:09 p.m.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:10 p.m..

Minutes submitted by:

Chuck Mason, City Clerk

Bradford Park

Phase 1: Complete

- Playground
- Concrete border/walkway

Phase 2: Contract has been executed, to be completed Fall 2021

- Ornamental Fence
- Defined entrances with columns & sign
- Flexi-pave pathway & Landscaping

State Street Public Plaza

Progress:

- ✓ Mobilization and Demo
- ✓ Survey Operations
- ✓ Site Drainage
- ✓ Excavation and Backfill
- ✓ Concrete Pour of Retaining Wall

Next Steps:

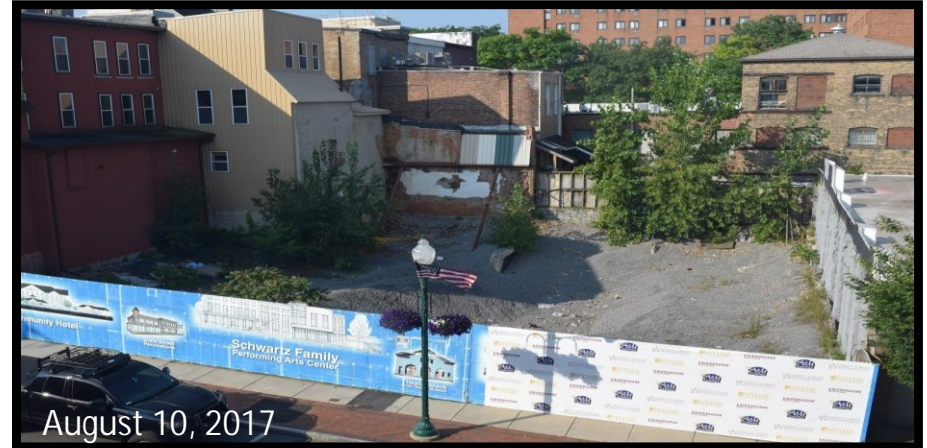
- Retaining Wall Panels
- Granite Block
- Brick Pavers
- Electrical
- Landscaping & Site amenities

Consultants on the Project:

Construction: Crane-Hogan

Construction Inspection: Popli Design Group

Design: Bergmann Associates



South St. Reconstruction Woodbrook Box Culvert



South St. Reconstruction Looking south along HTH



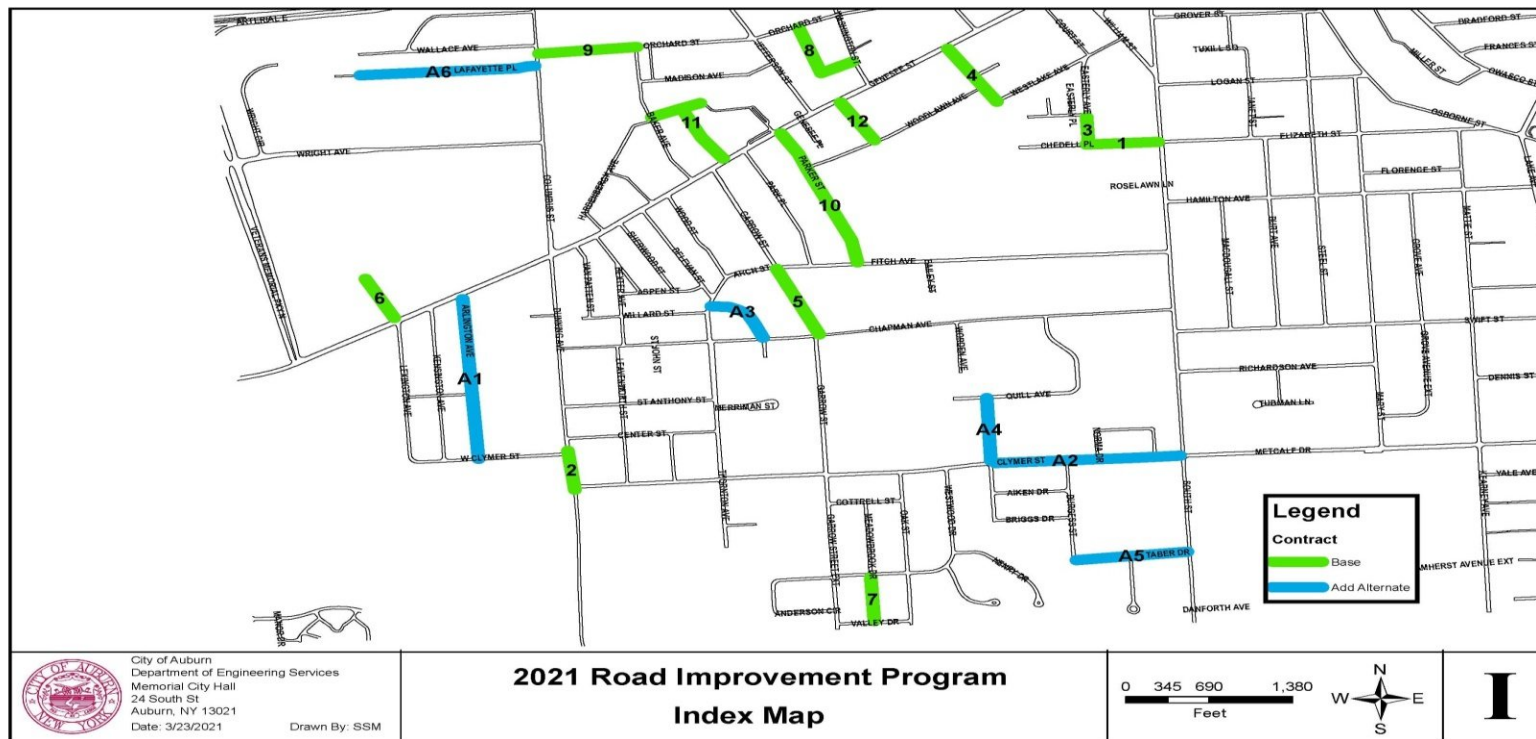
South St. Reconstruction Road Subbase @ NYS Armory



Installation of Guiderail On Dunning Ave.



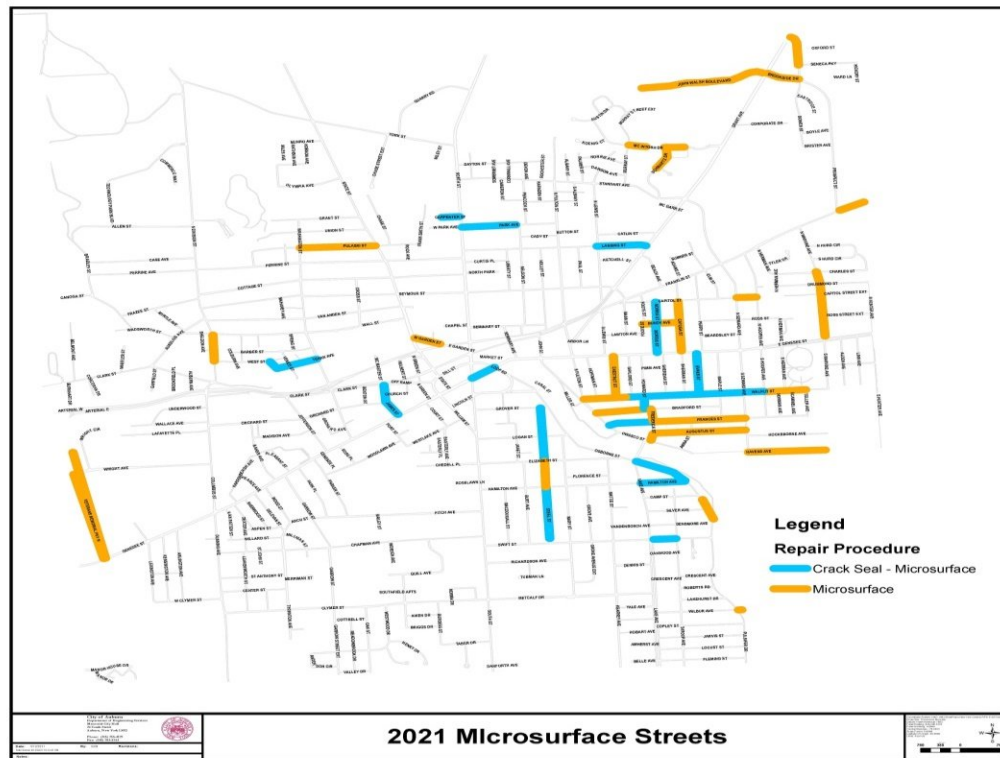
2021 Road Program



Road Program Paving Operation



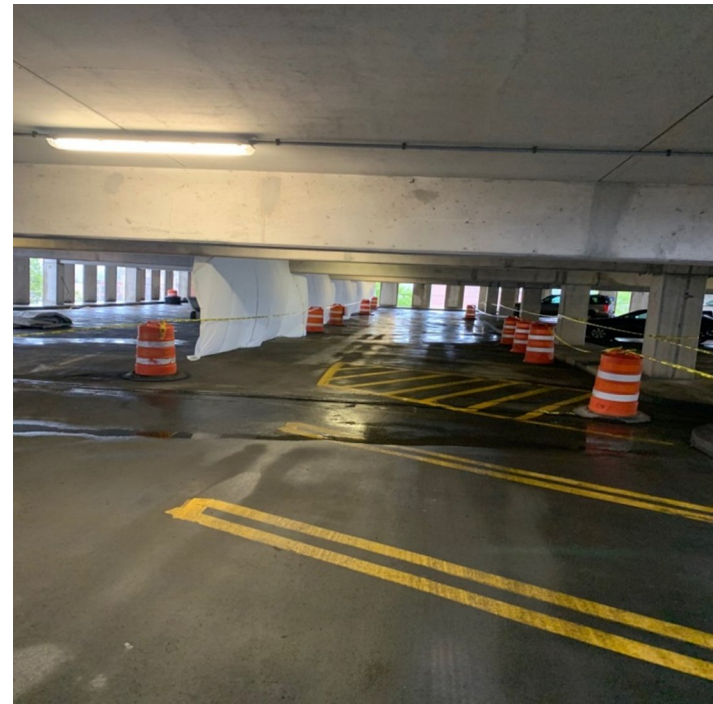
2021 Micro-Surfacing Program Phase 1



Road Program Micro-Surfacing Operation



Lincoln St. Parking Garage Rehabilitation Project



WWTP Biosolids and Plant Upgrades:



Detail	Progress
Design	60% Complete
Dryer Bid	Award October 2021
Bid	Winter 2022
Construction	2022-2024

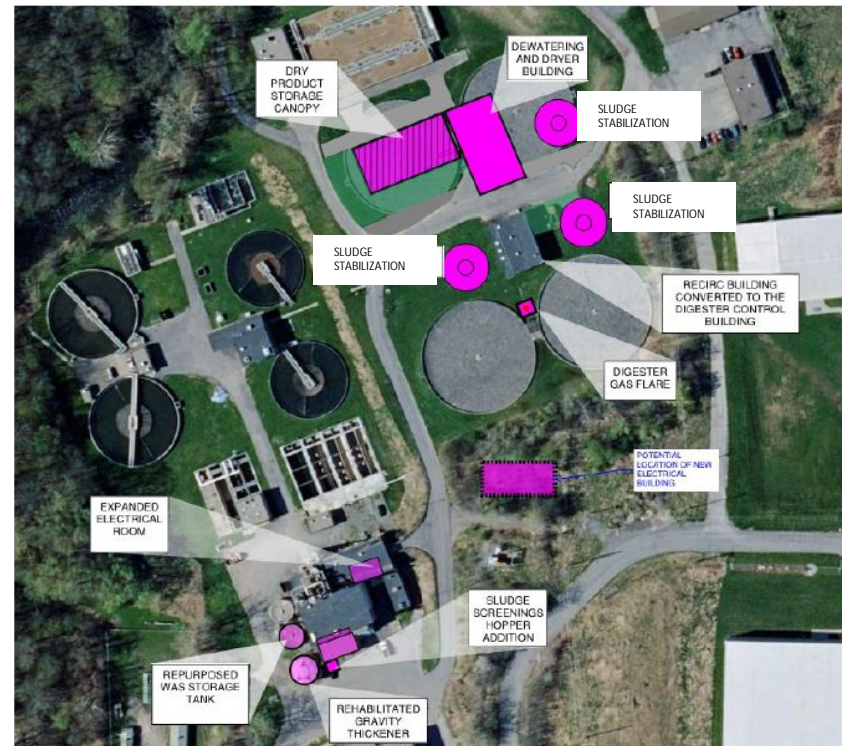


City POC	Consultant
Seth Jensen	Brown and Caldwell



Total Budget	Dispersed	Encumbered	Unencumbered
\$38,000,000	\$1,118,433.48	\$843,423.50	\$36,038,143.02

60% DESIGN

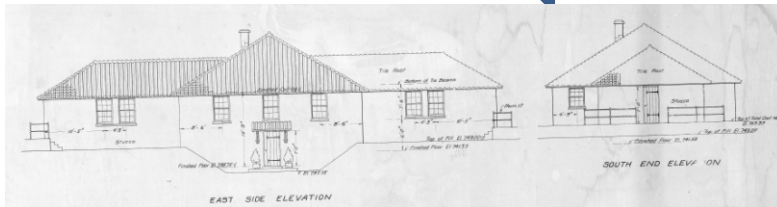


Slow Sand Filtration Plant:



Detail	Progress
Design Progress	30%
Design Completion	Winter 2022
Construction	TBD

[Current Slow Sand Plant Condition](#)

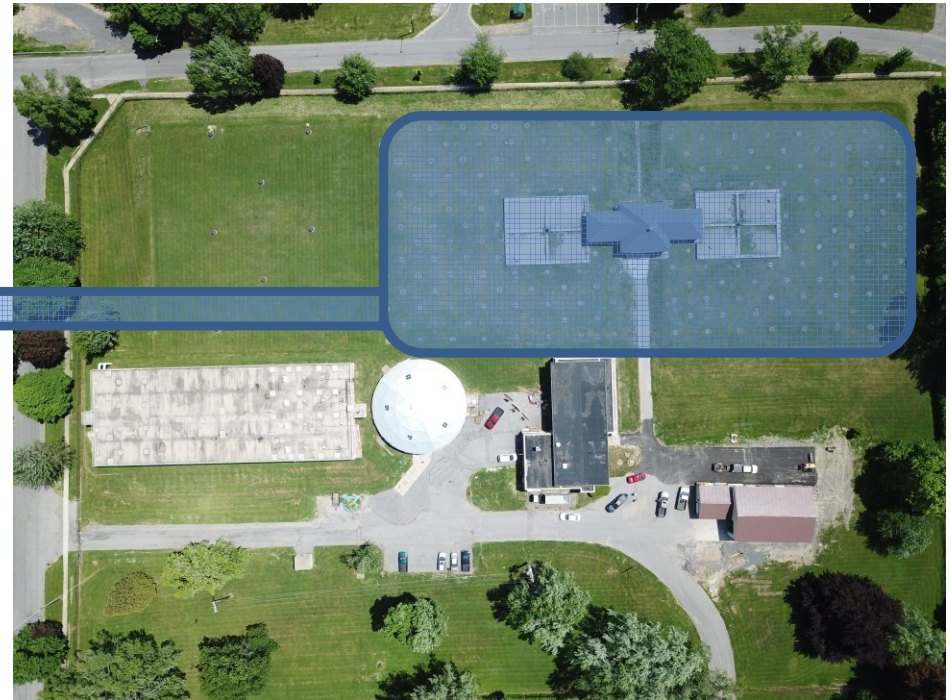


City POC	Consultant
Seth Jensen	GHD



Current Budget	Dispersed	Encumbered	Unencumbered
\$385,809.34 (design only)	\$73,952.17	\$309,611.03	\$2,246.14

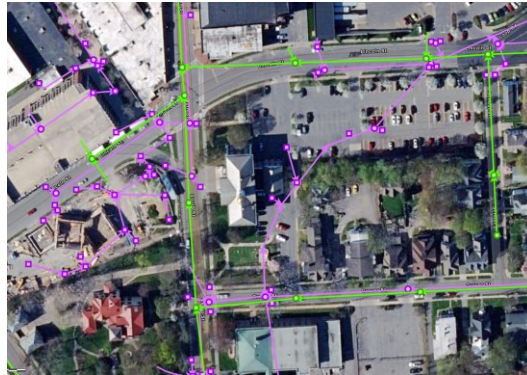
Filtration Plant Overview



Other DMU CIP Updates:

GIS Sewer and Sanitary Mapping

- 2400 Record Maps Reviewed
- Surveyed:
 - 2800 Sanitary Manholes
 - 1500 Storm Manholes
 - 3700 Catch Basins
 - 407 Drain Outfalls

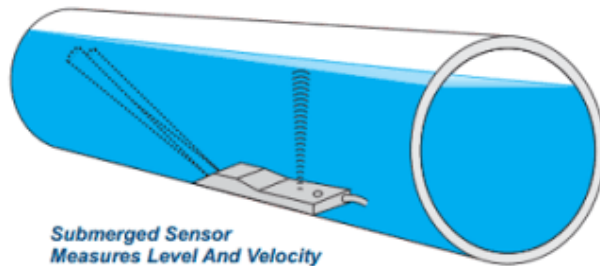


CSO Upgrades and Sewer Separation

- Current funding supports 75% design:
 - Complete Sewer Separation in the Wadsworth Street CSO Area
 - Targeted Green Infrastructure and City-Wide Sewer Separation
 - Genesee Street and Miller Street CSO Facility Upgrades
 - Storage and Release Facility Upgrades



Wholesale Sewer Metering Project



14 Meters Replaced, all meters working, under budget

Capital Project Awareness



- Water Filtration Plant, Biosolids Upgrades & CSO Upgrades are all listed projects with NYSEFC.



- Costs are rising! 25% Increase in estimates due to inflation over past 6 months.



- Staff exploring all Grant Opportunities for Current Projects in Design.

Auburn Fire Station #1 and EOC:



Detail	Progress
Design	100% Complete
Construction Bids	Award August 2020
Construction	Sept 2020- Oct 2021
Est. Completion	End of October 2021

City POCs	Consultants
Christina J. Selvek	Hueber-Breuer Construction Inc.
Stephen Selvek	Bivens & Associates, Architects
Mark Fritz	PEAK Construction Group; J&E Electric; Syracuse Mechanical



Total Budget	Dispersed	Encumbered	NYS Reimbursed
\$10,000,000	\$5,182,457	\$2,671,016	\$882,835





AMBULANCE UPDATE

- Director of Operations hired and started on August 17th.
- Five ambulances ordered, 2 to be delivered in 2 weeks
- Five Lifepak 15 Cardiac Monitors, Stryker Power Lift Stretchers, Stryker Power Load Systems, and Stryker Power Stair Chairs have been ordered.
- Five Panasonic Toughbook Tablets ordered (Medical Reporting/MDT)
- Request for Proposals being completed for Ambulance Billing Companies.
- Medical equipment and supplies to stock ambulances being ordered.
- Uniform Specifications Finalized.
- Paramedic/EMT Application Deadline for the first round of interviews set for August 27th at 4:00 pm.
- Auburn City Ambulances entered into the Cayuga County 911 CAD, with meeting set up September 10th to finalize dispatch procedures.
- NYSDOH paperwork being completed (Controlled Substances/Agency Certification/Ambulance Certifications).

ARPA Local Fiscal Recovery Fund Updates:

City Council Allocations thru 7/31/21

Expenditure Category #1: Public Health

- 1.8 Other COVID Public Health Expenses ie. PPE etc.
- 1.9 Payroll Costs for Public Sector Staff Responding to COVID

Expenditure Category #2: Negative Economic Impacts

- 2.11 Aid to Tourism, Travel or Hospitality

Expenditure Category #5: Infrastructure

- 5.9 Clean Water: Non-Point Source

Expenditure Category #6: Revenue Replacement

- 6.1 Provision of Government Services

Total Allocations for 1st Interim Report: \$6,141,863.66

Projects Performance & Intervention

- City Staff reviewing US Treasury Guidelines and participating in webinars for required project data collection;
- City is working towards project agreements and reporting formats;
- Some limits to funding due to QCTs

Public ARPA LFRF Resources:



<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>