

**Auburn City Council
Regular Meeting
Thursday, February 21, 2019 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill and Councilors Giannettino, Cuddy and Carabajal were all present. Councilor McCormick was excused.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Comptroller, Rachel Jacobs
- Police Chief, Shawn Butler
- Director of Municipal Utilities, Seth Jensen

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements

The City Clerk read the announcements.

5. Ceremonial Presentations and Proclamations

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. No members of the public spoke.

7. Approval of Meeting Minutes

February 14, 2019 Council Meeting Minutes

Motion to approve the February 14, 2019 minutes by Councilor Giannettino, seconded by Councilor Cuddy. Motion to approve carried 4-0.

8. Reports of City Officials

A. City Manager's Report

- We received notice today that Centro has received the new bus shelter for Dill St. Centro will handle the installation and we will provide updates as they are available.
- Our budget development process is underway. All departments have submitted their proposals and Rachel and I have begun reviewing each one. I will be meeting with department heads in the coming weeks to discuss their proposals and formulate the draft budget to be presented to City Council for consideration on April 4.

B. Reports from members of Council

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances - None

C. Local Laws – None

D. Resolutions –

APPOINTMENT RESOLUTION #19 OF 2019

FOR THE APPOINTMENT OF COMMISSIONERS OF DEEDS

By Councilor Carabajal

February 21, 2019

WHEREAS, the Auburn City Council appoints individuals as Commissioners of Deeds in order to authorize them to take affidavits, depositions and acknowledgments for use in the City, which gives them powers similar to that of a Notary Public; and

WHEREAS, the law for appointment of Commissioners of Deeds is set forth in New York State Executive Law, Section 139, and the Auburn City Code, Section 62-1, which provide that the City Council shall appoint Commissioners of Deeds for a designated term; and

WHEREAS, the law requires that term of each Commissioners of Deeds expire on December 31 of the even-numbered year following appointment; that the appointed persons reside or work in the City of Auburn; that the appointed persons only administer the Commission within the City; and that the appointed persons file an Oath of Office with the City Clerk and with the County Clerk; and

WHEREAS, on December 20, 2018, City Council of the City of Auburn passed Appointment Resolution #153 of 2018, which appointed 35 individuals and estimated that a total of 50 appointments may be necessary within the next two years; and

WHEREAS, since December, 2018, the City Code Enforcement Office and the Auburn Police Department have had changes in staffing, requiring the following additional appointments of employees as Commissioners of Deeds:

1. Tawnya Burns, Keyboard Specialist for the Code Enforcement Office;
2. David Edmonds, Detective for the Auburn Police Department;
3. Matthew Hare, Sergeant for the Auburn Police Department; and
4. Greg Gilfus, Sergeant for the Auburn Police Department.

NOW, THEREFORE, BE IT RESOLVED, that the Auburn City Council does hereby appoint as Commissioners of Deeds, pursuant to the authority provided by New York State Executive Law, Section 139, the following individuals:

1. Tawnya Burns, Keyboard Specialist for the Code Enforcement Office;
2. David Edmonds, Detective for the Auburn Police Department;
3. Matthew Hare, Sergeant for the Auburn Police Department;
4. Greg Gilfus, Sergeant for the Auburn Police Department; and

BE IT FURTHER RESOLVED, that the foregoing appointments shall be effective from February 21, 2019, and shall continue until December 31, 2020; and

BE IT FURTHER RESOLVED, that the Auburn City Council does hereby determine that the number of Commissioners of Deeds for the City of Auburn shall continue to be a maximum of 50, which is the number of Commissioners of Deeds appointed by the list attached to this Resolution plus additional numbers to be reserved for future necessary appointments.

Seconded by Giannettino

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

FINANCIAL RESOLUTION #20 OF 2019

AUTHORIZING VARIOUS OPERATING AND CAPITAL BUDGET TRANSFERS

By Councilor Giannettino

February 21, 2019

WHEREAS, the City of Auburn staff is requesting various operating and non-operating budget transfers for the fiscal 2018-19 year as outlined in attachment A; and,

WHEREAS, there is no fund balance being used for these transfers.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2018-19 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

Attachment A					
21-Feb-19					
Amount	Account to		Account From		Reason
\$15,000.00	F8310.110	Salaries & Wages	F1990.455	Contingency	To fund salary for the FT Plumbing Inspector
\$10,000.00	A1230.130	Temp & PT	A1670.130	Temp & PT	To move Safety Officer position & salary to City Manager budget

15. STAFF/VENDOR PRESENTATIONS

F. Tabled Items - None

10. Other Business

Councilor Giannettino asked for an update on the Falcon Park Turf Installation project and he asked that the City Manager reach out to the administration of Auburn Community Hospital to see if they would be able to attend a future Council meeting to provide an update on the hospital.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:24 p.m.

Minutes submitted to the City Council on February 28, 2019 by:

Charles Mason
City Clerk