

**Auburn City Council
Regular Meeting
Thursday, March 7, 2019 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill and Councilors Giannettino, Cuddy and Carabajal were all present. Councilor McCormick was excused.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Comptroller, Rachel Jacobs
- Police Chief, Shawn Butler
- Director of Planning and Economic Development, Jennifer Haines
- Deputy Director of Planning and Community Development, Steve Selvek
- Assistant Planner, Holly Glorr
- Superintendent of Public Works, Mike Talbot

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements

The City Clerk read the announcements.

5. Ceremonial Presentations and Proclamations

The City Clerk read the following proclamations:

Women's History Month

Whereas, American women have played and continue to play a critical economic, cultural, and social role in every sphere of the life of our Nation by constituting a significant portion of the labor force working inside and outside of the home; and

Whereas, American women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force of the Nation; and

Whereas, American women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation; and

Whereas, American women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement; and

Whereas, Women have served as elected officials within the City of Auburn, the first Woman Mayor serving from 2000-2004 and several women have served as city councilors over the years; and

Whereas, American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all; and

Whereas, despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history; and

Now, therefore, be it resolved that, I, Michael D. Quill, Mayor of the City of Auburn, on behalf of the members of City Council and the community of Auburn, New York hereby proclaim that March 2019 is designated as

Women's History Month

in the City of Auburn, and encourage citizens to observe **March as Women's History Month** with appropriate programs, celebrations, ceremonies, and activities.

**In witness whereof I have
hereunto set my hand and caused
the seal of the City of Auburn to
be affixed this Seventh day of
March 2019.**

Michael D. Quill, Mayor
City of Auburn, New York

Harriet Tubman Day

WHEREAS, Harriet Tubman was born into slavery as Araminta Ross in Bucktown, near Cambridge, Maryland in the early 1820's; and

WHEREAS, Harriet escaped from slavery in 1849 to eventually settle in Philadelphia, where she was introduced to William Still – the “Station Master of the Underground Railroad” and began her mission as one of their conductors; and

WHEREAS, Harriet Tubman became known as the “Moses of her people” after making many trips leading several slaves to freedom in Canada, along the Underground Railroad; and

WHEREAS, in the mid 1850's, Harriet Tubman met William H. Seward and his wife Frances in Auburn, New York, through whom she contracted seven acres of land on South Street to build a home for herself, husband Nelson Davis and other family members; and

WHEREAS, in 1896 she purchased twenty-five adjoining acres to her home, including a frame house to expand her charitable work providing for poor, sick, and elderly formerly enslaved people; and

WHEREAS, on the 10th day of March 1913, Harriet Tubman departed for Eternal life and was laid to rest with full military honors at Fort Hill Cemetery in Auburn, New York; and

WHEREAS, today her home and property in Auburn are registered as a National Historic Landmark; and

WHEREAS, in 1998 this site was designated as part of the National Parks Service's National Underground Railroad Network to Freedom; and

WHEREAS, on December 19, 2014 President Barack Obama signed the National Defense Authorization Act (NDAA) which included creating the Harriet Tubman National Historical Park which will protect in perpetuity sites associated with Tubman in Cambridge, Maryland and Auburn, New York; and

WHEREAS, on January 10, 2017 the U.S. Interior Secretary signed the establishment of the Harriet Tubman National Historical Park officially making the Auburn site the 414th unit of our National Park Service; and

WHEREAS, Harriet Ross Tubman is an inspiration to many people, as her life's work of dedication and commitment to the abolition of slavery makes her one of our Nation's greatest historical figures, and it is therefore fitting that people everywhere pay tribute to this significant American champion of freedom.

NOW THEREFORE BE IT RESOLVED that I, Michael D. Quill, Mayor of the City of Auburn, New York, on behalf of the members of City Council and citizens of Auburn, do hereby proclaim the 10th day of March, 2019, as **HARRIET TUBMAN DAY** in the City of Auburn, New York.

In witness whereof I have
hereunto set my hand and caused
the seal of the City of Auburn to
be affixed this Tenth day of
March 2019.
Michael D. Quill, Mayor
City of Auburn, New York

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Jim Beckwith representing the Owasco Lake Watershed Association. Mr. Beckwith announced the Owasco Lake Symposium will be held Saturday, March 9, 2019 at 9am at the Auburn Public Theater.

7. Approval of Meeting Minutes - none

8. Reports of City Officials

A. City Manager's Report

- Auburn was named a 2018 Tree City USA by the Arbor Day Foundation in honor of its commitment to effective urban forest management. Auburn achieved Tree City USA recognition by meeting the program's four requirements: having a tree department; having a tree ordinance; having an annual community forestry budget; and having an Arbor Day observance or proclamation. Recognition for this designation is due to Mike Talbot, Superintendent of Public Works and the volunteer efforts of Dr. Walt Aikman who organizes the Grow Auburn's Trees program and Rhonda Miller, Secretary to Mayor Quill who prepared this year's application.
- We are currently requesting proposals for a Sanitary Sewer Inflow and Infiltration Engineering Study. Proposals are due Monday April 15, 2019. More information can be found on the City of Auburn webpage under the tab "bids/ RFPs".
- We are also currently seeking proposals for Independent Audit Services. Those proposals are due March 29, 2019 and details are available on the city of Auburn webpage under the tab "bids/RFPs".
- Seth Jensen, Director of Municipal Utilities has arranged for a presentation and review of the updated Owasco Lake Watershed Rules and Regulations for the March 28 Council meeting. This date was selected to accommodate County Legislators and Town of Owasco officials to attend.
- Cayuga Community College is hosting a Career Day on March 21 that will be open to all high school juniors from throughout Cayuga County. Our Civil Service will be present to talk about the various job opportunities and benefits available to employees of the City of Auburn. We have several departments that may also be taking part to highlight their individual opportunities.
- The city has been working on several identified project areas for improvement and planned plantings to enhance the appearance and reduce the necessary maintenance of these targeted areas. One such area is near the Mill St Dam and the Owasco River Trail. We are ironing out the details of a joint project with Cayuga County Soil and Water to make improvements to the East side of the Mill St Dam area that will include bank reinforcement that will reduce erosion and stabilization of the dam as well as deliberate plantings that will improve the appearance while reducing the maintenance required in that area.
- Walt Aikman is working to acquire trees and bushes to address the West side of the dam also with sustainability in mind.
- This week Jenny Haines, our Director of Planning and Economic Development and I met with Peter Maciulewicz of Mack Studios to discuss upgrades to the Technology Park signage and way finding. Next week we will also be touring Tech Park with our Green Project crew to discuss ways we can economically improve the curb appeal at Tech Park and reduce maintenance time and cost.

B. Reports from members of Council

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) -

SEQR RESOLUTION #21 of 2019

**DECLARING INTENT TO ACT AS LEAD AGENCY FOR
THE CITY OF AUBURN LANDFILL TRANSFER STATION**

By Councilor Giannettino

March 7, 2019

WHEREAS, the City Council of the City of Auburn, New York, intends to construct a 4,120± SF enclosed landfill transfer station at 311 N. Division Street to manage solid wastes generated primarily within the City of Auburn, New York; and

WHEREAS, said project, as described on Part 1 of the Short Environmental Assessment Form, is an *Unlisted Action* in accordance with applicable State Environment Quality Review (SEQR) regulations; and

WHEREAS, the New York State Department of Environmental Conservation may be considered an Involved Agency in such review with respect to the transfer station registration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York, that it does hereby declare its intent to act as Lead Agency for the purposes of completing a Coordinated Environmental Review in accordance with SEQR and directs staff to provide Involved Agencies with project materials and seek comment regarding the project.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

SEQR RESOLUTION #22 OF 2019

**ISSUING A NEGATIVE DECLARATION FOR
AMENDING THE ZONING MAP OF THE CITY OF AUBURN**

By Councilor Cuddy

March 7, 2019

WHEREAS, Chapter 305 of the Auburn Code, entitled Zoning, has been adopted by the

Auburn City Council and §305-11, entitled Zoning Map, states that zoning districts are bounded as shown on a map entitled 'City of Auburn Zoning District Map,' which accompanies and, with all explanatory matter thereon, is hereby made part of this Chapter; and

WHEREAS, City Council of the City of Auburn desires to amend the City of Auburn Zoning District Map, and

WHEREAS, the amendment would change the zoning designation of 19.805± acres of land, commonly known as 309, 311, 315, and 321 Genesee Street in the City of Auburn, New York, from HC: Highway Commercial to C: General Commercial; and

WHEREAS, a review of the above *Unlisted* Action has been made in full compliance with Article 8 of the New York Conservation Law and the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, said review has resulted in a reasoned determination that the proposed action will NOT result in any large and important impact(s) and, therefore, is one which will not have a significant negative impact on the environment;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, that a NEGATIVE DECLARATION for the proposed action be prepared in full compliance with Article 8 of the New York State Environmental Conservation Law.

Seconded by Giannettino

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

B. Ordinances

ORDINANCE # 1 OF 2019

AMENDING THE ZONING MAP OF THE CITY OF AUBURN

By Councilor Giannettino

March 7, 2019

WHEREAS, Chapter 305 of the Auburn Code, entitled Zoning, has been adopted by the Auburn City Council and §305-11, entitled Zoning Map, states that zoning districts are bounded as shown on a map entitled 'City of Auburn Zoning District Map,' which accompanies and, with all explanatory matter thereon, is hereby made part of this Chapter; and

WHEREAS, Clinton Hill Auburn Town Center Equities, LLC owns real property situated at 311, 315, and 321 Genesee Street in the City of Auburn, New York, which is zoned Highway Commercial; and

WHEREAS, Gen-West Associates, LLC (Currier Plastics) owns real property situated at addresses f/k/a 309 and 315 Genesee Street, now a portion of 101 Columbus Street, in the City of Auburn, New York, which is zoned Highway Commercial; and

WHEREAS, the extents of said real property, measuring 19.805± acres, are shown on the attached *Exhibit “1” Parcels to be re-zoned to General Commercial*; and

WHEREAS, the owners of said parcels request that the Council amend the Zoning Map of the City of Auburn such that this 19.805± acre area, as shown on Exhibit “1,” be rezoned C: General Commercial; and

WHEREAS, the required public hearing was held by the Auburn City Planning Board on February 20, 2019; and

WHEREAS, said review of the above action has been made in full compliance with Article 8 of the New York Conservation Law and the New York State Environmental Quality Review Act (SEQRA), and the City Council of the City of Auburn has determined to prepare a Negative Declaration under SEQRA for the proposed action.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Auburn, New York does hereby amend the City of Auburn Zoning District Map whereby the 19.805± acre area, as shown on Exhibit “1,” which is attached hereto and made part thereof, shall be reclassified C: General Commercial for the purpose of supporting existing and potential future redevelopment of these vacant or underutilized lands; and

BE IT FURTHER ORDAINED that the foregoing repeal and adoption of this shall take effect immediately.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

C. Local Laws – None

D. Resolutions –

COUNCIL RESOLUTION #23 OF 2019

**AUTHORIZING THE SUBMISSION OF TWO GRANT APPLICATIONS FOR A
HISTORIC PRESERVATION PLANNING PROJECT**

By Councilor Carabajal

March 7, 2019

WHEREAS, the New York State Department of Parks, Recreation, and Historic Preservation Division for Historic Preservation has announced the New York State Certified Local Government Subgrant Program for FY 2019 (the “CLG Grant”), which includes grants offered to projects that identify and protect community cultural resources; and

WHEREAS, the Preservation League of NYS has announced the Preserve New York 2019 Grant Program (“Preserve NY”), which includes grants offered to projects that identify and preserve New York’s cultural historic buildings, structures, and landscapes; and

WHEREAS, both the CLG and Preserve NY grants would allow the City to list Fort Hill Cemetery and neighboring streets on the State and National Registers of Historic Places, expand the South Street National Register Historic District, and open up the availability of Historic Preservation tax incentives to more home owners in Auburn to help care for older historic buildings; and

WHEREAS, the cost of the foregoing projects is estimated as being \$14,940, which could be completely funded by the New York State Certified Local Government Subgrant Program of FY 2019 in an amount of \$7,470 together with the Preserve New York 2019 Grant Program in an amount of \$7,470, which requires a 20% match by the City or by another grant which would be in the amount of \$1,494; and

WHEREAS, the City of Auburn would be responsible to cover a 100% match of \$7,470 if one of the two grants is not secured; and

WHEREAS, as a requirement of this Program, approval by City Council is required.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby authorize as follows:

1. That the Mayor, or other duly appointed representative, is authorized to apply for a New York State Certified Local Government Subgrant Program for FY 2019 in an amount not to exceed \$7,470, and is further authorized to apply for the Preserve New York 2019 Grant Program in the amount not to exceed \$7,470;

2. That the Mayor, or other appointed designee, is authorized to submit all documents, required for the application of the grants and, upon award notification, execute any and all grant agreements and submit any and all documentation necessary for the grants;
3. That the City Comptroller is authorized to record and appropriate grant funding into the appropriate departmental accounts;
4. That a certified copy of this Resolution shall be forwarded with the grant application, as required; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

APPOINTMENT RESOLUTION # 24 OF 2019

FOR THE APPOINTMENT OF COMMISSIONERS OF DEEDS

By Councilor Cuddy

March 7, 2019

WHEREAS, the Auburn City Council appoints individuals as Commissioners of Deeds in order to authorize them to take affidavits, depositions and acknowledgments for use in the City, which gives them powers similar to that of a Notary Public; and

WHEREAS, the law for appointment of Commissioners of Deeds is set forth in New York State Executive Law, Section 139, and the Auburn City Code, Section 62-1, which provide that the City Council shall appoint Commissioners of Deeds for a designated term; and

WHEREAS, the law requires that term of each Commissioners of Deeds expire on December 31 of the even-numbered year following appointment; that the appointed persons reside or work in the City of Auburn; that the appointed persons only administer the Commission within the City; and that the appointed persons file an Oath of Office with the City Clerk and with the County Clerk; and

WHEREAS, on December 20, 2018, City Council of the City of Auburn passed Appointment Resolution #153 of 2018, which appointed 35 individuals and estimated that a total of 50 appointments may be necessary within the next two years; and

WHEREAS, the following individuals have made application at the City Clerk's office to be appointed as Commissioners of Deeds:

1. John Breanick, 218 S. Seward Avenue
2. Tricia A. Kerr, 2 Sheridan Street
3. Andrew Roblee, 14 VanPatten Street
4. Timothy Lattimore, 63 South Street

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby appoint as Commissioners of Deeds, pursuant to the authority provided by New York State Executive Law, Section 139, the following individuals:

1. John Breanick, 218 S. Seward Avenue
2. Tricia A. Kerr, 2 Sheridan Street
3. Andrew Roblee, 14 VanPatten Street
4. Timothy Lattimore, 63 South Street; and

BE IT FURTHER RESOLVED, that the foregoing appointments shall be effective from March 7, 2019, and shall continue until December 31, 2020; and

BE IT FURTHER RESOLVED, that the Auburn City Council does hereby determine that the number of Commissioners of Deeds for the City of Auburn shall continue to be a maximum of 50.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

15. STAFF/VENDOR PRESENTATIONS

F. Tabled Items - None

10. Other Business

Executive Session. Councilor Cuddy made a motion to enter Executive Session, seconded by Councilor Carabajal. Council voted to enter an executive session regarding the following matters:

One matter pertaining to collective bargaining.

The motion to enter executive session carried 4-0. The Council entered Executive Session at 6:39 p.m. Executive session adjourned at 7:22 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:23 p.m.

Minutes submitted to the City Council on March 14, 2019 by:

Charles Mason
City Clerk

On March 14, 2019 a motion to approve the minutes of the March 7, 2019 Auburn, NY City Council meeting was made by Councilor , seconded by Councilor .

	Ayes	Noes
Councilor McCormick		
Councilor Giannettino		
Councilor Cuddy		
Councilor Carabajal		
Mayor Quill		
Carried and Adopted		

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 7th day of March, 2019 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: