

**Auburn City Council  
Regular Meeting  
Thursday, March 21, 2019 6:00 P.M.  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**Minutes**

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

**1. Roll Call** – The City Clerk called the roll. Mayor Quill and Councilors McCormick, Giannettino, Cuddy and Carabajal were all present.

**The following City Staff was present for the regular meeting:**

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Comptroller, Rachel Jacobs
- Police Chief, Shawn Butler
- Director of Capital Improvement Program and Grants, Christina Selvek
- Fire Chief, Joe Morabito

**2. Pledge of Allegiance to the Flag** – Mayor Quill led the Pledge of Allegiance.

**3. Moment of Silent Prayer or Reflection** – Mayor Quill asked for a moment of silent prayer.

**4. Public Announcements**

The City Clerk read the announcements.

**5. Ceremonial Presentations and Proclamations**

**6. Public to be Heard** – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. There was no speakers.

**7. Approval of Meeting Minutes - None**

**8. Reports of City Officials**

**A. City Manager's Report**

- This week we were notified by CENTRO that they plan on installing their new bus shelter on Dill St. sometime next week – weather permitting.
- Some updates on Falcon Park: The two clubhouse roofs have been replaced and the main building should be addressed in the next few weeks. We have been advised that the turf should be onsite sometime next week and work will resume to finish grade the field and lay down the new turf as the weather improves. The new digital scoreboard is scheduled to arrive and be installed mid-May.
- Auburn Police Department has a new Community Survey out and it can be accessed through the city webpage and the Auburn Police Department Facebook Page.
- On tonight's agenda there is an award resolution for lead waterline replacement work. I am requesting that Council table that resolution so that staff can work through a couple of administrative matters related to that award.

**B. Reports from members of Council**

- Mayor Quill reported that he had a meeting with students from the Owasco Elementary School. The students have made a plan for improvements they would like to see the City consider for the Bradford Street Playground. The Mayor asked the City Manager to work with the Department of Public works to consider the recommendations from the students.
- Mayor Quill reported that earlier in the day he attended an event with Lt. Governor Kathy Hochul in Syracuse about the impact of the Federal government's new tax law on New York State.
- Mayor Quill reported that he and Councilor Giannettino were able to meet with NYS Comptroller Tom DiNapoli when he visited the City on Wednesday, March 20, 2019. The Comptroller also took a tour of the new NYS Equal Rights Heritage Center.
- Councilor Giannettino reported that he attended a career fair earlier in the day at Cayuga Community College. He commented that it was great to see representation from the City of Auburn at the event with the City Police, Fire, Water and Civil Service Commission all having booths to meet with attendees of the event.

**9. Matters to Come Before Council**

**A. State Environmental Quality Review Act Resolutions (SEQR) - None**

**B. Ordinances - None**

**C. Local Laws – None**

**D. Resolutions**

**COUNCIL RESOLUTION #25 OF 2019**

**RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE CONVEYANCE OF A  
PORTION OF THE MELONE VILLAGE PUBLIC HOUSING PROJECT BY THE  
AUBURN HOUSING AUTHORITY TO MELONE VILLAGE II HOUSING**

**DEVELOPMENT FUND COMPANY, INC., AS NOMINEE FOR MELONE VILLAGE II  
LIMITED PARTNERSHIP**

**By Councilor Giannettino**

**March 21, 2019**

**WHEREAS**, the Auburn Housing Authority (the “Authority”) is the owner of certain real property and improvements located at 89 Clymer Street and 20 Thornton Avenue, in the City of Auburn (the “City”), County of Cayuga, New York (the “Project”), consisting of 118 residential rental units situated in seventeen (17) residential buildings (plus a one-story building containing the former administrative offices of the Authority) and comprising a portion of the former Melone Village public housing project; and

**WHEREAS**, the City, the Authority and the State of New York, acting by and through the State Commissioner of Housing and Community Renewal, have heretofore executed a certain Consolidated Contract for Loan and Subsidy, NYS-49(82)(153), as amended (the “Loan and Subsidy Contract”), which pertains to the Project; and

**WHEREAS**, the physical condition of the Project has become dilapidated and deteriorated over time, yet the Authority does not have sufficient resources available to remedy such dilapidation and deterioration; and

**WHEREAS**, the Authority desires to redevelop and rehabilitate the Project, in two phases, in order to provide the current residents of the Project and others with improved, safe, decent and affordable housing; and

**WHEREAS**, the first phase of the rehabilitation of the Project includes the nine residential buildings located at 89 Clymer Street and shall be known as Melone Village II, with the rehabilitation of the remaining nine buildings located at 20 Thornton Avenue, to be known as Melone Village III, to follow; and

**WHEREAS**, the Authority is undertaking the rehabilitation of the Melone Village I project (Project NYS-82), which is anticipated to be completed by July 2019 and which is also subject to the Loan and Subsidy Contract; and

**WHEREAS**, the Authority completed the rehabilitation of the Brogan Manor project (Project NYS-153), which is also subject to the Loan and Subsidy Contract, in 2016; and

**WHEREAS**, the infusion of private enterprise and private capital are essential components to such redevelopment and the continued success and long-term viability of the Project; and

**WHEREAS**, the Authority has indicated that the transfer of Melone Village II by the Authority to Melone Village II Housing Development Fund Company, Inc., as nominee for Melone Village II Limited Partnership, is necessary in order for the Project to obtain the benefits of Federal low-income housing tax credits and to otherwise accomplish the redevelopment of the Melone Village II project; and

**WHEREAS**, in accordance with the terms and provisions of Section 58-b of the Public Housing Law of New York State, a sale or lease by a housing authority of all or a portion of a project in order to obtain the benefits of any Federal program of assistance for low-income housing is

subject to the approval of the Commissioner of the New York State Division of Housing and Community Renewal and the local legislative body;

**NOW, THEREFORE,** BE IT RESOLVED by the City Council of Auburn, New York, that the sale of Melone Village II by the Authority to Melone Village II Housing Development Fund Company, Inc., as nominee for Melone Village II Limited Partnership, is hereby authorized and approved, which sale shall be upon such terms and conditions as the Authority may deem appropriate; and be it further

**RESOLVED** that, in connection with such conveyance, the Mayor of the City of Auburn is hereby authorized to execute and deliver, on behalf of the City, an amendment to the Loan and Subsidy Contract (the "Amendment"), materially in conformance with the form of same annexed hereto as Exhibit "A" and made a part hereof, with such modifications or additions as the Mayor may deem necessary or appropriate; and be it further

**RESOLVED** that the Mayor of the City of Auburn is hereby authorized and directed to take any and all actions and execute any and all documents or instruments that may be necessary or desirable to carry out the intent of the foregoing resolutions; and be it further

**RESOLVED**, that the foregoing resolutions shall take effect immediately.

**Seconded by Councilor Carabajal**

	Ayes	Noes	Abstain
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

**AWARD RESOLUTION #26 OF 2019  
AWARDING A CONTRACT FOR LEAD SERVICE LINE REPLACEMENT**

By Councilor Cuddy

March 21, 2019

**WHEREAS**, on February 15th, 2018, the City of Auburn City Council accepted a grant from the NYS Department of Health in the amount of \$698,134 for the Lead Service Line Replacement Program; and

**WHEREAS**, a certain portion of the work has been identified and was required to be competitively bid to meet the grant timeline and work plan; and

**WHEREAS**, on March 7th, 2019, the City of Auburn opened bids to replace lead service lines; and

**WHEREAS**, the work to be done on the service lines will replace approximately 43 galvanized and lead services between the water main and the curb box within the City right of way on South Hoopes Ave between Genesee Street and Frances Street; and

**WHEREAS**, bids were advertised for the project and on March 7th, 2019 and the following bids were opened and received; and

	<u>Contractor</u>	<u>Base Bid</u>
1.	F. Rizzo Construction, Inc. Auburn, New York	\$149,600.00
2.	Kwasniewski Service Company Auburn, New York	\$281,530.00

; and

**WHEREAS**, it is necessary that the Auburn City Council award the bid for the Lead Service Line Replacement Project to the lowest qualified bidder, F. Rizzo Construction, Inc in the amount of \$149,600.00.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby award the contract for the Lead Service Line Replacement Project to F. Rizzo Construction, Inc, of Auburn, NY for their low base bid of \$149,600.00 and the cost of Resolution is to be charged to the capital account entitled Lead Service Line Replacement (#HF 8340 440 JE); and

**BE IT FURTHER RESOLVED** that the Mayor is authorized to sign any and all documents in reference to the award of this bid.

Seconded by Councilor Giannettino

Councilor Cuddy made a motion to table Award Resolution 26 of 2019, Councilor Giannettino seconded the motion. The motion to table was carried 5-0.

## **FINANCIAL RESOLUTION #27 OF 2019**

### **AUTHORIZING VARIOUS OPERATING AND CAPITAL BUDGET TRANSFERS**

By Councilor McCormick

March 21, 2019

**WHEREAS**, the City of Auburn staff is requesting various operating and non-operating budget transfers for the fiscal 2018-19 year as outlined in attachment A; and,

**WHEREAS**, there is no General fund balance being used for these transfers, however, there is \$187,310 in Refuse fund balance being utilized for the replacement of total loss refuse truck until there \$149,000 in insurance recovery is received.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:**

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2018-19 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Giannettino

	Ayes	Noes	Abstain
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

<b>Attachment A</b>					
<b>21-Mar-19</b>					
<b>Amount</b>	<b>Account to</b>		<b>Account From</b>		<b>Reason</b>
\$50,000.00	A3120.823	207(c) Costs	A3120.110	Salary & Wages	To cover additional 207(c) costs related to a catastrophic injury
\$28,391.02	A3120.250	Other Equipment	A3120.150. DWIOT	Overtime	Move excess aid from OT to Other equipment for APD purchases
\$187,310.00	CL8161.230	Vehicles		Fund Balance	To replace damaged (total loss) refuse truck (until insurance recovery of \$149k is received.

**COUNCIL RESOLUTION #28 OF 2019**

**SUPPORTING THE CITY OF AUBURN'S PRIORITY PROJECTS IN THE DOWNTOWN REVITALIZATION INITATIVE STRATEGIC INVESTMENT PLAN**

By Councilor Carabajal

March 21, 2019

**WHEREAS**, the City of Auburn is the recipient of the 2018 Downtown Revitalization Initiative (DRI) program award, which will invest \$10 million into projects that transform Auburn's downtown into a vibrant place where the workforce will want to live, work and raise families; and

**WHEREAS**, over the last six (6) months, the City of Auburn has supported NYS Department of State and project consultant efforts in the formation of a Local Planning Committee (LPC) and numerous community engagement strategies; and

**WHEREAS**, Auburn's DRI program consisted of an engaged community participatory process with six (6) LPC meetings, four (4) public workshops, a presentation at the Wednesday Morning Roundtable program, and discussion at the CEDA 101 for Lenders event; and

**WHEREAS**, the City's DRI application outlined 14 initial projects however through a second "Call for Proposals" and a "Call for Concepts" the LPC received 21 additional new project proposals; and

**WHEREAS**, the LPC was ultimately required to review a total of 29 viable projects requesting \$21.7 million in DRI funding assistance; and

**WHEREAS**, with guidance from NYS agencies and the project consultants the LPC confirmed a ballot of 18 projects requesting a total of \$13.5 million in DRI funding assistance; and

**WHEREAS**, the City of Auburn was successful in moving forward two (2) public improvement projects that will be eligible for DRI funding, these projects are the Shared Public Safety Building and State Street Event Plaza requesting a total of \$2.2 million of DRI funding; and

**WHEREAS**, the Shared Public Safety Building project proposes to reinvigorate a downtown neighborhood by relocating essential fire and emergency services which will repurpose a vacant parcel and building; and

**WHEREAS**, the State Street Event Plaza project would also repurpose a vacant lot within the State Street Creative Corridor for community event space that will support the greening of our downtown; and

**WHEREAS**, the City's Priority Projects are included in the Auburn Strategic Investment Plan which will be submitted to NYS and Governor Cuomo for final review and funding consideration at the end of March 2019; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Auburn City Council supports the Auburn Strategic Investment Plan and the City's Priority Projects and urges NYS and Governor Cuomo to strongly consider funding these public benefit projects; and,

**BE IT FURTHER RESOLVED** that the City Clerk forward a certified copy of this resolution to be included in Auburn's DRI Strategic Investment Plan.

Seconded By Councilor McCormick

	Ayes	Noes	Abstain
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

**COUNCIL RESOLUTION #29 OF 2019**

**ADOPTING THE FY 2019-2023  
CAPITAL IMPROVEMENT PROGRAM (CIP)**

By Councilor Giannettino

March 21, 2019

**WHEREAS**, the City of Auburn, New York is authorized and empowered under the New York General Municipal Law- Article 5- §99-G to “undertake the planning and execution of a capital program”; and

**WHEREAS**, the Auburn City Council desires to implement a Capital Improvement Program (CIP) to provide for the maintenance and improvement of public infrastructure in support of the City's vision and goals outlined in the City Comprehensive Plan and other adopted planning documents; and

**WHEREAS**, the Auburn City Council finds that it is in the best interest of the City to adopt and approve the Capital Improvement Program for Fiscal Years 2019 through 2023 to ensure that the City achieves its desired outcomes for a prosperous and sustainable community.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:**

1. That the City hereby adopts and enacts the FY 2019 through 2023 Capital Improvement Program; and
2. That this Resolution shall take effect immediately upon its adoption.



Seconded by Councilor Cuddy

	Ayes	Noes	Abstain
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

**COUNCIL RESOLUTION #30 OF 2019  
ADOPTING THE UPDATED CITY OF AUBURN FIVE YEAR FINANCIAL PLAN**

By Councilor Giannettino

March 21, 2019

**WHEREAS**, the New York State Comptroller's Office recommends multi-year financial planning, the City Council has set as a Council priority the adoption of a five year financial plan; and the City Manager is recommending the adoption of the updated five year financial plan; and,

**WHEREAS**, the model used to build the five year financial plan for the fiscal years ending 2020-2024 estimates general fund financial deficits ranging between \$483,000 to \$1,800,000; and

**WHEREAS**, as part of the plan the City Manager recommends some specific options to be considered by the Council during the preparation of the 2019-20 budget year, said options to be considered with the intention of completely or partially addressing the plan's projected financial deficits; and

**WHEREAS**, the Council is not limited to the options for deficit reduction listed in the plan, rather the options provide City staff with direction to prepare scenarios for Council consideration; and,

**WHEREAS**, the plan includes continuing the established Fund Balance policy which requires the City to maintain a Fund Balance between 10.0% and 16.7% of audited expenditures exclusive of one time capital financing and a Contingency Fund policy which establishes a minimum of \$75,000 and a maximum of 1% of the City's general fund budget less capital expenditures; and

**WHEREAS**, it is necessary that the City Council formally adopt the five year plan, fund balance policy and contingency policy.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Auburn 2020-2024 Financial Plan including the fund balance and contingency fund policies is hereby adopted.

Seconded by Councilor Carabajal

	Ayes	Noes	Abstain
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

### **AGREEMENT RESOLUTION #31 OF 2019**

#### **AUTHORIZING AN AMENDMENT TO THE CAYUGA COUNTY HEALTH CONSORTIUM MUNICIPAL COOPERATION AGREEMENT**

By Councilor Giannettino

March 21, 2019

**WHEREAS**, on September 15, 2016, the City Council passed City Council Resolution No. 138 of 2016, which authorized the City to negotiate a municipal cooperation agreement with the Cayuga County Health Insurance Consortium (the “Consortium”); and

**WHEREAS**, on October 6, 2016, the City Council passed Agreement Resolution No. 150 of 2016, which authorized the City to enter into a municipal cooperation agreement by which it would become a participant in the Consortium; and

**WHEREAS**, on September 22, 2016, the Consortium voted to amend its original agreement in order to include the City of Auburn to enter as a participant in the Consortium as of January 1, 2017; and

**WHEREAS**, the Consortium now proposes an Amendment to the agreement in order to include annual enrollment language, which is attached hereto and incorporated herein.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby approve and authorize the Amendment to the Cayuga County Consortium Municipal Cooperation Agreement, which shall be considered effective as of January 1, 2019; and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to sign any and all documents necessary to carry out this Resolution.

Seconded by Councilor McCormick

	Ayes	Noes	Abstain
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

**AGREEMENT RESOLUTION #32 OF 2019**

**AUTHORIZING AN EXTENSION OF AGREEMENT WITH  
TLC EMERGENCY MEDICAL SERVICES, INC**

By Councilor Cuddy

March 21, 2019

**WHEREAS**, on June 28, 2018, and September 20, 2018, City Council passed Agreement Resolution Nos. 96 and 134 of 2018, which authorized extensions of the Agreement with TLC Emergency Medical Services, Inc. (“TLC”); and

**WHEREAS**, the parties continue to negotiate the terms of a new agreement, but require more time to complete ongoing discussions; and

**WHEREAS**, the parties now propose a third Extension of Agreement, attached hereto and incorporated herein, which extends the term of the Ambulance Service Agreement until December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby approve a Third Extension of Agreement, attached hereto and incorporated herein, with TLC Emergency Medical Services, Inc., which shall extend the term of the June 26, 2013, Ambulance Service Agreement until December 31, 2019; and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to sign any and all documents necessary to carry out this Resolution.

Seconded by Councilor McCormick

	Ayes	Noes	Abstain
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

## 15. STAFF/VENDOR PRESENTATIONS

### F. Tabled Items - None

### 10. Other Business

Councilor Giannettino asked the City Manager to schedule an update of the 2018 season and a preview of the 2019 season with the Auburn Doubledays management at a future Council meeting.

Executive Session. Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Giannettino. Council voted to enter an executive session regarding the following matters:

Two matter regarding the sale, lease or acquisition of real property.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 6:46 p.m.

Executive session adjourned at 7:46 p.m.

**Adjournment:** By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:47 p.m.

Minutes submitted to the City Council on March 28, 2019 by:

Charles Mason  
City Clerk

Auburn City Council Minutes March 21, 2019

On March 28, 2019 a motion to approve the minutes of the March 21, 2019 Auburn, NY City Council meeting was made by Councilor , seconded by Councilor .

	Ayes	Noes
Councilor McCormick		
Councilor Giannettino		
Councilor Cuddy		
Councilor Carabajal		
Mayor Quill		
Carried and Adopted		

*I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 21<sup>st</sup> day of March, 2019 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk      Date:*