

**Auburn City Council  
Regular Meeting  
Thursday, April 25, 2019 6:00 P.M.  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**Minutes**

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Councilor McCormick.

**1. Roll Call** – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy and Carabajal were all present. Mayor Quill was excused.

**The following City Staff was present for the regular meeting:**

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Comptroller, Rachel Jacobs
- Police Chief, Shawn Butler
- Director of Capital Improvement Program and Grants, Christina Selvek
- Director of Planning and Economic Development, Jennifer Haines
- Superintendent of Engineering, William Lupien
- Director of Municipal Utilities, Seth Jensen
- Deputy Police Chief, Roger Anthony
- Assistant Comptroller, Theresa Adams
- Superintendent of Public Works, Mike Talbot

**2. Pledge of Allegiance to the Flag** – Councilor McCormick led the Pledge of Allegiance.

**3. Moment of Silent Prayer or Reflection** – Councilor McCormick asked for a moment of silent prayer.

**4. Public Announcements**

The City Clerk read the announcements.

**5. Ceremonial Presentations and Proclamations.**

**Proclamation from the Office of Mayor Michael D. Quill:**

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, trees, wherever they are planted, are a source of joy, spiritual renewal, and beautify the community; and

**WHEREAS**, trees express the order of the nature, and show us all the strength of diversity, and the advantages of interdependency in adapting to a changing world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, and fuel for our fires; and

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, 2019 is the 147<sup>th</sup> anniversary of the holiday and Arbor Day is now observed throughout the nation and the world.

**NOW THEREFORE**, I, Michael D. Quill, Mayor of the City of Auburn, New York, on behalf of the City Council and the Citizens of Auburn, do hereby do hereby proclaim April 26, 2019 as

## **ARBOR DAY**

in the City of Auburn, and we encourage our citizens and visitors to support efforts to protect our trees and woodlands and to support our city's community forestry program. Furthermore, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

**In witness whereof I have  
hereunto set my hand and caused  
the seal of the City of Auburn to  
be affixed this Twenty-Fifth day of  
April 2019.**

**Michael D. Quill, Mayor**  
City of Auburn, New York

**Mayor Quill announced that a A PUBLIC HEARING FOR HISTORIC PRESERVATION  
LOCAL LAW #1 of 2019 was now open and would remain open throughout the meeting.**

**No members of the public spoke.**

**Mayor Quill announced that a PUBLIC HEARING TO UPDATE VEHICLES AND TRAFFIC LOCAL LAW #2 of 2019 was now open and would remain open throughout the meeting. No members of the public spoke.**

**6. Public to be Heard** – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. No speakers.

**7. Approval of Meeting Minutes –**

April 11, 2019 Council Meeting Minutes

Motion to approve the April 1, 2019 minutes by Councilor McCormick, seconded by Councilor Giannettino. Motion to approve carried 4-0. Mayor Quill voted present.

**8. Reports of City Officials**

**A. City Manager's Report**

- The City Hall Elevator Modernization Project wrapped up this week. So far we have had no stranded occupants or smoke conditions, so we are pleased with the results.
- On Monday, weather permitting, milling and paving operations will begin on the section of North St. near APD as well as the section of Loop Rd. between Genesee St. and North St.
- The annual street crack sealing program has started and will continue for the next several weeks.
- Work at Falcon Park is progressing well. This week crews are preparing to pave the approaches to the facility to eliminate tracking stone onto the new synthetic surface. The outfield fence/wall padding was also installed this week.
- We have been notified that the Cayuga County Chamber of Commerce will be presenting our Senior Planner, Renee Jensen, with their Terri Bridenbecker Young Professional Award at their upcoming Annual Awards Luncheon. The award recognizes an individual who is pursuing excellence in their career and is a young professional who is goal-oriented person under the age of 40.

**B. Reports from members of Council**

**9. Matters to Come Before Council**

**A. State Environmental Quality Review Act Resolutions (SEQR) - None**

**B. Ordinances - None**

**C. Local Laws – None**

**D. Resolutions – None**

## **STAFF/VENDOR PRESENTATIONS**

### **Local Law #1 of 2019 Amending Chapter 178 of the Auburn City Code Entitled Historic Preservation Background presentation by Holly Glor, Assistant Planner.**

On March 28, 1991, the Auburn City Council enacted and established Local Law No. 2-1991 as Chapter 178 of the 1991 Auburn City Code entitled “Historic Preservation”, pursuant to New York State Municipal Home Rule Law Sections 10(1)(ii)(a)(11). In 2014, the New York State Historic Preservation Office and the New York State Preservation League published a revised Model Historic Preservation Law for the purpose of providing municipalities with a model that reflects updated legal developments in the area of historic preservation. On April 6, 2017 Auburn City Council adopted Local Law No. 1 of 2017 repealing and replacing Chapter 178 of the Auburn City Code entitled “Historic Preservation” to reflect the Model Law. As a Certified Local Government, the City of Auburn is audited by the New York State Office of Parks, Recreation, and Historic Preservation every 3 to 4 years. The City’s last CLG audit was held September 11, 2018. The audit report was received on October 2, 2018. Based upon the State Historic Preservation Office’s review, Chapter 178 of the Auburn City Code requires minor revisions to bring our local law into compliance with the state wide Certified Local Government program. The suggested revisions recommended by the New York State Historic Preservation Office and City of Auburn Office of Planning and Economic Development are set forth in the Local Law No 1 of 2019, which was published for a first reading on April 18, 2019. A public hearing is required for the passage of all local laws and local law amendments.

**Local Law #2 of 2019, Enactment of a Local Law to Repeal and Replace Sections of Chapter 285 of the Auburn City Code Entitled “Vehicles and Traffic”,** presentation by Stacy DeForrest, Corporation Counsel and Greg Gilfus, Traffic Enforcement for Auburn Police Department. On March 28, 1991, the Auburn City Council enacted and established Local Law No. 2-1991 as Chapter 60 of the 1991 Auburn City Code entitled “Vehicles and Traffic”, pursuant to New York State Municipal Home Rule Law Section 10(1). This is now known as Chapter 285 of the City Code, entitled “Vehicles and Traffic.” Chapter 285 requires periodic revisions to reflect current traffic flows and patterns in the City in order to ensure the continued safety of City residents. In 2019, the City Engineering Department and the Auburn Police Department, in collaboration with Corporation Counsel, recommend that Chapter 285 of the City Code be revised as reflected in Local Law No. 2 of 2019.

**Monthly Activity and Bar Graph Report for March 2019 was presented to the Council by the City Manager.**

### **10. Other Business**

Members of the Council discussed their input on the City Manager’s proposed Fiscal Year 2019-2020 City budget. Matters that were addressed include increasing funds in the Water Fund to be able to contribute to the Owasco Lake Watershed Inspection Program so that an additional person or persons can be hired to work as inspectors in the watershed. Council members also discussed proposed staffing changes that are contained in the budget.

Executive Session. Councilor Cuddy made a motion to enter Executive Session, seconded by Councilor Carabajal. Council voted to enter an executive session regarding the following matters:

One matter pertaining to the employment history of a particular individual.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 7:45 p.m. Executive session adjourned at 7:55 p.m.

**Adjournment:** By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:56 p.m.

Minutes submitted to the City Council on May 9, 2019 by:

Charles Mason  
City Clerk