

**Auburn City Council
Regular Meeting
Thursday, September 30, 2021 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor Quill.

ROLL CALL – The City Clerk called the roll. Mayor Quill, Councilor Jimmy Giannettino, Councilor Terry Cuddy, Councilor Tim Locastro were all present. Councilor McCormick was excused.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Chuck Mason
- Fire Chief, Mark Fritz
- City Engineer, Bill Lupien
- Superintendent of Public Works, Mike Talbot
- Police Chief, James Slayton

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public Announcements

The next Planning Board meeting for the City of Auburn normally held on Tuesday, October 5, 2021 at 7 pm has been canceled.

From the City of Auburn Electrical Board of Examiners, 24 South St. Auburn, NY 13021 (315) 255-4111. **NOTICE OF SEMI-ANNUAL INTERVIEW AND EXAM FOR ELECTRICAL LICENSE.** Applications for Electrical Licenses must be filed in person at the October 13, 2021 meeting, 5:00 pm in the City Hall Council Chambers at 24 South St. 1st Floor, Auburn, NY. The exam will be held November 10, 2021 at 5:00 p.m. at this same location. Applications can be obtained at the Code Enforcement Office in City Hall or on the city website at www.auburnny.gov under the Code Enforcement Department.

Mark your calendars for October 23, 2021 for the City Parks and Recreation Department and the Auburn

Doubledays Homerun Halloween event to be held that evening at Falcon Park for the children of the community.

CEREMONIAL PRESENTATIONS –

National Fire Safety Week Proclamation from the Office of Mayor Quill

City Clerk read the proclamation naming October 3 – 9, 2021 as Fire Prevention Week in the City of Auburn. Fire Chief Mark Fritz discussed Fire Prevention Week activities with the Council.

Public to be heard: Mayor Quill asked the Clerk read the public to be heard rules.

Carr Magel of Dunning Avenue spoke regarding a longstanding issue he has been communicating with City staff on regarding the removal of materials from his property.

Approval of Meeting Minutes

September 23, 2021 Council Meeting Minutes

Motion to approve the September 23, 2021 minutes by Councilor Cuddy, seconded by Councilor Giannettino. Motion to approve carried 4-0.

Reports of City Officials

A. City Manager's Report

- The South Street reconstruction project is going well. The base coat of asphalt has been placed in the main travel lanes. The project is currently on schedule and within budget.
- The State Street Plaza project is progressing along. There have been some minor material delays but we expect work installing the hardscape to begin over the next week or two and the delivery and installation of precast fence panels to occur mid-October.
- The Public Safety Building Project is also moving along and a little bit of time was made up this week as contractors prioritized this project ahead of some others. This week epoxy coating was applied to the apparatus bays, concrete curbs were installed and much of the flat concrete work on the site outside of the building was installed.
- This week, staff met with surrounding towns and the Cayuga County Water and Sewer Authority in compliance with the requirements of our contracts. The meeting reviewed the completed wholesale metering project both operationally and financially. There was very little discussion and the project seems to be functioning as designed and was installed approximately 1/3 less expensive than originally anticipated due to some work being done in-house rather than contracted out.
- We have scheduled a presentation from the Cayuga County Water and Sewer Authority for the November 9 Council Meeting.

B. Reports from members of Council

Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)

B. Ordinances – none

C. Local Laws – none

D. Resolutions –

AWARD RESOLUTION #106 OF 2021

**AWARDING A CONTRACT FOR MEDICAL BILLING SERVICES FOR THE CITY OF
AUBURN AMBULANCE SERVICE**

By Councilor Giannettino

September 30, 2021

WHEREAS, on June 17, 2021, the City Council passed Council Resolution #76 of 2021, re-authorizing a City of Auburn Ambulance Service; and

WHEREAS, the City of Auburn Ambulance Service will be financially supported on a fee-for-service basis; and

WHEREAS, the City of Auburn wishes to enter into a contract for professional services for the collection of said fees; and

WHEREAS, on September 8, 2021, the City advertised a Request for Proposals (RFP) for Ambulance Billing Services; and

WHEREAS, on September 22, 2021, the City received, reviewed and scored the RFP responses, and the scores were as follows:

- | | |
|--|----------|
| • AMBUBILL, INC
Monroe, NY | Score 73 |
| • Quick Med Claims
Pittsburg, PA | Score 90 |
| • AMB: Ambulance Medical Billing
Paducah, KY | Score 76 |
| • ENR: Emergency Management Resources, LLC
Latham, NY | Score 73 |
| • Digitech Computer, LLC
Chappaqua, NY | Score 87 |
| • ImageTrend
Lakeville, MN | Score 61 |

- ProClaim EMS Solutions & Billing
Tarrytown, NY
- Score 72

- MedEx Billing, Inc
Leroy, NY
- Score 79

; and

WHEREAS, City staff now recommends that Quick Med Claims of Pittsburgh, Pennsylvania, as the highest ranked medical billing company, to provide the above mentioned professional billing services for the City of Auburn Ambulance Service.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby award a contract to Quick Med Claims of Pittsburgh, Pennsylvania, for professional medical billing services for the City of Auburn Ambulance Service; and

BE IT FURTHER RESOLVED that the Mayor, or appointed designee, is authorized to sign the initial agreement and all related documents to carry out the purposes of this Resolution.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

E. Staff Presentations

- United Way Campaign Kickoff – City United Way Campaign Coordinator Shelly Lowe introduced this year’s United Way Campaign and the Council was addressed by Kathryn Dennis, Executive Director of the Cayuga County United Way and the 2021 Campaign Coordinator Karen Geiger from NUCOR Steel. Denise Farrington and Brandon Wakeham of Booker T. Washington Community Center, and BTW Board Member Brian Muldrow also attended and discussed with the City Council the importance of the community’s support for the United Way.
- Introduction of the Department of Public Works Department and Staff. Mike Talbot, Superintendent of Public Works discussed the services provided by the Department of Public Works. Also in attendance from the department were the following staff: Jason Brown, Senior

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Foreman; Erik Lepak, Transfer Station/Sanitation Foreman; Jeff Brown, Casey Park Senior Building Maintenance Mechanic; Seamus Rhodes, Hoopes Park Senior Building Maintenance Mechanic; Rich Seamans, Arborist.

- Bar Graph Reports August 2021 presented by Jeff Dygert, City Manager.

TABLED ITEMS - none

OTHER BUSINESS –

Mayor Quill

Thank you. Mr. Dygert. Do you request executive session?

Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Locastro. Council voted to enter an executive session regarding the following matters:

- One matter pertaining to the sale, lease or acquisition of real property.

The motion to enter executive session carried 4-0. The Council entered Executive Session at 6:27 p.m. Executive session adjourned at 7:29 p.m.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:30 p.m..

Minutes submitted by:

Chuck Mason, City Clerk