

**Auburn City Council
Regular Meeting
Thursday, March 24, 2022 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Councilor Giannettino.

ROLL CALL – The City Clerk called the roll. Councilor Ginny Kent, Councilor Jimmy Giannettino, Councilor Terry Cuddy and Councilor Tim Locastro were all present. Mayor Quill was excused.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- Assistant Corporation Counsel, Nate Garland
- City Clerk, Chuck Mason
- Director of Capital Projects and Grants, Christina Selvek
- Director of Municipal Utilities, Seth Jensen
- Fire Chief, Mark Fritz
- City Engineer, William Lupien

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public Announcements

CEREMONIAL PRESENTATIONS –

Public to be heard: Mayor Quill asked the Clerk to read the public to be heard rules. The following individuals spoke: Andrew Miller spoke regarding issues pertaining to Owasco Lake.

Approval of Meeting Minutes –

March 3, 2022 Council Meeting Minutes

Motion to approve the March 3, 2022 minutes by Councilor Cuddy, seconded by Councilor Locastro.

Motion to approve carried 4-0.

Reports of City Officials

City Manager's Report –

- Coronavirus State and Local Recovery Funds (CSLFRF) applications for small business recovery funds are available on the City of Auburn webpage. Eligible expense categories include grants to mitigate financial hardship, rehabilitation of commercial properties or other improvements, business incubators, and start up or expansion assistance, and enhanced support to microbusinesses. There is a maximum of \$40,000 per applicant and applications are due April 30. The application process is on-line only. If potential applicants have questions or need assistance, they should contact Daniel Szabo at the Cayuga Economic Development Agency (CEDA). As of today we have received 5 completed applications and there are 18 in progress.
- Earlier this week Planning Staff and I met with representatives from Auburn Community Hospital to discuss neighborhood resident concerns about the impact of the proposed cancer treatment center on parking. The ACF staff indicated that as part of their due diligence and in response to these concerns they are having a parking study conducted to better understand and address neighborhood concerns.
- Last Thursday employees of the Verizon line and field service crew operation on Hardenburgh Ave. conducted a clean-up of the Mill St Dam area as part of their corporate community outreach efforts. They collected 20 bags of trash and one shopping cart.
- In anticipation of sewer, storm sewer, and road work to be conducted along East Hill, our Municipal Utilities department has begun reaching out to businesses in the area to assess their current and future needs. Work in the area will begin this spring and we intend to communicate frequently with local business and property owners to avoid issues and minimize the project's impact on daily operations.
- The city is currently accepting proposals for services related to the mandated safety inspection of Mill St. Dam. Proposals are due April 13.

Reports from members of Council

Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - none

B. Ordinances – none

C. Local Laws – none

D. Resolutions –

COUNCIL RESOLUTION #31 OF 2022

ADOPTING THE FY 2022-2026 CAPITAL IMPROVEMENT & RECOVERY PLAN

By Councilor Cuddy

March 24, 2022

WHEREAS, the City of Auburn, New York is authorized and empowered under the New York General Municipal Law- Article 5- §99-G to “undertake the planning and execution of a capital program”; and

WHEREAS, the Auburn City Council desires to implement a Capital Improvement Program (CIP) to provide for the maintenance and improvement of public infrastructure in support of the City’s vision and goals outlined in the City Comprehensive Plan and other adopted planning documents; and

WHEREAS, the City of Auburn is a recipient of Coronavirus Local Fiscal Recovery Funds under the Federal American Rescue Plan Act (ARPA) and to comply with reporting responsibilities program allocations will be incorporated as part of the annual Capital Improvement Plan through FY 2026; and

WHEREAS, the Auburn City Council finds that it is in the best interest of the City to adopt and approve the Capital Improvement & Recovery Plan for Fiscal Years 2022 through 2026 to ensure that the City achieves its desired outcomes for a prosperous and sustainable community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the City hereby adopts and enacts the FY 2022 through 2026 Capital Improvement & Recovery Plan; and
2. That this Resolution shall take effect immediately upon its adoption.

Seconded by Councilor Kent

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill			X
Carried and Adopted	X		

E. Staff Presentations –

- Watershed Management Update - Adam Effler, PHD, Executive Director of the Owasco Lake Watershed Management Council presented and update on the Council's progress and the Owasco Lake Watershed Inspection Program. View the presentation slides [here](#).

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- Parking Garage Update - Bill Lupien, Engineering and Matthew Abate -Representative from Popli Design Group provided an update on the downtown parking garage renovation. Presentation slides attached.
- Monthly Bar Graph Reports for February 2022 – presented by Jeff Dygert, City Manager.

TABLED ITEMS - none

OTHER BUSINESS –

Executive Session:

Councilor Cuddy made a motion to enter Executive Session, seconded by Councilor Locastro.

Council voted to enter an executive session regarding the following matters:

Two matters pertaining to sale or lease of real property.

The motion to enter executive session carried 4-0. The Council entered Executive Session at 6:43 p.m. Executive session adjourned at 7:48 p.m.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:49 p.m..

Minutes submitted by: Chuck Mason, City Clerk