

**Auburn City Council
Regular Meeting
Thursday, May 26, 2022 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor Quill.

ROLL CALL – The City Clerk called the roll. Mayor Quill and Councilor Ginny Kent, Councilor Jimmy Giannettino, Councilor Terry Cuddy and Councilor Tim Locastro were all present.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- City Clerk, Chuck Mason
- City Comptroller, Rachel Jacobs
- Assistant Corporation Counsel, Nate Garland
- Director of Planning and Economic Development, Jenny Haines
- Deputy Director of Planning and Community Development, Steve Selvek
- Fire Chief, Mark Fritz
- City Engineer, William Lupien

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public Announcements - none

CEREMONIAL PRESENTATIONS –

Mayor Quill and City Council joined Fire Chief Mark Fritz to welcome and administer the oaths of office to the following new Auburn Firefighters: Michael Boglione; Tyler Catalfano; Conor Cushing; Cody Halverson; Lance Myers; Jack Stevens; and Zachary Williams.

Public to be heard: Mayor Quill asked the Clerk to read the public to be heard rules.

Dr. Walt Aikman, Liberty Street, spoke about the need for common sense gun control laws in our country and asked the City Council to advocate for the matter.

Approval of Meeting Minutes –

May 5, 2022 Council Meeting Minutes

Motion to approve the May 5, 2022 minutes by Councilor Kent, seconded by Councilor Giannettino.

Motion to approve carried 5-0.

Reports of City Officials

City Manager's Report –

- The city is accepting bids for the Water Filtration Plant Improvement project. Responses are due June 21. More details on these Bids and RFPs is available on the City webpage under the tab "Bids/RFPs."
- Update on the parking garage project and annual road program from Bill Lupien, Superintendent of Engineering Services.
- Update on the State St Plaza project from Jenny Haines, Director of Planning.
- Comments on efforts related to fireworks, SPO's/SRO's, and Red Flag laws from Police Chief Jim Slayton. The Police Chief addressed these topics with the Council.

Reports from members of Council

Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - none

B. Ordinances – none

C. Local Laws – none

D. Resolutions – none

E. Staff Presentations

- **Schines Theater Update** - Bryan Bowers. Mr. Bowers contacted the City earlier in the day to state he would not be able to attend. His presentation will be scheduled for June 9, 2022.
- **Anticipated Zoning Code Revisions and Clarifications** - Nate Garland, Assistant Corporation Counsel and Steve Selvek, Deputy Director of Planning. See attachment.
- **Update on construction projects for E. Genesee Street and John Street** - Seth Jensen, Director of Municipal Utilities, and Bill Lupien, Superintendent of Engineering. See attachment.
- **New York State Department of Transportation (NYSDOT) Touring Projects** - Jeff Dygert, City Manager. See attachment.

- **Monthly Bar Graph Reports April 2022** - Jeff Dygert, City Manager.

TABLED ITEMS - none

OTHER BUSINESS –

Second Public to be Heard.

David Tarala from Seymour Avenue spoke regarding unfavorable conditions and behavior of property and tentants at property on the northeast corner of E. Genesee Street and Seminary Avenue.

Karen Walter from Case Avenue spke regarding updates to the City Zoning Code.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:38 p.m..

Minutes submitted by: Chuck Mason, City Clerk

Anticipated Zoning Code Revisions & Clarifications

For City Council Discussion

City of Auburn, New York

May 25, 2022

Purpose

- Improve clarity and ease of use by staff, Council and general public.
- Consolidate to allow greater flexibility and better use.
- Add sections that were not deemed necessary in previous years.
- Update to reflect changes and needs in a changing environment.

Primary Modifications

- Expand section on definitions
- Include Cannabis Uses
- Codify Stormwater Management Practices
- Clarify standards to make them more unified and effective
- Consolidate Permitted Use and Dimensional Requirement tables to identify standards and those uses that don't meet standards
- Correct typographical errors

Article 2 Definitions

- Examples of definitions to include:
 - Bioretention
 - Bioswale
 - Green Infrastructure
 - Mitigation
 - Rain Garden
 - Wetland buffer

Article 4 Zoning Districts Established

- Categorize and consolidate uses within Use Tables
- Consolidate dimensional requirements within zoning districts
- Add Cannabis Uses
- Clarify categorical uses within I-1 zoning district
- Remove Downtown District use by floor level guidelines

Article 5 Supplemental Regulations

- Clarify and Revise
 - Landscaping
 - Off-Street Parking/ Residential Driveway
 - Outdoor Seating
- Add
 - Codify stormwater runoff mitigation
 - Requirements for cannabis uses

Article 7 Site Plan Review

- Applicability of Site Plan Review
 - Minor Site Plan
 - Non-residential or mix-use development less than or equal to 4000 SF of gross floor area
 - Addition of 10% to 25% of current SF of gross floor area
 - Major Site Plan
 - Non-residential or mix-use development greater than 4000 SF of gross floor area
 - Addition of more than 25% of current SF of gross floor area
 - Add to Exclusions
 - Non-residential accessory buildings.
- Site Plan review procedure
 - Design Review Committee to act in advisory capacity only

East Genesee Street & John Street Improvements – Summer 2022



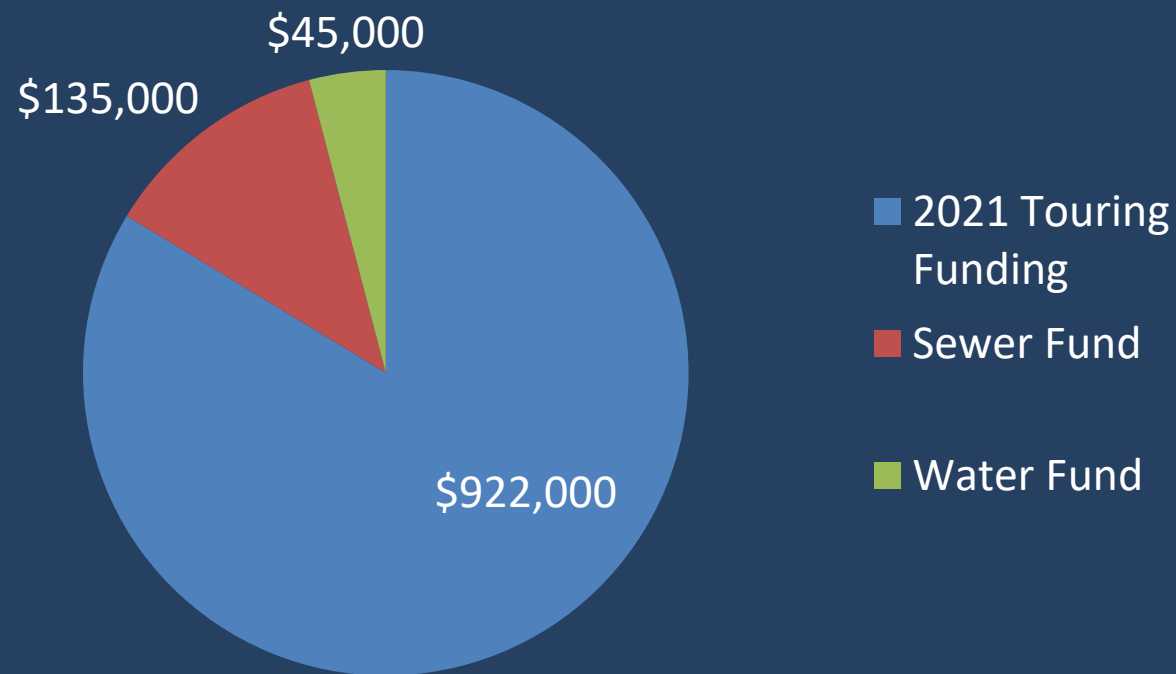
CITY OF AUBURN

DEPARTMENT OF ENGINEERING & MUNICIPAL UTILITIES

WILLIAM H. LUPIEN, PE & SETH N. JENSEN, PE

What's the Budget?

E. Genesee St Hill and John St



What's the Plan?

E. GENESEE STREET – EXTENTS GENESEE ST. BRIDGE TO FULTON STREET

• SEWER FUND

- 3 Brick Chimney Manholes Replaced with precast concrete structures – Complete
- Install CB's and Storm Laterals to accept future separated roof drains/sewer separation – Coordinate with Paving
- Install new sewer lateral to provide separate sewer service to 11 E. Genesee St - Coordinate with Paving

• WATER FUND

- Install new 6" service to 22 E. Genesee Street – Install June 2022
- Replace substandard water services as required– Complete
- Install isolation valve to hydrant at Seminary and E. Genesee St. – Install June 2022

• TOURING FUNDS

- Mill and Pave E. Genesee Street from Genesee St. Bridge → Fulton Street
 - Project is under design
 - Line and repair failing galvanized storm pipe – Slipline where possible.
 - Bid out work in June of 2022 → Award in July 2022
 - Completion by November of 2022
- **Project Provides Limited Sidewalk, Driveway, and Curbing Repairs – Blacktop Replacement Only**

What's the Plan?

JOHN STREET – EXTENTS ARTERIAL (EAST BOUND) TO E. GENESEE STREET

- **SEWER FUND**

- Install new storm system to separate storm and sanitary along the entire extents of project – Begin as soon as June 2022 – Pending NYSDOT highway work permit
- Maintenance and Protection of Traffic will be required – John St will require occasional closures

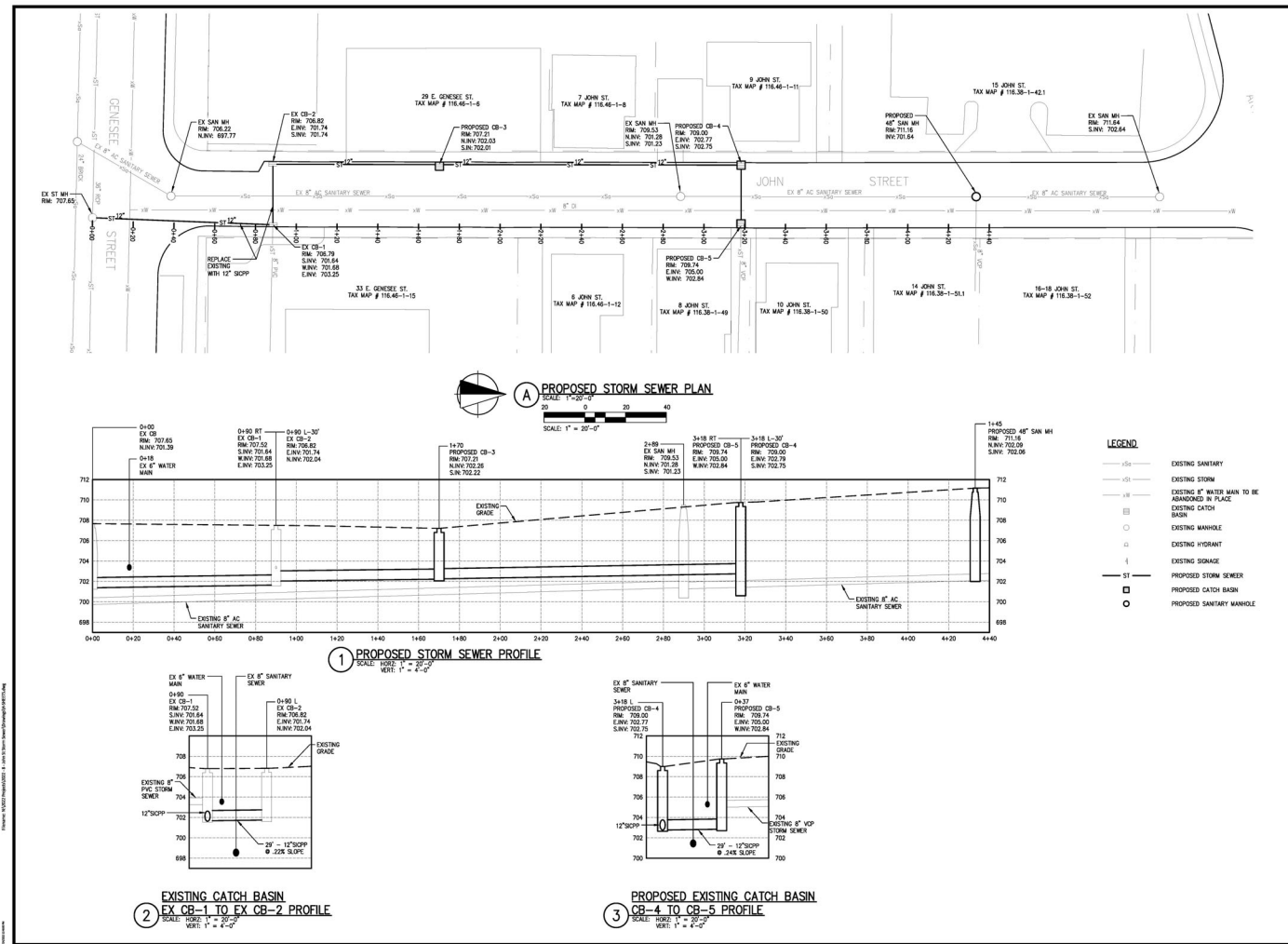
- **TOURING FUNDS**

- Mill and pave entire extents
- Replacement of curbing where necessary and installation of new sidewalks
 - Project will be bid and completed as part of E. Genesee Street Paving Works

Paving Limit Plan



John Street Storm Sewer Plan



JOHN STREET STORM SEWER
MEMORIAL CITY HALL
AUBURN, NEW YORK

APPROVED BY:

William H. Lupton, A. P. E.
SVP P. E. No. 64343
Superintendent of Engineering Services

NOTE:
UNAUTHORIZED ALTERATION OR ADDITION
TO THIS DRAWING IS A VIOLATION OF THE
NEW YORK STATE EDUCATION LAW ARTICLE
161, SECTION 1615

Drawn By: KENNETH D. TANNER
Date: 10/12/2022

ENGINEERING

**JOHN STREET
STORM SEWER
PLAN & PROFILE**

H-910

Drawings: 1 of 2

Wiley | DOI: 10.1002/eqm2 | https://onlinelibrary.wiley.com/doi/10.1002/eqm2.1205



Coordination with Public

- **EMAIL AND TEXT STRING ESTABLISHED**
 - **Affected Property Owners and Businesses Contact Info**
 - **Provide Pre-construction and during construction updates**
- **INFORM INTERNAL DEPARTMENTS AND DOWNTOWN BID**
 - **Continue to provide updates to City Departments and Bid**
- **PROVIDE UPDATES ON CITY WEBSITE PERIODICALLY**
 - **Once paving operation begins, weekly progress and future work updates will be posted on City Website.**

2020-2021 Touring Fund Distribution

Project	Budget	Status	Notes
Lansing St Paving	\$100,000	Complete	
Perrine St Paving	\$75,000	Complete	
South St Lighting	\$200,000	In Progress	
Traffic Painting	\$60,000	In Design	Scoping
Guiderail Installation	\$50,000	Complete	
Signalized Intersection Upgrades	\$36,000	Vendor acquisition	
Tech Park Lighting	\$100,000	Phase 1 Complete	
East Hill	\$725,000	In Design	Bid end of June
John Street	\$197,000	In Design	Bid end of June
Total:	~\$1,543,000	~33% Complete	

Questions?

2022 Touring Money Project Requests

ENGINEERING

Possible List for 2022-23 State Touring Routes Program

\$1,540,275.44 Available

City ROW Improvements:

1. Installation of Traffic Lines and Markings including Grant Avenue ≈ \$60,000
2. Completion of Allen Street, Commerce Way, Tech Park – Street Lighting ≈ \$50,000
3. City owned sidewalks including Handicap Accessible Ramps at Corners ≈ \$ 165,000
4. Fix Guide Rail at various locations thru out the City ≈ \$30,000
5. Install Traffic Signal Pre-emption system @ three Seminary St. signalized intersections, and install transmitters for emergency vehicles ≈ \$
6. Install Video traffic controllers @ City owned Traffic signalized intersections (25 Total)
Phase 1 - 10 intersections @ \$18K/intersections ≈ \$180,000
7. Changeover of decorative Streetlights from Induction Lamps to LED ≈ \$560/streetlight
8. E. Genesee St. Streetscape/sidewalks from Loop Rd to John St. ≈ \$Unknown

Highway Transportation Projects:

1. Completion of E. Genesee St./John St. Project ≈ Unknown until bid (presently approved \$922,000)
2. State St – Mill and Fill (Munro St. to Union St.) ≈ \$410,000
3. S. Fulton St – Mill and Fill (Walnut St. to E. Genesee St.) ≈ \$140,000
4. Standart Ave-ROW Acquisition and Widening (North St. to Vista St.) ≈ \$195,000
5. Dunning Ave.-Mill & Fill (Linen Pl. to Genesee St.) ≈ \$91,000
6. Havens Ave. – Mill & Fill (Owasco St. – So. Seward Ave.) ≈ \$75,000
7. Arlington Ave – Mill & Fill (Entire) ≈ \$240,000
8. Milligan St. - Mill & Fill (Chapman Ave. – Arch St.) ≈ \$60,000
9. Walnut St. – Mill & Fill (Howard St. – So. Seward Ave.) ≈ \$300,000
10. Clymer St. – Mill & Fill (South St. – Quill Ave.) ≈ \$280,000
11. Dunning Av. – Mill & Fill (Clymer St. – South City Line) ≈ \$215,000

Other Projects being addressed by other Programs:

1. E. Genesee St. Mill & Fill (Bridge to Fulton St.) on 2021-2 Touring Route Program
2. John St. Storm Sewer, Mill & Fill, Sidewalk, and Curb on 2021-2 Touring Route Program
3. Taber Dr. Mill & Fill on 2021-2 Road Program
4. Lafayette Pl. Mill & Fill on 2021-2 Road Program
5. Holley St. Mill & Fill on 2022-3 Road Program
6. N. Fulton St. Micro Surfacing (E. Genesee St. –Arterial East) on 2022-3 Road Program
7. N. Seward Ave. Mill & Fill (Genesee St. –Capital St.) on 2022-23 Road Program
8. Seminary St. Mill & Fill (North St. – Nelson St.) on 2022-23 Road Program

Projects on Hold:

1. State St. from W. Garden St. to Pulaski St. - NYSE&G is installing a new gas main, and this project also has been submitted for a possible grant.
2. Van Anden St. from N Division St. to State St. – this street is scheduled for a new storm sewer.

MUNICIPAL UTILITIES

- 1) (Seth) East Genesee Street – East Hill from Market Street to John Street; new sidewalks and pavers from the curb line to the building faces. Approximately 28,000 SF @ \$20/SF = \$500,000
- 2) (Seth and Mike) LED Conversion – Convert all existing downtown decorative poles from Induction Lamps to LED Fixtures. Amount Unknown \$50,000
- 3) (Seth and Mike) Grant Ave Striping from Seymour to the City Line near Walmart (Entire) - \$30,000
- 4) (Seth and Mike) Arterial Striping from Seymour to Rte. 326 (Entire) - \$30,000
- 5) (Billy) Allen Street/Commerce Way/Tech Park – Complete Street Lighting - \$100,000
- 6) (Seth) Update Additional Traffic Controllers - \$30,000
- 7) (Seth and Billy) State Street Mill and Overlay – Begin at State Street Bridge and Work North as funding allows - \$500,000
- 8) (Seth) By way of Change Order, add all alternative streets to 2022 or 2023 Road Program - \$270,000
- 9) (Seth and Mike) Fence removal project along the arterial.

CITY CLERK

- \$20,000 for restoration and repainting of roadside historical markers along NYS routes (Route 20, Route 34, Route 38)
- \$50,000 for replacement of sidewalks at Seward Park
- \$210,000 for 30 new street light poles to advance the replacement/repainting program on E. Genesee Street (based on Mike Talbot reporting to Council that replacing a street light costs \$7,000.)

FIRE DEPARTMENT

Emergency Vehicle Traffic Light Preemption is of interest to me.

I would also be interested in making the north end of Parsons St. an exit only out onto Arterial west. I realize that would require NYSDOT approval.