

**Auburn City Council
Regular Meeting
Thursday, August 25, 2022 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor Quill.

ROLL CALL – The City Clerk called the roll. Mayor Quill and Councilor Ginny Kent, Councilor Jimmy Giannettino, Councilor Terry Cuddy and Councilor Tim Locastro were all present.

The following City Staff was present for the meeting:

- Acting City Manager, Jennifer Haines
- City Clerk, Chuck Mason
- Assistant Corporation Counsel, Nate Garland
- Grants Coordinator, Onea Kloster

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public Announcements –

- Summer event calendar was shared by the City Clerk.
- The City of Auburn Police Department is in need of applicants for the part time seasonal position of school crossing guards.

CEREMONIAL PRESENTATIONS – none.

Public to be heard: Mayor Quill asked the Clerk to read the public to be heard rules. No speakers.

Approval of Meeting Minutes –

August 11, 2022 Council Meeting Minutes

Motion to approve the August 11, 2022 minutes by Councilor Giannettino, seconded by Councilor Locastro. Motion to approve carried 5-0.

August 18, 2022 Council Meeting Minutes

Motion to approve the August 18, 2022 minutes by Councilor Locastro, seconded by Councilor Giannettino. Motion to approve carried 5-0.

Reports of City Officials

City Manager's Report –

- The Auburn Fire Department applied for the FY2021 Assistance to Firefighters Grant for the purchase of new emergency portable radios. The grant has been awarded \$219,122.72 in Federal funding for the project. This amount, along with the City's 10% match of \$21,912.25, brings the project total to \$241,035.00. This was the full amount the Fire Department requested.
- An update on the 2022 Annual Road Improvement Program from City Engineer Bill Lupien was emailed to members of City Council and all documents provided were also added to the 2022 Road Program page on the City website.

Reports from members of Council –

- Councilor Cuddy reported that he had participated in review of applications from non profit organizations in the City for funding allocated as part of the City's American Rescue Plan Act (ARPA) funding. The City staff involved had the process very well organized.

Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - none

B. Ordinances – none

C. Local Laws –

D. Resolutions –

GRANT RESOLUTION #93 OF 2022

AUTHORIZING THE APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR THE 2022 BRIDGE INVESTMENT PROGRAM GRANT

By Councilor Kent

August 25, 2022

WHEREAS, in June 2022 the U.S. Department of Transportation (DOT), Federal Highway Administration (FHWA) announced the availability of grant funding for three categories of Bridge Investment Program (BIP) funding opportunities; and

WHEREAS, through the U.S. Department of Transportation (DOT) requests for applications may be submitted for consideration by municipalities who are eligible to apply; and

WHEREAS, the City Manager's Office proposes to submit a funding application for the Replacement of Canoga Street Bridge over Owasco Outlet; and

WHEREAS the proposed project is estimated to cost \$6,000,000 with a local match requirement of 20% or \$1,200,000, consisting of a non-Federal cost-share; and

WHEREAS, since the City of Auburn does not currently have the funding to pay for 100% of the replacement of the Canoga Street Bridge it is necessary to obtain DOT grant funding assistance from the 2022 Bridge Investment Program (BIP).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York:

1. That the Mayor, or appointed designee, is authorized to submit an application to the Bridge Investment Program for the Replacement of Canoga Street Bridge over the Owasco Outlet; and
2. That if awarded Bridge Investment Program funds, the Mayor or appointed designee is authorized to accept the grant funds and sign any and all agreements, documents and reimbursements in association with the grant project; and
3. That if awarded Bridge Investment Program (BIP) funds, the City Comptroller is authorized to issue a municipal serial bond and create a Revenue Account and Expenditure Account; and
4. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

APPOINTMENT RESOLUTION #94 of 2022

APPOINTING A DEPUTY CITY CLERK

By Councilor Cuddy

August 25, 2022

WHEREAS, on May 1, 2014 the Auburn City Council appointed Suzanne Fisher of Auburn to serve as Deputy Clerk for the purposes of processing marriage licenses for incarcerated individuals at Auburn Correctional Facility; and

WHEREAS, the City Clerk's office has been notified that Ms. Fisher will no longer be serving in said position due to her retirement; and

WHEREAS, on September 1, 2022 there will exist a vacancy in the position of Deputy Clerk for the purposes of processing marriage licenses for incarcerated individuals at Auburn Correctional Facility; and

WHEREAS, it is the recommendation of the City Clerk that Brandi Crehan of Auburn be appointed to fill the vacancy;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York that it does hereby appoint Brandi Crehan of Auburn, New York to the position of Deputy Clerk for the purposes of processing marriage licenses for incarcerated individuals at Auburn Correctional Facility, said appointment to take effect immediately.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

E. Staff or Vendor Presentations

- **Olympia Terrace Redevelopment** – by Stephanie Hutchinson, Executive Director, Auburn Housing Authority
- **Review and discussion of proposed zoning amendments contained within Ordinance #2 of 2022 Amending Chapter 305 of the City of Auburn Code** – by Stephen Selvek, Deputy Director of Community Planning and Development and Nate Garland, Assistant Corporation Counsel (see attached)
- **July 2022 Bar Graph Reports** – by Jeff Dygert, City Manager

TABLED ITEMS - none

OTHER BUSINESS –

Second Public to be Heard.

Dale Bush spoke to discuss School Crossing Guards, he has served as a Part-time School Crossing Guard for many years and finds the position to be a good job for retirees and he recommends that people in the City consider applying to the Auburn Police Department if interested.

Executive Session:

Councilor Kent made a motion to enter Executive Session, seconded by Councilor Locastro.

Council voted to enter an executive session regarding the following matters:

- Two matters made confidential by Federal or State law. (Section 4503 of the Civil Practice Law and Rules which establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.)
- One matter pertaining to potential litigation involving the City.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 6:18 p.m. Executive session adjourned at 7:29 p.m.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:30 p.m..

Minutes submitted by: Chuck Mason, City Clerk