

**Auburn City Council
Regular Meeting
Thursday, December 1, 2022 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor Quill.

ROLL CALL – The City Clerk called the roll. Councilor Ginny Kent, Councilor Jimmy Giannettino and Mayor Quill were all present. Councilor Terry Cuddy and Councilor Tim Locastro were excused.

The following City Staff was present for the meeting:

- Acting City Manager, Jennifer Haines
- City Clerk, Chuck Mason
- Corporation Counsel, Stacy Tamburrino
- Police Chief, James Slayton
- City Engineer, Bill Lupien
- Director of Capital Improvement Program and Grants, Christina Selvek

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public Announcements –

There will be no Planning Board meeting for the month of December 2022 due to no applications presently needing to go before the board.

Public to be heard: none

Approval of Meeting Minutes –

November 17, 2022 Council Meeting Minutes

Motion to approve the November 17, 2022 minutes by Councilor Kent, seconded by Councilor Cuddy.

Motion to approve carried 5-0.

Reports of City Officials

City Manager's Report –

The City of Auburn is working together with Cayuga County and the Cayuga Economic Development Agency (CEDA) to position our community for opportunities related to the Micron facility announced in Onondaga County. We have established four focus areas: Land, Housing, Workforce Development, and Energy. I am chairing the Housing Committee. The chairs of the other committees are as follows:

- Land – Steve Lynch, Director, Cayuga County Planning and Economic Development
- Workforce Development – Kelly King, Director, Cayuga County Employment and Training
- Energy – Bob Shea, Cayuga County Legislator, District 7 & Chair, CCPUSA

Reports from members of Council –

Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) -

B. Ordinances – none

C. Local Laws – none

D. Resolutions –

COUNCIL RESOLUTION #117 OF 2022

**AUTHORIZING THE APPLICATION FOR NYSDEC TREE PLANTING IN
DISADVANTAGED COMMUNITIES AFTER ASH LOSS GRANT PROGRAM**

By Councilor Giannettino

December 1, 2022

WHEREAS, the New York State Department of Environmental Conservation (DEC) has announced the Tree Planting in Disadvantaged Communities After Ash Loss Grant Program; and

WHEREAS, the City of Auburn would like to apply for the Tree Planting in Disadvantaged Communities After Ash Loss Grant Program in the amount of \$50,000, which requires no City match; and

WHEREAS, as a requirement of this Program, the applicant must obtain the approval/endorsement of the governing body of its municipality, the Auburn City Council, in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby authorize as follows:

1. That the City is authorized to submit a grant application for Tree Planting in Disadvantaged Communities after Ash Loss in the amount of \$50,000;

2. That the Mayor, or other appointed designee, is authorized to submit all documents, required for the application of the grants and, upon award notification, execute any and all grant agreements and submit any and all documentation necessary for the grants;
3. That the City Comptroller is authorized to receive and appropriate grant funding into the appropriate departmental accounts;
4. That a certified copy of this Resolution shall be forwarded with the grant application, as required; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Kent

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy			X
Councilor Locastro			X
Mayor Quill	X		
Carried and Adopted	X		

GRANT ACCEPTANCE RESOLUTION #118 OF 2022

**AUTHORIZING ACCEPTANCE OF A GRANT THROUGH THE
NYSERDA CLEAN ENERGY COMMUNITIES PROGRAM**

By Councilor Kent

December 1, 2022

WHEREAS, the City of Auburn is fully committed to providing clean energy and a sustainable future for all its citizens and is proud of our designation as a Clean Energy Community; and

WHEREAS, the City of Auburn, through the successful completion of a Community Solar Campaign and other High Impact Actions under NYSERDA's Clean Energy Communities Program, was eligible to apply to NYSERDA for a \$5,000 grant; and

WHEREAS, as a result of the application to NYSERDA, the City of Auburn has been awarded a grant in the sum of \$5,000, to be utilized toward the LED replacement project at the Slow Sand Filter Building; and

WHEREAS, the Mayor of the City of Auburn must be authorized to accept the grant funding and execute all necessary documents in connection therewith prior to commencing the project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn, New York, hereby accepts grant funding from NYSERDA in the amount of \$5,000 for the LED replacement project at the Slow Sand Filter Building; and

BE IT FURTHER RESOLVED that the City Comptroller is authorized to recognize grant revenue in the amount of \$5,000 in F99.3907; and

BE IT FURTHER RESOLVED that the Mayor of the City of Auburn, or a designated representative, is authorized to execute the grant contract and all other documents necessary for the acceptance of the grant, and otherwise act on all matters related to the grant.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy			X
Councilor Locastro			X
Mayor Quill	X		
Carried and Adopted	X		

COUNCIL RESOLUTION #119 OF 2022

**AUTHORIZING APPLICATIONS TO THE NEW YORK STATE DEPARTMENT OF
TRANSPORTATION FOR THE 2022 BRIDGENY GRANT PROGRAM**

By Councilor Kent

December 1, 2022

WHEREAS, in November 2022 the New York State Department of Transportation announced the availability of grant funding for culvert and bridge infrastructure improvement projects; and

WHEREAS, the Department of Engineering Services proposes to submit funding applications for various culvert and bridge rehabilitation and/or replacement projects which, if awarded, will provide funding for the rehabilitation and/or replacement of culverts and bridges within the City of Auburn; and

WHEREAS, since the City of Auburn does not currently have the funding to pay for the rehabilitation and/or reconstruction of bridges and culverts it is necessary to obtain New York State grant funding assistance from the 2022 BridgeNY Program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York:

1. That the Mayor, or appointed designee, is authorized to submit applications to BridgeNY for various culvert and bridge projects in the City of Auburn; and

2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy			X
Councilor Locastro			X
Mayor Quill	X		
Carried and Adopted	X		

COUNCIL RESOLUTION # 120 OF 2022

ADOPTING A STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

By Councilor Kent

December 1, 2022

WHEREAS, the Office of the New York State Comptroller requires that elected and appointed officials must have standard work days in order to determine the correct number of days worked to report to an official in order to obtain service credit for retirement benefits; and

WHEREAS, it is necessary that the Auburn City Council establish a standard work day for the City of Auburn's elected officials and must adopt a Resolution in relation thereto; and

WHEREAS, this Resolution will set forth the standard work day in accordance with the requirements of the New York State Comptroller's Office; and

WHEREAS, the information is set forth on Form RS2417-A entitled "Standard Work Day and Reporting Resolution for Elected and Appointed Officials" setting forth the identity of the officials, their title, standard work day, information regarding the beginning and end date for each elected official's term of office and that each official has submitted a sample 3-month record of activities by specifying each official's ROA results.

NOW THEREFORE BE IT RESOLVED that the Auburn City Council does hereby adopt a Standard Work Day and Reporting Resolution for elected and appointed officials as required by the New York State Comptroller's Office and all information is specifically contained in Form RS2417-A which will be filed with the Office of the State Comptroller within fifteen (15) days after the required 30 day posting period ends.

Auburn City Council Meeting, December 1, 2022

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy			X
Councilor Locastro			X
Mayor Quill	X		
Carried and Adopted	X		

E. Staff or Vendor Presentations – none

TABLED ITEMS - none

OTHER BUSINESS –

Second Public to be Heard. No speakers.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 5:20 p.m..

Minutes submitted by: Chuck Mason, City Clerk