

Auburn City Council Meeting, June 15, 2023

**Auburn City Council
Regular Meeting
Thursday, June 15, 2023 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor Quill.

ROLL CALL – The City Clerk called the roll. Councilor Ginny Kent, Councilor Jimmy Giannettino, Councilor Terry Cuddy, Councilor Tim Locastro and Mayor Michael D. Quill were present.

The following City Staff was present for the meeting:

- Acting City Manager, Jennifer Haines
- City Clerk, Chuck Mason
- Corporation Counsel, Nate Garland
- Police Chief, James Slayton
- Fire Chief, Mark Fritz
- Assistant Comptroller, Theresa Adams
- William Lupien, City Engineer

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public Announcements –

Ceremonial Presentations –

Public to be heard: The City Clerk read the rules for Public To Be Heard. No speakers.

Approval of Meeting Minutes –

June 1, 2023 Council Meeting Minutes

Motion to approve the June 1, 2023 minutes by Councilor Kent, seconded by Councilor Giannettino.

Motion to approve carried 5-0.

Reports of City Officials

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City Manager's Report –

Reports from members of Council –

Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) – none

B. Ordinances – none

C. Local Laws – none

D. Resolutions –

**AGREEMENT RESOLUTION #59 OF 2023
AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH BOCES FOR THE
ESTABLISHMENT OF THE AUBURN CONSERVATION CORPS SUMMER CAMP**

By Councilor Cuddy

June 15, 2023

WHEREAS, the Auburn Conservation Corps Summer Camp is a pilot program starting this year to create a summer camp that will instill a sense of civic duty and teach stewardship of the environment to Auburn area middle school students; and

WHEREAS, the Auburn Conservation Corps Summer Camp will be administered by the City of Auburn and will primarily take place at the Cayuga-Onondaga BOCES Regional Education Center Campus with campers being transported to several sites to do field work activities utilizing BOCES vehicles; and

WHEREAS, the BOCES and the City of Auburn have an interest together in providing the Auburn Conservation Corps Summer Camp from July 17, 2023 to July 20, 2023; and

WHEREAS, the BOCES and the City of Auburn wish to enter into a cooperative agreement pursuant to Article 5-G of the General Municipal Law of the State of New York to provide and share services that each of them may provide to their respective constituencies; and

WHEREAS, the BOCES and the City of Auburn have reached a proposed agreement, attached hereto and incorporated herein, as to the terms and conditions of such intermunicipal agreement and are desirous of memorializing their understandings, expectations, and representations as to their agreement; and

WHEREAS, the Board of Cooperative Educational Services for Cayuga and Onondaga Counties (BOCES) has approved the same;

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NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby authorize the Mayor or a designated representative to enter into a Municipal Agreement between the City of Auburn and the BOCES for the establishment of the Auburn Conservation Corps Summer Camp, which is attached hereto and incorporated herein.

Seconded by Councilor Locastro

	Ayes	Noes
Councilor Kent	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Locastro	X	
Mayor Quill	X	
Carried and Adopted	X	

**FINANCIAL RESOLUTION #60 OF 2023
AUTHORIZING VARIOUS OPERATING AND
CAPITAL BUDGET TRANSFERS**

By Councilor Kent

June 15, 2023

WHEREAS, the City of Auburn staff is requesting various operating and non-operating budget transfers for the 2022-2023 fiscal year as outlined in attachment A; and,

WHEREAS, there is \$40,000 of Sewer Fund - Fund Balance being requested for these transfers.

WHEREAS, there is \$44,000 of Water Fund - Fund Balance being requested for these transfers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2022-2023 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		

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Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

Attachment A: 22-23 FY					
6/15/23					
Amount	Account to		Account From		Reason
\$5,000	A3410.160	OT Contractual	A3410.412	Operating Supplies	To cover contractual costs
\$15,000	A3410.160	OT Contractual	A3410.440	Services	To cover contractual costs
\$1,000	A3410.164	OT Training	A3410.460	Training	To cover contractual costs
\$3500	A3410.164	OT Training	A3410.440	Services	To cover contractual costs
\$1,000	A3410.162	OT Emergency	A3410.460	Training	To cover contractual costs
\$5,000	A3410.162	OT Emergency	A3410.412	Operating Supplies	To cover contractual costs
\$5,000	A3410.451	Consulting Fees	A3410.460	Training	To cover additional consulting fees-long term duty injuries
\$10,000	A3410.420	Gas	A3410.250	Other Equipment	To cover increased gas charges
\$2,500	A1410.130	Temporary/PT	A1410.440	Services	To cover cost of seasonal employee
\$40,000	G8120.110	Salary	G909	Sewer Fund Balance	To cover employee retirement payout
\$40,000	F8330.425	Electric	F909	Water Fund Balance	To cover increased cost of electric
\$4,000	F8310.110	Salary	F909	Water Fund Balance	To cover increased contractual costs

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\$2,000	E8240.425	Electric	E8240.250	Other Equipment	To cover increased cost of electric
\$10,000	A3120.823	207-C	A3120.451	Consulting Fees	To cover 207-C medical costs
\$14,000	A3120.481	FUEL	A3120.150.DWIOT	OT-Stop DWI	To cover the cost fuel
\$3,500	A1620.811	BUILDINGS SS & MEDICARE	A7270.450	Fees	To cover underbudgeted SS/Medicare costs
\$3,650	A1640.811	GARAGE SS & MEDICARE	A7270.450	Fees	To cover underbudgeted SS/Medicare costs
\$2,800	A3310.811	SIGNALS SS & MEDICARE	A7270.450	Fees	To cover underbudgeted SS/Medicare costs
\$700	A5010.811	DPW ADMIN SS & MEDICARE	A7270.450	Fees	To cover underbudgeted SS/Medicare costs
\$500	A5110.811	STREETS SS & MEDICARE	A7270.450	Fees	To cover underbudgeted SS/Medicare costs
\$1,400	A7210.811	FALCON PARK SS & MEDICARE	A7270.450	Fees	To cover underbudgeted SS/Medicare costs
\$365	A1620.842	BUILDINGS DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$525	A1640.842	GARAGE DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$245	A3310.842	SIGNALS DNETAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$790	A5010.842	DPW ADMIN DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$2375	A5110.842	STREETS DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$270	A5651.842	PARKING DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$2190	A7110.842	PARKS DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$400	A7143.842	CASEY PARK DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$400	A7210.842	FALCON PARK DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$270	A8560.842	FORESTRY DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$210	A8810.842	CEMETARY DENTAL	A7270.412	Operating Supplies	To cover underbudgeted dental costs
\$3,500	A1364.430	Properties Acq. Utilities	A8760.440.ARP	ARPA Revenue Loss	To cover utilities on properties acquired

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\$2,000	A1364.440	Properties Acq.	A8760.440.ARP	ARPA Revenue Loss	To cover services on properties covered
\$200	A1230.445	Misc. business exp.	A1230.210	Furniture and Fixtures	To cover work anniversary gifts
\$200	A1230.445	Misc. business exp.	A1230.220	Office Equipment	To cover work anniversary gifts
\$36	A1420.450	Fees	A1420.210	Furniture/ Fixtures	To cover Westlaw
\$100	A1420.440	Services	A1420.210	Furniture/ Fixtures	To cover state arbitration fees
\$302	A1420.451	Consulting Fees	A1420.210	Furniture/ Fixtures	To cover additional consulting fees – tax arbitration
\$8,869.28	A1410.440	Services	A1450.450	Bd. Of Elections Fees	Special Signage Project and Summer Event Mailing and Promotions

COUNCIL RESOLUTION #61 OF 2023

**AUTHORIZING FINANCING FOR THE
REVOLVING LOAN PROGRAMS**

By Councilor Giannettino

June 15, 2023

WHEREAS, the City of Auburn has maintained a revolving loan program that allows property owners to have sidewalks and/or curbs installed or for the repair or replacement of water and sewer lines and to finance such a cost over a five-year period; and

WHEREAS, Attachment A contains a list of all property owners who have requested to participate in the revolving loan programs; and

WHEREAS, the Auburn City Council approval is required in order to process the property owners' requests to participate in the program(s) for 2023 and the cost of the programs are detailed in Attachment A.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby approve the expenditure of \$101,662.25 to be charged to HA5497.440.001 to fund the sidewalk and curbing revolving loan program, \$19,400.00 to be charged to HF8340.440.002 to fund the water repair and replacement revolving loan program and \$66,550.00 to be charged to HG8120.440.003 to fund the sewer repair and replacement revolving loan program.

Seconded by Councilor Cuddy

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	Ayes	Noes
Councilor Kent	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Locastro	X	
Mayor Quill	X	
Carried and Adopted	X	

**LAND SALE RESOLUTION #62 OF 2023
AUTHORIZING THE SALE OF REAL PROPERTY
KNOWN AS 13 WALLACE AVENUE**

By Councilor Locastro

June 15, 2023

WHEREAS, on April 4, 2023, the City of Auburn acquired title to the real property commonly known as 13 Wallace Avenue (the “Property”) by tax foreclosure; and

WHEREAS, the Property consists of a vacant lot, and is located in a residential neighborhood; and

WHEREAS, the proposed purchasers, Susette O’Connor and Timothy Reilly, each adjacent neighbors to the property; desire to purchase the easterly one-half and westerly one-half of the property respectively; and

WHEREAS, Purchase Offers and Sale Contracts have been proposed by Susette O’Connor and Timothy Reilly, which are attached hereto and incorporated herein, each for the purchase of one-half of the Property at a price of Six Thousand Three Hundred Fifty-Four Dollars (\$6,354.00) each, for a total of Twelve Thousand Seven Hundred Eight Dollars (\$12,708.00); and

WHEREAS, the purchase price being offered is above the fair market value for the Property; and

WHEREAS, the Property is a surplus parcel and not needed for City purposes.

NOW, THEREFORE, BE IT RESOLVED that the City of Auburn does hereby approve the Purchase Offers and Sale Contracts from Susette O’Connor and Timothy Reilly, which are incorporated herein, for the sale of 13 Wallace Avenue, for the combined sum of \$12,708.00, subject to the terms and conditions set forth therein and, also, subject to the following;

- (1) That the City provide only a Quit Claim Deed to the buyers at closing;
- (2) That the buyers be responsible for payment of all title, survey and closing costs necessary to close the transaction;

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BE IT FURTHER RESOLVED that the Mayor is authorized to sign the Purchase Offer and Sale Contract together with any and all documents in order to finalize the closing of this sale and direct staff to record the sale proceeds into revenue account A99.2660 - Sale of Real Property.

Seconded by Councilor Kent

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

**LAND SALE RESOLUTION #63 OF 2023
AUTHORIZING THE SALE OF
REAL PROPERTY KNOWN AS 19-21 EASTERLY AVENUE**

By Councilor Locastro

June 15, 2023

WHEREAS, on July 6, 2009, the City of Auburn acquired title to the real property commonly known as 19-21 Easterly Avenue (the “Property”) by tax foreclosure; and

WHEREAS, the Property consists of a vacant lot, and is located in a residential neighborhood;
and

WHEREAS, a Purchase Offer and Sale Contract has been proposed by John Trovato and Kenisha Calloway, which is attached hereto and incorporated herein, for the purchase of the Property at a price of One Dollar (\$1.00), and an increase of the assessed value of 19-21 Easterly Avenue to Fourteen Thousand Nine Hundred Dollars (\$14,900.00); and

WHEREAS, the Property is a surplus parcel and not needed for City purposes.

NOW, THEREFORE, BE IT RESOLVED that the City of Auburn does hereby approve the Purchase Offer and Sale Contract from John Trovato and Kenisha Calloway, which is incorporated herein, for the sale of 19-21 Easterly Avenue, for the sum of One Dollar (\$1.00), and an increase of the assessed value of 19-21 Easterly Avenue to Fourteen Thousand Nine Hundred Dollars (\$14,900.00), subject to the terms and conditions set forth therein and, also, subject to the following;

- (1) That the City provide only a Quit Claim Deed to the buyers at closing;
- (2) that the buyers be responsible for payment of all title, survey, real estate commissions and closing costs necessary to close the transaction;

BE IT FURTHER RESOLVED that the Mayor is authorized to sign the Purchase Offer and Sale Contract together with any and all documents in order to finalize the closing of this sale and direct staff to record the sale proceeds into revenue account A99.2660 - Sale of Real Property.

Seconded by Councilor Giannettino

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	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

AGREEMENT RESOLUTION #64 OF 2023

AUTHORIZING AN AGREEMENT WITH C&S ENGINEERS FOR THE STANDART AVENUE INTERSECTION WIDENING PROJECT AT NORTH STREET (NYS RT34)

By Councilor Kent

June 15, 2023

WHEREAS, the City of Auburn Engineering Department issued a Letter of Interest through the established 2022-2025 LDSA Region-3 Consultant Short List to solicit proposals for engineering services for the Standard Avenue Intersection widening project located at North Street- NYS Route 34 (the “Project”); and

WHEREAS, on February 16, 2023, the City received letters of interest from three (3) qualified professional engineering firms; and

WHEREAS, a committee was formed to review and score the proposals against established LDSA criteria; and

WHEREAS, C&S Engineers, Inc. is recommended as the highest ranked firm to provide professional engineering services to complete the preliminary, conceptual and final design, environmental screening, Right-of-Way acquisition and bidding phases for the Project; and

WHEREAS, it is now necessary that C&S Engineers, Inc. of Syracuse, NY be awarded the contract for engineering consulting services for the Project in an amount not to exceed \$115,000.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby approve an agreement with C&S Engineers, Inc. for the Standart Avenue at North Street Intersection Improvement Project in the amount of \$115,000 which is attached hereto and incorporated herein; and

BE IT FURTHER RESOLVED that the Project is charged to the 2022-23 NYS Touring Route capital account (#HA 5110 440 LE) and that the Mayor, or appointed designee, is authorized to sign the agreement and all other documents relating to the agreement on behalf of the City of Auburn.

Seconded by Councilor Giannettino

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	Ayes	Noes
Councilor Kent	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Locastro	X	
Mayor Quill	X	
Carried and Adopted	X	

AWARD RESOLUTION #65 OF 2023

AWARDING A BID FOR THE 2023 C.D.B.G. (COMMUNITY DEVELOPMENT BLOCK GRANT) SIDEWALK REPLACEMENT PROGRAM

By Councilor Cuddy

June 15, 2023

WHEREAS, the Community Development Block Grant Sidewalk Replacement Program provides for new sidewalks and/or curbing installation in targeted areas of the City of Auburn which are so designated; and

WHEREAS, the areas for this year's construction are as follows: Chase St. (west side) and Bradford St. (Owasco St. to Maple St.); and,

WHEREAS, on June 6, 2023, bids for the 2023 C.D.B.G. Sidewalk Replacement Program were opened and the following bids were received:

1. DiGeorge Construction Services, LLC \$ 126,567.50
Canastota, New York
2. Concrete Slipform Inc. \$ 170,205.00
Canastota, New York
3. Diamond Excavation and Masonry, Inc. \$ 186,845.00
Port Byron, New York

; and

WHEREAS, it is necessary that the Auburn City Council award the 2023 C.D.B.G. Sidewalk Replacement Program contract to the lowest qualified bidder which is DiGeorge Construction Services, LLC, contingent upon the City receiving an executed fiscal year 2023 contract from the US Department of Housing and Urban Development.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby award the 2023 C.D.B.G Sidewalk Replacement Program contract to DiGeorge Construction Services, LLC in the amount of \$126,567.50; and

BE IT FURTHER RESOLVED that the Comptroller's Office is authorized to establish a Community Development account for this project and the cost of the project is to be charged to account #CD 8672 2210 2023; and

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BE IT FURTHER RESOLVED that the Mayor is authorized to sign any and all documents necessary in reference to the award of this bid.

Seconded by Councilor Kent

	Ayes	Noes
Councilor Kent	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Locastro	X	
Mayor Quill	X	
Carried and Adopted	X	

**E. Staff or Vendor Presentations –
TABLED ITEMS - none**

OTHER BUSINESS – none

Second Public to be Heard. None

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:07 p.m..

Minutes submitted by: Chuck Mason, City Clerk