

Auburn City Council Meeting, June 22, 2023

**Auburn City Council
Regular Meeting
Thursday, June 22, 2023 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor Quill.

ROLL CALL – The City Clerk called the roll. Councilor Ginny Kent, Councilor Jimmy Giannettino, Councilor Terry Cuddy, Councilor Tim Locastro and Mayor Michael D. Quill were present.

The following City Staff was present for the meeting:

- City Manager, Jeff Dygert
- City Clerk, Chuck Mason
- Corporation Counsel, Nate Garland
- Police Chief, James Slayton
- Fire Chief, Mark Fritz

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public Announcements –

Ceremonial Presentations –

Public to be heard: The City Clerk read the rules for Public To Be Heard and the following individuals spoke: Mr. Andrew Bishop spoke about various topics including Owasco Lake.

Approval of Meeting Minutes –

June 8, 2023 Council Meeting Minutes

Motion to approve the June 1, 2023 minutes by Councilor Giannettino, seconded by Councilor Cuddy.

Motion to approve carried 5-0.

Reports of City Officials

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City Manager's Report –

- The city of Auburn Civil Service Office has announced the following exams:
 - Police Officer – Entry Level Exam Sept. 9, must sign up by Aug. 10
 - Senior Payroll Clerk – Exam July 15, must sign up by June 15
 - Keyboard Specialist – Exam Aug 26, must sign up by July 28
- The annual road program is progressing, this week crews continued the crack sealing of streets on the west end and binder coat asphalt is being applied in areas that have been milled.
- Staff met this week with representatives from Cayuga County to discuss progress on the City Court expansion project.
- Planning staff worked with CEDA and some local businesses this week related to potential business expansions.
- Tomorrow staff is meeting with CEDA and representatives from Alstom to discuss next steps in the redevelopment of the Bombardier property.

Reports from members of Council –

Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) – none

B. Ordinances – none

C. Local Laws – none

D. Resolutions –

AWARD RESOLUTION #67 OF 2023 AWARDING A CONTRACT FOR MEDICAL BILLING SERVICES FOR THE CITY OF AUBURN AMBULANCE SERVICE

By Councilor Kent

June 22, 2023

WHEREAS, on June 17, 2021, the City Council passed Council Resolution #76 of 2021, reauthorizing a City of Auburn Ambulance Service; and

WHEREAS, the City of Auburn Ambulance Service receives financial support from “fee for service” medical billing; and

WHEREAS, the City of Auburn wishes to enter into a contract for professional services for the collection of said fees from a new vendor; and

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WHEREAS, on April 11, 2023, the City advertised a Request for Proposals (RFP) for Ambulance Billing Services; and

WHEREAS, on May 12, 2023, the City received, reviewed and scored the RFP responses, and the scores were as follows:

- | | | |
|---|---|-----------|
| • | AMB: Ambulance Medical Billing
100 Fulton Court
Paducah, KY 42001 | Score: 58 |
| • | Digitech Computer, LLC.
480 North Bedford Road
Building 600, 2 nd Floor
Chappaqua, NY 10514 | Score: 76 |
| • | EMS Management and Consultants, Inc.
2540 Empire Drive, Suite 100
Winston-Salem, NC 27103 | Score: 60 |
| • | Logical Billing Solutions, Inc.
2510 Chili Avenue, Suite 1
Rochester, NY 14624 | Score: 64 |
| • | MedEx Billing, Inc.
8020 East Main Road
LeRoy, NY 14482 | Score: 78 |
| • | Speclin Billing and Management Services
409 Porter Avenue
Scottdale, PA 15683 | Score: 43 |

; and

WHEREAS, City staff now recommends MedEx Billing, Inc. of LeRoy, New York, as the highest ranked medical billing company, to provide the above mentioned professional billing services for the City of Auburn Ambulance Service.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby award a contract to MedEx Billing, Inc. of LeRoy, New York for professional medical billing services for the City of Auburn Ambulance Service to commence on or about August 1, 2023; and

BE IT FURTHER RESOLVED that the Mayor, or appointed designee, is authorized to sign the initial agreement and all related documents to carry out the purposes of this Resolution.

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Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

COUNCIL RESOLUTION #68 OF 2023

AUTHORIZING A PUBLIC HEARING CONCERNING THE ENACTMENT OF A LOCAL LAW TO REPEAL AND REPLACE THE AUBURN CITY CODE CHAPTER 182 ENTITLED: HOUSING STANDARDS

By Councilor Cuddy

June 22, 2023

BE IT RESOLVED, by the City Council of the City of Auburn, New York, that it does hereby authorize that a Public Hearing be held before the City Council of the City of Auburn, New York, on Thursday the 13thth day of July 2023 at 5:00 p.m. at City Council Chambers, 1st floor, Memorial City Hall, Auburn, New York concerning the enactment of local law to update Chapter 182: Housing Standards of the Auburn City Code; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to advertise this resolution in the official newspaper of the City of Auburn in accordance with the governing state and local requirements.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

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AGREEMENT RESOLUTION #69 OF 2023

**AUTHORIZING AN AGREEMENT WITH
THE DOWNTOWN BUSINESS IMPROVEMENT DISTRICT FOR THE OPERATION OF
THE NYS EQUAL RIGHTS HERITAGE CENTER**

By Councilor Kent

WHEREAS, the City has an established partnership with the Auburn Downtown Business Improvement District (BID) for the operation of the NYS Equal Rights Heritage Center (“ERHC”), which has been successful since the center’s opening in 2018; and

WHEREAS, the existing agreement for operations of the NYS ERHC between the City and the BID expires on June 30, 2023; and

WHEREAS, the City and the BID now propose the attached Agreement for continued operations of the NYS ERHC, which is attached hereto and incorporated herein; and

WHEREAS, the term of the proposed Agreement is from July 1, 2023, through June 30, 2024, and provides for an ERHC operations budget of \$215,000, and a Historic and Cultural Sites Commission budget of \$30,000 which are both allocated in the City budget’s Equal Rights Heritage Center Account (A1621-440); and

WHEREAS, the attached agreement will become effective upon approval of the BID Board of Directors.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn hereby approves an Agreement with the Auburn Downtown BID for services related to operating the New York State Equal Rights Heritage Center and providing administrative support for the City’s Historic and Cultural Sites Commission for a term commencing on July 1, 2023, and ending on June 30, 2024, together with all of the terms and conditions set forth in the Agreement, which is attached hereto and incorporated herein; and

BE IT FURTHER RESOLVED that the City Council of the City of Auburn hereby authorizes the City Comptroller to make payment to the Downtown BID as outlined in the Agreement; and

BE IT FURTHER RESOLVED the City Council approves of any remaining funds from the BID/ERHC operations agreement of the 2022-23 fiscal year be carried over and used for operations of the ERHC in fiscal year 2023-24; and

BE IT FURTHER RESOLVED that the City Council of the City of Auburn hereby authorizes the Mayor or designated representative to sign the Agreement with the Downtown BID, and any and all documents necessary to carry out this Resolution.

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Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

**AGREEMENT RESOLUTION #70 OF 2023
FOR THE SALE OF A 2018 FORD F150 XL TRUCK TO THE
AUBURN BUSINESS IMPROVEMENT DISTRICT (BID)**

By Councilor Locastro

June 22, 2023

WHEREAS, The City of Auburn desires to enter into an agreement with the Auburn Business Improvement District (BID) for the sale of a 2018 Ford F150 XL truck, having 37,344 miles and a VIN of 1FTMF1E58JKF30393 currently owned by the City of Auburn; and

WHEREAS The City of Auburn has determined that this vehicle is no longer necessary for the operations of the City of Auburn; and

WHEREAS, The sale of this vehicle will assist the operations of the Auburn Business Improvement District (BID) and thereby in return benefit the citizens of Auburn, NY; and

WHEREAS, The City of Auburn and the Auburn Business Improvement District (BID) have reached a proposed agreement for the sale of the 2018 Ford F150 XL truck for a sale price of twenty thousand dollars (\$20,000.00) to be paid at the rate of five thousand dollars (\$5,000.00) per year for four (4) years with the first payment commencing on July 31, 2024 and continuing thereafter until the balance is paid; and

WHEREAS, the City of Auburn will also take possession of a 2007 Chevrolet C1500 truck, having 45,720 miles and a VIN of 1GCEC14X37Z614766 currently owned by the Auburn Business Improvement District (BID) as part of this agreement; and

WHEREAS, the foregoing is in keeping with the City of Auburn procurement and surplus property policies; and

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council adopts Resolution #70 of 2023 authorizing the sale of a 2018 Ford F150 XL truck VIN# 1FTMF1E58JKF30393 from the City of Auburn to the Auburn Business Improvement District.

BE IT FURTHER RESOLVED that the Mayor is authorized to sign any and all documents necessary in reference to this sale of surplus property.

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Seconded by Councilor Giannettino

	Ayes	Noes
Councilor Kent	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Locastro	X	
Mayor Quill	X	
Carried and Adopted	X	

E. Staff or Vendor Presentations –

- HEALing Communities Study - Monika Savage, Program Director - Healing Cayuga
- Bar Graph Reports for May 2023 - Jeff Dygert, City Manager

TABLED ITEMS - none

OTHER BUSINESS – none

Second Public to be Heard. Mr. Tim Lattimore spoke regarding the city ambulance and the sound system in City Council Chambers.

Executive Session: Councilor Giannettino made a motion to enter Executive Session, seconded by Councilor Locastro. Council voted to enter an executive session regarding the following matters:

- Three matters pertaining to the employment history of an individual.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 6:30 p.m. Executive session adjourned at 7:31 p.m.

ADJOURNMENT: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:32 p.m..

Minutes submitted by: Chuck Mason, City Clerk