



**Auburn Municipal Civil Service Commission**  
***Minutes – Regular Monthly Meeting February 14, 2021 – 6:30 PM***

Commissioner Hardy called meeting to order.

Roll Call – Civil Service Clerk Jeffrey Whiting took the roll. Present were Commissioner Jack Hardy, Commissioner Mikel Zank, and Commissioner Christina Tomasso.

Approval of Meeting Minutes

- Approval of January 10, 2022 regular meeting minutes. Commissioner Tomasso motioned to approve the meeting minutes. Commissioner Zank 2<sup>nd</sup>. Carried 3-0.

New Business

- Adoption of a policy in evaluating part-time and volunteer service for Emergency Medical Technicians, Paramedics, and Lead Paramedics. Commissioner Zank motioned to adopt the policy Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0.
- Discussion of approving changes to the Director of Operations job specification. Commissioner Tomasso motioned to approve the changes. Commissioner Zank 2<sup>nd</sup>. Carried 3-0.
- Approval of the Director of Operations #60-445 open competitive examination announcement. Commissioner Zank motioned to approve the exam announcement. Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0.
- Approval of the Computer Systems Technician #21-210 eligible list. Commissioner Tomasso motioned to approve the eligible list. Commissioner Zank 2<sup>nd</sup>. Carried 3-0.
- Review of 2021 Auburn Civil Service Commission annual report. Discussion.
- Employee updates – no discussion
- Discussion of upcoming schedule

Adjournment

- Commissioner Zank motioned to adjourn. Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0. 6:51 PM

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Attest