



Auburn Municipal Civil Service Commission
Minutes – Regular Monthly Meeting March 14, 2021 – 6:30 PM

Commissioner Hardy called meeting to order.

Roll Call – Civil Service Clerk Jeffrey Whiting took the roll. Present were Commissioner Jack Hardy, Commissioner Mikel Zank, and Commissioner Christina Tomasso. Also present was City Manager Jeff Dygert.

Approval of Meeting Minutes

- Approval of February 14, 2022 regular meeting minutes. Commissioner Zank motioned to approve the meeting minutes. Commissioner Tomasso 2nd. Carried 3-0.

New Business

- Discussion of proposed changes to the Lead Paramedic job specification. Commissioner Hardy motioned to accept the changes. Commissioner Tomasso 2nd. Carried 3-0.
- Approval of the Lead Paramedic #CR40-224 continuous recruitment examination announcement. Commissioner Zank motioned to approve the exam announcement with changes. Commissioner Tomasso 2nd. Carried 3-0.
- Discussion of proposed changes to the Paramedic job specification. Commissioner Tomasso motioned to accept the changes. Commissioner Zank 2nd. Carried 3-0.
- Approval of the Paramedic #CR40-223 continuous recruitment examination announcement. Commissioner Zank motioned to approve the exam announcement with changes. Commissioner Tomasso 2nd. Carried 3-0.
- Approval of the Emergency Medical Technician #CR40-222 continuous recruitment examination announcement. Commissioner Tomasso motioned to approve the exam announcement with changes. Commissioner Zank 2nd. Carried 3-0.
- Discussion of changes to the Director of Capital Projects and Grants job specification. Commissioner Tomasso motioned to approve the changes. Commissioner Zank 2nd. Carried 3-0.
- Approval of the creation of the Grants Coordinator title and adoption of the job specification. Commissioner Tomasso motioned to create the title and adopt the specification. Commissioner Zank 2nd. Carried 3-0.

Civil Service Meeting
March 14, 2022
Minutes Continued

**Civil Service Meeting
March 14, 2022
Minutes Continued**

- Approval of the Technical Support Specialist #20-221 examination announcement. Commissioner Zank motioned to approve. Commissioner Tomasso 2nd. Carried 3-0.
- Approval of the amendment of Police Officer #65-784 eligible list. Commissioner Zank motioned to approve the amendment. Commissioner Tomasso 2nd. Carried 3-0.
- Approval of School Personnel Clerk #63-751 eligible list. Commissioner Zank motioned to approve. Commissioner Tomasso 2nd. Carried 3-0.
- Employee updates – no discussion
- Discussion of upcoming schedule

Adjournment

- Commissioner Zank motioned to adjourn. Commissioner Tomasso 2nd. Carried 3-0. 7:10 PM

Attest