

REGISTERED PROFESSIONAL NURSE (SCHOOLS)

DISTINGUISHING FEATURES OF THE CLASS:

The work involves responsibility for performing a variety of professional nursing services and tasks in one or more schools for students and employees. Duties include student health screening and notification of health related problems, emergency treatment and maintenance of health records. The work is performed under the general supervision of a Nurse Supervisor, or contacted Physician with considerable leeway allowed in the exercise of independent judgment in the formulation and implementation of nursing care plans for students. The incumbent may supervise School Health Aides. Does related work as required.

TYPICAL WORK ACTIVITIES:

Provides skilled nursing care and prescribed treatments to students and school district employees;

Conducts annual student health screening, physical, visual and auditory;

Administers first aid and emergency treatment to students and employees;

Prepares and maintains cumulative health files for students or other health records for the school;

Identifies health problems of students through observation and analysis of records;

Speaks with and guides parents in regard to students health problems, accidents, emergencies or related problems;

Sets up student prevention and immunization health clinics in the school by administering vaccines, conducting screening physicals involving taking blood pressure, pulse, respiration and weight, and administering tests for various diseases;

Orders inventory and oversees the storage of first aid, health supplies and equipment;

Arranges to transport sick or injured students to hospital, homes, doctor or dentist office;

Consults with teachers and staff members concerning a variety of health factors related

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to non-attendance or communicable disease;

Administers students' medications and dispenses them in accordance with their

doctor's prescription, instructions and in accordance with New York State

Education Department guidelines;

Attends in-service training to keep abreast of latest nursing techniques and procedures;

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of current professional nursing techniques and practices,

Good knowledge of auxiliary and support services available to provide for the total

health care of students;

Skill in the application of current nursing techniques and in the use of medical

equipment used in providing nursing care;

Ability to develop and implement a nursing care plan;

Ability to communicate effectively with school personnel and students;

Ability to understand and follow technical oral and written directions;

Ability to establish and maintain good working relations with students, teachers, parents and others;

Ability to supervise subordinate School Health Aides in the providing services to students;

Ability to prepare and maintain records and reports;

Ability to make accurate observations, patience, sympathetic attitude toward the sick;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Licensure, and current registration as a Registered Professional Nurse in New York State.