



**Auburn Municipal Civil Service Commission**  
***Minutes – Regular Monthly Meeting November 14, 2022 – 6:30 PM***

Commissioner Hardy called meeting to order.

Roll Call – Civil Service Clerk Jeffrey Whiting took the roll. Present were Commissioner Jack Hardy, Commissioner Mikel Zank, and Commissioner Christina Tomasso.

Approval of Meeting Minutes

- Approval of October 3, 2022 regular meeting minutes. Commissioner Tomasso motioned to approve the meeting minutes. Commissioner Zank 2<sup>nd</sup>. Carried 3-0.

New Business

- Approval of Director of Operations #60-445 eligible list. Commissioner Zank motioned to approve the eligible list. Tomasso Commissioner 2<sup>nd</sup>. Carried 3-0.
- Approval of the Custodian #20-227 open competitive examination announcement. Commissioner Zank motioned to approve the examination announcement. Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0.
- Approval of the Custodian #20-228 promotional examination announcement. Commissioner Zank motioned to approve the examination announcement. Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0.
- Approval of the Director of Facilities III #78-472 promotional examination announcement. Commissioner Tomasso motioned to approve the examination announcement. Commissioner Zank 2<sup>nd</sup>. Carried 3-0.
- Approval of the School Purchasing Assistant #60-123 open competitive examination announcement. Commissioner Zank motioned to approve the examination announcement. Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0.
- Approval of the Stores Clerk #60-055 open competitive examination announcement. Commissioner Tomasso motioned to approve the examination announcement. Commissioner Zank 2<sup>nd</sup>. Carried 3-0.
- Approval of the Director of Municipal Utilities #69-770 open competitive examination announcement. Commissioner Zank motioned to approve the examination announcement. Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0.
- Approval of the Technical Director of Municipal Utilities #63-703 open competitive examination announcement. Commissioner Tomasso motioned to approve the examination announcement. Commissioner Zank 2<sup>nd</sup>. Carried 3-0.
- Approval of the Technical Support Specialist #20-229 open competitive examination announcement. Commissioner Zank motioned to approve the examination announcement. Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0.

- Approval of the Computer Systems Technician #21-221 open competitive examination announcement. Commissioner Zank motioned to approve the examination announcement. Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0.
- Employee updates – no discussion
- Discussion of upcoming schedule

#### Adjournment

- Commissioner Zank motioned to adjourn. Commissioner Tomasso 2<sup>nd</sup>. Carried 3-0. 7:13 PM

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Attest