

CITY OF AUBURN, NEW YORK

Application for Home Occupation Permit: Please return completed application to the Code Enforcement Office, 24 South St. Application review will require 3 - 5 days. If your application meets the requirements of a permitted home occupation you will be issued a certificate of occupancy by the building inspector. If the occupation you wish to conduct is not expressly permitted by the Zoning Ordinance, your application will be referred to the Planning Board for review.

Name _____ Telephone _____

Address _____ Zoning District _____

Describe fully the nature of the occupation/business you wish to conduct from your residence including days and hours of operation: _____

What are the dimensions of the room(s) or area which will be utilized for the occupation?

_____ feet by _____ feet = _____ square feet. Total sq.ft. of residence _____

Will there be an employee(s) who is (are) not resident (s) of the dwelling? Yes ___ No ___

If yes, how many _____

How many clients would be anticipated to visit the premises at one time? _____

What would be the projected length of time per client visit? _____

How many off-street parking spaces are available at your residence? _____

There will be no retail sales from the premises.

Applicant signature _____

Sworn to before me this

_____ day of _____

Notary Public or
Commissioner of Deeds