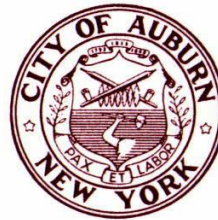


CITY OF AUBURN

APPLICATION FOR PLUMBING LICENSE

(MASTER LICENSE)



1. Full name of applicant: _____
2. Home address: _____
3. Business address: _____
4. Personal phone: _____ Business phone: _____
5. E-mail address: _____ Date of birth: _____
6. Employer where apprenticeship was served: (Attach notarized affidavit confirming this employment.) **Five (5) years apprenticeship experience is required.**
Name: _____ Phone: _____
Address: _____
7. Name and addresses of at least two (2) journeyman plumbers that you worked under during your apprenticeship:
Name: _____ Phone: _____
Address: _____

Name: _____ Phone: _____
Address: _____
8. Name and address of master journeyman employer where required journeyman employment occurred: (Attach notarized affidavit confirming this employment.) **Five (5) years apprenticeship experience is required.**
Name: _____ Phone: _____
Address: _____
9. Names and addresses of at least two (2) journeyman plumbers that you worked under during this phase of your employment:
Name: _____ Phone: _____
Address: _____

Name: _____ Phone: _____
Address: _____

10. List the name and location of three (3) major plumbing installations that you performed.

Name and Address: _____

Name and Address: _____

Name and Address: _____

The Examining and Supervising Board of Plumbers and Plumbing will review all documentation of work experience at time of interview. A successful applicant must show proof of all required insurances and obtain their license within 45 days of receiving notification of passing.

I certify that all information submitted to the Examining and Supervising Board of Plumbers and Plumbing is, to the best of my knowledge, true and accurate.

Printed name of applicant: _____

Date: _____

Signature: _____

Sworn to before me this ____ day of _____, 20__

Notary Public or Commissioner of Deeds

RULES OF THE EXAMINING BOARD OF PLUMBERS RELATED TO EXAMINATIONS.

1. Applications for examination will be reviewed by the Board at their regularly scheduled meeting when advertised. The candidate will be notified when the test will be given, usually the following month.
2. Applications will be properly filled out in the applicant's own handwriting and in English, acknowledged by a Notary or Commissioner of Deeds, and filed with the Plumbing Inspector on the night of review and shall be accompanied by a fee as determined by the Board of Examiners. One-half of the fee is refundable if the Board rejects the application. Applications may be typed.
3. Application must include proof of insurance. Please see the following page for acceptable proof of Worker's Comp and Disability coverage or waiver if not carried. Proof of liability coverage with a minimum of \$1,000,000/\$2,000,000 must also be provided.
4. Documentation is preferred over testimony. Documentation may be in the form of vouchers (affidavits). The Board has published a form voucher. Documentation may also be in the form of training, education or licensing certificates, which describe the experience and other qualifications of the candidate.
5. Where documentation is impractical, oral testimony may be given in lieu of all or part of the required documentation. Such proposed testimony in lieu of documentation must have the **prior** approval of the Board. The testimony shall be presented at a regular or special meeting. The witnesses shall be sworn by the Chair of the Board. The Board shall keep record of said testimony.
6. If accommodations are necessary for a disabled applicant, the applicant will notify the Board of the accommodation needed at least 15 days prior to the date of the examination or meeting.
7. The purpose of the examination is to fairly test the fitness and qualifications of the applicant for a license in plumbing. The examination will be in English and handwritten.
8. Examination sessions shall not exceed three (3) hours.
9. Falsehoods or fraud in the applications shall be cause for dismissal of the application and refusal or revocation of a passing grade.
10. Passing grade is 75%.
11. If the applicant fails, but receives a score of at least 65%, the applicant may petition the board to review the applicant's score. If the allegation of such petition, if true, establish an inaccuracy in the score awarded to the applicant, the board will conduct a hearing, upon reasonable notice to the applicant, to review the applicant's examination. The board will keep a record of the hearing. The applicant must show by competent expert testimony that the applicant's answer is right and that either the board-accepted answer is wrong or that the applicant's answer is as correct as the board-accepted answer. The board's determination following the hearing shall be final.
12. The names of all applicants, their examination scores, and the date of examination will be recorded by the board. Such records shall be open to public inspection upon reasonable notice during normal business hours.
13. If an applicant fails the examination, s/he may not take the test again until the next regularly scheduled examination. (Examinations are given yearly in the fall.)
14. The board shall retain power to interpret these rules.
15. Master License: \$130.00 Exam Fee \$275.00 Annual License Fee

- **Worker's Compensation:**

U-26.3 (State Insurance Fund),

C-105.2 (Private Carrier),

SI-12 (Self-Insured)

GSI-105.2 (Group Self-Insured)

- **Disability Insurance:**

DB-120.1 (Private Carrier)

DB-155 (Self-Insured)

- **Statement for a Government Entity that a business does not require Workers' Compensation and/or Disability Benefits coverage:**

CE-200