

# CITY OF AUBURN



Memorial City Hall – 24 South Street – Auburn, New York – 13021

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## Request For Proposals (RFP)

# Sludge Hauling Services Addendum #1

Proposals are due by 12:00 NOON, Thursday, February 14, 2019  
Department of Municipal Utilities  
35 Bradley Street  
Auburn, NY 13021



Jeffrey Dygert, City Manager  
Seth N. Jensen, Director of Municipal Utilities  
Jeffrey P. Sikora, Chief Wastewater Operator  
Christina Selvek, Director of Capital Projects & Grants

## **INSTRUCTIONS AND CONDITIONS**

This document is an addendum to the original RFP issued for sludge hauling and disposal services. All documents and deliverables from the original proposal shall be submitted in addition to the revised pricing proposal forms contained in this addendum.

### **I. GENERAL INFORMATION**

The City of Auburn is soliciting proposals to obtain a residuals management service agreement to haul Class A biosolids generated at the Water Pollution Control Plant, located at 35 Bradley Street, Auburn, NY 13021, and transport the stabilized biosolids to a permitted facility under contract to accept biosolids.

The Water Pollution Control Plant is presently composed of two dewatering belt presses designed to produce a minimum solids concentration of greater than twenty percent (20%).

The feasibility of the future installation of a dryer producing 75% to 90% solids of 1400 to 1500 dry tons of stabilized biosolids per year is being contemplated. As the City currently has no storage facility for stabilized biosolids the proposal shall be for daily disposal of a loaded trailer two to three times a week. In the event that the City chooses to erect a storage facility the proposal shall also include disposal of all accumulated biosolids on a weekly, monthly and bi-annual basis.

In 2009, the City of Auburn constructed an indoor sludge handling facility at the Water Pollution Control Plant to improve the sludge handling process during rain events and the winter months. The City currently pumps and loads unstabilized biosolids into a trailer which is backed into the sludge handling facility. This will remain as the loading area for daily trailer loading.

### **II. SPECIFICATIONS**

- A. Contractor shall provide documentation that the disposal site is an approved biosolids disposal site; approved composting facility, and/ or a landfill that will accept the plant generated biosolids
- B. The contractor shall comply with all Federal, State, and Local disposal regulations; including all necessary reporting and biosolids constitute data monitoring.
- C. Contractor will provide trailers to place under the conveyor system, with a minimum of one trailer on site at all times. Loaded trailer shall be removed for disposal and replaced with an empty trailer within 36 hours of notification by City personnel.
- D. Proposals shall include cost per ton of biosolids to haul and dispose; type and availability of trailers to collect and haul the biosolids; location of proposed disposal site(s); and any other pertinent information.

- E. Specification in this document is minimal and any variances should be described in detail.

### **III. FORM OF PROPOSAL**

Price shall include all costs, labor, fees, taxes and delivery, pickup or freight charges. An addendum proposal form is attached to this document and is to be filled out and supplied to the Department of Municipal Utilities with all other proposal materials listed in the original request for proposal.

### **IV. PROPOSAL DEADLINE**

The proposal, including Bid, Addendum Proposal Forms, Agreement, and Non-Collusive Bidding Certification, must be received by the Department of Municipal Utilities no later than Thursday, February 14, 2019 by 12:00 NOON for consideration (fax 315-255-4148, email, hand delivery, and mail are acceptable methods of delivery). Please feel free to contact Seth Jensen at 315-255-4180, [sjensen@auburnny.gov](mailto:sjensen@auburnny.gov) or Jeff Sikora at 315-253-6511, [jsikora@auburnny.gov](mailto:jsikora@auburnny.gov) if you should have any questions, comments, or concerns with this request.

Thank you,

Seth N. Jensen  
Director of Municipal Utilities

cc. Jeffrey Dygert, City Manager  
Christina Selvek, Director of Capital Projects & Grants  
Jeffrey P. Sikora, Chief Wastewater Operator  
File

**ATTACHMENT A**

*“Proposal Form - Addendum”*

**CITY OF AUBURN****PROPOSAL FOR CLASS A BIOSOLIDS HAULING & DISPOSAL  
SERVICES ON A DAILY BASIS**

Contractor hereby proposes to deliver to and provide services at the City of Auburn Water Pollution Control Plant, 35 Bradley Street, Auburn NY 13021 equipment and services in accordance with the published specifications, for the following prices.

\$ _____	Costs per ton of Sludge to haul for two (2) years*
\$ _____	Costs per ton of sludge to haul for three (3) years*
\$ _____	Costs per ton of sludge to haul for five (5) years*
\$ _____	Cost per additional trailer (rental, etc.)
\$ _____	Any other costs or fees (explain) _____
	_____

COMPANY NAME	_____
STREET ADDRESS	_____
CITY/ STATE	_____
PHONE NUMBER	_____
CONTACT PERSON	_____
POSITION	_____
SIGNATURE	_____
DATE	_____

\*Fuel Adjustment Factor must be provided.

**CITY OF AUBURN****PROPOSAL FOR CLASS A BIOSOLIDS HAULING & DISPOSAL  
SERVICES ON A WEEKLY BASIS**

Contractor hereby proposes to deliver to and provide services at the City of Auburn Water Pollution Control Plant, 35 Bradley Street, Auburn NY 13021 equipment and services in accordance with the published specifications, for the following prices.

\$ _____	Costs per ton of Sludge to haul for two (2) years*
\$ _____	Costs per ton of sludge to haul for three (3) years*
\$ _____	Costs per ton of sludge to haul for five (5) years*
\$ _____	Cost per additional trailer (rental, etc.)
\$ _____	Any other costs or fees (explain) _____
	_____

COMPANY NAME	_____
STREET ADDRESS	_____
CITY/ STATE	_____
PHONE NUMBER	_____
CONTACT PERSON	_____
POSITION	_____
SIGNATURE	_____
DATE	_____

\*Fuel Adjustment Factor must be provided.

**CITY OF AUBURN****PROPOSAL FOR CLASS A BIOSOLIDS HAULING & DISPOSAL  
SERVICES ON A MONTHLY BASIS**

Contractor hereby proposes to deliver to and provide services at the City of Auburn Water Pollution Control Plant, 35 Bradley Street, Auburn NY 13021 equipment and services in accordance with the published specifications, for the following prices.

\$ _____	Costs per ton of Sludge to haul for two (2) years*
\$ _____	Costs per ton of sludge to haul for three (3) years*
\$ _____	Costs per ton of sludge to haul for five (5) years*
\$ _____	Cost per additional trailer (rental, etc.)
\$ _____	Any other costs or fees (explain) _____
	_____

COMPANY NAME	_____
STREET ADDRESS	_____
CITY/ STATE	_____
PHONE NUMBER	_____
CONTACT PERSON	_____
POSITION	_____
SIGNATURE	_____
DATE	_____

\*Fuel Adjustment Factor must be provided.

**CITY OF AUBURN****PROPOSAL FOR CLASS A BIOSOLIDS HAULING & DISPOSAL  
SERVICES ON A BI-ANNUAL DAILY BASIS**

Contractor hereby proposes to deliver to and provide services at the City of Auburn Water Pollution Control Plant, 35 Bradley Street, Auburn NY 13021 equipment and services in accordance with the published specifications, for the following prices.

\$ _____	Costs per ton of Sludge to haul for two (2) years*
\$ _____	Costs per ton of sludge to haul for three (3) years*
\$ _____	Costs per ton of sludge to haul for five (5) years*
\$ _____	Cost per additional trailer (rental, etc.)
\$ _____	Any other costs or fees (explain) _____

COMPANY NAME	_____
STREET ADDRESS	_____
CITY/ STATE	_____
PHONE NUMBER	_____
CONTACT PERSON	_____
POSITION	_____
SIGNATURE	_____
DATE	_____

\*Fuel Adjustment Factor must be provided.