

Corporation Counsel Department

April 16, 2015

What We Do

The Corporation Counsel's office is the City's attorney and provides all legal services for the City, advises the Mayor and Council, Department Heads and all employees as required. The matters which the Counsel's office provides these services are diverse in nature and can encompass many legal matters that the City encounters on a daily basis. The services relate to labor contract negotiations, examination of public works contracts and bidding procedure, property sales and acquisitions in addition to dog control and housing violations to mention a few. The office also engages other outside law firms to deal with specialized matters as required.

Who We Serve

Corporation Counsel's Office serves not only the Mayor and Councilors, City Manager, Department Heads, City Employees but also all of the Citizens of Auburn.

What Revenues We Generate

There are minimal Revenues which are generated from the Corporation Counsel's Office. There are fines and/or penalties originating from City Court Cases regarding code violations and dog control cases.

Also, revenues are generated by means of tax foreclosure proceedings whereby properties acquired as a result of delinquent taxes and are sold at auction with revenues being provided back to the city to offset the delinquent revenues.

Operating Budgets

		2014-15		2015-16		Percent Change
Corporation Counsel						
Operating Budget		265,218		265,206		0.0%
FTEs		2		2		0.0%
Zoning Board						
Operating Budget		3,410		2,466		-27.7%
City Court						
Operating Budget		98,060		99,736		1.7%

Changes in Services or Other Significant Changes

Corporation Counsel Department:

- The Corporation Counsel has proposed to become a full time position at Grade H - \$94,306.
- Furniture and Fixtures, Office Equipment and Office Supply remains at \$500.00 for each line.
- 412 Operating Supplies at \$2,500, note that last year payments were not accurately categorized.
- Services has been reduced to \$79,500 due to the projection that outside Counsel will not be utilized at the cost incurred in previous years. Greater legal services are provided “In house” namely labor negotiations, litigation and arbitration.
- 460 Travel and Training is increased by an addition \$500.00.
- It should be further noted that the cost of Social Security and Medicare was increased to reflect the salary of the Corporation Counsel.