

**CITY OF AUBURN PLANNING BOARD
WEDNESDAY, NOVEMBER 7TH, 2018 6:30 PM
MEMORIAL CITY HALL**

Present: Andy Tehan, Theresa Walsh, Tina Tomasso, Crystal Cosentino, Sam Giangreco

Excused: Elizabeth Koenig

Staff: Nate Garland, Corporation Counsel; Stephen Selvek, Office of Planning and Economic Development; Greg Gilfus, Traffic Officer; Brian Hicks, Code Enforcement

Agenda Items:

1. Application for Site Plan Review to Construct a 2,300 SF office building and 6,000 SF maintenance garage together with site improvement for parking, equipment staging, and storm water management at 2 & 4 Commerce Way. Applicant: F. Rizzo Construction, Co.

Items Approved:

1. Application for Site Plan Review to Construct a 2,300 SF office building and 6,000 SF maintenance garage together with site improvement for parking, equipment staging, and storm water management at 2 & 4 Commerce Way. Applicant: F. Rizzo Construction, Co.

Applications Denied: None

Applications Tabled: None

Sam Giangreco is acting Chair for the meeting.

Chair calls the meeting to order. The Pledge of Allegiance is recited. Roll is called.

Agenda Item 1: Approval of October 2nd, 2018 Planning Board Meeting Minutes.

Chair asks for any corrections on the October 2nd, 2018 meeting minutes. There being none, Chair asks for a motion to approve the September meeting minutes. Motion made by Theresa Walsh, second by Andy Tehan. All in favor. No members opposed. Motion carried.

Agenda Item 2: Application for Site Plan Review to Construct a 2,300 SF office building and 6,000 SF maintenance garage together with site improvement for parking, equipment staging, and storm water management at 2 & 4 Commerce Way. Applicant: F. Rizzo Construction, Co.

Steve – Provides updates to the plans. The applicant came before the board in September and October. The applicant resubmitted new plans, including: access to the property from N. Division Street. The storage yard will be fenced off with vinyl chain link fence with privacy slats. The driveway entrance permits a right-in only maneuver and will be gated. Storm water management has been addressed. The applicant provided detailed traffic analysis which shows the driveway is safe for turning movements. He had prepared a site plan resolution and review of environmental. Environmental review showed no or little to no impact. Storm water pollution prevention plan was submitted. Steve reviews it. Staff recommends approval of SEQRA negative declaration resolution. An application for a lot line adjustment will be submitted to combine them to 1 lot for storm water management. The water line will then be moved. City staff recommends approval of the plan.

Chair asks for questions from the board. There being none, he asks for a motion to approve the SEQRA. Motion made by Crystal Cosentino. Seconded by Theresa Walsh.

Secretary calls the roll: Andy Tehan: yes. Elizabeth Koenig: Absent. Tina Tomasso: yes. Theresa Walsh: yes. Crystal Cosentino: yes. Sam Giangreco: yes. Motion carried and adopted.

Chair asks for a motion to approve the site plan. Motion made by Andy Tehan. Seconded by Crystal Cosentino.

Secretary calls the roll: Andy Tehan: yes. Elizabeth Koenig: Absent. Tina Tomasso: yes. Theresa Walsh: yes. Crystal Cosentino: yes. Sam Giangreco: yes. Motion carried and adopted.

Other Items

Agenda Item 3: Public Hearing: Community Development Block Grant 2019-2020 Annual Action Plan. This public hearing will provide the opportunity to comment on the plan and priorities of the 2019-2020 Community Development Block Grant. Tiffany Beebee, Senior Planner & Renee Jensen, Senior Planner.

Renee – Explains CDBG Program administration and funding of it by HUD. They have to decide what to fund and are asking the public for input in order to write the annual action plan which will be passed by council then given to HUD. Plays video on Casey Playground Community Build, funded by CDBG.

Tiffany – Moves onto slideshow about benefits of CDBG funding, including: Area-wide benefits and Direct Benefit Activities. Tiffany explains both. Asks public to provide input.

Chair opens the public to be heard portion of the presentation.

Jessica Soule, 38 Jarvis Street – Gives input for need of more affordable housing and sidewalk connectivity, especially to downtown and around the arterial, as well as State Street.

David Scott, 63 South Street – Gives input for ideas for specific direct benefits, including, small business loan. Also speaks of benefits for women, veterans, and minorities. Talks about his background in community planning.

Dave DeFrancis, Director of Outreach, Aurora of CNY – Talks about the difficulty in being able to keep people in their homes for as long as they can. It gets harder as they get older and the CDBG program helps them do it.

Geoff Peppel, Camp Director, ARISE – Shows his thanks for CDBG funding. Had over 40 campers served at the last summer camp through CDBG. Gives feedback on areas in need of accessibility improvements. Including, the Casey Park arena, an accessible pool lift, and wider parking spots at the park.

Sam (Chair) – Member of the Auburn School Board. Gives feedback on what they're trying to achieve in the school district. Talks about ARC and need of affordable programs besides SCAT Van to go to appointments outside of Auburn/Cayuga County.

Crystal – Talks about the benefits of the CDBG funding for Home Headquarters, whom she works for.

Steve – Reads email from Maggie Wells at Boyle Senior Center.

Chair – Asks for any more comments from the public or board. There being none, Chair closes public to be heard.

Date for next Board meeting is Tuesday, December 4th, 2018 at 6:30 P.M.

Motion to adjourn today's meeting made by Crystal Cosentino, seconded by Andy Tehan. All in Favor.
None Opposed. Motion Carried.

Respectively submitted by Holly Glor