

**MINUTES OF CITY OF AUBURN PLANNING BOARD
TUESDAY SEPTEMBER 20, 2022 6:30 PM
MEMORIAL CITY HALL
AUBURN, NY**

Present: Crystal Cosentino, Chairperson
Andy Tehan
Karen Walter
Jenna Powers

Absent: Theresa Walsh

Staff: Stephen Selvek, Deputy Director of Planning and Development

Agenda Items:

1. Approval of the August 2, 2022 Planning Board Meeting Minutes
2. Application for Site Plan Review to construct a 3,620SF ± single-tunnel carwash facility, vacuum stations, and site improvements including parking, lighting, landscaping and signage at 176 Grant Ave. Applicant: New Potato Creek Holding, LLC.

Items Approved: Agenda Item 1 & 2

Items Denied: None

Items Tabled: None

Meeting Call to order: 6:32p

Agenda Item 1: Approval of the August 2, 2022 Planning Board Meeting Minutes

Motion by: Andy and Second by: Crystal

Yes: Andy, Jenna, Crystal

Abstain: Karen

Motion Carried

Agenda Item 2: Application for Site Plan Review to construct a 3,620SF ± single-tunnel carwash facility, vacuum stations, and site improvements including parking, lighting, landscaping and signage at 176 Grant Ave. Applicant: New Potato Creek Holding, LLC.

Staff provided a summary of the review process and discussed the modifications made to the plans to address issues noted with prior versions of the plans. Staff outlined the modifications and conditions included in the draft resolution for the Board's consideration.

Randy Bebout, project manager with Bohler Engineering, noted that they have coordinated water and sewer connections with the Department of Municipal Utilities.

The Board asked staff for clarification regarding emergency vehicle access. Staff discussed the requirements for fire apparatus access.

Mr. Bebout asked staff about the logistics of having the plan approval conditioned on a NYSDOT highway work permit. Staff noted that a building permit could be issued prior to obtaining a highway work permit.

A motion to adopt the Site Plan resolution approving the Site Plan with modifications was made by: Andy and
Second by: Crystal

Yes: Andy, Karen, Crystal

Abstain: Jenna

Motion Carried

Meeting adjourned

Minutes prepared by: S. Selvek