

**COUNCIL RESOLUTION #34 OF 2022**

**AUTHORIZING CHANGES TO THE CITY COUNCIL MEETING CALENDAR**

By Councilor Locastro

March 18, 2021

**WHEREAS**, the rules and procedures of the Auburn City Council require that the Auburn City Council meet on the first four Thursdays of each month at 5 p.m. to conduct regular business and if a month contains a fifth Thursday there will be no council meeting on that Thursday; and

**WHEREAS**, the months of March 2022 contains five Thursdays and the City Council will not be holding a meeting on Thursday, March 31, 2022; and

**WHEREAS**, on January 6, 2022 the City Council adopted a budget calendar for the preparation of the Fiscal Year 2022-23 budget; and

**WHEREAS**, it will be necessary for the Council to amend the previously adopted 2022-2023 City Budget Calendar which scheduled an initial presentation of the first draft of City Manager's proposed 2022-2023 City Budget for March 31, 2022; and

**WHEREAS**, the amended 2022-2023 City Budget Calendar is attached hereto and will move the initial presentation of the City Manager's draft budget proposal to Thursday, April 7, 2022.

**NOW, THEREFORE, BE IT RESOLVED** that the Council approves amending the the 2022-2023 City Budget Calendar as outlined in the attached list of dates and that the City Clerk is hereby requested to notify the public of the changes as set forth herein.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor Kent	x	
Councilor Giannettino	x	
Councilor Cuddy	x	
Councilor Locastro	x	
Mayor Quill	x	
Carried and Adopted	x	

## **2022-23 BUDGET PREPARATION AND ADOPTION TIMELINE**

Department Heads receive budget packets	January 17, 2022
Department Heads return budget packets	February 11, 2022
Comptroller compiles Department Head budgets and revenue estimates	March 4, 2022
Comptroller and Manager meet with Department Heads to justify budget requests	March 7 – 18, 2022
City Manager submits preliminary balanced budget	April 7, 2022
Department Head presentations to Council	April 7 & April 14, 2022
Council input due to City Manager	April 21, 2022
Final balanced budget based on Council input and revised revenue estimates	April 28, 2022
Final Council input due to City Manager	May 5, 2022
Public Hearing on budget	May 19, 2022
Budget adoption	June 2, 2022