

**COUNCIL RESOLUTION #59 OF 2022**

**APPROVING RULES AND REGULATIONS FOR PLUMBING AND DRAINAGE  
WITHIN THE CITY OF AUBURN**

By Councilor Giannettino

June 2, 2022

**WHEREAS**, Article 4 of the New York State General City Law provides for the establishment of a Plumbing Board within the City of Auburn, which is comprised of five (5) members, including the Plumbing Inspector for the City, the Director of Municipal Utilities, two (2) master plumbers and one (1) journeyman plumber (the “ Plumbing Board”); and

**WHEREAS**, Article 4 of the General City Law states that such Board may formulate a code of rules regulating the work of plumbing within the City and, “from time to time add to, amend or alter the same...”; and

**WHEREAS**, the existing Rules and Regulations for Plumbing and Drainage within the City of Auburn (the “Rules and Regulations”) became effective on January 19, 2010, and were last revised on May 8, 2012; and,

**WHEREAS**, the Plumbing Board now proposes to revise Sections 43 and 45A of the existing Rules and Regulations for Plumbing and Drainage within the City of Auburn (the “Rules and Regulations”), which revisions are attached hereto and incorporated herein; and

**WHEREAS**, the revisions to Section 43 and 45A are in compliance with Article 4 of the General City Law.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby approve the Rules and Regulations For Plumbing and Drainage within the City of Auburn, as revised; and

**BE IT FURTHER RESOLVED** that the City Clerk shall post the Rules and Regulations to the City’s website; and,

**BE IT FURTHER RESOLVED** that the Rules and Regulations for Plumbing and Drainage within the City of Auburn shall take effect on June 2, 2022.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor Kent	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Locastro	X		
Mayor Quill	X		
Carried and Adopted	X		

STATE OF NEW YORK     )  
  ) SS.:  
COUNTY OF CAYUGA     )

I, CHARLES MASON, Clerk of the City of Auburn, Cayuga County, New York (the “City”), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Council of the City (the “Council”), held on the 2<sup>nd</sup> day of June, 2022, including the Resolution #59 of 2022 contained therein, with the original thereof on file in my office, and the attached is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City this 3<sup>rd</sup> day of June, 2022.



---

Charles Mason, Clerk  
City of Auburn, Cayuga County, New York

# **Rules and Regulations for Plumbing and Drainage within the City of Auburn**



**Approved and adopted by the EXAMINING AND  
SUPERVISING BOARD OF THE PLUMBERS AND  
PLUMBING OF THE CITY OF AUBURN, NEW YORK.**

**EFFECTIVE  
JANUARY 19, 2010  
REVISED JUNE 2, 2022**

# Table of Contents

Chapter 7..... 4

RULES AND REGULATIONS FOR PLUMBING IN THE CITY OF AUBURN, NEW YORK..... 4

    P 700    GENERAL CITY LAW ..... 4

        Section 40- EXAMINING BOARDS OF PLUMBERS IN CITIES ..... 4

        Section 41- TERM OF OFFICE: Vacancies ..... 4

        Section 42 – COMPENSATION OF MEMBERS OF BOARD..... 4

        Section 43 – QUALIFICATIONS ..... 5

        Section 44 – POWERS AND DUTIES..... 5

    P 802-5    APPRENTICE PLUMBER..... 5

    P 802-6    CERTIFICATE OF COMPETENCY ..... 5

    P 803    EXPERIENCE REQUIRMENTS – ELIGIBILITY ..... 6

    P 803-1    MASTER PLUMBER ..... 6

    P 803-2    JOURNEYMAN PLUMBER ..... 6

    P 803-3    APPRENTICE PLUMBER..... 6

    P 804    REGISTRATION – LICENSE..... 6

    P 804-1    MASTER PLUMBER ..... 6

    P 804-2    JOURNEYMAN PLUMBER ..... 6

    P 804-2A    APPRENTICE PLUMBER..... 7

    P 804-3    DRAIN LAYERS ..... 7

    P 805    DUTIES OF THE PLUMBING INSPECTOR ..... 8

    P 806    INSPECTOR TO INVESTIGATE COMPLAINTS ..... 8

    P 807    INSPECTOR TO REPORT VIOLATIONS ..... 8

    P 808    APPLICATION FOR AND ISSUANCE OF PERMITS..... 8

    P 809    PERMIT MUST BE OBTAINED..... 9

    P 810    RESPONSIBILITY FOR PLUMBING WORK ..... 10

    P 811-1    INSPECTION AND TEST ..... 10

    P 812    FINAL INSPECTION – CERTIFICATE OF APPROVAL..... 11

    P 813    BUILDINGS NOT TO BE OCCUPIED..... 11

    P 814    PLUMBING WITHOUT SEWER CONNECTION ..... 11

    P 815    PRIVATE SEWAGE DISPOSAL ..... 12

    P 816    BUILDING SEWERS..... 12

P 817	TRAPS AND VENTS.....	13
P 818	CONDEMNATION OF EXISTING PLUMBING.....	13
P 819	SPECIAL HOME OWNER RULES AND REGULATIONS .....	13
	Section 45 – EXAMINATIONS: Conducting Business Without Certificate Prohibited. ....	14
	Section 45A – CORPORATIONS MAY CONDUCT BUSINESS.....	15
	Section 45-B- FURTHER REQUIREMENTS RELATING TO THE BUSINESS OF PLUMBING .....	15
	Section 46 – REGISTRATION: WHEN REQUIRED .....	15
	Section 47 – CANCELLATION OF REGISTRATION: NOTICE .....	15
	Section 48 – INSPECTORS: QUALIFICATIONS: NOTICE .....	16
	Section 49 – DUTIES OF INSPECTORS: REPORTS.....	16
	Section 50 – EXPIRATION AND RENEWALS OF CERTIFICATES AND LICENSES .....	16
	Section 51 – NOTICE OF VIOLATION OF RULES.....	17
	Section 52 – NOTICE: HOW SERVED; PROCEEDINGS WHEN VIOLATION NOT REMOVED .....	17
	Section 53 – PLUMBING AND DRAINAGE TO BE EXECUTED ACCORDING TO RULES.....	17
	Section 54 – OFFICE ROOM: EXPENSE A CITY CHARGE.....	17
	Section 55 – VIOLATIONS: HOW PUNISHED .....	18
	Section 56 – ISSUE OF LICENSE TO CONNECT WITH SEWERS AND WATER MAINS: RESTRICTED .....	18
	Section 57 – ARTICLE LIMITED .....	18
	Section 58 – WATER SERVICE SHALL CONFORM TO THE FOLLOWING:.....	18
	Section 58A – DOMESTIC WATER PIPING SHALL CONFORM TO THE FOLLOWING MATERIALS.....	18
Chapter 8.....		19
P 800	Rules and Regulations General Provisions .....	19
P 801	NAME AND NATURE.....	19
P 802	DEFINITIONS.....	19
P 820	PLUMBING WITHIN CITY BOUNDARY LINES.....	20
P 821	PLUMBING OUTSIDE CITY BOUNDARY LINES.....	20
P 822	PENALTY FOR VIOLATIONS.....	20
P 823	FEES .....	20
P 824	PARTIAL INVALIDITY .....	21
P 828	GREASE TRAPS.....	21
P 829	BACK FLOW PREVENTORS.....	21
Chapter 9.....		21

P 900 REPEALS..... 21

## Chapter 7

# RULES AND REGULATIONS FOR PLUMBING IN THE CITY OF AUBURN, NEW YORK

(From Article 4, General City Law)

### **P 700                      GENERAL CITY LAW**

#### **Section 40- EXAMINING BOARDS OF PLUMBERS IN CITIES**

The existing boards for examination of plumbers in cities of this State are continued, and each shall be known as the examining board of plumbers. Such board in each city hall continues to consist of five (5) persons to be appointed by the Mayor, of who two shall be employing or master plumbers of not less than ten (10) years' experience in the business of plumbing, and one (1) shall be a journeyman plumber of like experience, and the other members of such board shall be the chief inspector of plumbing and drainage of such city, or officer performing the duties of such inspector and the chief engineer having charge of sewers in the city, then any two (2) other officers having charge or supervision of plumbing, drainage or sewage, whom the Mayor shall designate or appoint.

#### **Section 41- TERM OF OFFICE: Vacancies**

The term of office of each member of such board shall be three (3) years, from the 1<sup>st</sup> day of January following his appointment. Vacancies occurring by expiration of a term shall be filled by the Mayor for a full term. Vacancies by death, removal, inability to act, resignation or removal from the city of any member shall be filled by him for the unexpired term. The chief inspector of plumbing and drainage and the engineer in charge of sewers, or the officers holding equivalent positions or acting in like capacities designated or appointed by the Mayor as herein provided, shall be ex-officio members of such examining board, and when shall cease to hold their offices by reason or on account of which they were so designated or appointed.

#### **Section 42 – COMPENSATION OF MEMBERS OF BOARD**

The master and journeymen plumbers serving as members of such board shall receive no compensation for their services.

### **Section 43 – QUALIFICATIONS**

All Members of the City of Auburn Plumbing Board shall be citizens and actual residents of the City of Auburn, residing within the geographical limits therein. However, in the event that the City of Auburn has fewer than four (4) actual resident master plumbers, then at least two Board members shall be citizens and actual residents of the City of Auburn and any remaining vacancies may be filled by master plumbers who are citizens and actual residents of the County of Cayuga. Board vacancies shall not be filled by master plumbers who hold or operate businesses within the City or within the County, and who are not actual citizens or residents of either.

### **Section 44 – POWERS AND DUTIES**

The several examining boards of plumbers shall have power and it shall be their duty:

1. To meet at stated intervals in their respective cities, they shall also meet whenever the Mayor thereof shall in writing request them so to do.
2. To have jurisdiction over and to examine all persons desiring or intending to engage in the trade, business or calling of plumbing as employing plumbers in the city in which such board shall be appointed, with the power of examining persons applying for certificates of competency as such employing or master plumbers or as inspectors of plumbing, to determine their fitness and qualifications for conducting the business of master plumbers or to act as inspector of plumbing and to issue certificates of competency to all such persons who shall have passed a satisfactory examination before such board, and shall be by it determined to be qualified for conduction the business as employing or master plumbers, or competent to act as inspectors of plumbing.
3. To formulate a code of rules regulating the work of plumbing and drainage in such city, including the materials, workmanship and manner of executing such work and from time to time to add to, amend or alter the same, or in their discretion to adopt the standard plumbing code recommended by the State.

### **P 802-5                      APPRENTICE PLUMBER**

Any person in the employment of a registered, licensed plumber who works as a beginner or novice in the trade of plumbing for a minimum period of five (5) years.

### **P 802-6                      CERTIFICATE OF COMPETENCY**

A certificate issued by the Plumbing Board certifying that the person has been examined by the Plumbing Board – is of good moral character, of temperate habits, and has been found to be qualified and competent to conduct the business of plumbing in this city.



**P 803                      EXPERIENCE REQUIRMENTS – ELIGIBILITY**

**P 803-1                    MASTER PLUMBER**

Any person to be eligible for an examination for Certificate of Competency as a Master Plumber, must have served ten (10) years in the trade of plumbing, in the employment of a licensed plumber of which the latter five (5) years of these years, he shall have served as a journeyman plumber.

**P 803-2                    JOURNEYMAN PLUMBER**

Any person to be eligible to register as a journeyman plumber must have served five (5) years as an apprentice plumber in the employment of a master plumber.

**P 803-3                    APPRENTICE PLUMBER**

Any person to be eligible to register as an apprentice plumber must at the time of registration be employed by a master plumber.

**P 804                      REGISTRATION – LICENSE**

**P 804-1                    MASTER PLUMBER**

Every employing or master plumber, before engaging in the trade, business or calling of plumbing in the City of Auburn shall appear in person at the office of the plumbing inspector, and register his name and place of business in a book kept for that purpose. He shall furnish a Certificate of Competency, signed by the Examining Board of Plumbers, that the applicant is known to them as a person educated to the business and qualified to receive a license. Upon payment of the designated fee, he shall be entitles to receive a Plumbing License. No license shall be issued for more than one (1) year, and must be renewed before the tenth (10<sup>th</sup>) day of January of each succeeding year. Master plumbers shall not sell, loan or assign their certificates or licenses.

**P 804-2                    JOURNEYMAN PLUMBER**

Registration and current renewal fee shall be paid annually and shall be renewed between the first (1<sup>st</sup>) and tenth (10<sup>th</sup>) day of January of each succeeding year.

### **P 804-2A                    APPRENTICE PLUMBER**

Registration and current renewal fee shall be paid annually and shall be renewed between the first (1<sup>st</sup>) and tenth (10<sup>th</sup>) day of January of each succeeding year.

### **P 804-3                    DRAIN LAYERS**

Registration and current renewal fee shall be paid annually and shall be renewed between the first (1<sup>st</sup>) and tenth (10<sup>th</sup>) day of January of each succeeding year.

Any person to be eligible to register as a drain layer must have five (5) years' experience overall and the five (5) years' experience may be under a master plumber or drain layer.

#### **P804-3A**

Drain Layers are licensed to install sanitary and storm sewers up to the first joint in the basement only. Any extensive work in the basement will require a licensed plumber.

Drain Layers are licensed to install water services up to the meter only. Any extensive water line work in the basement will require a licensed plumber.

#### **P 804-3B**

A person desiring or intending to conduct the trade, business or calling of drain layer shall be required to submit to an examination before such examining board of plumbers as to his experience and qualifications for such trade, business or calling and It shall not be lawful for a person to conduct such trade, business or calling, useless he shall have first obtained a certificate from such board in the city in which he conducts or proposes to conduct such business. Applications for examinations will be reviewed by the Board at their regularly scheduled monthly meeting when advertised. The candidate will be notified when the test is given. The test is given once a year during the month of October. Applications shall be properly filled out in applicant's own handwriting in English, acknowledged by a notary or commissioner of deeds, and filed with the Plumbing Inspector on the night of review and shall be accompanied by a fee as determined by the Board of Examiners. One-half of the fee is refundable if the board rejects the application.

#### **P 804-4**

No person, shall engage in, work at, or conduct the business of plumbing without a license, as provided by the law.

## **P 805**

### **DUTIES OF THE PLUMBING INSPECTOR**

The duties of the plumbing inspector shall be:

- a. The examination and approval of plans and specifications.
- b. The issuance of Plumbing Permits.
- c. The inspection of plumbing and drainage.
- d. The conduct of tests.
- e. The issuance of certificates of approval.
- f. Advisory service to the public in matters of plumbing regulations.
- g. The re-inspection and sanitary maintenance of plumbing.
- h. Investigation on a written complaint.

It shall be the duty of the Inspector of plumbing and drainage to issue all permits of plumbing of any character being constructed or repaired which he may have a reason to believe is imperfect; to stop the further plumbing work, or use of such plumbing, in order to properly remedy such defects. He shall have the power to require the owner of the premises where such plumbing work is being done, and the plumber in charge of such work, to remedy any defects, and to properly construct and repair such plumbing work. For that purpose he shall have the power to enter any building or premises, to inspect any such plumbing work, and to prevent the use of such plumbing, until properly remedied as aforesaid, so as to conform with these Rules and Regulations, Plumbing Code, and all requirements of such inspector, to obtain compliance with the Plumbing Code.

## **P 806**

### **INSPECTOR TO INVESTIGATE COMPLAINTS**

Said Inspector of Plumbing and Drainage shall investigate all alleged violations of the Plumbing Code reported to him in writing and file complaints against all whom he may have reason to believe are guilty of such violation.

## **P 807**

### **INSPECTOR TO REPORT VIOLATIONS**

In case of any violation or alleged violation, the Inspector shall immediately report the same to the City Council which shall have the power to make such order, and to take such action as may be proper requiring the owner of such property to comply with these Rules and Regulations; and to replace, repair, reconstruct or reinstall such plumbing in accordance with the Plumbing Code. Any refusal or neglect of such owner to comply with such order shall subject the owner to the penalties prescribed in these Rules and Regulations.

## **P 808**

### **APPLICATION FOR AND ISSUANCE OF PERMITS**

P 808-1

Said Inspector of Plumbing and Drainage shall not issue any permit except upon a written application, which shall describe the character of the plumbing or repair work to be done, the number and location of street openings, if any, and the number, name and character of plumbing fixtures to be repaired or put in, which shall be signed by the party applying therefore. Plans and/or specifications shall be approved prior to issuance of a permit; and upon approval of such application, plan and/or specification, the inspector issue a permit accordingly; the original to be issued to the party applying therefore, and a duplicate, together with such application, shall be kept as a permanent record in the plumbing inspector’s office.

P 808-2

After a plan or specification has been approved, no alterations of the same will be allowed, except on written application to the plumbing inspector by the owner or agent of the premises on which the work is being done.

P 808-3

No person shall be allowed to install, make alterations or repairs to any building sewer, without first obtaining a permit from the plumbing inspector, and having all work inspected during construction and after completion.

**P 809 PERMIT MUST BE OBTAINED**

P 809-1

No person shall do any plumbing of any character or repair any plumbing work, or make any extensions to plumbing, or change the location of any fixture until he has made written application therefore to, and received a permit to do same from the inspector of Plumbing and Drainage; except that no permit shall be required for minor repairs of leaks, and the removal of any stoppage in fixtures or waste drain lines when this work can be done without opening a waste line at any place other than regular cleanout openings provided for that purpose.

P 809-2

“Minor Repairs of leaks” is hereby defined, for the purpose of this section to be only such as can be repaired or fixed without disconnecting a fixture or any appurtenance thereof.

P 809-3

No person shall be entitled to a plumbing permit until he proven qualified and competent by the plumbing board to install plumbing and drainage in this city.

## **P 810**                      **RESPONSIBILITY FOR PLUMBING WORK**

### **P 810-1**

The master plumber in charge of any work shall be responsible for the construction and completion of the work according to plumbing regulations and ordinances governing plumbing and drainage work in this city. When the master plumber has been issued a certificate of approval, this certificate does not relieve the plumber of his responsibility for any defective work, which may have escaped the notice of the inspector; and when deemed necessary by the inspector, a test or retest shall be applied to the work by the plumber.

### **P 810-2**

For any plumbing or drainage work in the City of Auburn, New York, master plumbers shall employ only competent journeymen plumbers and apprentices approved by the plumbing board. The master or the employing plumber shall not send any person on any job in the capacity of a journeyman plumber without such a person being in possession of and entitled to journeyman registration card issued by the plumbing board.

## **P 811-1**                      **INSPECTION AND TEST**

### **P 811-1**

The plumbing inspector shall be notified promptly when the plumbing and drainage work of any building, or portion thereof, is completed and ready for inspection and/or testing. All work must be left uncovered and convenient for examination until inspected and approved. Any plumbing installed and covered without notice to the inspector must be uncovered for inspection at the direction of said inspector.

If said work shall be found by said inspector to comply with all rules, regulations and code, and shall stand the test or tests as prescribed; the said inspector shall approve the same and affix a "sticker," indicating approval, bearing the signature of the inspector and the date approved; posted to a conspicuous part of the work involved. The work may then be covered up.

### **P 811-2**

The inspector shall have the right to make inspections within forty-eight (48) hours, after inspection has been called for.

P 811-3

No application for inspection of any work will be accepted unless the plumber has previously filed with the plumbing inspector, and had approved by him, an application with specifications and/or plans of the work to be executed.

## **P 812 FINAL INSPECTION – CERTIFICATE OF APPROVAL**

P 812-1

When the work is fully completed and ready for ordinary use, there shall be notice in writing of the same given to the inspector of plumbing and drainage. When the work has been finally inspected and approved by said inspector, he shall issue a certificate of approval to the master plumber. No new plumbing, old plumbing changed, or added to, shall be put to the ordinary uses, until a certificate of approval thereof has been issued by the inspector.

P 812-2

Master plumbers must make written application for the final inspection of all plumbing work done by then within forty-eight (48) hours after completion thereof.

## **P 813 BUILDINGS NOT TO BE OCCUPIED**

No owner, agent or tenant shall be occupy any new building in this city or allow the same to be occupied by any person, until after the plumbing in such building shall have been approved by the plumbing inspector.

## **P 814 PLUMBING WITHOUT SEWER CONNECTION**

When soil or waste pipes or fixtures are placed in buildings, where there are no sewer connections to be had, and the necessary ventilation and drainage pipes shall be put in and the work is tested and inspected as if for immediate use, and all openings not in use must be properly sealed.

## **P 815**

## **PRIVATE SEWAGE DISPOSAL**

All septic tanks or private sewage disposal systems plans shall first be approved by the Cayuga County Health Department, prior to issuance of a plumbing permit.

## **P 816**

## **BUILDING SEWERS**

### **P 816-1**

Unless otherwise authorized in writing by the building inspector, every building must be separately and independently connected with the main street sewer; and the building sewer must be wholly upon its own premises to the street line.

### **P 816-2**

Where a lateral connection or a main sewer fitting connection is not available, the fitting or connection to the main sewer shall be made only by the Department of Sewers as authorized by the Department of Engineering.

### **P 816-3**

No sewer shall be less than four (4) inches inside diameter; and shall be laid straight and true to both grade and alignment. A fall of not less than one-quarter (1/4) inch per foot shall be maintained throughout its entire length.

### **P 816-4**

#### **BUILDING SEWER MATERIALS SHALL CONFORM TO THE FOLLOWING:**

- a) Extra heavy weight cast iron soil pipe may be used for any building.
- b) Service weight cast iron soil pipe may be used for one (1) and two (2) family dwelling.
- c) Four (4) inch Schedule 40 PVC, SDR21, and six (6) inch SDR35.
- d) Building sewers of independent sanitary drainage systems for chemical waste shall be material approved for such use by the plumbing inspector.

### **P 816-6**

Special consideration shall be given to back-filling excavations in city streets as specified by the Department of Engineering.

### **P 816-6**

When buildings are moved or demolished and the use of the building sewer is discontinued, the sewer must be properly sealed before being abandoned.

P 816-7

No roof drains-down spouts-yard drains-sub soil drains or storm water from any source shall be drained into sanitary sewers intended for sewage only.

P 816-8

No sanitary drainage system or part thereof shall be installed so as to discharge sewage into sewers intended for storm water only.

P 816-9

No sewer in this city, or its extensions thereof, shall be considered or used as a combined sewer.

P 816-10

No sump pump or a forced drain of storm water; perimeter drains shall not be pumped to City Street. Any sump pump or forced drains shall be connected to a storm drains by a licensed plumber or drain layer. Where there is no storm drain available, storm water will be connected to a dry well installed on the homeowner's property. All storm water connections shall be approved by the City of Auburn Engineering Department.

## **P 817 TRAPS AND VENTS**

Where a water closet is installed on the floor above an existing water closet located below and on the same stack, the lower closer shall be vented as in new work.

P 817-2

Air admittance valves shall be used for 1 ½ - 2 inch vent systems not to be used for closets or main vents. Only State approved valves may be used.

## **P 818 CONDEMNATION OF EXISTING PLUMBING**

The plumbing inspector may condemn, and order the renewal of any plumbing, drainage system or fixture that is defective, not in use, or that does not comply with the Plumbing Code.

## **P 819 SPECIAL HOME OWNER RULES AND REGULATIONS**



P 819-1

Personal installation by owner (other than master plumber) shall be by himself, for himself, in his own private dwelling, at which he will establish his legal residence. The owner exercising this privilege shall not be helped or assisted by any other person other than a master plumber, registered and licensed in the City of Auburn. A test is required to be taken by the homeowner.

P 819-2

All building sewers to be connected to a street sewer main shall be installed only by master plumbers.

P 819-3

This homeowner section shall apply to one (1) and two (2) family unit.

Nothing herein contained shall prohibit any bona fide owner from personally installing plumbing in his own private dwelling, provided that said owner shall: appear before the Board of Examining Plumbers so as to determine whether said bona fide owner has the necessary knowledge and skill to install, construct or repair the plumbing and drainage in question; and if proven competent by the Board said owner shall:

- a) File plans and specifications with and obtain approval of the plumbing inspector.
- b) Homeowner may obtain plumbing permits upon passing Homeowner exam.  
Homeowner may install plumbing up to two (2) units and must be owner occupied.
- c) Homeowner may not install or repair sanitary sewer laterals domestic water services.  
These items must be installed by a licensed plumber.
- d) To charge and collect from each person applying for examination the sum of ten (\$10.00) dollars for each examination made by such board, and all moneys so collected shall be paid over by the board monthly to the treasurer of such city in which such board shall be appointed.

**Section 45 – EXAMINATIONS: Conducting Business Without Certificate Prohibited.**

A person desiring or intending to conduct the trade, business or calling of a plumber or of plumbing in the city of this State as employing a master plumber, shall be required to submit to an examination before such examining board of plumbers as to his experience and qualifications for such trade, business or calling, and it shall not be lawful in any city of this State for a person to conduct such trade, business or calling, unless he shall have first obtained a certificate of competency from such board in the city in which he conducts, or proposes to conduct such business. Test is given once a year during the month of October.

#### **Section 45A – CORPORATIONS MAY CONDUCT BUSINESS**

A domestic corporation desiring or intending to conduct the trade, business or calling of a plumber, or of plumbing in a city of this State, as employing of master plumber may do so provided one or more officers of such corporation separately or aggregately actually hold and own at least fifty-one (51%) per centum of the issued and outstanding capital stock of said corporation, and provided that each of such officers holding such percentage of the stock is the holder of a certificate of competency of such board of the city in which it conducts or proposes to conduct such business as provided in Section 45. In case one or more officers of a corporation engaged in such business shall die, being the holder of a certificate of competency, the corporation may continue the business during the time necessarily required for the administration of the estate of such deceased officer, not exceeding one (1) year from the granting of letters, provided one or more officers of the corporation is the holder of a certificate of competency and together with the legal representatives of such deceased officer or officers, actually owns and holds at least fifty-one (51%) per centum of the issued and outstanding capital stock of the said corporation. Each and every member of said corporation holding a certificate of competency shall comply with all rules and regulations applicable to master or employing plumbers in the locality in which the corporation is engaged in business. Such corporation shall register as provided in Section 46 of this chapter.

#### **Section 45-B- FURTHER REQUIREMENTS RELATING TO THE BUSINESS OF PLUMBING**

No person otherwise qualified shall engage in the trade, business or calling of a plumber or of plumbing in a city of this State as employing or master plumber until he has first procured from the board of health or the examining board of plumbers if so designated by local law in such city or in the City of New York, from the examining plumbers.

#### **Section 46 – REGISTRATION: WHEN REQUIRED**

Every employing or master plumber carrying on his trade, business or calling in any city of this State shall register his name and address at the office of the examining board of plumbers if so designated by local law of the city in which he shall conduct such business under such rules of the local board of examining plumbers, and thereupon he shall be entitled to receive a certificate of such registration provided, however, that such employing or master plumber shall at the time of applying for such registration hold a certificate of competency from an examining board of plumbers.

#### **Section 47 – CANCELLATION OF REGISTRATION: NOTICE**

Such registration may be cancelled by such examining board of plumbers if so designated by local law for a violation of the rules and regulations for the plumbing and drainage of such city duly adopted and enforced therein, after a hearing had before such board of examining board

of plumbers if so designated by local law and upon a prior notice of not less than ten (10) days stating the ground of complaint and served on the person charged with the violation, but such revocation shall not be operative unless concurred in by the local board of examiner. It shall not be concurred in by the local board of examiner. It shall not be lawful for any person to engage in or carry on the trade, business or calling of an employing or master plumber in any of the cities of this State, unless his name and address shall have been registered in the city in which he carries on or conducts such business.

#### **Section 48 – INSPECTORS: QUALIFICATIONS: NOTICE**

An official of the local board designated by local law of such city, as the case may be shall detail, designate or appoint an inspector or inspectors of plumbing, subject, however, to the provisions or limitations of law, regulating the appointment of such inspector by such official or board designated by local law of such city. All inspectors of plumbing who are detailed, designated or appointed shall be practical plumbers and shall not be engaged directly or indirectly in the business of plumbing, during the period of their appointment. They shall be citizens and actual residents of the city in which they are appointed and before entering upon the discharge of their duties as such inspectors they shall each be required to obtain a certificate of competency from said examining board. They shall be entitled to receive compensation to be fixed by the officer, board, commission or department having power to fix salaries generally or, if there be no officer, board, commission or department thereof having such power, by the board of alderman or common council.

#### **Section 49 – DUTIES OF INSPECTORS: REPORTS**

The inspector or inspectors of plumbing appointed under the provisions of the preceding sections of this article, in addition to their duties prescribed by law or ordinance and those which may be enjoyed or required by the appointing power of the city in which they shall be appointed, shall be to inspect the construction and alternation of all plumbing work performed in such city, and to report in writing the results of such inspection to such appointing power to their respective cities. They shall also report in like manner any person engaged in or carrying on the business of employing plumber, without having the certificate herein before provided.

#### **Section 50 – EXPIRATION AND RENEWALS OF CERITIFCATES AND LICENSES**

All certificates of registration issued under the provisions of the preceding sections of this article, and all the licenses authorizing connections with street sewers or water mains, shall expire on the 31<sup>st</sup> day of December of the year in which they shall be issued, and may be renewed within thirty (30) days preceding such expiration. Such renewals to be for one (1) year from the 1<sup>st</sup> of January in each year. If the renewal is not made by the 31<sup>st</sup> of December, a grace period will be allowed in the month of January and a late fee will be charged in the amount of fifty (\$50.00) dollars.

### **Section 51 – NOTICE OF VIOLATION OF RULES**

Whenever any inspector or other person reports a violation of any such rules and regulations for plumbing and drainage, or a deviation from any officially approved plan or specification for plumbing and drainage filed with and board or department, the appointing power shall first serve a notice of the violation thereof upon the master plumber doing the work of registered plumber

### **Section 52 – NOTICE: HOW SERVED; PROCEEDINGS WHEN VIOLATION NOT REMOVED**

Such notice may be served personally or by mail, and if by mail it may be addressed to such master plumber at the address registered by him, but the failure of a master plumber to register will relieve by the official of board who or which appoints the plumbing inspector from the requirement of giving notice of violation. Unless the violation is removed within three (3) days after the day of serving or mailing such notice, exclusive of the day of serving or mailing, the official or board who or which appoints the plumbing inspector may proceed according to law.

### **Section 53 – PLUMBING AND DRAINAGE TO BE EXECUTED ACCORDING TO RULES**

The plumbing and drainage of all buildings, both public and private, in each of the cities of this State shall be performed by persons authorized under rules and regulations adopted by the local board or examining plumbers for plumbing and drainage, and all plumbing and drainage work shall be executed in compliance with rules and regulations. All repairs and alterations of the plumbing and drainage of all buildings here to fore constructed shall also be performed and executed in accordance with such rules and regulations; but this Section shall not be constructed to repeal any existing provision of law requiring plans for the plumbing and drainage for new buildings to be filed with any local board of health and be previously approved in writing by such board of health and be executed in accordance there with, except that in case of any conflict with such plan, rules and regulations of the board of examiners, the latter shall govern.

### **Section 54 – OFFICE ROOM: EXPENSE A CITY CHARGE**

Each of the examining boards of plumbers shall have power to procure suitable quarters for the transaction of business, to provide the necessary books and stationery and to employ a clerk to keep such books and record the transactions of such board. The board of estimate and apportionment of the common council of the city, as the case may be, shall annually insert in their tax levy a sufficient sum to meet all the expenditures incurred under the provisions of this article. The expenses incurred by the several examining boards of plumbers in the execution and performance of the duties imposed by this article shall be a charge on the respective cities and shall be audited, levied, collected and paid in the same manner as other city charges are audited, levied, collected and paid.

### **Section 55 – VIOLATIONS: HOW PUNISHED**

Any person violating any of the provisions of this article, or any rules or regulations of the examining board of plumbers in any city regulating the plumbing and drainage of buildings in such city, shall be guilty of a misdemeanor, and on conviction of a master plumber, shall in addition forfeit any certificate of competency or registration which he may hold under the provisions thereof.

### **Section 56 – ISSUE OF LICENSE TO CONNECT WITH SEWERS AND WATER MAINS: RESTRICTED**

The commissioner of public works of any city, or the officer or officers acting in a like capacity in any of the cities of this State, and having charge of the sewer and water mains therein, shall not issue a license to anyone to connect with the sewers or with the water mains of such cities unless such person has obtained and shall produce a certificate of competency from the examining board of such city.

### **Section 57 – ARTICLE LIMITED**

Nothing in this article shall effect or supersede any provision of Chapter 803 of the Laws of 1896, relating to plumbing in the City of New York.

### **Section 58 – WATER SERVICE SHALL CONFROM TO THE FOLLOWING:**

1. K-copper
2. Fosta pex
3. Ipex
4. Aqua Pex
5. CTS

If pex or CTS is used, homeowners must contact licensed electrician to property install ground rods.

### **Section 58A – DOMESTIC WATER PIPING SHALL CONFORM TO THE FOLLOWING MATERIALS:**

1. L-copper
2. Fosta pex
3. Ipex
4. Aqua Pex

CPVC socket fittings and solvent cemented joints and CPVC tubing systems are not allowed in the City of Auburn.

## **Chapter 8**

### **P 800 Rules and Regulations General Provisions**

#### **P 801 NAME AND NATURE**

P 801-1

The provisions herein shall constitute and be known as “The Plumbing Rules and Regulations of the City of Auburn, New York.”

P 801-2

The New York State Building Construction Code applicable to plumbing, together with all Rules, Regulations and Ordinances for plumbing in the City of Auburn, New York, shall hereinafter be referred to as the “Plumbing Code”.

#### **P 802 DEFINITIONS**

P 802-1 Inspector

The chief inspector of plumbing and drainage charged with the enforcement of the plumbing rules, regulations and code governing plumbing and drainage.

P 802-2 The Board or Plumbing Board

The Examining and Supervising Board of Plumbers and Plumbing.

P 802-3 Master Plumber

A master plumber is a person who assumes responsible charge and direction of other persons in the installation of plumbing and drainage, holds a certificate of competency issued by the Plumbing Board certifying his fitness to assume such responsibility, and registered and licensed within the current calendar year.

P 802-4 JOURNEYMAN PLUMBER

- a. Journeyman plumber is a person who performs the manual work of installing plumbing and drainage under the direction of a master plumber, and is registered certifying his fitness to assume such responsibility.
- b. Apply for and secure a permit prior to installation or demolition.
- c. Pay all required fees.
- d. Perform the work in accordance with Code.
- e. Apply for inspection and tests.
- f. Apply for final inspection and certificate of approval.

## **P 820 PLUMBING WITHIN CITY BOUNDARY LINES**

The plumbing and drainage for all buildings in the City of Auburn, New York shall be executed in accordance with these Rules and Regulations, Plumbing Code, and specification and/or plans, filed, and previously approved in writing by the plumbing inspector.

## **P 821 PLUMBING OUTSIDE CITY BOUNDARY LINES**

All plumbing work outside of the city boundary lines, which is connected or intended to be connected, with the city water supply or the city sewer system shall come under provisions of the Plumbing Code of the City of Auburn.

## **P 822 PENALTY FOR VIOLATIONS**

Any person, when found guilty of violating any of the Rules for the Homeowner, or any of the Rules, Regulations or Plumbing Code in this city shall be punishable by a fine not exceeding Fifty (\$50.00) Dollars for the first offense, and not less than One Hundred (\$100.00) Dollars nor more than Five Hundred (\$500.00) Dollars for a subsequent offense, and in addition thereto, if a master plumber, shall forfeit his license and certificate of qualifications.

### **P 822-2**

All violations of Rules, Regulations, Standards, Codes and Ordinances for plumbing and drainage in this city may be deemed a misdemeanor.

## **P 823 FEES**

Current fees shall be payable to the City Clerk, City of Auburn, New York.

**P 824**                    **PARTIAL INVALIDITY**

If any term, part, provision, section, subdivision or paragraph of these Rules and Regulations shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to invalidate the remaining terms, parts, provisions, sections, subdivisions and paragraphs thereof.

**P 825**

Any questions arising not already provided for in these Rules and Regulations shall be left to the directions of the plumbing board.

**P 826**

These Rules may be altered or amended by the Examining Board of Plumbers.

**P 827**

The foregoing Standards, Rules and Regulations shall take effect January 19, 2010.

**P 828**                    **GREASE TRAPS**

Grease traps are required for all food establishments, including restaurants and delis. A log is to be kept when the grease trap was last cleaned, who cleaned it, which company cleaned it or whether the owner cleaned it or hired a company to do it.

**P 829**                    **BACK FLOW PREVENTORS**

Valves are required on all commercial buildings.

**Chapter 9**

**P 900**                    **REPEALS**

All rules and regulations adopted by the local Board of Examining Plumbers, with approval of the City Council, December 29, 1932, and all subsequent amendments thereto, are hereby repealed.

**CERTIFICATION**



I hereby certify that these rules and regulations as printed herein is a true and correct transcript of the original rules and regulations for plumbing and drainage, passed by the EXAMINING AND SUPERVISING BOARD OF PLUMBERS AND PLUMBING OF THE CITY OF AUBURN, NEW YORK on June 3, 2022.

Secretary of Examining and  
Supervising Board of Plumbers  
And Plumbing, Auburn, NY

Members of the Plumbing Board

Greg Gallinger  
Joseph Slwyka – Plumbing Inspector  
Seth Jensen - Engineer