



“Expect Excellence”

Department of Police

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Chief of Police

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*Administrative Assistant to the
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Media Release

Date/Time of Release: March 16th, 2020 / 630pm

Date of Incident Occurrence: Ongoing

Nature of Event: Auburn PD Covid-19 Change in Operational Protocols

Location of Event Occurrence: 46 North Street Auburn PD Headquarters

Media Release Written By: Shawn I. Butler-*Chief of Police*

This media release is to advise the community that we serve we are adjusting our normal protocols in accordance with the Center for Disease Control recommendations in order to create social distancing between our officers and the public for non-emergency situations.

Effective immediately the Auburn Police Department public lobby will be the only space within our headquarters building open to the public. As always an officer will be present in our command center to answer your questions and take your complaints. If you require a copy of a police record you will be asked to complete a “Request for Records” form and our records personnel will fulfill your request at a later time and either mail the requested record to you or leave it at the command desk for pick-up. This form can also be located on our website at:

<https://www.auburnny.gov/police-department/pages/forms-documents>

For any minor incidents that require police notification or documentation, an officer may call you back to take the report over the phone in order to limit contact. For calls requiring an officer to respond to you in person, please be advised that the officer may ask you to step outside of the location you are in so that they can create the recommended six feet of distancing to reduce the spread of this illness.

We at the Auburn Police Department know that these are unprecedented times but we are committed to maintaining calm, peace and normalcy. We ask the public to understand that these are temporary measures in order to do our part in protecting our first responders as well as you the community. We want to ensure our staff remains healthy and available to assist you in any emergency situations that may arise.

As is the nature of this amazing community, make sure to support and reassure each other and check in on those most vulnerable in our community.