

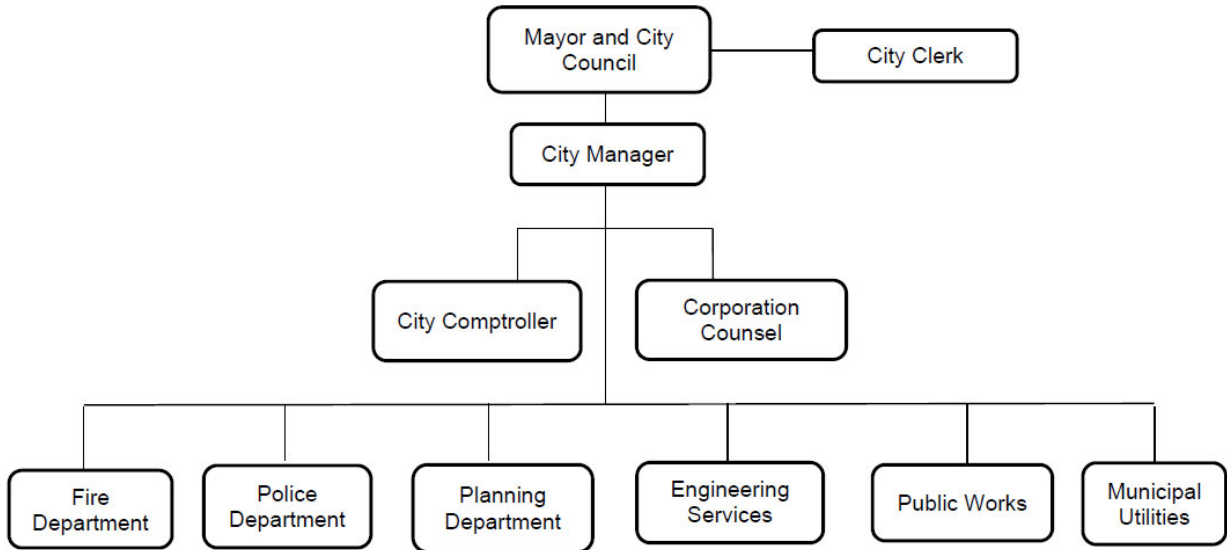
City of Auburn, New York 2021-22 Adopted Budget

Mayor Michael Quill
Councilor Debra McCormick
Councilor James Giannettino
Councilor Terrence Cuddy
Councilor Timothy Locastro

City Manager
Jeffrey Dygert

City Comptroller
Rachel Jacobs

**City of Auburn, New York
2021-2022 Budget Year
City Wide Structure**



City of Auburn, New York
2021-22 Adopted Budget
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July 1, 2021

General Fund:

The total General fund budget is projected at approximately \$38,170,312 which is a 1.51% increase from the prior year revised budget. There is \$1.4M transfer from Capital Fund, reduction in service levels or tax levy increase included in the adopted budget. The adopted budget is in line with the financial plan and in compliance with the state tax cap. A summary of notable changes follows:

Expenditure Changes

- Health insurance – There is a projected increase of 10% from the Cayuga County Consortium.
- Pension Costs – There is a 25% increase for PFRS and 11% increase for ERS contributions.
- Debt – There is an increase in debt payments due to new issuances.

Revenue Changes

- FEMA reimbursements for COVID expenditures – PPE, Overtime, Vaccination Clinics.
- Transfer from Capital Fund for lost revenues utilizing Federal American Rescue Plan Act funds
- Sales tax has been increased to near pre-COVID levels.

Landfill Fund

The fund is balanced on a cash flow basis with no fee changes to citizens. The fund budget has decreased by 89% due to the change from landfill to transfer station and reducing private hauling while landfill closure occurs. The fund is balanced by using \$154,993 transfer from Capital or General Fund.

Refuse Collection Fund

The fund has a 2.2% increase due to contractual salary increases, new debt issuances, and allocations of salaries between funds. The fund is balanced by using \$447,204 transfer from Capital or General Fund.

Power Utility Fund

There is a 6.8% decrease in this fund's budget due to contractual salary increases and debt issuance increases. The fund is balanced by using \$356,847 transfer from Capital or General Fund. The North Division Street Hydro and Mill Street Hydro facilities are both online and generating electricity.

Transfer Station Fund

There is a 22.8% increase in this fund's budget due to closure of the landfill and reallocating payroll and benefits, contractual increases and debt issuances. The fund is balanced by using \$418,490 transfer from Capital or General Fund.

Water Fund

The fund has a slight increase. There are no proposed fee increases but the fund is balanced by using \$379,259 of fund balance.

**City of Auburn, New York
2021-22 Adopted Budget
Budget Message and General Information**

Sewer Fund

The fund has a 1% increase. There are no proposed fee increases and no fund balance was utilized to budget the fund.

Respectfully submitted,



City Manager



City Comptroller

CITY BUDGET

FOR FISCAL YEAR ENDING JUNE 30, 2022

**CITY OF AUBURN
CAYUGA COUNTY
STATE OF NEW YORK**

BUDGET CERTIFICATION

I certify that this is a true copy of the budget of the City of Auburn for the fiscal year ending June 30, 2022 as it was adopted by the City Council on June 3, 2021.

I also certify that the taxable assessed valuation on which taxes are levied for the 2021-22 fiscal year is \$1,047,203,722 and that the assessment roll is dated June 1, 2021.



Rachel Jacobs
City Comptroller

**City of Auburn, New York
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Calculation of Real Property Tax

	<u>Total Tax</u>	<u>General Tax</u>	<u>CIP Tax</u>
Real Property Tax Revenue	\$12,481,778	\$8,677,432	\$3,804,346
Reserve for Uncollectable Taxes	<u>\$664,569</u>	<u>\$664,569</u>	<u>\$0</u>
Amount to be Raised by Taxes	\$13,146,347	\$9,342,001	\$3,804,346
2021-22 Taxable Assessed Value	\$1,047,203,722	\$1,047,203,722	\$1,047,203,722
2021-22 Tax Rate:	\$12.55	\$8.92	\$3.63

<u>Fiscal Year</u>	<u>Total Taxable Assessed Value</u>	<u>Property Tax Levy</u>	<u>Tax Rate Per \$1,000</u>
2007-08	\$822,061,907	\$10,530,613	\$12.81
2008-09	\$830,017,054	\$10,632,518	\$12.81
2009-10	\$837,718,763	\$10,731,177	\$12.81
2010-11	\$969,433,741	\$10,877,047	\$11.22
2011-12	\$976,138,123	\$10,462,426	\$11.74
2012-13	\$944,237,215	\$11,634,362	\$12.32
2013-14	\$938,419,652	\$11,808,877	\$12.58
2014-15	\$982,530,564	\$12,183,593	\$12.40
2015-16	\$987,868,144	\$12,407,529	\$12.56
2016-17	\$986,870,320	\$11,874,898	\$12.03
2017-18	\$992,664,989	\$11,874,898	\$11.96
2018-19	\$1,051,361,588	\$12,406,858	\$11.30
2019-20	\$1,046,289,555	\$12,649,825	\$12.09
2020-21	\$1,047,711,173	\$12,892,440	\$12.30

The City

General Information

The City of Auburn is located in Cayuga County in the beautiful “Finger Lakes Region” of Central New York and is situated on the northern end of Owasco Lake, which is one of the six Finger Lakes. The City is about 25 miles southwest of the City of Syracuse, about 55 miles east of the City of Rochester and about 40 miles north of the City of Ithaca. The Syracuse Hancock International Airport serves the residents with air transportation via American, US Air, and United Airlines, as well as Jet Blue and various other commuter lines. Major highways through, or in close proximity to, the City include U.S. 20, and State highways 5, 34, 38, 38A and 326. An exit of the New York State Thruway is located 8 miles north of the City. Exits to Interstate Highway 81, which extends from Canada through Pennsylvania, are located within 20 miles of the City.

Auburn was incorporated as a village on April 18, 1815 and as a City on March 21, 1848. The City operates under the Council/Manager form of government which was established in 1920 and was one of the first cities in the country to adopt the so called simplified form of government defined as Plan C under the optional City Government Laws of the State of New York passed in 1914. The legislative body is the City Council, composed of a Mayor and four Councilors, all of whom are elected at large. The City Manager is the Chief Executive Officer and the administrative head of the City. The City Manager, the City Clerk, the Deputy Clerk and most Boards and Commissions are appointed by Mayor and Council and serve at their pleasure. All other city officers are appointed by the City Manager and serve at the pleasure of the City Manager.

It is the responsibility of the City Comptroller, the Chief Financial Officer of the City, to receive, disburse and account for all financial transactions of the City, manage cash flow, investments and capital financing, to determine real property assessments and to levy taxes. The City Comptroller is assisted in these pursuits by the City Treasurer, City Assessor and staff of the finance department.

The City provides a full range of services. These services include police and fire protection; sanitation collection and disposal; construction and maintenance of streets and infrastructure; recreational activities and cultural events; a system of parks; planning and zoning; water and sewer utilities and off-street parking facilities.

**City of Auburn, New York
2021-22 Adopted Budget
Budget Message and General Information**

AUBURN: A Community Snapshot

Date of Incorporation: March 21, 1848
Form of Government: Council/Manager
Area: 8.5 square miles

Population Trends

	City of Auburn	Cayuga County	State of New York
1970	34,999	77,439	18,236,882
1980	32,548	79,894	17,558,072
1990	31,258	82,313	17,990,445
2000	28,574	81,963	18,976,457
2010	27,687	80,026	19,378,102
2020	26,866	76,248	20,201,249

	<u>2000</u>	<u>2010</u>	<u>2019</u>
Median Age:	36.9	39.1	39.0

Population by Age Group

% School Age	19.0	17.2	15.2
% Working Age	56.8	60.3	61.2
% 65 and Over	17.3	16.3	17.8
Persons per household	2.3		
Persons by Age:			
Under 5	1,806	1,713	1,555
5-19	5,445	4,761	4,047
20-24	1,912	1,853	1,787
25-44	8,656	7,657	7,848
45-64	5,659	7,188	6,638
65+	5,096	4,515	4,726

Population by Ethnicity

White	88.57%	86.3%	84%
Black	7.59%	8.5%	9.4%
Hispanic	2.82%	3.6%	4.3%
Other	1.02%	1.6%	

Population by Income Level

Per Capital Income	\$17,083	\$21,424	\$24,902
Median Family Income	\$41,169	\$54,834	\$58,057
Median Household Income	\$30,281	\$37,973	\$44,049

**City of Auburn, New York
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Budget Message and General Information**

Household Income Distribution

Under \$25,000	41.9%	34.4%	27.7%
\$25,000 - \$34,999	13.9%	11.2%	11.0%
\$35,000 - \$49,999	16.9%	12.8%	17.1%
\$50,000 +	27.3%	41.7%	44.2%

Population by Education Level (Persons 25 years and older)

Less than high school graduate	23.4%	18.5%	15.4%
High School Diploma	34.1%	33.0%	29.0%
Some College	18.1%	18.9%	22.1%
Associate Degree	10.4%	12.3%	12.8%
Bachelor Degree	8.4%	11.4%	13.2%
Graduate or professional degree	5.6%	5.9%	7.5%

Housing

Number of dwelling units	12,637	12,639	12,948
% Owner-occupied dwelling units	51.9%	48.5%	47%
Median value owner-occupied units	\$66,000	\$93,700	\$102,000
Median gross rent	\$475	\$627	\$754

Climate

Average Low Temperature January	14° F
Average High Temperature July	78° F
Average Rainfall	41 inches
Average Snowfall	89 inches
Average Relative Humidity	81.6%

Historical Sites

William Seward’s House
 Harriet Tubman Home for the Aged
 Cayuga County Museum
 Willard Memorial Chapel and Welch Memorial Building
 Willard Mansion (Case Museum)
 Case Memorial Library
 Auburn Schine Theater
 Judge Charles C. Dwight Residence
 Grover Street Local Historic District
 South Street National Historic District

Recreational and Cultural

Parks and Playgrounds 21
 Library 1
 Minor League Baseball Team 1

**City of Auburn, New York
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Public Safety

Fire Stations	2
Number of Firefighters	69
Number of EMT Certified	69
Police Stations	1
Number of Police Officers	57
Regional Hospitals	1

Infrastructure

Miles of Water Mains	110
Number of Consumers	27,179 approx.
Average Daily Consumption	4.0 (millions of gallons/day)
Number of Streets	466
Acres of Landfill	14.4

Major Employers

Company	Number of Employees	Type
Auburn Community Hospital	1150	Health Care
Department of Corrections	802	State Prison
County of Cayuga	750	County Government
Auburn School District	597	Education
Unity House of Cayuga County	400	
Wegmans	380	Grocery Chain
Cayuga Community College	360	Education
WAL-MART	350	Retail Store
Xylem, Inc.	338	Manufacturing
City of Auburn	329	City Government
Nucor Steel Auburn, Inc.	267	Steel Structural Shapes/Bars
Community Computer/Medent	250	Computer Software and Support

Source: U.S. Census, 2019 ACS Community Survey, <http://www.usa.com/auburn-ny.htm>

The Budgeting Process

Budget Development

The City of Auburn adopts its budget annually. The City budget is on a basis consistent with generally accepted accounting principles. The City's budgetary and accounting systems are organized on a "fund" basis, which is the basic fiscal and accounting entity in governmental accounting. The operations of each fund are separately budgeted. The City's budget figures are provided in line item format. The line item budget format separately lists each expenditure and revenue category for each department, along with the dollar amounts budgeted for each specified category. The budget resolution adopted by City Council is for the total of each fund budget.

Departments develop their budgets for review by the City Manager based on the following parameters

- Develop budget to maintain existing levels of service, or with changes as directed by the City Manager
- Personnel costs should be increased by contract increases, step increases and changes in longevity pay.

The City Manager reviewed the information submitted, assessed the revenue parameters, decided on the relative priorities of expenditures, and balanced the budget.

The major steps in preparation of the budget were:

- Council input on priorities
- Estimate revenue and fund balance
- Identify desired reserve balances
- Determine staffing priorities
- Determine "other costs"
- Balance the budget
- Present to Council
- Council reviews, amends and adopts

The budget calendar following this section depicts the process in more detail.

State Tax Limit

NYS imposes a tax levy limitation computed on the prior year's levy. The maximum taxing power for the 2021-22 budget is \$20,968,168. The 2021-22 amount to be raised in taxes is \$13,291,377, including City, BID, and CIP. While this appears to give the City the ability to raise additional taxes, it does not take into consideration other factors that offset the taxpayers' ability to pay higher taxes. The City's median household income and the City's per capita income are both below the State level. Another factor taken into consideration, exclusive of the tax rate, is the substantial user fees for water and sewer that have been necessary to cover the debt service on a DEC-mandated sewer project that cost the City about \$60 million to build and the costs that will be associated with the microcystin project at the water filtration plant.

State Debt Limit

Pursuant to Article VIII of the State Constitution and Title 9 of Article 2 of the Local Finance Law, the debt limit of the City is calculated by taking 7% of the latest five-year average of the full valuation of all taxable real property. The debt limit for the 2021-22 budget is \$85,792,759. While the total approximate amount of the City's outstanding debt is \$84,903,238, only \$57,020,155 is subject to the debt limitation imposed by the State. Both water and sewer debts are excluded from this limitation pursuant to Sections 136.00 (2) and 124.10, respectively, of the Local Finance Law. The total debt principal together with debt interest is payable through fiscal 2045.

Budget Amendments

Once the Council adopts the preliminary budget, it can only be increased by Council Resolution.

Transfers between budget line items are submitted throughout the year to align the budget with actual experience and requirements. This provides a more refined picture of spending requirements.

Budget Carry forward

If an encumbrance is outstanding at the end of a fiscal year, the amount is included as an adjustment to the following fiscal year budget.

Budgetary Basis

The City's Governmental Funds consist of the general, capital, water and sewer funds and the special revenue funds (community development, equitable sharing and refuse collection). Governmental fund type budgets are developed using the modified accrual basis of accounting.

Under the modified accrual basis, revenues are estimated for the fiscal year if they are accrued (amounts can be determined and will be collected within the current period). Principal and interest on general long-term debt is budgeted as an expenditure when due, whereas other expenditures are budgeted as liabilities expected to be incurred during the current period.

Proprietary (Enterprise or Business Type) Fund Budgets – Solid Waste and Power Utility Funds – are adopted using the full accrual basis of accounting, whereby revenue projections are developed recognizing revenues earned in the period. Expenditure estimates are developed for all expenses incurred during the fiscal year. The major differences are:

- Certain revenues, expenditures, and transfers are not included in the budget, but are accrued and reported on the GAAP basis. An example of this is the increase or decrease in compensated absences.
- Indirect administrative cost allocations to the enterprise funds are accounted for as transfers in or out on the budgetary basis, but are recorded as revenues and expenses on the GAAP basis.
- Capital outlay in the enterprise funds are presented as expenses in the budget, but recorded as assets on the GAAP basis.
- Debt service principal payments in the enterprise fund are presented as expenses in the budget, but reported as reduction of long-term debt liability on the GAAP basis.

Budget Calendar

January	Departments prepare goals, objectives, and budget requests
February	Departments make budget requests Finance prepares revenue forecast
March	Finance updates revenue forecast City Manager discusses proposed base budget and adjustments to base with Departments City Manager prioritizes requests for additions to budget City Manager prioritizes personnel requests, approves reclassifications
April	City Manager balances budget requests City Manager presents proposed budget to Council
May	City Manager decides final revisions based on Council input and revenue forecast Public Hearing on Budget
June	Council adopts Final Budget

Contingency

The City appropriates dollars in the major operating funds for unknown events. The Enterprise Fund budgets may also include a contingency amount to provide a reserve for unforeseen expenditures. The Council must approve all budget transfers from contingency. The contingency account is used for emergency or unforeseen items and can only be used with council approval.

Revenue

User fees in enterprise fund operations are calculated to recover the entire cost of operations, including indirect costs, debt service and overhead costs.

The City is conservative in revenue estimates. Revenues resulting from possible changes in laws or ordinances are not included in revenue estimates unless they are guaranteed.

Debt Management

The City annually reviews the status of outstanding and future potential debt in relation to capacity to repay to facilitate financial planning.

Investments

The City keeps all idle funds fully invested as authorized by State Statute and the City's investment policy.

Accounting, Auditing and Financial Reporting Policies

An independent audit is performed annually. The City produces their financials in accordance with generally accepted accounting principles (GAAP) as outlined by the Governmental Accounting Standards Board (GASB).

The City's basis of budgeting is the same as its basis of accounting. Basis of accounting refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounts and reported in the general-purpose financial statements.

Types of Funds

The financial accounts for the City of Auburn are organized on the basis of funds or account groups. In governmental accounting, a fund is a separate self-balancing set of accounts used to account for money for a particular purpose. Funds are governmental, proprietary or fiduciary. Different fund types are found within each of these three classifications.

Governmental Funds

Governmental fund types are those through which most governmental functions are financed. The acquisition, use, and balance of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of governmental funds is based upon determination of financial position. Revenues for governmental funds come from traditional sources such as property taxes, sales taxes, and transfers from other governments.

This fund type accounts for most traditional operations of government and utilizes the modified accrual basis of accounting. Under this basis of accounting, revenues are recorded when measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Material revenues that are susceptible to accrual include real property taxes, state and federal aid, sales tax, and certain user charges. If expenditures are the prime factor for determining eligibility, revenues from federal and state grants are accrued when the expenditure is made. Expenditures are recorded when incurred, with a few exceptions. These exceptions include: expenditures for prepaid expenses and inventory-type items, which are recognized at the time of the purchase; principal and interest on indebtedness, which are not recognized as an expenditure until due; and compensated absences, such as vacation, which vests or accumulates and is charged as an expenditure when paid.

Auburn's governmental funds include the general fund, the special revenue funds (water, sewer, transfer station, refuse collection and community development) and the capital projects fund.

Proprietary Funds

Proprietary Fund types are used to account for activities which are financed and operated in a manner similar to commercial enterprises. The cost of providing goods or services to the general public are financed or recovered primarily through user fees.

Enterprise Funds

These funds are used to account for electric and landfill operations and operate under the same guidelines as any private sector corporation. They are established to be self-supporting entities operated through collections from utility payments. The enterprise funds (power utility and solid waste) are accounted for using the accrual basis of accounting. The accrual basis of accounting recognizes revenues when earned and expenses are recorded when incurred.

Fiduciary Funds

Fiduciary Fund types are used to account for assets held by the local government in a trustee or custodial capacity. The City cannot use these funds for its own discretionary use.

Trust and Agency Funds

These funds are used to account for money and/or property received and held in capacity of trustee, custodian or agent. These include expendable and non-expendable agency funds and trust funds. Examples include union dues withdrawn from paychecks and other monies for local community groups.

Account Structure

A number of accounts are found within each fund. A fund is divided into responsibility centers that relate to a functional area such as Police. The responsibility center is further divided into separate object codes to identify the particular revenue or expenditure type. For example, within the Police Department there is an object code for operating supplies that accumulates the costs paid during the fiscal year.

Example – Account A3120.412, A designates the general fund, 3120 designates the police department and 412 indicates the expense was for operating supplies.

**City of Auburn, New York
2021-22 Adopted Budget
Department Descriptions and Structures**

General Fund – The general fund is the principal operating fund and includes all operations not required to be recorded in other funds. The General Fund is the largest of the funds.

General Fund 2021-22 Budget Summary

Revenues and Other Sources

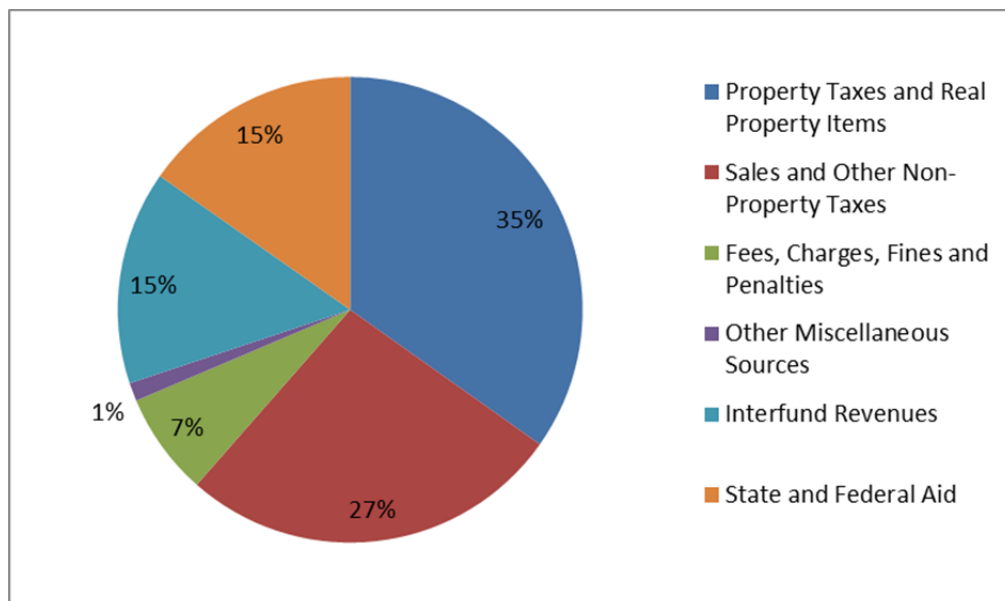
Property Taxes and Real Property Items	\$ 13,286,779
Sales and Other Non-Property Taxes	10,175,000
Fees, Charges, Fines and Penalties	2,730,255
Other Miscellaneous Sources	485,250
Interfund Revenues	5,667,271
State and Federal Aid	5,825,757
	<u>38,170,312</u>

Expenditures and Other Uses

General Government	5,732,995
Public Safety	21,123,513
Transportation	1,975,209
Culture and Recreation	1,690,490
Home and Community Services	806,303
Unallocated Employee Benefits	2,942,456
Interfund Transfers	50,000
Debt Service	3,849,346
	<u>38,170,312</u>

Budget Surplus (Deficit)	<u>\$ -</u>
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Distribution of Revenue



City of Auburn, New York
2021-22 Adopted Budget
Department Descriptions and Structures

The expenses in the general fund are classified into seven categories. The classifications include such services as follows:

General Government – General government is the business side of the City, this includes the Mayor and City Council, City Manager, City Clerk, Corporation Counsel, the finance department, civil service, engineering, records management, buildings and grounds, public works garage, liability insurance and other various central services.

Public Safety – Public safety encompasses the police department, fire department, the codes department and animal control.

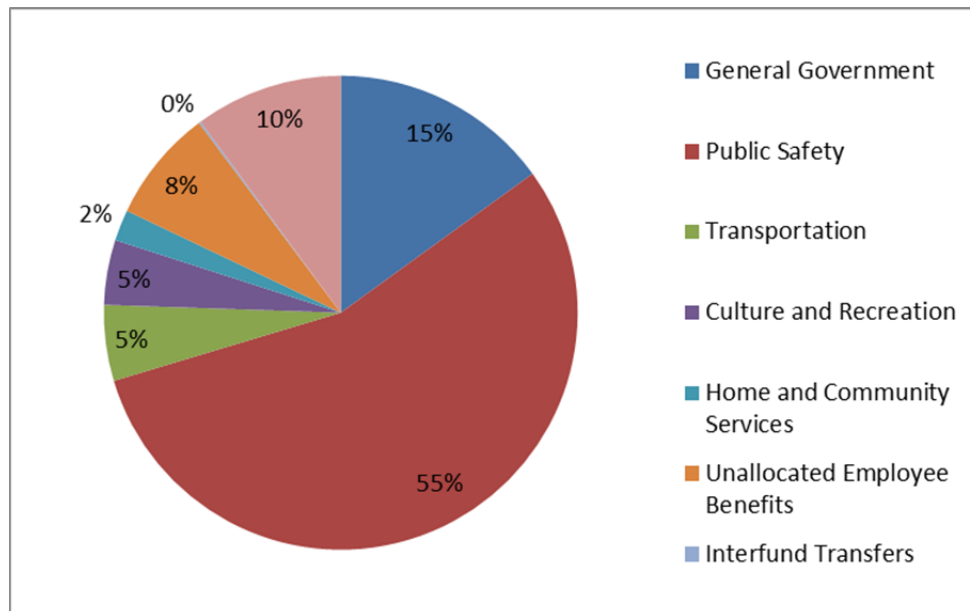
Transportation – The transportation function takes care of the city streets and snow removal, street lighting and signal maintenance.

Culture and Recreation – Culture and recreation provides parks maintenance including the city playgrounds, both Casey and Falcon parks, senior programs and other special events such as band concerts, movies in the park and parades.

Home and Community Services – These services include the planning department, urban forestry and cemetery maintenance.

Unallocated Employee Benefits – The majority of this classification is made up of costs for retiree health insurance and other benefits not directly attributable to specific departments.

Debt Service – This category includes payments for principal and interest on debt obligations. Debt obligations include bonds and BANS (bond anticipation notes) issued to fund capital projects throughout the city.



**City of Auburn, New York
2021-22 Adopted Budget
Department Descriptions and Structures**

Solid Waste Fund – This fund is used to account for the remaining landfill disposal at the city’s landfill and the closure and post closure activities at Landfills No.1 and No.2.

Solid Waste Fund 2021-22 Budget Summary

Revenues and Other Sources

Landfill Service Charges	-
Late Fees, Special Charges and Other	58,000
Interfund Revenues	154,933
	212,933

Expenses and Other Uses

Solid Waste Administration	176,714
Refuse Disposal	-
Recycling	-
Methane Gas Utilities	-
Closure and Post-Closure Expenses	-
Debt Service	36,219
	212,933

Use of Fund Balance	-
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Refuse Collection Fund – This fund is used to account for the curbside collection of refuse and the fees collected to support this service.

Refuse Collection Fund 2021-22 Budget Summary

Revenues and Other Sources

Refuse Collection Fees	1,245,000
Collection Enforcement Fees	8,000
Other Sources	447,204
	1,700,204

Expenditures and Other Uses

Salaries, Wages and Benefits	1,146,891
Disposal Services	280,000
Operating Expenses	159,000
Debt Service	114,313
	1,700,204

Use of Fund Balance	0
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**City of Auburn, New York
2021-22 Adopted Budget
Department Descriptions and Structures**

Power Utility Fund - This fund consists of two hydro-electric facilities used to generate electricity that is sold internally to the city. The fund also consists of the non-operational landfill cogeneration facility.

Power Utility Fund 2021-22 Budget Summary

Revenues and Other Sources

Sale of Electricity	670,000
Sale of Energy Credits	56,000
Transfer from Other Funds	356,847
Other Sources	5,000
	1,087,847

Expenses and Other Uses

Hydro-electric Services	141,845
Landfill to Gas Electric Generation Facility	3,050
Debt Service	942,952
	1,087,847
Use of Fund Balance	-

Transfer Station Fund – This fund is used to account for the city’s processing of city collected refuse and recycling and household refuse delivered to the transfer station and its transportation for disposal.

Transfer Station Fund 2021-22 Budget Summary

Revenues and Other Sources

Transfer Station Charges	617,500
Interfund Revenues	418,490
	1,035,990

Expenses and Other Uses

Transfer Station	875,190
Debt Service	160,800
	1,035,990
Use of Fund Balance	-

City of Auburn, New York
2021-22 Adopted Budget
Department Descriptions and Structures

Water Fund – This fund is established by law to account for revenues derived from charges for water consumption and the application of such revenues toward related operating expenses and revenues derived from benefited assessments used for debt retirement.

Water Fund 2021-22 Budget Summary

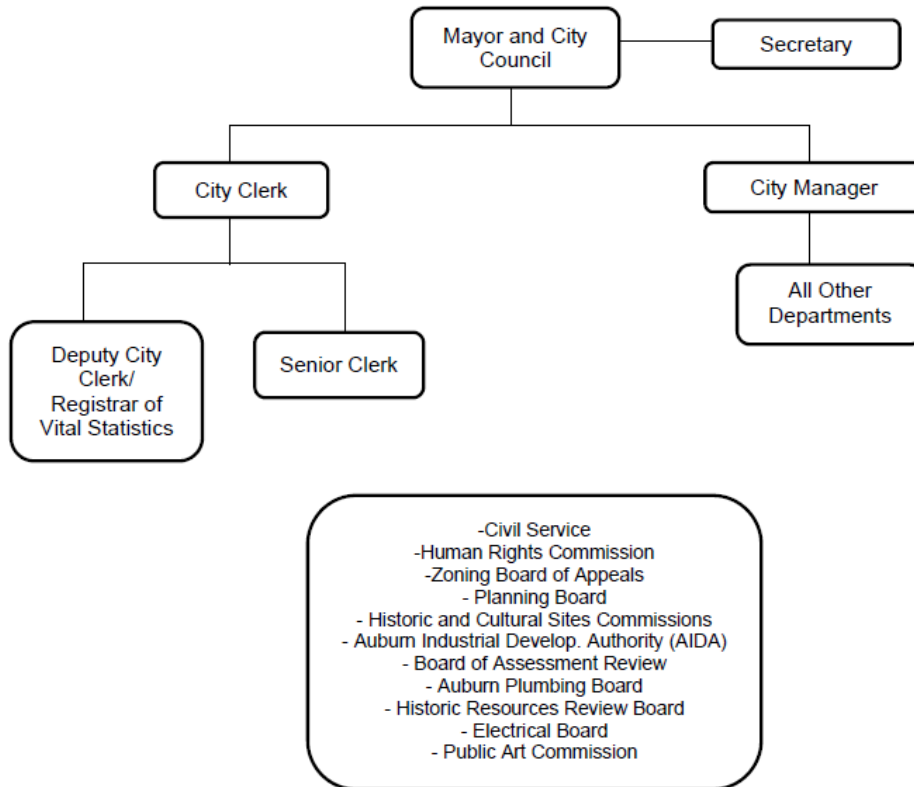
Revenues and Other Sources	
Metered Water Sales	4,800,000
Other Charges and Fees	781,250
	<u>5,581,250</u>
Expenditures and Other Uses	
Administration	1,046,303
Utility Billing	299,653
Water Filtration and Pumping Stations	1,786,307
Transmission and Distribution	1,100,278
Unallocated Employee Benefits	140,000
Reserves	-
Debt Service	1,587,968
	<u>5,960,509</u>
Budget Surplus (Deficit)	<u>(379,259)</u>

Sewer Fund – This fund is established by law to account for revenues derived from charges for sewer usage, and the application of such revenues toward related operating expenses and revenues derived from benefited assessments used for debt retirement.

Sewer Fund 2021-22 Budget Summary

Revenues and Other Sources	
Sewer Rents	6,400,000
Other Charges and Fees	1,874,000
	<u>8,274,000</u>
Expenditures and Other Uses	
Administration	1,102,565
Sanitary Sewers	1,050,113
Sewage Treatment	3,202,122
Unallocated Employee Benefits	105,000
Reserves	139,912
Debt Service	2,674,288
	<u>8,274,000</u>
Budget Surplus (Deficit)	<u>-</u>

**City of Auburn, New York
 2021-2022 Budget Year
 Mayor, City Council, City Clerk, Boards and Commissions**



Mayor and City Council

Mission

It is the Mission of the Mayor and City Council to represent the citizens of Auburn in an open and democratic manner; to meet as required and establish a forum for issues; and to further enact legislation, appoint officers and oversee City operations.

Organization Structures and Duties

The Mayor and City Council serve as a policy making legislative body of the City. The Council is chaired by the Mayor, and is comprised of four other members, which are each elected to serve four-year terms. The Council meets the first four Thursdays of each month to approve various resolutions, ordinances, and other measures including the City’s annual budget and to conduct work sessions on various topics. The Council appoints the City Manager, the City Clerk and the Deputy City Clerk, while the Mayor appoints citizens, most often with the approval of Council, to a number of city wide commissions and boards.

Commissions and Boards

There are numerous commissions and /or boards in the City of Auburn-

- *Civil Service Commission,*
- *Human Rights Commission,*
- *Planning Board,*
- *Zoning Board of Appeals,*
- *Historic and Cultural Sites Commission,*
- *Auburn Industrial Development Authority (AIDA),*
- *Board of Assessment Review (BAR),*
- *Auburn Plumbing Board,*
- *Auburn Electric Board*
- *Historic Resources Review Board,*
- *Public Art Commission*

Each serving different functions as prescribed by the City Charter or by statutes. All commissions are appointed by the City Council and/or the Mayor.

Organizational Structures and Duties

Civil Service Commission – The Civil Service Commission serves as an impartial, unbiased broker to conduct matters of personnel administration in the City of Auburn. The three commissioners are appointed by the City Council who acts as a liaison between the Civil Service, City Manager and the Commission. The Civil Service Commission establishes a variety of policies, objectives, and plans in order to maintain fair and uniform programs for personnel administration. These Civil Service functions include:

- Drafting, announcing and administering Civil Service Exams.
- Certify individuals from eligible lists.
- Certifying positions and salaries for payroll.
- Preparing, conducting and transcribing meetings as needed to address changes in law or other Civil Service related questions.
- Conducting public hearings to address new positions or changes in job classifications.
- Updating all personnel changes, monitoring step and longevity increases, and tracking required licenses for employment.

Human Rights Commission – The Auburn Human Rights Commission was established by the City Council in 1964 to encourage and ensure that every individual has an equal opportunity to participate in the economic, cultural, and intellectual life of the community regardless of disability, creed, race, sex, age or national origin. The Commission consists of nine Board members and is appointed by City Council.

Zoning Board of Appeals – Appointed by the Mayor, the Zoning Board of Appeals is a seven-member board. Their major duty is to hear appeals on zoning requirements and/or violations and to issue area or use variances to allow construction throughout the City.

City of Auburn, New York
2021-22 Adopted Budget
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Planning Board – Appointed by the Mayor, the Planning Board, acts in an advisory capacity to address issues regarding public improvements, streets, parks and other matters of the general welfare. The Planning Board reviews and acts on submitted site plans, subdivisions, special permit applications, amendments to Chapter 305 of the City Ordinance, and matters requiring review under the New York State Environmental Quality Review Act.

Historic and Cultural Sites Commission – Members are appointed by the City Code and at large members are appointed by the Mayor and City Council. To sustain and increase the economic vitality of tourism in the City of Auburn, the Historic and Cultural Sites Commission shall have as its purpose and goals, including but not limited to, the following: development and oversight of a tourism strategy for the City of Auburn; development of a plan to link all historic and cultural sites in the City of Auburn for marketing and promotional purposes including review and revision of all promotional literature and signage; development of special programming and events among its partner sites; and, maintaining a central Visitor Information Center that serves as its headquarters.

Auburn Industrial Development Authority (AIDA) – The City Council appoints members to AIDA. The purpose is to promote, develop, encourage, and assist in the acquiring, constructing, reconstructing, improving, maintain, equipping, and furnishing of industrial, manufacturing, warehouse, commercial, and research facilities.

Board of Assessment Review – The City Council appoints members. The purpose is to annually review all assessment grievances.

Auburn Plumbing Board – The Mayor appoints members. The purpose is to regulate all plumbing work done in the City of Auburn.

Historic Resources Review Board – The City Council appoints members. The purpose is to review and act on matters subject to historic preservation regulations in the City of Auburn.

Electric Board - Appointed by the City Manager, the Board examines the applicants for electrical licenses as to their knowledge of the rules and regulations for the installation of electrical wiring, devices, appliances and equipment as set forth in the relevant statutes of this state, in the ordinances and local laws of the City, the National Electrical Code and the generally accepted standards of the New York State Uniform Fire Prevention and Building Code and to determine the general qualifications and fitness of each such applicant for executing electrical work.

Public Art Commission - The Public Art Commission provides leadership to enhance the experience of public space, be an effective decision-making body to recommend and implement approved Public Art policy and procedures, and maintain thoughtful public participation, outreach, and communications concerning public art. The Commission shall approve all public art applications and shall be responsible for the development and oversight of a Public Art Plan.

The Office of the City Clerk

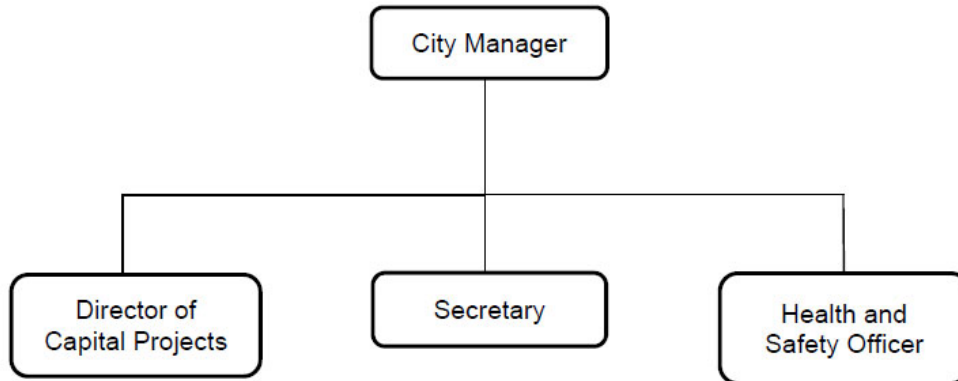
Mission

It is the Mission of the Office of the City Clerk to provide citizens of Auburn with timely and efficient service when obtaining licensing, permits, information and access to city information and records, as permitted by NYS rules and regulations. The Clerk's office is also committed to providing current and relevant information to citizens, visitors and business by pro-actively and enthusiastically maintaining the City's website, social media and public relations.

Organizational Structure and Duties

The City Clerk is appointed by the City Council and is the official custodian of all City of Auburn government records, vital records (birth, death and marriage) and the City Seal. The City Clerk's office serves as the City's Registrar of Vital Records, Website Administrator, and Records Management and Access Officer. The Deputy City Clerk serves as the City's Registrar of Vital Records. The Clerk authenticates all contracts and agreements authorized by City officials. The Clerk is responsible for preparing official minutes of City Council meetings. The Clerk manages edits, updates and publication of the City's Municipal Code. Other responsibilities of the Office of the City Clerk include the issuance of a variety of licenses, including marriage licenses, dog licenses, bingo and games of chance licenses, fire prevention inspection permits, certificates of marriage, birth and death, performing genealogical searches, and enforcing local and state dog control laws. The City Clerk also is an appointed marriage officer for the City of Auburn, serves as the City's Freedom of Information Law (FOIL) officer, serves as the City's American with Disabilities Act (ADA) grievance officer, and provides staff support and oversight for the City's Historic and Cultural Sites Commission and the NYS Equal Rights Heritage Center.

City of Auburn, New York
2021-2022 Budget Year
City Manager



OFFICE OF THE CITY MANAGER (See flow chart on cover sheet)

Mission

It is the Mission of the Office of the City Manager to oversee all of the City's day-to-day operations ensuring that activities, projects, and expenditures are performed with the greatest effectiveness and efficiency for the least cost. While giving administrative direction and vision to Department Heads and advising the City Council on policy issues, the Office of the City Manager seeks to ensure that the goals and priorities of the City Council and the citizens are carried out promptly and successfully.

Organization Structure and Duties

The City Manager is appointed by the City Council and serves at the Council's pleasure as the Chief Executive Officer of the City. The City Manager is charged with overseeing the day-to-day operations of the City and providing policy guidance and advice to the City Council. In his administrative capacity, the City Manager supervises each of the Department Heads, approves all purchases over \$5,000, maintains official personnel records, is responsible for the annual budget, negotiating employee contracts, preparing weekly council agendas and other city communications and finally, serves as the point person for a plethora of citizen issues and complaints. In his policy role, the City Manager represents the city on a variety of regional boards and advises the council on various resolutions and ordinances. The City Manager also assists the Council in achieving and enacting the city's goals, and enforces all laws and regulations set forth by the City Charter and Municipal Code. The Office of the City Manager seeks to provide each of these services in a positive, entrepreneurial, and creative manner providing high levels of customer service to the citizenry, while communicating the goals and vision of the city to all employees.

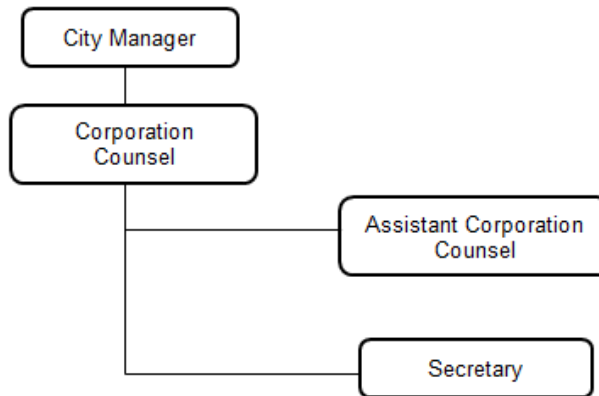
City of Auburn, New York
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The City Manager directs the human resource function and administers the risk management program providing various training opportunities and programs to provide a safe working environment and ensure compliance with OSHA and State Public Employee Safety and Health (PESH) standards. The office works with the city's safety committee, which is comprised of members of all city departments, who work to reduce the city's insurance premiums and provide more accurate record-keeping.

The City Manager also works closely with the Director of Capital Projects on various projects that continue to improve the city. Capital Project Planning is a fundamental component of responsible fiscal planning for the long-range capital needs of the organization. Capital projects and grants functions include: identifying and prioritizing large scale improvement projects vital to city services, providing a framework and reporting process for the City Manager and City Council to support proactive fiscal planning for projects, seeking and securing alternative and grant funding resources for significant capital projects, and coordinating the implementation of improvements between departments and outside agencies.

The City Manager's Office has brought back the Nuisance Abatement Committee as of June 2021, with meetings held on the 3rd Wednesday of each month. The Committee consists of the City Manager, Police Chief and Fire Chief with assistance from the Assistant Corporation Counsel. The City Manager's Office compiles the nuisance complaints that come into the office and the Committee makes a determination on how best to handle the complaints for the neighborhood and property owner.

City of Auburn, New York
2021-2022 Budget Year
Office of the Corporation Counsel



OFFICE OF CORPORATION COUNSEL

Mission

The Department of the Corporation Counsel is committed to providing the City of Auburn, its legislative body and all city departments, the highest quality legal services in a professional and timely manner. We strive to serve the public fairly and equitably and represent the City of Auburn to the best of our abilities.

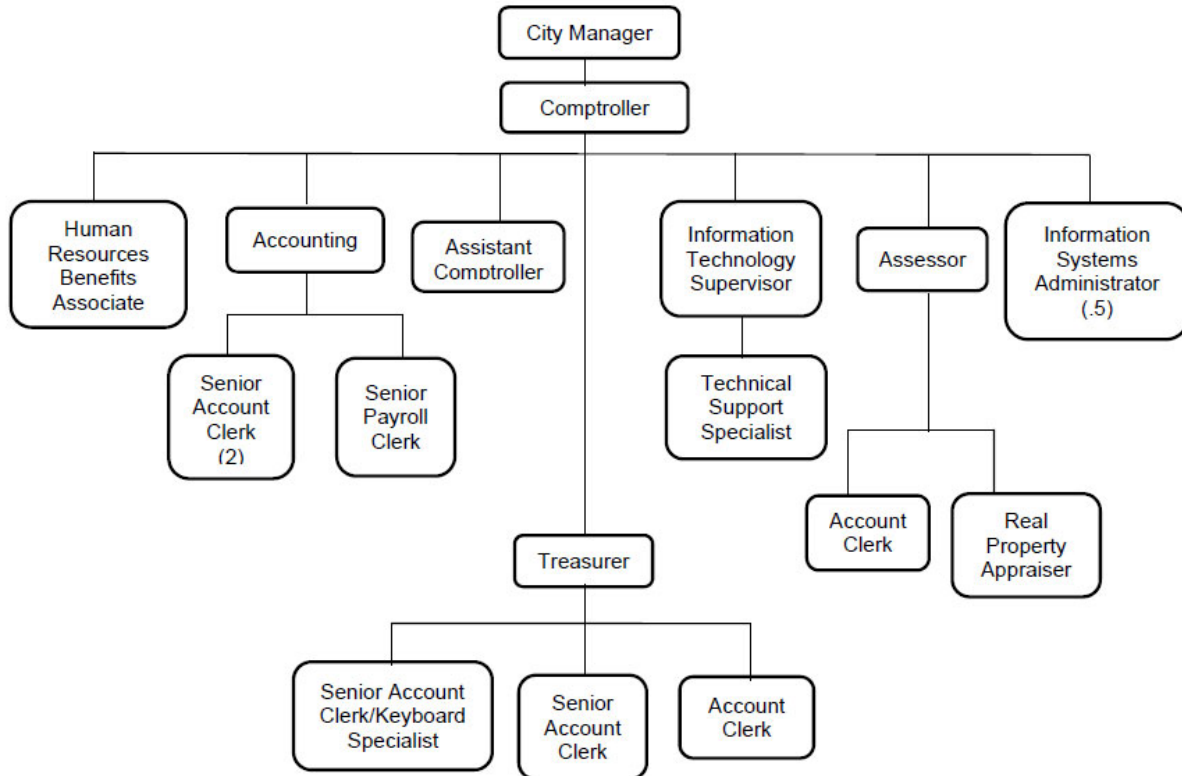
Organization Structure and Duties

The office consists of two attorneys, Corporation Counsel and Assistant Corporation Counsel, and one Paralegal/Secretary. We serve the City Council, City Manager, Mayor, City Departments, and Boards and Commissions, as they establish and administer policies and programs, which are intended to benefit the residents of the City of Auburn. We handle legislative, transactional, and litigation matters, and provide guidance with respect to federal, state and local laws.

Areas of Practice - Our breadth of practice encompasses the following areas of law: contracts, real property, civil litigation, tax assessments, tax foreclosures, municipal finance law, labor and employment relations, union and collective bargaining matters, zoning and land use, planning and economic development, bankruptcy and foreclosures, code enforcement and housing, and legislation of local laws.

Courts in Which We Practice - We represent the city in all New York State and Federal United States Courts. This includes Auburn City Court, New York State Supreme Courts, New York State Appellate Division Courts, New York Court of Appeals, United States District Courts, and United States Bankruptcy Courts.

City of Auburn, New York
 2021-2022 Budget Year
 Finance Department



The Finance Department

Mission

It is the mission of the Finance Department to provide timely, accurate and useful information for citizens, staff, and elected officials that will assist in making appropriate decisions. This department strives to safeguard the City's assets by properly maintaining systems and procedures to ensure the proper use of all the City's assets and at all times present fairly the financial position of the City.

Organization Structure and Duties

The Finance Department is responsible for all financial controls, transactions and reports for the City of Auburn.

Comptroller's Office – The Comptroller is the Chief Financial Officer of the City and the head of the Finance Department. The Comptroller has the responsibility for capital financing, preparation of the City's Annual Financial Report, payments of unallocated budget items, budget maintenance and forecasting and also acts as the City's Budget Officer. Purchasing is a function under the Comptroller's

City of Auburn, New York
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Department Descriptions and Structures

office. The Assistant Comptroller assists all departments in their purchases by providing coordinated purchasing services and maintaining a central stores inventory for janitorial, operating and office supplies.

Accounting Office – The Accounting Office, under supervision of the Comptroller, is responsible for the preparation and maintenance of all of the financial reports, vendor payments, payroll and payroll records, Community Development loans, and all required State and Federal reports. In addition to monthly financial reports, this office prepares approximately 8,000 payroll checks and 5,000 checks for payment of approximately 12,000 purchases annually.

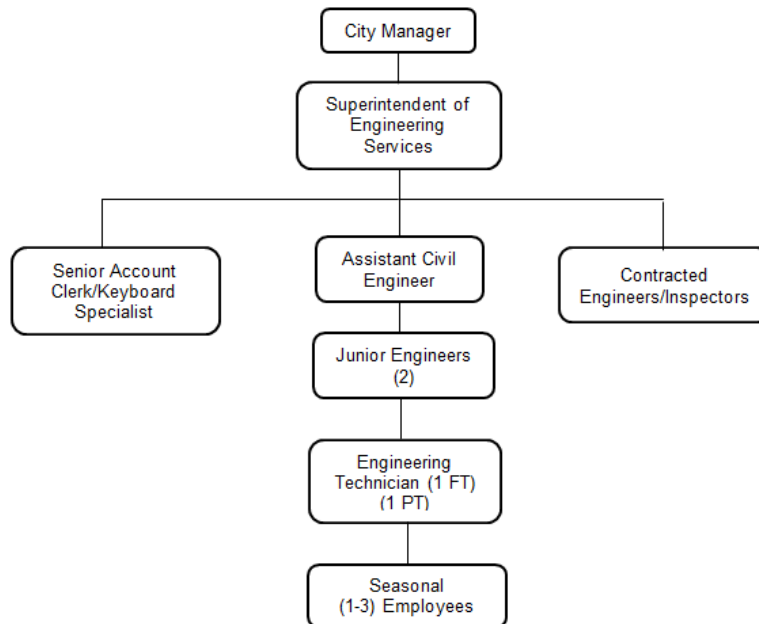
City Treasurer's Office – The City Treasurer's Office, under supervision of the Treasurer, is responsible for the preparation and mailing of all City tax bills, collection of all revenue, including City tax, delinquent County and School tax, water and sewer bills, landfill fees, parking tickets and miscellaneous departmental fees. This office receives payment for at least 60,000 bills annually. The administration of all issued parking tickets is also handled through this office. The Treasurer is responsible for all tax delinquency procedures, and serves as custodian of all City money and monitors the daily balances of all accounts to optimize return and ensure availability when needed.

Assessor's Office – The Assessor's Office, under supervision of the Assessor, is responsible for the valuation of all properties within the City. Currently, there approximately 9,000 parcels. All exemptions such as Veterans, Commercial 485-b, Senior Citizen, Non-Profit and the STAR exemption are administered through this office. The management of City-owned property is also a function of this office.

Information Technology - The Department of Information Technology under the supervision of the Comptroller directs and manages the development, deployment and ongoing operations of all information technology services provided to City departments. These services include but are not limited to: project management; systems analysis, systems planning development and deployment; telecom/network management; information security and compliance. Along with major systems and infrastructure designs and maintenance we also provide the majority of end user support to all City employees.

Human Resources – The HR office, is under supervision of the Comptroller, is responsible for preparing all employees for employment, providing support to the City Manager and the Department Heads, provides training opportunities and outreach to community educational facilities, conducts open enrollment for Benefits, monitoring potential programs for cost savings and benefit enhancements. Processes and administers Workers compensation cases for the City. Also provides assistant to retirees, seasonal, and part-time employee who are not covered by collective bargaining agreement(s).

City of Auburn, New York
2021-2022 Budget Year
Engineering Department



Engineering Services

Mission

It is the mission of this department to operate and maintain a variety of functions in an efficient and cost-effective manner. These functions include contract administration of Public Works projects; the layout, engineering, and management of the City's public streets and right-of-ways including all utilities and appurtenances contained within; and overall support to other city departments and agencies by providing engineering services as needed.

Organization Structure and Duties

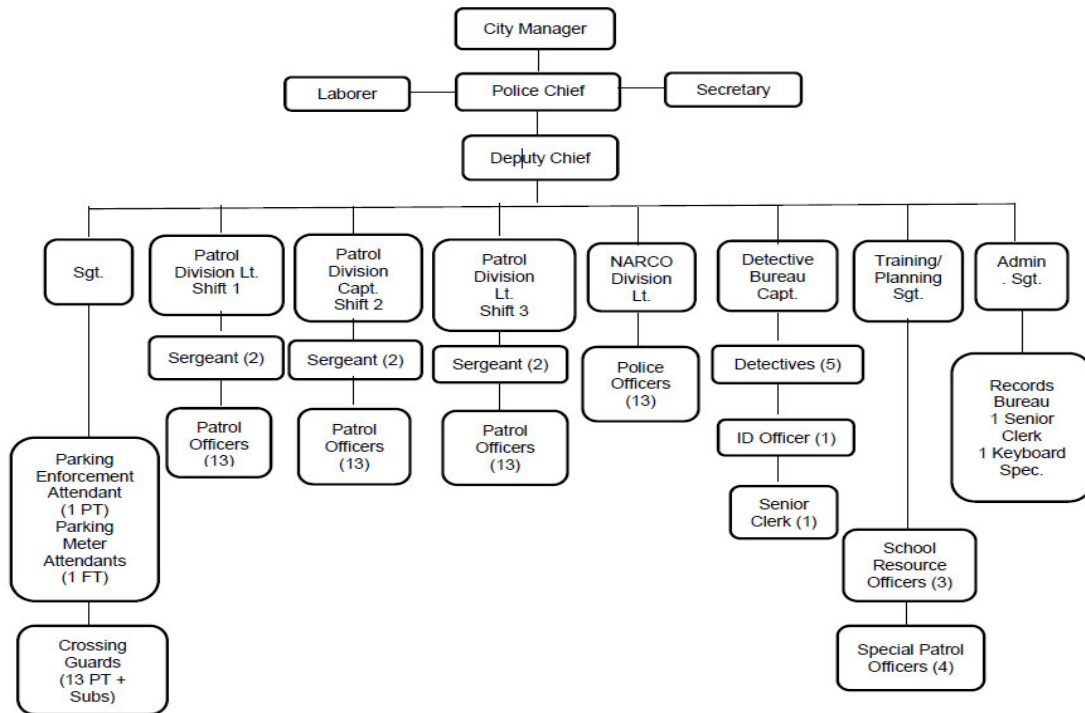
The Superintendent of Engineering Services, who is a NYS registered licensed Professional Engineer meets the requirements of the NYS Education Law requiring that the design and construction of Public Works projects and the providing of engineering services be under the supervision of a registered licensed professional engineer. The Superintendent of Engineering Services serves as the City's Local Responsible Official on the NYSDOT Capital Projects; is the City's Street Lighting Administrator; is in charge of all public Rights-of-Way and deals with all utility providers using these Rights-of-Way; and also assists the Municipal Utilities Department with the engineering and management of the City of Auburn's Water Distribution System and the Sewer Collection Systems.

City of Auburn, New York
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Besides addressing the multiple general public inquiries relating to the City's infrastructure and providing engineering services to the other city departments, the Engineering Department is responsible for the administration and management of most major capital public works projects. Projects included in the NYSDOT's Five-Year Capital Improvement Program that were recently completed are as follows: the replacement of the State St. Bridge; the replacement of the North Division Street Bridge; the Lincoln and William Street Re-Paving Project; the West Genesee Street Paving Project; the North Hunter Brook Bridge replacements at Schwartz Drive and McIntosh Drive; and the Phase 1 of the Owasco River Greenway Trail Project (coordinating with City Planning Dept.). The NYSDOT projects that are presently ongoing are the South Street Corridor Enhancement Project from Metcalf Dr. to the south city line; and the design for the replacement of the Aurelius Ave. Bridge. Other recent capital projects working with the Municipal Utilities Department/Planning Department/and Public Works Department are: the Lincoln St. Parking Garage Rehabilitation Project; Parking Garage Fire Damage and Repairs Projects; the State Street Sanitary Sewer Project; the WTP Improvements Project; CSO Upgrades Project; UV Disinfection Project; the Upper Pump Station Upgrades Project; the Microcystin Project; the 2020 & 2019 Water Main Improvements Projects; the WTP Lagoon Improvements Project; the new storage building at Falcon/Casey Park; the North Street Water Main Project; the Sewer Collection Project and the CDBG Parks/Playground Projects. In addition, the Engineering Department fully develops, administers, and inspects the following: the City's Annual Road Improvement Program; the Community Development Block Grant Program's sidewalk and curb projects; the City's sidewalk, curb and handicap ramp program; the City's Revolving Loan Sidewalk Program; the demolition of various unsafe buildings; various city buildings improvement projects; and energy performance contracts. The Engineering Department also prepares and assists in grant applications and reimbursements for public works projects; the administration of NYSDOT's Consolidated Highway Improvement Funds, PaveNY, and the Extreme Winter Recovery Programs for the City of Auburn; the coordination and development of the GPS mapping of the City's various utilities and infrastructure; and the bidding process for other city projects including major equipment, energy, and chemical purchases.

City of Auburn, New York
 2021-22 Adopted Budget
 Department Descriptions and Structures

City of Auburn, New York
 2021-2022 Budget Year
 Police Department



POLICE DEPARTMENT

MISSION

To enhance the quality of life in the City of Auburn by working cooperatively with the citizenry to enforce the laws, preserve the peace, and provide for a safe environment.

Motto

“Expect Excellence”

VALUES:

The values of the Auburn Police Department begin with the common understanding that all citizens shall be treated with **Human Dignity**. Regardless of race, social class, gender, religion, background or beliefs, each individual we serve will be given **Respect**, **Excellence** of service, **Compassion** and understanding, while we promise to always maintain our **Integrity** through collaborative **Teamwork** and **Accountability** by means of a strategic partnership with the community members that we serve.

B. Respect: The Auburn Police Department views the law and the community as the source of its authority and will faithfully and without bias or prejudice honor this commitment.

C. Excellence: The Auburn Police Department strives for distinct and superior service between our membership and the partnership we share with the community we serve.

D. Compassion: The Auburn Police Department strives to show respect for and be sensitive to all citizens and their problems.

E. Integrity: The Auburn Police Department believes in honesty, consistency and transparency in every interaction with the public that we serve.

F. Teamwork: The Auburn Police Department believes that each citizen must become involved in efforts to solve their own problems. We must work as a team in order to accomplish mutual goals for our community.

G. Accountability: Members of the Auburn Police Department are held to the highest standards of accountability to ourselves, our fellow officers, our administration, and those that we serve.

GOALS FOR 2021-2022

1). Increase storage space for evidence/property

Goal:

Renovate third floor to new evidence / property storage and laboratory space, adhering to NYS accreditation standards.

Objectives:

- To give the Identification Bureau adequate room to grow, we are looking to utilize space on the third floor to move the Identification office. This will allow room for updated equipment, making the identification process more efficient.
- Items will be moved from their current location on the third floor to a secure location in the attic of the Fire Department.

2). Drone program

Goal:

Develop plan to get drone program in service to assist with locating missing persons, AMBER Alerts, search and rescue incidents, scene documentation (crime, traffic crash, and disasters) as well as many other department investigations.

Objectives:

- A department policy was issued regarding the use of an unmanned aerial system (drone program). The department currently has 2 certified pilots who successfully passed a demanding pilots exam to be able to fly drones in New York State. We are working with the Collaborative Reform Initiative for Technical Assistance Center (CRI-TAC) to get an additional 4 officers to be New York State certified drone pilots. Also, with the assistance of CRI-TAC, officers would get additional flight time in various weather conditions.

3). Cellebrite

Goal:

Invest in Cellebrite software program and training

Objectives:

- In collaboration with Cayuga Counseling Services, our department is seeking a grant to obtain equipment, related software, and training for personnel for the benefit of victim assistance. The Cellebrite program will help assist victims more efficiently and rapidly by collecting digital evidence in a quick and user-friendly fashion.

ORGANIZATIONAL STRUCTURE AND DUTIES

The police department is responsible for enforcing the laws governing the City of Auburn, for preserving the peace, and for providing a safe City environment. The Police Department includes the following organizational units:

Patrol Division - The Patrol Division is responsible for patrolling the entire City of Auburn, an area of approximately 8.6 miles. The patrol division responds to dispatched calls, which include both criminal incidents, such as stabbings, robberies and burglaries and non-criminal service calls, such as neighbor disputes, missing persons, and youth complaints. The patrol unit also enforces traffic and parking law. In 2020 the Police Department responded to 32,884 calls for service and logged 379,574 miles on patrol. 1,417 Uniformed Traffic Tickets were issued, 10,394 parking tickets and 972 motor vehicle accidents were investigated.

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Traffic Division - The Traffic Division is headed by the traffic coordinator who oversees all traffic issues within the city, including parking enforcement, crossing guards, as well as maintaining our vehicle fleet. The division conducted several details to address aggressive driving during 2020. As part of the "Police Traffic Safety Program" sponsored by the Governor's Committee on Traffic Safety officers issued 671 traffic tickets. Officers also coordinated additional DWI patrols on targeted dates during the year to curb drinking and driving. During those details, APD officers issued 36 Uniform Traffic Tickets.

Training/Planning Division – The Training and Planning Division is responsible for the coordination and training needs of all sworn and civilian personnel of the Auburn Police Department in accordance with mandates placed on municipal police agencies by the State of New York. The Training and Planning Division also coordinates training of all newly hired recruits through various Central New York Regional Police Academies as well as administers their field training programs upon their graduation from an applicable police academy. Lastly, the training and planning command officer oversees the departments scheduling and administers a digital scheduling software platform that was recently implemented to assist in making this process more efficient and automated.

Detective Bureau - The Detective Bureau is responsible for conducting and coordinating Police Department investigations. The bureau investigates crimes including homicides, robberies, serious assaults, burglaries and rapes. They are also responsible for investigating crimes involving juveniles. The Detective Bureau was assigned 352 new cases and closed 301 previously assigned cases during 2020. 43 cases were closed by arrest or warrant application to include 45 felonies and 44 misdemeanors. In addition, 28 juveniles were petitioned to Cayuga County Family Court.

Identification Bureau - The Identification Bureau processes all crime scenes, logs and secures all evidence, maintains fingerprint files of arrested subjects, processes fingerprints of subjects used for employment application purposes, processes surveillance videos, processes computers taken as evidence, secures court ordered D.N.A. samples and maintains the sex offender registry. In 2020, the Identification Bureau handled 1,008 new cases and a total of 2,711 items were received as evidence/property. 226 items were submitted to the crime lab, 24 background checks were completed, and 23 new and renewed taxi licenses were processed. In addition, 149 sex offenders were monitored on average, with 964 sex offender contacts.

Fugitive Task Force Warrant Initiative - The Auburn Police Department participated in the US Marshal Service's Joint Law Enforcement Regional Task Force from October through September 2020 of this past year. Task Force members were deputized by the US Marshal Service and were engaged in locating and arresting individuals wanted on active arrest warrants held by our agency. Funding for this program was provided by the US Marshal Service. The City of Auburn benefited greatly from this program as it enhanced the department's ability to apprehend

City of Auburn, New York
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wanted persons. The efforts from this year resulted in 39 arrests consisting of 49 felonies, 28 misdemeanors and 6 violations.

Finger Lakes Drug Task Force - The Finger Lakes Drug Task Force, which is comprised of members from the Auburn Police Department, Cayuga County Sheriff's Department, New York State Police, the New York National Guard Counterdrug Task Force and the Drug Enforcement Administration, is responsible for investigating and combating the illegal distribution of narcotics in the City of Auburn. In 2020, the task force conducted 117 new cases and arrested 14 subjects on 63 charges. Officers seized 9,794 grams of marijuana, 182 grams of cocaine, 13 grams of heroin, 146 doses of controlled prescription medication drugs, and 18 grams of Molly during confidential drug investigations. Narcotic officers also executed 19 search warrants and seized 10 firearms and 8 vehicles.

K-9 Unit - The K-9 Unit patrols with, handles, and trains the police canine. The canine unit provides assistance in tracking, doing building searches, crowd control, and suspect apprehensions. They also serve as drug detection dogs, able to detect such drugs as marijuana, cocaine, and heroin. At the present time the Auburn Police Department K9 unit is not a functional unit due to the death of K9 Chuey in April of 2020. The future of the K9 program will be evaluated during this fiscal budget.

Drug Abuse Resistance Education (D.A.R.E.) - The police department administers the Drug Abuse Resistance Education (D.A.R.E.) program. D.A.R.E. is a collaborative effort by certified law enforcement officers, educators, students, parents, and the community, to offer an educational program in the classroom to prevent drug abuse and violence among youth. The new "Keepin' It Real" curriculum provides students with the skills necessary to make appropriate decisions regarding drug use and violent behavior. In 2020, 325 5th grade elementary school children received D.A.R.E. instruction.

Community Oriented Policing Initiative (C.O.P.) - The police department also administers the Community Oriented Policing (C.O.P.) Initiative. The initiative operates in City neighborhoods that have a history of noise, drug activity, and crime. Initiative neighborhood activities include: increased officer interaction with residents, increased efforts to rid neighborhoods and neighborhood housing of troublemakers and drug activity, and greater officer involvement with community centers and neighborhood youth. Additional activities include addressing street narcotic activity throughout the City. During the year of 2020 the COP Officer handled 134 incidents related to Community Policing and visited 20 businesses throughout the City to advise owners of our mission and to address any public safety concerns.

School Resource Officers (S.R.O.) - The School Resource Officers began their duties in the Auburn School District in September, 2000. For calendar year 2020 Auburn Police Officers assigned to the program had intervened in 572 incidents within the confines of the Auburn School District properties. Of those incidents, there was 1 adult arrest (students 18 years of age

City of Auburn, New York
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Department Descriptions and Structures

and older). In addition, 6 juveniles were arrested and charged with crimes that were furthered in Family Court. Overall, the program has strengthened a relationship that we have with the school administration, and has given both teachers and students a different outlook on policing. Currently we have four School Resource Officers assigned to the seven schools within the district. Our goal is to provide a community law enforcement resource for the students, parents and staff of the Auburn Enlarged City School District while engaging in activities that promote safety, security and the well-being of students and staff.

Police Department Administration (Office of the Chief and Deputy Chief of Police) - The Police Department administrative staff coordinates and oversees a wide variety of functions and services for the Chief of Police, police personnel, and the general public along with other agencies. Responsibilities include payroll and maintaining personnel files as well as budget creation and oversight throughout the fiscal year.

Senior Clerk - One senior clerk works under the supervision of the Chief of Police. Responsibilities include managing our NYS Law Enforcement Accreditation program, maintaining APD's website and social media accounts, creating ID cards for personnel and the public, crime stats and analysis, and creating budgetary documents.

Records Bureau – One senior clerk and one keyboard specialists work in the Records Office, with responsibilities including case report management, document scanning / archiving, data entry, public service for the request of records, background checks, monthly crime reporting to NYS DCJS, as well as the reporting of departmental statistics to various agencies.

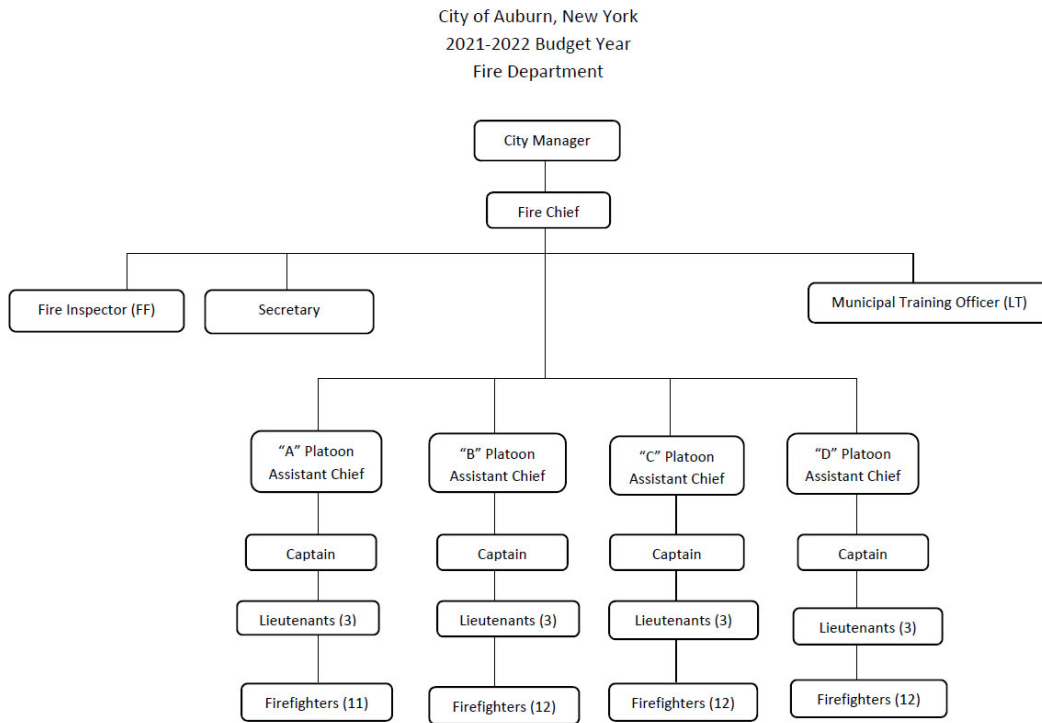
Laborer - One full time laborer performs routine maintenance on the facility. Some responsibilities include lawn care and snow removal, painting, minor plumbing and furniture repairs, trash removal and general custodial cleaning.

Parking Attendants - In addition to all patrol officers, who are responsible for issuing parking tickets, the Auburn Police Department employs one full time Parking Meter Attendant, and two part time Parking Enforcement Officers. Duties include issuing tickets for various parking violations and monitoring city meters for overtime violations.

Crossing Guards - Crossing guards ensure the safety of children crossing streets near schools, as well as busy cross streets, such as Arterial East. There are currently 13 part time, and 5 substitute crossing guards.

During the year of 2020 the Auburn Police Department hired ten new police officers. The department also lost five officers to retirement. At the end of 2020 the department employed 62 sworn police personnel including the Chief of Police and the Deputy Chief. The Auburn Police Department has a budgeted full strength staff of 67 sworn officers and in consistently working to rebuild our force to this strength.

**City of Auburn, New York
2021-22 Adopted Budget
Department Descriptions and Structures**



The Fire Department

Mission:

The City of Auburn Fire Department is dedicated to preventing or minimizing the loss of life and property from fire, and natural and man-made emergencies. The Fire Department strives to improve the quality of life through public education and prevention of fire, and with the resources available, provide a fire suppression force capable of handling emergencies, which include, but are not limited to, structural firefighting, pre-hospital emergency medical care, and response to hazardous materials releases and technical rescue incidents. The members of the Fire Department, working together, provide a professional and caring environment that is fair, honest and ethical, and that treats all individuals with respect and dignity. The Department is a progressive, service-oriented organization that strives to provide innovative and effective leadership. Department members support and respond to the needs of the City government in a loyal, ethical, and professional manner.

Organization Structure and Duties:

The Fire Department provides fire suppression, fire inspection, fire prevention education, emergency medical, technical rescue, and hazardous materials response services for the citizens of the City of Auburn, and other areas of our region or state when requested.

2021-2022 Work Force – The Auburn Fire Department is staffed with 70 Uniformed Personnel divided among four platoons and one Non-Uniformed Secretary. There is a full-time Training Officer and full-time Fire Inspector assigned to a daytime schedule.

City of Auburn, New York
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Fire Department Line Personnel (Emergency Response Personnel) – The Fire Department Line Personnel are responsible for responding to fires and other emergencies, including medical, rescue, motor vehicle accidents, hazardous materials or conditions, and false alarms. In Calendar Year 2020, Fire Department personnel responded to approximately 6,400 calls for service, a reduction of approximately 800 calls due to COVID-19 and seen industry wide. Emergency medical service calls made up 54 percent of those calls for service. Line Personnel cover four shifts, providing 24-hour service to the residents of the City of Auburn and the surrounding area. The Line Personnel are divided into four companies, with companies located at the main Fire Station on Market Street and at our Clark Street Station to ensure a quick response to emergencies. The Department operates three Engine Companies and one Truck Company. Responders control, contain, salvage, mitigate, and coordinate relief efforts, through effective use of a wide variety of equipment, personal skills, and experience.

While all Fire Department Line Personnel aid in emergency response efforts, many individuals also provide additional services for the City. These include:

Fire Investigation – The Fire Investigation Team is responsible for determining the cause and origin of fires, in accordance with the New York State requirement that the Fire Department seek to determine the cause and origin of all fires that it responds to. The Team also investigates cases of arson, and works with the NYS Office of Fire Prevention and Control and local law enforcement officials to successfully resolve these cases. Currently, the team is comprised of 6 (six) New York State Certified Fire Investigators.

Fire Prevention Education – Many members of the Fire Department (including both Line Personnel and Administrative Staff) provide fire prevention education to the public, to help reduce the risk of fire. These programs reach out to business, industry, institutions and schools, targeting many age groups. Our “Fire and Safety Educator” organizes our prevention efforts and provides safety training for all City employees. This past year firefighters provided fire safety education to approximately 2,400 students in grades K-6. The bulk of this education was performed virtually due to COVID-19 restrictions. All Fire Prevention Team members have obtained “Fire and Life Safety Educator” certification.

Juvenile Fire Setter Intervention Program – This is part of a national effort to identify potential juvenile fire-setters and provide a program to educate and correct this type of behavior. The program is actually a community coalition consisting of police, fire, public health, social services and the judicial system. Successful programs identify and educate at-risk youth and further reduce the fire threat to the community. The Department currently has four members trained to provide interventions.

Fire Inspection – A full time Fire Inspector works with the Code Enforcement Office to handle fire safety related inspections and issues. This member also coordinates fire inspections performed by the Fire Department Companies. The Department inspects restaurants, gas stations, businesses, places of public assembly on an annual basis and commercial buildings on a 3 year rotational basis. The Fire Inspector works with building owners and contractors to ensure new construction and renovations meet the NYS Fire Code and are safe. Due to building codes and inspection requirements changing recently, all of Fire Officers will be receiving training to obtain NYS Building Safety Inspector certifications.

Vacant-Building-Registry – The Fire and Code Enforcement Departments worked jointly in 2014 to implement a new Vacant Building Registry program to track vacant structures and encourage owners to

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keep properties safe and attractive, and ultimately either remove or re-occupy these vacant buildings. There are currently about 182 buildings in the Registry. This is an on-going program that helps keep firefighters safe in the event of fire, but also encourages building owners to formulate a plan to rehab their property.

Pre-Fire Planning – Each year in-service companies visit and update our Pre-Fire Plans on every commercial building in the City. This process is a recommended practice by NFPA (National Fire Protection Association) and a requirement of ISO (Insurance Services Office) ISO re-evaluation of the City has brought us up to ISO class 1 Fire department. This rating is used by most insurance companies to rate local fire protection capabilities and set insurance rates for homeowners and businesses.

Training Fire Department Office – A full time Municipal Training Officer (MTO) coordinates and provides training and certification to Fire Department Personnel. Fire Department Personnel are required to receive 130 to 140 hours of training each year, including a State required 100 hours and a locally required 30 to 40 hours. On average, personnel received over 200 hours of training in Calendar Year 2020. Training subjects include, but are not limited to, basic firefighting, emergency medical services, building codes, hazardous materials, technical rescue and swift-water rescue. All Department Officers (Assistant Chiefs, Captains, and Lieutenants) assist with the training programs and are certified as Municipal Fire Instructors (MFIs). Several of our Fire Officers teach programs for Cayuga County and are Adjunct Faculty at the NYS Fire Academy in Montour Falls, NY.

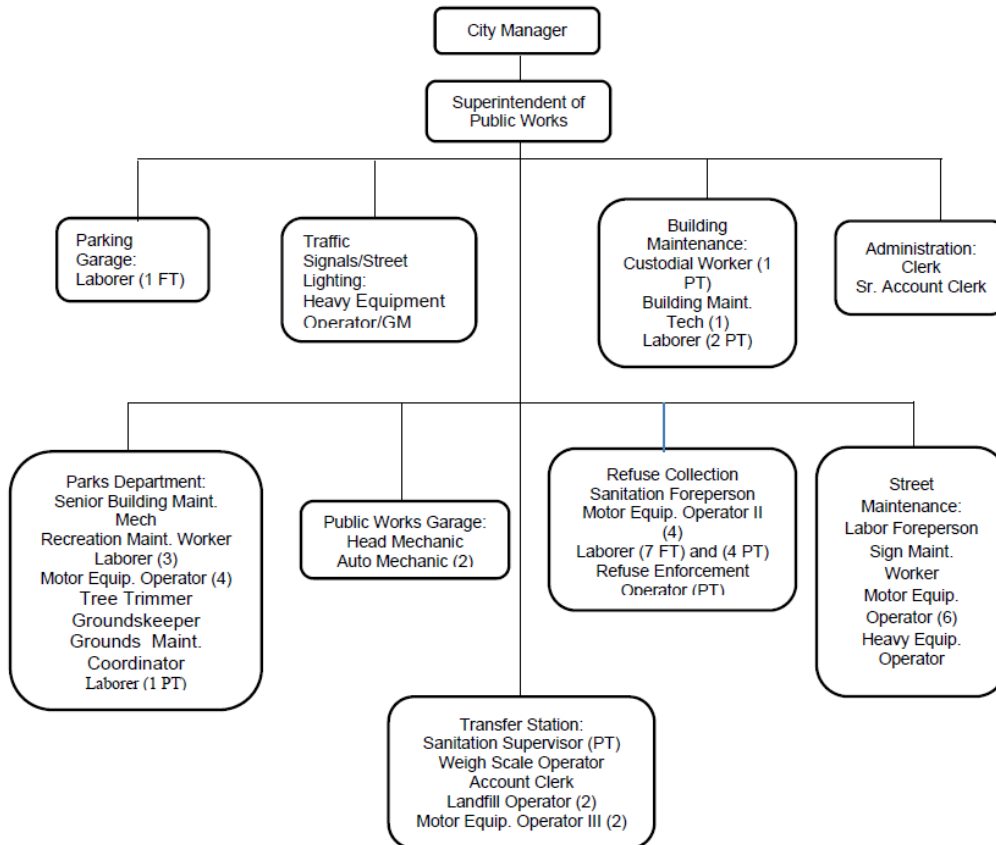
Training Facility – The Fire Department conducts much of its training at the Cayuga County Training Facility on Quarry Road.

Fire Department Mechanic – A line firefighter takes on the additional duties of mechanic. He coordinates all vehicle repairs, routine maintenance, and emergency service. Major repairs are contracted out on an as-needed basis.

Regional Hazardous Materials Response Team – Through cooperative agreements with Cayuga County and the State of New York, the fire department provides the staff and houses a large cache of specialized equipment to respond specifically to hazardous materials and weapons of mass destruction incidents. Membership on this team is voluntary. Currently thirty-three members participate on the team, attend training classes, and provide emergency responses when requested. In addition to our regular responses to accidental chemical releases; the team has been working with local law enforcement agencies dealing with illicit drug labs.

Technical Rescue - The Auburn Fire Department has provided technical rescue services for years. Due to the extreme hazards associated with some technical rescues the department began to obtain equipment and training in the 1990's to more safely and effectively provide technical rescue service. Recently, State and Federal grant programs have helped the department increase its capabilities and improve the safety of our responders and the community. The department has equipment and personnel trained to deal with situations involving confined spaces, trenches, machinery, incidents requiring rope access, water, swift water, ice, and structural collapse.

City of Auburn, New York
 2021-2022 Budget Year
 Department of Public Works



Department of Public Works

Mission

It is the mission of the Department of Public Works to provide, plan, develop, operate and maintain a broad variety of traditional functions in a responsive, efficient and cost effective manner. These services include street maintenance and repair, park and facility maintenance, vehicle maintenance and repair, curbside garbage and recycling collection, building maintenance, street lighting, traffic signal maintenance and a variety of recreation programs and special events.

Organizational Structures and Duties

Public Works conducts a variety of functions that are typical in traditional government organizations. The work of the office is divided into multiple divisions:

Administration - The Administration Division’s primary responsibility is to coordinate activities between the other divisions and multiple operations of the Department of Public Works. The Administration

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Division is managed by the Superintendent of Public Works. In addition to coordination of operations, the office oversees personnel and budgetary issues and specifically provides oversight to the following operational units:

Recreation - Recreation includes the operation of sporting events at Casey Park (outdoor pool and ice rink seasonally); support to the Auburn Doubleday's management of Falcon Baseball Park; and, coordination of concerts, movies, celebrations, parades and various recreational activities for adults and youth.

Public Works Garage - This operation runs the City Garage and ensures that the City Fleet is fully functional by providing a full mechanic staff and all aspects of fleet maintenance.

Street Department - Provides for sweeping, plowing, and repair of the City's 315 streets consisting of over 103.8 miles.

Building Maintenance - This division of Public Works is responsible for maintaining and repairing City Hall and assisting in the maintenance of other City-owned buildings.

Traffic Signals - Public Works is responsible for maintaining the operation of the traffic signals in the City.

Street Lighting - The Public Works Department is responsible for maintaining all City-owned street lights.

Parks Department - Services the City's 26 (approximately 105 acres) parks and playgrounds and installs new playground facilities and equipment as needed.

Urban Forestry - The Public Works Department is responsible for the care and maintenance of the city's urban forestry, which includes all trees within the city's right-of-way and all of the trees in the City parks. This effort includes tree trimming, tree removals and tree plantings.

Refuse Collection - Refuse Collection involves the collection and disposal of curbside trash and debris, including recyclable materials, and containerized yard waste throughout the City. The City currently owns and operates its own registered transfer station and a registered compost facility.

Solid Waste Disposal - Disposal is responsible for the operation of the City's permitted solid waste landfill. The operation involves DEC compliance and establishing and maintaining customers for non-city waste disposal.

Transfer Station - The Public Works Department operates the City's transfer station. Refuse from the city's curbside collection and refuse, which is delivered to the site by city and county residents, is loaded into trailers which are then transported to an area landfill for disposal.

Municipal Parking - The Public Works Department is responsible for overseeing the City's Municipal Parking Garage, with responsibilities for operations and maintenance. Included in this is the

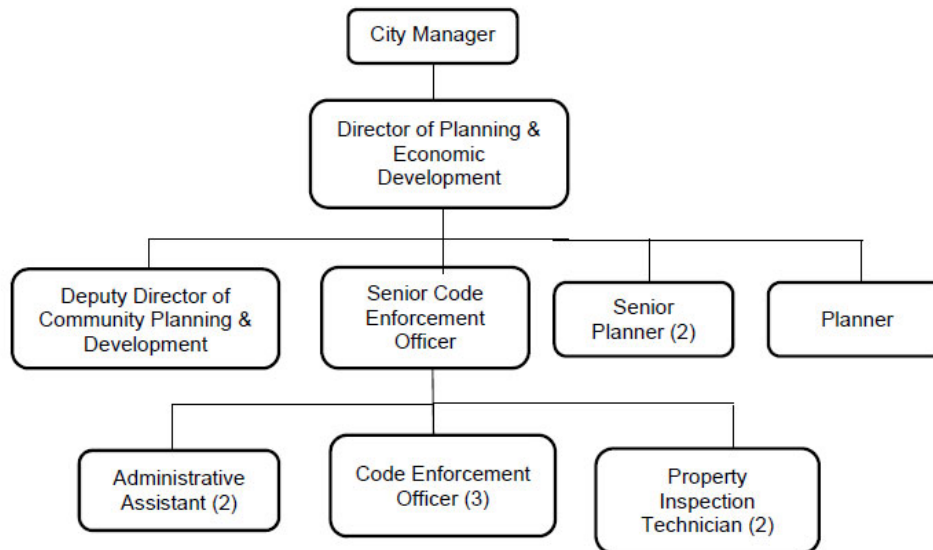
City of Auburn, New York
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maintenance involved with the street parking meters, parking lot kiosks and the parking garage's automated pay system.

Solid Waste Fund - This fund is used for the closure and post closure activities at Landfills No.1 and No.2.

Transfer Station Fund - This fund is used to account for the city's processing of city collected refuse and recycling and household refuse delivered to the transfer station and its transportation for disposal.

City of Auburn, New York
2021-2022 Budget Year
Office of Planning & Economic Development



The Office of Planning and Economic Development

Mission

It is the mission of this office to be responsive to community needs by utilizing community planning and development resources and skills to promote economic opportunity, self-sufficiency and neighborhood revitalization throughout the community.

Organization Structures and Duties

The Office of Planning and Economic Development is directly responsible for the coordination and administration of a broad scope of physical planning and development, community development, and code enforcement functions which, in traditional government organizations, are typically organized into separate agencies or departmental units. By combining these responsibilities in to one central organization the office is able to minimize administrative and overhead costs while maximizing efficiencies in the delivery and coordination of service.

Physical Planning – These services encompass a wide range of activities designed to ensure adequate infrastructure, appropriate development and the policies to support these goals. Some primary responsibilities include: implementing Comprehensive Plan goals and projects, administering ongoing development and zoning ordinances, responding to resident inquiries on zoning and development procedures, providing special assistance for park, playground and public space development, overseeing

City of Auburn, New York
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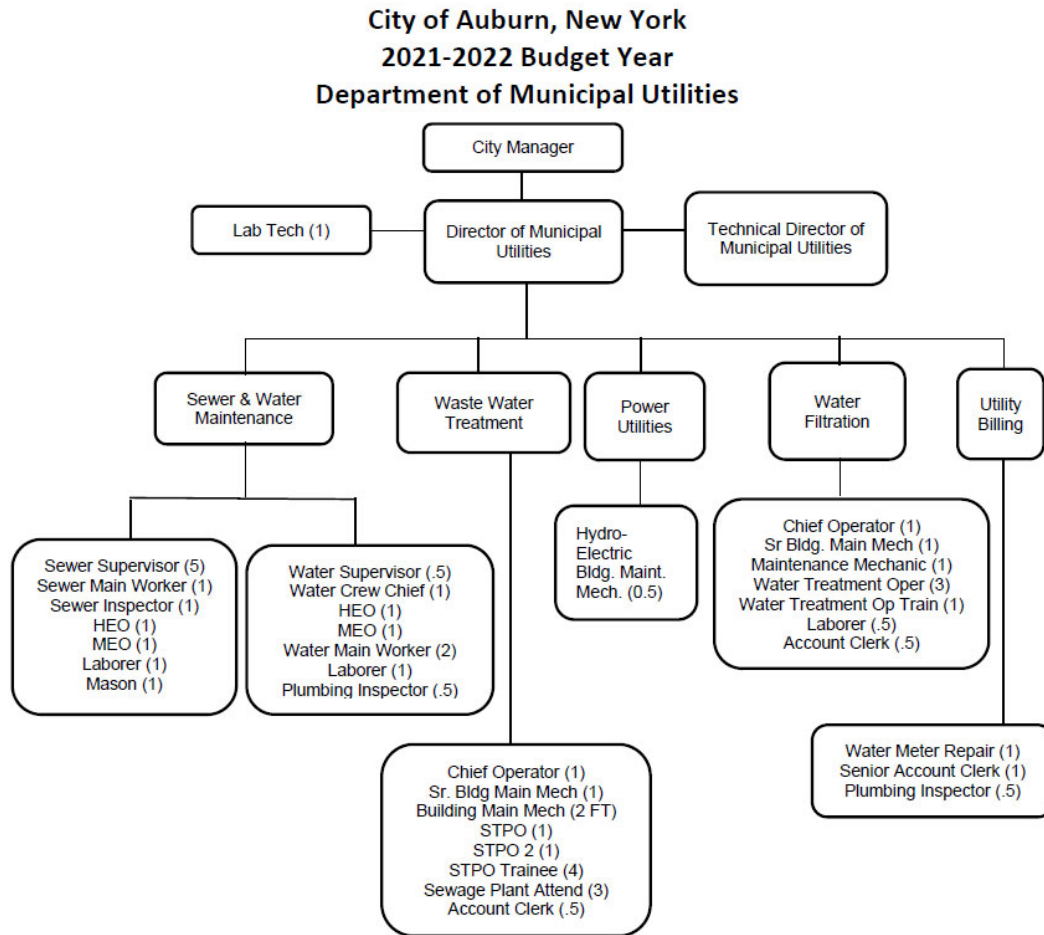
downtown development and neighborhood improvements, and providing advice and counsel to a variety of community planning boards.

Community Development – Community Development encompasses all activities which have the goal of improving the quality of life for City residents, our community, and its neighborhoods. Specific duties include: producing the Community Development Block Grant (CDBG) Five Year Consolidated Planning Strategy and the related Annual Action Plans, overseeing the Housing Rehabilitation Program, coordinating the Neighborhood Facilities Improvement Program, overseeing Human Services funding and contract administration, and coordinating all CDBG funding.

Code Enforcement - The Code Enforcement office is responsible for ensuring compliance with the New York State Uniform Fire Prevention and Building Code, as well as local building, housing, and zoning codes. By enforcing these codes, the Office works to reduce the risk of fire throughout the City, as well as address life and safety concerns in properties. The Office coordinates and performs plan reviews, new construction inspections, and housing code inspections. It is also responsible for responding to housing code violations, issuing appearance tickets, and attending court dates. The Office also completes data on properties, reviews and comments on projects for the Zoning and Planning Boards, and handles complaints. The Office receives assistance from fire personnel in the inspection of gas stations and places of public assembly, such as restaurants and churches, and in the re-inspection of housing code violations. In addition, the Office employs a Property Clean-Up Crew to address trash, grass and snow violations.

Administrative costs for OPED are not entirely borne by the City. Some of the State and Federal programs used to fund community and economic development projects provide funds to cover staff costs incurred in administration of the program. Historically, these sources provide a portion of staff costs incurred to maintain OPED, including staff time, supplies and fees for technical consultants.

**City of Auburn, New York
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Department Descriptions and Structures**



Department of Municipal Utilities

The Department of Municipal Utilities conducts a variety of traditional government functions. These include water treatment and distribution, wastewater collection and treatment, utility billing, and hydro-electric power generation.

Water Department

The Auburn Water Department exists to serve our customers by providing a safe, reliable and aesthetically pleasing supply of fresh potable water, in an abundant amount, at adequate pressures to meet fire flow requirements, at the lowest possible cost.

Water Filtration Plant - The Water Filtration Plant consist of two primary filtration process, slow sand and rapid sand filtration. Staff works 24-7 to man the filtration plant, ensuring a qualified Department of Health trained operator is always on duty to ensure safe, reliable drinking water to all city customers. In addition to the filtration plant, this department is responsible for running a certified laboratory, two

City of Auburn, New York
2021-22 Adopted Budget
Department Descriptions and Structures

remote pumping stations, management and oversight of three dams located in the city, and a reservoir with 10.25 million gallons in capacity.

Water Distribution - This operation maintains and repairs the distribution of potable water to both our city and surrounding communities. The City oversees over 109 miles of water main and provides fresh water to approximately 45,000 customers.

Water Department Functions and Responsibilities:

- Meet and/or exceed federal, state and local guidelines as they apply to water
- 24 hour emergency water main repair
- Service connections and renewals
- Operation and maintenance of all storage and pumping facilities
- 24 hour operation and maintenance of treatment facilities
- Quarterly billings for Auburn residents and monthly billings for towns and businesses
- Cross connection control
- Meter installation and maintenance
- Maintain a long-range comprehensive master plan for our service areas to insure future service

Plumbing Inspection - This department is responsible for certification of all plumbing related work, requiring a permit, inside the City of Auburn. In addition to regular plumbing inspections, this department works closely with to ensure cross control, backflow inspection, and record retention of all sewer and water related upgrades in the city.

Wastewater Treatment Department

The Auburn Wastewater Treatment Department exists to provide safe, reliable, and responsible collection and treatment of wastewater and storm water for our current and future customers at the lowest possible cost, while protecting the environment and maintaining and/or improving water quality.

Sewer Maintenance - Maintains and repairs the City's sewer system, which consists of 109 miles of sanitary sewers.

Wastewater Treatment Department Functions and Responsibilities:

- Meet and/or exceed federal, state and local guidelines as they apply to wastewater
- 24 hour emergency sanitary sewer and storm water line repairs
- Operation and maintenance of all pumping facilities
- 24 hour operation and maintenance of treatment facilities
- Accept hauled septage delivery for treatment
- Provide EPA industrial discharge permits to affected industries
- Maintain a long-range comprehensive master plan for our service areas to insure future service

Power Utility Fund

The Power Utility Fund exists to generate sustainable power that can be used to generate revenue for the City. It includes the hydro-electric facilities and the Landfill Gas to Electric Facility (LFGE).

City of Auburn, New York
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Department Descriptions and Structures

- **Hydro-power**- Responsible for maintenance and operation of the North Division Street hydro and the Mill Street hydro. The lake level is also controlled by this department to comply with federal regulations and ensure the safety of the community.
- **Landfill Gas to Electric Facility**- The landfill gas to electric facility is currently inactive. The generation plant consists of two generators capable of 1 Mwh each for a total plant capacity of 2 Mwh.

Description of Revenues

Real Property Taxes and Tax Items

Real Property Tax

The real property tax is levied on real property based on the property's full value. The full value is the property's assessed value for City Tax and is the property's assessed value multiplied by the state equalization rate for the county and school taxes levied in the city. The assessed value is the value placed on the property by the City Assessor. It is important to note that assessed value may differ from the property's market value – the amount for which the property could be sold on the market. The state equalization rate is determined each year by the State Board of Equalization and Assessment and is used to adjust for differences in assessment practices among assessing jurisdictions.

The property tax rate is expressed in terms of a rate per thousand dollars of full value. The city's property tax levy is the amount of revenue that must be raised through the property tax. The tax rate is determined by dividing the tax levy by the city's total full value. Once determined, the tax rate is applied to the property's full or assessed value to determine the amount of tax owed by each property owner.

Tax Items

Tax items are related to the real property tax. These items include projected collections of unpaid taxes, other payments in lieu of taxes (tax payments negotiated with businesses in conjunction with economic development efforts) and interest and penalties on delinquent taxes.

Non-Property Taxes

Sales and Use Tax

The sales and use tax is collected on the purchase of a variety of consumer goods in the City. In addition to the 4 percent tax collected by the State of New York, a 4 percent sales and use tax is collected by Cayuga County. The City of Auburn pre-empts County sales tax collections. Under pre-emption provisions, Auburn is entitled to half of all County sales and use taxes generated within the city. Thus, for the City, this is equivalent to a sales and use tax rate of 2 percent.

Utilities Gross Receipt Taxes

Under State law, Auburn is authorized to collect taxes on the revenues of utilities, including electric, gas, and telephone utilities. The one-percent utilities gross receipts tax is collected from consumers by the utilities (the tax is listed on consumer utility bills), who then provide these revenues to the City.

Franchise Taxes – Subway and Cable TV

City of Auburn, New York
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Auburn collects a per-unit franchise tax from entities, such as cable television and telephone companies, that use the city-owned underground (subway) cable system.

Other Revenue Sources

Departmental Income

Departmental income is income earned by the city departments from the provision of services to the public or to other departments. Examples of fees and charges encompassed in departmental income include City Clerk's fees, parking garage fees, parking meter charges, parking permit charges, parks and recreation charges, charges for cemetery services, and charges for refuse collection.

Intergovernmental Charges

Intergovernmental charges are income received for services provided to other governments. These include Civil Service charges to the Auburn School District, and charges to the School District for providing School Resource Officers.

Use of Money and Property

This category contains interest earned by the investment of City money and revenues received as payment for the use of city property. Also included in this category is rental income from city-owned properties.

Licenses and Permits

This category contains all revenues received from city issuance of licenses and permits. The City issues licenses and permits for a wide variety of purposes, including specific business activities, legal gaming (bingo, games of chance, and bell jar), dogs, and building and construction activities.

Fine and Forfeitures

This category contains revenues received from fines and forfeitures. The City receives fines from parking and traffic violations, dog violations, and other sources.

Sale of Property

The City receives revenue from the sale of real property and other items such as scrap materials, and surplus equipment.

Miscellaneous

This category encompasses relatively small specific revenues not included in any of the other categories. Examples of items in this category are gifts and donations made to the City, collections associated from the contract with Auburn Community Baseball, and insurance recoveries.

City of Auburn, New York
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Department Descriptions and Structures

Interfund Revenues

Interfund Revenues are monies provided from one city fund to another. For example, this account includes transfers from the solid waste, water, and sewer funds into the general fund, similar to a return on investment and allocation of general fund administration costs.

State Aid

This category contains all aid monies provided to Auburn by the State of New York. The State provides both general aid and aid for specific purposes including economic development, justice and law enforcement, road maintenance, elderly and youth programs, housing, and administration.

Federal Aid

This category contains all aid monies provided to Auburn by the United States Federal Government. The Federal government provides aid to the City for elderly programs.

Other

This category accounts for various uses of fund balances, such as the use of tax stabilization reserve and the equipment reserve, to balance the budget.

PERSONNEL SUMMARY

BARGAINING UNITS

Portions of the City’s workforce are represented by the following labor organizations:

- Civil Service Employees Association, Inc. Local 1000 AFSCME/AFL-CIO
 - City of Auburn Unit 6251-00
 - City of Auburn Professional & Administrative Unit 6251-02
- New York Finger Lakes Region Police Officers Local No. 195
- Auburn Professional Firefighters Local 1446, AFL-CIO
- City of Auburn Assistant Fire Chief’s Association Local 4021, AFL-CIO

Effective Dates of Current or Most Recent Agreements

<u>Labor Organization</u>	<u>Agreement Dates</u>
CSEA Local 1000 – Unit 6251-00	7/1/18 – 6/30/23
CSEA Professional & Administrative Unit 6251-02	7/1/19 – 6/30/24
New York Finger Lakes Region Police Officers Local No. 195	7/1/17 – 6/30/22
Auburn Professional Firefighters Local 1446	7/1/17 – 6/30/22
City of Auburn Assistant Fire Chief’s, Local 4021	7/1/17 – 6/30/22

SALARY SCHEDULES

Senior Management Policy

For Fiscal Year Ended 6/30/22 (1.23% Inflation Factor)										
	1	2	3	4	5	6	7	8	9	10
Department Heads										
Corporation Counsel	101,954	104,024	106,135	108,291	110,491	112,734	115,024	117,361	119,745	122,179
Comptroller	97,199	99,173	101,186	103,240	105,336	107,475	109,658	111,885	114,157	116,477
Superintendent of Public Works	87,278	89,049	90,855	92,699	94,580	96,499	98,458	100,456	102,496	104,577
Superintendent of Engineering	87,278	89,049	90,855	92,699	94,580	96,499	98,458	100,456	102,496	104,577
Director of Planning and Economic Development	87,278	89,049	90,855	92,699	94,580	96,499	98,458	100,456	102,496	104,577
Director of Municipal Utilities	87,278	89,049	90,855	92,699	94,580	96,499	98,458	100,456	102,496	104,577
City Clerk	66,261	67,603	68,972	70,369	71,794	73,248	74,733	76,247	77,792	79,370
Management and Professional Staff										
Assistant Corporation Counsel	82,341	84,011	85,714	87,453	89,226	91,037	92,883	94,769	96,692	98,654
Director of Capital Projects and Grants	82,341	84,011	85,714	87,453	89,226	91,037	92,883	94,769	96,692	98,654
Director of Operations	78,598	80,170	81,773	83,409	85,077	86,779	88,514	90,284	92,090	93,932
Deputy Director of Community Planning and Development	77,895	79,474	81,085	82,729	84,407	86,118	87,865	89,648	91,467	93,325
Technical Director of Municipal Utilities	77,895	79,474	81,085	82,729	84,407	86,118	87,865	89,648	91,467	93,325
Information Technology Systems Administrator	68,883	70,592	72,343	74,138	75,978	77,865	79,798	81,780	83,811	85,893
Assistant Comptroller	68,883	70,592	72,343	74,138	75,978	77,865	79,798	81,780	83,811	85,893
Management Support Staff										
Secretary to the City Manager	48,346	49,729	51,152	52,617	54,121	55,670	57,263	58,901	60,586	62,320
Secretary to the Corporation Counsel	46,702	48,038	49,412	50,825	52,280	53,775	55,314	56,897	58,525	60,198
Civil Service Clerk	42,525	43,740	44,993	46,280	47,604	48,966	50,366	51,808	53,290	54,815
Secretary to the Mayor	41,401	42,585	43,805	45,057	46,347	47,672	49,036	50,439	51,883	53,366

CSEA Professional & Administrative Unit 6251-02

07/01/2021-06/30/2022 (\$1,500)			STEPS														
Grade	Title	Hours/wk	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
23	Assessor Treasurer	35	68,855	70,445	72,075	73,746	75,458	77,213	79,012	80,856	82,747	84,684	86,670	88,705	90,792	92,930	95,122
22	Planning & Econ Devel Prog. Manager	35	67,188	68,736	70,324	71,950	73,618	75,327	77,079	78,875	80,715	82,602	84,536	86,518	88,550	90,632	92,767
21	Assistant Civil Engineer, IT Supervisor	35	65,146	66,643	68,178	69,751	71,364	73,017	74,711	76,448	78,227	80,052	81,922	83,839	85,803	87,817	89,881
18	Junior Engineer	35	60,733	62,120	63,542	64,999	66,493	68,024	69,593	71,202	72,851	74,541	76,273	78,049	79,868	81,734	83,646
16	Sanitation Supervisor Water & Sewer Supervisor Chief-WWTP Operator Chief-WTP Operator	40	64,273	65,749	67,261	68,811	70,400	72,029	73,699	75,410	77,164	78,962	80,804	82,693	84,629	86,614	88,648
15	Senior Planner, HR Benefits Associate	35	56,153	57,426	58,730	60,067	61,437	62,842	64,282	65,758	67,270	68,821	70,410	72,039	73,709	75,420	77,175
14	Senior Code Enforcement Officer	35	54,940	56,182	57,456	58,761	60,098	61,470	62,875	64,316	65,792	67,306	68,857	70,448	72,078	73,748	75,461
9	Real Property Appraiser	35	51,067	52,300	53,564	54,860	56,190	57,554	58,918	60,316	61,749	63,217	64,723	66,266	67,848	69,469	71,130
8B	Labor foreperson, Sanitation Foreperson	40	53,120	54,373	55,657	56,974	58,323	59,706	61,124	62,577	64,066	65,593	67,158	68,762	70,406	72,091	73,818
8	Office Systems & Training Coordinator, Technical Support Specialist	35	46,855	47,951	49,075	50,227	51,408	52,618	53,858	55,130	56,433	57,769	59,138	60,542	61,980	63,455	64,966
7	Parking Garage Supervisor	40	50,128	51,250	52,400	53,579	54,787	56,025	57,295	58,596	59,929	61,296	62,698	64,134	65,606	67,115	68,661
6	CD Planner, Planner	35	47,191	48,240	49,314	50,416	51,545	52,702	53,889	55,105	56,351	57,629	58,938	60,280	61,656	63,066	64,512
5	Deputy City Clerk Secretary to the Director of Planning & ED	35	41,477	42,383	43,311	44,263	45,238	46,238	47,262	48,313	49,389	50,493	51,624	52,783	53,971	55,189	56,438

CSEA Big Unit 6251-00

35 Hour Employees – Annual

07/01/2021-06/30/2022 (\$1,400)																
Grade	35 Hour Titles	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
5/5A	Motor Vehicle Operator, Clerk	32,385	33,233	34,106	35,003	35,927	36,877	37,854	38,858	39,892	40,955	42,049	43,173	44,330	45,520	46,744
6A	Keyboard Specialist	33,183	34,055	34,950	35,872	36,820	37,795	38,798	39,830	40,892	41,984	43,107	44,262	45,450	46,672	47,929
8	Records Retention Clerk	35,187	36,116	37,071	38,053	39,064	40,103	41,173	42,273	43,403	44,567	45,764	46,995	48,261	49,564	50,904
9A	Senior Clerk, Senior Keyboard Specialist	35,278	36,209	37,167	38,151	39,165	40,207	41,279	42,382	43,517	44,683	45,884	47,118	48,388	49,694	51,038
9	Account Clerk, Administrative Assistant, Cashier	35,977	36,928	37,906	38,913	39,949	41,013	42,108	43,235	44,394	45,585	46,811	48,072	49,370	50,704	52,076
10/10A	RSVP Coordinator, Account Clerk/Keyboard Specialist, Secretary	36,880	37,856	38,861	39,905	40,958	42,052	43,176	44,334	45,524	46,748	48,008	49,303	50,636	52,006	53,416
11	Engineering Helper, Property Inspection Technician	37,886	38,892	39,927	40,991	42,086	43,211	44,359	45,560	46,786	48,046	49,342	50,676	52,048	53,459	54,910
13	Registrar - Vital Statistics, Senior Account Clerk, Purchasing Assistant, Planning Assistant	40,234	41,306	42,410	43,545	44,713	45,914	47,150	48,420	49,727	51,072	52,454	53,877	55,340	56,846	58,394
14	Engineering Technician, Senior Account Clerk/Keyboard Specialist, Senior Payroll Clerk	41,554	42,665	43,808	44,982	46,192	47,434	48,713	50,030	51,383	52,774	54,206	55,679	57,194	58,752	60,354
15	Code Enforcement Officer	42,907	44,057	45,239	46,454	47,706	48,993	50,316	51,677	53,077	54,518	55,999	57,524	59,091	60,704	62,362
16	Senior Engineering Technician, Legal Assistant	44,274	45,462	46,685	47,943	49,236	50,567	51,935	53,343	54,791	56,281	57,813	59,389	61,010	62,677	64,392
17	Planner, Plumbing Inspector	45,933	47,170	48,441	49,749	51,094	52,477	53,901	55,365	56,870	58,419	60,013	61,652	63,337	65,070	66,854
18	Personnel Technician	47,615	48,899	50,221	51,579	52,977	54,414	55,893	57,413	58,978	60,587	62,242	63,945	65,696	67,497	69,351

40 Hour Employees – Annual

07/01/2021-06/30/2022 (\$1,400)																
Grade	40 hour Titles	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
5	Custodial Worker	33,226	34,099	34,996	35,920	36,868	37,845	38,850	39,884	40,949	42,040	43,164	44,320	45,511	46,735	47,993
5B	Clerk	37,012	37,981	38,979	40,004	41,059	42,145	43,262	44,409	45,591	46,806	48,056	49,341	50,663	52,023	53,422
8	Sr. Cit/Spec Events Coordinator	36,031	36,987	37,964	38,972	40,009	41,075	42,172	43,300	44,461	45,656	46,883	48,147	49,445	50,782	52,157
9	Laborer, Custodian	36,820	37,795	38,798	39,830	40,891	41,983	43,106	44,262	45,449	46,672	47,928	49,222	50,552	51,920	53,327
6B	Keyboard Specialist	37,923	38,920	39,943	40,997	42,080	43,194	44,341	45,520	46,734	47,982	49,265	50,585	51,943	53,339	54,776
10	Parking Meter Attendant, Parking Fee Collector, Parking Enforcement	37,721	38,723	39,752	40,811	41,901	43,021	44,173	45,360	46,579	47,834	49,124	50,451	51,817	53,220	54,665
11	Wastewater Treatment Plant Attendant, Water Plant Attendant, Water Meter Reader	38,725	39,754	40,813	41,903	43,024	44,177	45,363	46,582	47,837	49,127	50,454	51,820	53,224	54,669	56,155
12/9B	Water Maintenance Worker, Sewer Maintenance Worker, Recreation Maintenance Worker, Senior Keyboard Specialist, Motor Equipment Operator Grade 1, Building Maintenance Mechanic, WWTP Operator Trainee, WTP Operator Trainee, Senior Clerk	40,317	41,381	42,476	43,601	44,760	45,951	47,176	48,437	49,733	51,066	52,439	53,849	55,301	56,794	58,329
9C	Account Clerk	41,117	42,204	43,322	44,472	45,656	46,872	48,123	49,412	50,736	52,098	53,499	54,940	56,423	57,947	59,516
10B	Secretary	42,148	43,264	44,413	45,605	46,810	48,060	49,344	50,668	52,028	53,427	54,866	56,346	57,869	59,435	61,047
13	Laboratory Technician, Head Custodian, Water Meter Repair Worker, Weigh Scale Operator, Parking Meter Repair Worker, Motor Equipment Operator - Grade 2	41,070	42,167	43,295	44,455	45,649	46,877	48,139	49,439	50,775	52,150	53,564	55,018	56,514	58,052	59,635
13B	Senior Account Clerk	45,981	47,207	48,469	49,766	51,101	52,473	53,885	55,337	56,831	58,368	59,948	61,574	63,246	64,967	66,735
14	Heavy Equipment Operator Grade 1, Sewer Inspector, WTP Operator	42,388	43,523	44,689	45,890	47,125	48,395	49,701	51,044	52,427	53,849	55,311	56,816	58,363	59,955	61,592
15	Dog Control Officer, Tree Trimmer, Sign Maintenance Worker, Automotive Mechanic	43,751	44,925	46,132	47,373	48,650	49,963	51,316	52,705	54,134	55,605	57,118	58,674	60,274	61,921	63,614
16	Labor Foreperson, Mason, Water Maintenance Service Worker, Parking Garage Supervisor, Landfill Operator, Water Distribution Crew Chief	45,106	46,318	47,565	48,848	50,167	51,525	52,920	54,356	55,833	57,352	58,915	60,522	62,176	63,877	65,626
17	Head Automotive Mechanic, Sanitation Foreperson, Water Meter Service Worker, WWTP Operator,	46,777	48,037	49,333	50,666	52,037	53,448	54,899	56,391	57,926	59,505	61,129	62,801	64,519	66,287	68,106
17B	Plumbing Inspector	52,495	53,908	55,361	56,856	58,393	59,974	61,601	63,274	64,994	66,764	68,586	70,459	72,385	74,366	76,405
18	Maintenance Mechanic (Water)	48,455	49,763	51,107	52,492	53,916	55,380	56,886	58,436	60,029	61,668	63,355	65,089	66,873	68,709	70,596
19	Senior Building Maintenance Mechanic, Director of Recreation, Supervisor Water Treatment Operator, Supervisor Waste Water Treatment Operator	50,134	51,490	52,885	54,319	55,795	57,314	58,876	60,481	62,134	63,834	65,581	67,380	69,229	71,131	73,089
21	Signal Electrician	54,037	55,504	57,014	58,567	60,165	61,808	63,497	65,236	67,024	68,864	70,756	72,702	74,705	76,763	78,881
22	Industrial Pretreatment Coordinator	56,272	57,804	59,380	61,001	62,668	64,382	66,146	67,961	69,826	71,746	73,721	75,752	77,841	79,990	82,200

New York Finger Lakes Region Police Officers Local No. 195

July 1, 2021 (\$1,900 Flat Increase)								
NEW STEPS	1	2	3	4	5	6	7	8
Police Officer	\$ 50,166	\$ 53,223	\$ 56,504	\$ 60,026	\$ 63,805	\$ 67,860	\$ 72,213	\$ 76,884
Police Officer (5/2)	\$ 50,396	\$ 53,473	\$ 56,769	\$ 60,310	\$ 64,109	\$ 68,187	\$ 72,564	\$ 77,260
Detective	\$ 52,512	\$ 55,729	\$ 59,182	\$ 62,888	\$ 66,865	\$ 71,133	\$ 75,714	\$ 80,629
Sergeant								\$ 84,572
Sergeant (5/2)								\$ 84,986
Lietenant								\$ 87,648
Lieutenant 5/2								\$ 88,076
Captain								\$ 90,723
								\$ 1.48
								\$ 2.96
								\$ 1.48
Deputy Police Chief								\$ 96,166
Police Chief								\$ 101,936

City of Auburn Professional Firefighters Local 1446

July 1, 2021 - \$1,800

	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Firefighter	39,442	43,751	45,905	49,059	52,580	56,392	60,504	64,944	69,876	72,030
Lieutenant							72,030	73,641	75,260	77,117
Captain							75,260	76,881	78,497	81,074

City of Auburn Assistant Fire Chief's, Local 4021

July 1, 2021 - June 30, 2022								
STEPS	1	2	3	4	5	6	7	8
Assistant Fire Chief	\$ 78,598	\$ 80,456	\$ 82,361	\$ 84,316	\$ 86,321	\$ 88,377	\$ 90,487	\$ 92,651

2021-2022 ADOPTED BUDGET

ORG	OBJ	ACCOUNT DESCRIPTION	2021-22 BUDGET	
A1110	440	SERVICES	\$	105,000
		CITY COURT	\$	105,000
A1210	110	SALARY AND WAGES	\$	50,221
A1210	130	TEMPORARY & PART TIME	\$	47,181
A1210	412	OPERATING SUPPLIES	\$	1,000
A1210	430	OTHER UTILITIES	\$	3,500
A1210	440	SERVICES	\$	6,500
A1210	460	TRAVEL, TRAINING, PROF DEV	\$	2,000
A1210	801	RETIREMENT-GENERAL	\$	10,967
A1210	811	SOCIAL SECURITY & MEDICARE	\$	7,451
A1210	821	WORKERS' COMP-PREMIUM	\$	150
A1210	841	HEALTH INSURANCE	\$	63,094
A1210	842	DENTAL INSURANCE	\$	8,700
A1210	845	VISION COVERAGE-CSEA	\$	1,753
		MAYOR & CITY COUNCIL	\$	202,517
A1230	110	SALARY & WAGES	\$	321,249
A1230	130	TEMPORARY & PART TIME	\$	7,500
A1230	210	FURNITURE & FIXTURES	\$	200
A1230	220	OFFICE EQUIPMENT	\$	200
A1230	409	SOFTWARE EXPENSES	\$	200
A1230	412	OPERATING SUPPLIES	\$	200
A1230	430	OTHER UTILITIES	\$	1,620
A1230	440	SERVICES	\$	515
A1230	445	MISCELLANEOUS BUSINESS EXPENSE	\$	2,000
A1230	460	TRAVEL, TRAINING, PROF DEV	\$	1,500
A1230	801	RETIREMENT-GENERAL	\$	50,668
A1230	811	SOCIAL SECURITY & MEDICARE	\$	25,341
A1230	821	WORKERS' COMP-PREMIUM	\$	510
A1230	841	HEALTH INSURANCE	\$	45,021
A1230	842	DENTAL INSURANCE	\$	4,350
A1230	845	VISION COVERAGE-CSEA	\$	876
		CITY MANAGER	\$	461,950
A1305	110	SALARY & WAGES	\$	611,089
A1305	120	SICK INCENTIVE	\$	1,275
A1305	140	HOLIDAY PAY	\$	500
A1305	150	OVERTIME	\$	2,000
A1305	220	OFFICE EQUIPMENT	\$	500
A1305	409	SOFTWARE EXPENSES	\$	200
A1305	412	OPERATING SUPPLIES	\$	5,000

A1305	430	OTHER UTILITIES	\$	1,080
A1305	440	SERVICES	\$	2,200
A1305	450	FEES	\$	7,500
A1305	451	CONSULTING FEES	\$	36,800
A1305	460	TRAVEL, TRAINING,PROF DEV	\$	4,500
A1305	801	RETIREMENT-GENERAL	\$	99,799
A1305	811	SOCIAL SECURITY & MEDICARE	\$	47,038
A1305	821	WORKERS' COMP-PREMIUM	\$	900
A1305	841	HEALTH INSURANCE	\$	147,006
A1305	842	DENTAL INSURANCE	\$	13,050
A1305	845	VISION COVERAGE-CSEA	\$	2,512
FINANCE DEPARTMENT			\$	<u>982,949</u>

A1355	110	SALARY & WAGES	\$	169,196
A1355	120	SICK INCENTIVE	\$	350
A1355	220	OFFICE EQUIPMENT	\$	300
A1355	411	OFFICE SUPPLIES	\$	400
A1355	412	OPERATING SUPPLIES	\$	400
A1355	430	OTHER UTILITIES	\$	1,200
A1355	440	SERVICES	\$	2,500
A1355	450	FEES	\$	8,600
A1355	460	TRAVEL, TRAINING,PROF DEV	\$	1,000
A1355	481	FUEL	\$	1,000
A1355	482	VEHICLE MAINT/REPAIRS	\$	750
A1355	801	RETIREMENT-GENERAL	\$	25,781
A1355	811	SOCIAL SECURITY & MEDICARE	\$	12,970
A1355	821	WORKERS' COMP-PREMIUM	\$	12,000
A1355	841	HEALTH INSURANCE	\$	53,106
A1355	842	DENTAL INSURANCE	\$	4,350
A1355	845	VISION COVERAGE-CSEA	\$	876
ASSESSMENT			\$	<u>294,779</u>

A1364	430	OTHER UTILITIES	\$	2,000
A1364	440	SERVICES	\$	20,000
EXPENSES ON PROP ACQUI			\$	<u>22,000</u>

A1410	110	SALARY & WAGES	\$	190,867
A1410	210	FURNITURE & FIXTURES	\$	5,000
A1410	409	SOFTWARE EXPENSES	\$	500
A1410	412	OPERATING SUPPLIES	\$	2,500
A1410	430	OTHER UTILITIES	\$	1,000
A1410	440	SERVICES	\$	57,700
A1410	460	TRAVEL, TRAINING,PROF DEV	\$	800
A1410	801	RETIREMENT-GENERAL	\$	29,842
A1410	811	SOCIAL SECURITY & MEDICARE	\$	14,601
A1410	821	WORKERS' COMP-PREMIUM	\$	300

A1410	841	HEALTH INSURANCE	\$	43,671
A1410	842	DENTAL INSURANCE	\$	4,350
A1410	845	VISION COVERAGE-CSEA	\$	760
		CITY CLERK	\$	<u>351,891</u>
A1420	110	SALARY & WAGES	\$	265,830
A1420	430	OTHER UTILITIES	\$	1,080
A1420	450	FEES	\$	3,000
A1420	451	CONSULTING FEES	\$	2,000
A1420	460	TRAVEL, TRAINING,PROF DEV	\$	3,000
A1420	801	RETIREMENT-GENERAL	\$	37,000
A1420	811	SOCIAL SECURITY & MEDICARE	\$	20,336
A1420	821	WORKERS' COMP-PREMIUM	\$	400
A1420	841	HEALTH INSURANCE	\$	19,279
A1420	842	DENTAL INSURANCE	\$	4,350
A1420	845	VISION COVERAGE-CSEA	\$	877
		CORPORATION COUNSEL	\$	<u>357,152</u>
A1430	110	SALARY & WAGES	\$	53,026
A1430	130	TEMPORARY & PART TIME	\$	9,900
A1430	412	OPERATING SUPPLIES	\$	400
A1430	440	SERVICES	\$	7,500
A1430	450	FEES	\$	300
A1430	460	TRAVEL, TRAINING,PROF DEV	\$	1,000
A1430	801	RETIREMENT-GENERAL	\$	7,239
A1430	811	SOCIAL SECURITY & MEDICARE	\$	4,815
A1430	821	WORKERS' COMP-PREMIUM	\$	95
A1430	841	HEALTH INSURANCE	\$	18,369
A1430	842	DENTAL INSURANCE	\$	1,450
A1430	845	VISION COVERAGE-CSEA	\$	293
		CIVIL SERVICE	\$	<u>104,387</u>
A1435	110	SALARIES & LONGEVITY	\$	73,431
A1435	220	OFFICE EQUIPMENT	\$	100
A1435	412	OPERATING SUPPLIES	\$	400
A1435	460	TRAVEL, TRAINING,PROF DEV	\$	500
A1435	801	RETIREMENT-GENERAL	\$	7,858
A1435	811	SOCIAL SECURITY & MEDICARE	\$	5,617
A1435	821	WORKERS' COMP-PREMIUM	\$	100
A1435	841	HEALTH INSURANCE	\$	17,369
A1435	842	DENTAL INSURANCE	\$	1,450
A1435	845	VISION COVERAGE-CSEA	\$	293
		HUMAN RESOURCES	\$	<u>107,118</u>
A1440	110	SALARY & WAGES	\$	456,538
A1440	120	SICK INCENTIVE	\$	700

A1440	130	TEMPORARY & PART TIME	\$	50,500
A1440	140	HOLIDAY PAY	\$	1,200
A1440	150	OVERTIME	\$	7,500
A1440	210	FURNITURE & FIXTURES	\$	600
A1440	220	OFFICE EQUIPMENT	\$	6,500
A1440	250	OTHER EQUIPMENT	\$	4,000
A1440	408	GIS SOFTWARE EXP	\$	2,100
A1440	409	SOFTWARE EXPENSES	\$	6,750
A1440	412	OPERATING SUPPLIES	\$	5,500
A1440	430	OTHER UTILITIES	\$	3,200
A1440	440	SERVICES	\$	1,615
A1440	450	FEES	\$	500
A1440	451	CONSULTING FEES	\$	10,500
A1440	460	TRAVEL, TRAINING, PROF DEV	\$	1,550
A1440	481	FUEL	\$	1,300
A1440	482	VEHICLE MAINT/REPAIRS	\$	1,750
A1440	801	RETIREMENT-GENERAL	\$	75,303
A1440	811	SOCIAL SECURITY & MEDICARE	\$	39,508
A1440	821	WORKERS' COMP-PREMIUM	\$	38,000
A1440	841	HEALTH INSURANCE	\$	72,866
A1440	842	DENTAL INSURANCE	\$	8,700
A1440	845	VISION COVERAGE-CSEA	\$	1,635
		ENGINEERING	\$	<u>798,315</u>
A1450	450	FEES	\$	22,000
		BOARD OF ELECTIONS	\$	<u>22,000</u>
A1620	110	SALARY & WAGES	\$	63,592
A1620	120	SICK INCENTIVE	\$	350
A1620	130	TEMPORARY & PART TIME	\$	69,295
A1620	140	HOLIDAY PAY	\$	1,000
A1620	150	OVERTIME	\$	7,000
A1620	412	OPERATING SUPPLIES	\$	30,000
A1620	420	GAS	\$	1,000
A1620	425	ELECTRIC	\$	30,000
A1620	430	TELEPHONE & OTHER UTILITIES	\$	2,000
A1620	440	SERVICES	\$	30,000
A1620	481	FUEL	\$	500
A1620	482	VEHICLE MAINT/REPAIRS	\$	500
A1620	801	RETIREMENT-GENERAL	\$	22,752
A1620	811	SOCIAL SECURITY & MEDICARE	\$	10,805
A1620	821	WORKERS' COMP-PREMIUM	\$	7,000
A1620	841	HEALTH INSURANCE	\$	18,359
A1620	842	DENTAL INSURANCE	\$	1,450
A1620	845	VISION COVERAGE-CSEA	\$	292
		BUILDINGS	\$	<u>295,895</u>

A1621	412	OPERATING SUPPLIES	\$	2,000
A1621	425	ELECTRIC	\$	12,500
A1621	430	OTHER UTILITIES	\$	5,000
A1621	440	SERVICES	\$	144,000
		EQUAL RIGHTS HERITAGE	\$	<u>163,500</u>

A1640	110	SALARY & WAGES	\$	175,326
A1640	120	SICK INCENTIVE	\$	350
A1640	140	HOLIDAY PAY	\$	500
A1640	150	OVERTIME	\$	8,000
A1640	250	OTHER EQUIPMENT	\$	3,500
A1640	412	OPERATING SUPPLIES	\$	25,000
A1640	420	GAS	\$	12,000
A1640	425	ELECTRIC	\$	12,000
A1640	430	TELEPHONE & OTHER UTILITIES	\$	800
A1640	440	SERVICES	\$	2,515
A1640	481	FUEL	\$	1,500
A1640	482	VEHICLE MAINT/REPAIRS	\$	1,000
A1640	801	RETIREMENT-GENERAL	\$	31,909
A1640	811	SOCIAL SECURITY & MEDICARE	\$	13,412
A1640	821	WORKERS' COMP-PREMIUM	\$	7,000
A1640	841	HEALTH INSURANCE	\$	62,645
A1640	842	DENTAL INSURANCE	\$	4,350
A1640	845	VISION COVERAGE-CSEA	\$	876
		PUBLIC WORKS GARAGE	\$	<u>362,684</u>

A1670	110	SALARIES & LONGEVITY	\$	128,702
A1670	130	TEMPORARY & PART TIME	\$	50,350
A1670	150	OVERTIME	\$	1,500
A1670	220	OFFICE EQUIPMENT	\$	30,000
A1670	409	SOFTWARE EXPENSES	\$	27,830
A1670	411	OFFICE SUPPLIES	\$	20,000
A1670	412	OPERATING SUPPLIES	\$	3,500
A1670	416	CABLE FRANCHISE	\$	48,056
A1670	430	TELEPHONE & OTHER UTILITIES	\$	88,300
A1670	440	SERVICES	\$	203,804
A1670	449	RADIO TOWER EXPENSES	\$	1,500
A1670	460	TRAVEL, TRAINING, PROF DEV	\$	700
A1670	490	POSTAGE	\$	35,000
A1670	491	EMPLOYEE WELLNESS PROGRAM	\$	10,000
A1670	801	RETIREMENT-GENERAL	\$	29,032
A1670	811	SOCIAL SECURITY & MEDICARE	\$	13,697
A1670	821	WORKERS' COMP-PREMIUM	\$	250
A1670	841	HEALTH INSURANCE	\$	25,152
A1670	842	DENTAL INSURANCE	\$	2,900

A1670	845	VISION COVERAGE-CSEA	\$	585
		CENTRAL SERVICES	\$	720,858
A1910	441	LIABILITY INSURANCE	\$	300,000
		UNALLOCATED INSURANCE	\$	300,000
A1920	452	MUNICIPAL ASSOCIATION DUES	\$	10,000
		MUNICIPAL ASSOCIATION	\$	10,000
A1930	453	JUDGMENTS & SETTLEMENTS	\$	30,000
		JUDGMENTS & SETTLEMENT	\$	30,000
A1990	455	CONTINGENY	\$	40,000
		CONTINGENCY	\$	40,000
A3120	110	SALARY & WAGES	\$	5,206,215
A3120	120	SICK INCENTIVE	\$	40,000
A3120	121	Longevity Payout	\$	20,000
A3120	123	PERSONAL PAYOUT	\$	15,000
A3120	130	TEMPORARY & PART TIME	\$	151,739
A3120	140	HOLIDAY PAY	\$	175,000
A3120	150	OT - OPERATIONAL	\$	250,000
A3120	150	OT - COMM EVENTS CITY SPONSOR	\$	13,000
A3120	150	OT - COMM EVENTS REIMBUR	\$	20,000
A3120	150	OT - COURT TIME	\$	14,000
A3120	150	OT - CRACKDOWN	\$	25,000
A3120	150	OT - STOP DWI	\$	33,000
A3120	150	OT - ERT	\$	12,000
A3120	150	OT - GOV TRAFFIC SAFETY	\$	21,000
A3120	150	OT - LINEUP PAY	\$	101,000
A3120	150	OT - DETECTIVES ON CALL	\$	38,000
A3120	150	OVW/OT	\$	26,000
A3120	150	OT - REFUSAL HEARINGS	\$	1,000
A3120	150	OT - US MARSHALLS	\$	10,000
A3120	166	SHIFT DIFFERENTIAL 4P-12A	\$	32,000
A3120	167	SHIFT DIFFERENTIAL 12A-8A	\$	32,000
A3120	170	UNIFORM ALLOWANCE	\$	31,635
A3120	210	FURNITURE & FIXTURES	\$	2,000
A3120	220	OFFICE EQUIPMENT	\$	3,000
A3120	230	VEHICLES	\$	260,000
A3120	250	OTHER EQUIPMENT	\$	24,810
A3120	400	JANITORIAL SUPPLIES	\$	5,600
A3120	409	SOFTWARE EXPENSES	\$	43,643
A3120	412	OPERATING SUPPLIES	\$	122,850
A3120	420	GAS	\$	3,000
A3120	425	ELECTRIC	\$	23,000

A3120	430	TELEPHONE & OTHER UTILITIES	\$	13,300
A3120	440	SERVICES	\$	42,932
A3120	440	SERVICES	\$	2,500
A3120	440	OWV CONTRACTS	\$	26,000
A3120	440	SERVICES	\$	1,500
A3120	440	SERVICES	\$	1,000
A3120	450	FEES	\$	2,860
A3120	451	CONSULTING FEES	\$	29,200
A3120	457	POLICE-SPECIAL OPERATIONS FUND	\$	15,000
A3120	460	TRAVEL, TRAINING,PROF DEV	\$	50,000
A3120	481	FUEL	\$	60,000
A3120	482	VEHICLE MAINT/REPAIRS	\$	42,000
A3120	801	RETIREMENT-GENERAL	\$	85,000
A3120	802	RETIREMENT POLICE	\$	1,463,442
A3120	811	SOCIAL SECURITY & MEDICARE	\$	480,000
A3120	821	WORKERS' COMP-CSEA PREMIUM	\$	7,950
A3120	823	207(c) COSTS - POLICE	\$	30,000
A3120	841	HEALTH INSURANCE	\$	981,500
A3120	842	DENTAL INSURANCE	\$	65,000
A3120	843	VISION COVERAGE-POLICE	\$	10,000
A3120	845	VISION COVERAGE-CSEA	\$	1,600
		POLICE	\$	10,166,276
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A3310	110	SALARY & WAGES	\$	58,934
A3310	120	SICK INCENTIVE	\$	350
A3310	140	HOLIDAY PAY	\$	500
A3310	150	OVERTIME	\$	500
A3310	250	OTHER EQUIPMENT	\$	35,000
A3310	412	OPERATING SUPPLIES	\$	5,000
A3310	425	ELECTRIC	\$	400,000
A3310	430	TELEPHONE & OTHER UTILITIES	\$	750
A3310	440	SERVICES	\$	6,000
A3310	481	FUEL	\$	1,250
A3310	482	VEHICLE MAINT/REPAIRS	\$	1,000
A3310	801	RETIREMENT-GENERAL	\$	10,726
A3310	811	SOCIAL SECURITY & MEDICARE	\$	4,508
A3310	821	WORKERS' COMP-PREMIUM	\$	2,117
A3310	841	HEALTH INSURANCE	\$	25,908
A3310	842	DENTAL INSURANCE	\$	1,450
A3310	845	VISION COVERAGE-CSEA	\$	292
		SIGNAL MAINT & STREET	\$	554,285
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A3410	110	SALARY & WAGES	\$	5,068,590
A3410	120	EMT CERTIFICATION	\$	56,000
A3410	121	Longevity Payout	\$	40,000
A3410	122	STIPEND	\$	103,000

A3410	130	TEMPORARY & PART TIME	\$	5,000
A3410	140	HOLIDAY PAY	\$	220,000
A3410	160	OVERTIME - CONTRACTUAL	\$	250,000
A3410	162	OVERTIME EMERGENCY	\$	30,000
A3410	164	OVERTIME TRAINING	\$	30,000
A3410	170	UNIFORM ALLOWANCE	\$	31,000
A3410	210	FURNITURE & FIXTURES	\$	15,000
A3410	220	OFFICE EQUIPMENT	\$	210
A3410	250	OTHER EQUIPMENT	\$	14,476
A3410	400	JANITORIAL SUPPLIES	\$	4,000
A3410	409	SOFTWARE EXPENSES	\$	10,578
A3410	411	OFFICE SUPPLIES	\$	1,400
A3410	412	OPERATING SUPPLIES	\$	29,239
A3410	413	FIRE-CHILD SAFETY PROGRAM	\$	2,500
A3410	420	GAS	\$	6,000
A3410	425	ELECTRIC	\$	24,500
A3410	430	TELEPHONE & OTHER UTILITIES	\$	6,380
A3410	440	SERVICES	\$	68,165
A3410	450	FEES	\$	2,650
A3410	451	CONSULTING FEES	\$	10,000
A3410	460	TRAVEL, TRAINING, PROF DEV	\$	25,213
A3410	481	FUEL	\$	26,000
A3410	482	VEHICLE MAINT/REPAIRS	\$	80,000
A3410	800	SUPPLEMENTAL BEN-DISABL FIRE	\$	122,000
A3410	801	RETIREMENT-GENERAL	\$	11,500
A3410	803	RETIREMENT FIRE	\$	1,626,079
A3410	811	SOCIAL SECURITY & MEDICARE	\$	447,800
A3410	821	WORKERS' COMP-CSEA PREMIUM	\$	85
A3410	824	207(a) COSTS - FIRE	\$	40,000
A3410	841	HEALTH INSURANCE	\$	1,130,000
A3410	842	DENTAL INSURANCE	\$	55,000
A3410	844	VISION COVERAGE-FIRE	\$	10,775
A3410	845	VISION COVERAGE-CSEA	\$	585
		FIRE	\$	9,603,725
A3510	440	SERVICES	\$	46,000
		ANIMAL CONTROL	\$	46,000
A3620	110	SALARY & WAGES	\$	412,311
A3620	120	SICK INCENTIVE	\$	2,450
A3620	130	TEMPORARY & PART TIME	\$	9,075
A3620	140	HOLIDAY PAY	\$	1,000
A3620	150	OVERTIME	\$	25,000
A3620	210	FURNITURE & FIXTURES	\$	250
A3620	220	OFFICE EQUIPMENT	\$	500
A3620	250	OTHER EQUIPMENT	\$	21,000

A3620	409	SOFTWARE EXPENSES	\$	28,175
A3620	412	OPERATING SUPPLIES	\$	4,000
A3620	430	OTHER UTILITIES	\$	2,241
A3620	440	SERVICES	\$	4,075
A3620	450	FEES	\$	855
A3620	451	CONSULTING FEES	\$	5,000
A3620	460	TRAVEL, TRAINING,PROF DEV	\$	3,500
A3620	481	FUEL	\$	4,000
A3620	482	VEHICLE MAINT/REPAIRS	\$	4,000
A3620	801	RETIREMENT-GENERAL	\$	58,435
A3620	811	SOCIAL SECURITY & MEDICARE	\$	34,413
A3620	821	WORKERS' COMP-PREMIUM	\$	42,000
A3620	841	HEALTH INSURANCE	\$	77,127
A3620	842	DENTAL INSURANCE	\$	11,600
A3620	845	VISION COVERAGE-CSEA	\$	2,220
CODE ENFORCEMENT			\$	<u>753,227</u>

A5010	110	SALARY & WAGES	\$	219,657
A5010	150	OVERTIME	\$	100
A5010	412	OPERATING SUPPLIES	\$	1,000
A5010	430	OTHER UTILITIES	\$	1,830
A5010	460	TRAVEL, TRAINING,PROF DEV	\$	500
A5010	481	FUEL	\$	1,000
A5010	801	RETIREMENT-GENERAL	\$	35,678
A5010	811	SOCIAL SECURITY & MEDICARE	\$	16,804
A5010	821	WORKERS' COMP-PREMIUM	\$	321
A5010	841	HEALTH INSURANCE	\$	40,925
A5010	842	DENTAL INSURANCE	\$	4,350
A5010	845	VISION COVERAGE-CSEA	\$	642
PUBLIC WORKS ADMINISTR			\$	<u>322,807</u>

A5110	110	SALARY & WAGES	\$	521,240
A5110	120	SICK INCENTIVE	\$	1,225
A5110	130	TEMPORARY & PART TIME	\$	30,000
A5110	140	HOLIDAY PAY	\$	2,500
A5110	150	OVERTIME	\$	15,000
A5110	250	OTHER EQUIPMENT	\$	15,000
A5110	412	OPERATING SUPPLIES	\$	65,000
A5110	430	OTHER UTILITIES	\$	1,000
A5110	440	SERVICES	\$	15,000
A5110	481	FUEL	\$	40,000
A5110	482	VEHICLE MAINT/REPAIRS	\$	50,000
A5110	801	RETIREMENT-GENERAL	\$	90,068
A5110	811	SOCIAL SECURITY & MEDICARE	\$	39,875
A5110	821	WORKERS' COMP-PREMIUM	\$	90,000
A5110	841	HEALTH INSURANCE	\$	174,655

A5110	842	DENTAL INSURANCE	\$	13,050
A5110	845	VISION COVERAGE-CSEA	\$	2,043
		STREET MAINTENANCE	\$	<u>1,165,656</u>
A5142	150	OVERTIME	\$	35,000
A5142	250	OTHER EQUIPMENT	\$	40,000
A5142	412	OPERATING SUPPLIES	\$	220,000
A5142	440	SERVICES	\$	3,000
A5142	482	VEHICLE MAINT/REPAIRS	\$	5,500
A5142	801	RETIREMENT-GENERAL	\$	6,000
A5142	811	SOCIAL SECURITY & MEDICARE	\$	2,678
A5142	821	WORKERS' COMP-PREMIUM	\$	5,000
		SNOW REMOVAL	\$	<u>317,178</u>
A5651	110	SALARY & WAGES	\$	55,327
A5651	120	SICK INCENTIVE	\$	350
A5651	140	HOLIDAY PAY	\$	500
A5651	150	OVERTIME	\$	500
A5651	412	OPERATING SUPPLIES	\$	20,000
A5651	425	ELECTRIC	\$	17,500
A5651	430	TELEPHONE & OTHER UTILITIES	\$	1,225
A5651	440	SERVICES	\$	30,000
A5651	481	FUEL	\$	1,500
A5651	482	VEHICLE MAINT/REPAIRS	\$	750
A5651	801	RETIREMENT-GENERAL	\$	10,070
A5651	811	SOCIAL SECURITY & MEDICARE	\$	4,233
A5651	821	WORKERS' COMP-PREMIUM	\$	81
A5651	841	HEALTH INSURANCE	\$	25,908
A5651	842	DENTAL INSURANCE	\$	1,450
A5651	845	VISION COVERAGE-CSEA	\$	175
		MUNICIPAL PARKING	\$	<u>169,568</u>
A6410	414	AUBURN BEAUTIFICATION COMM	\$	5,000
A6410	458	DOWNTOWN BEAUTIFICATION	\$	45,000
		CITY BEAUTIFICATION	\$	<u>50,000</u>
A7110	110	SALARY & WAGES	\$	492,746
A7110	120	SICK INCENTIVE	\$	1,400
A7110	130	TEMPORARY & PART TIME	\$	30,000
A7110	140	HOLIDAY PAY	\$	2,000
A7110	150	OVERTIME	\$	18,000
A7110	250	OTHER EQUIPMENT	\$	19,200
A7110	412	OPERATING SUPPLIES	\$	60,000
A7110	420	GAS	\$	4,000
A7110	425	ELECTRIC	\$	10,000
A7110	430	TELEPHONE & OTHER UTILITIES	\$	3,850

A7110	440	SERVICES	\$	30,000
A7110	450	FEES	\$	6,500
A7110	460	TRAVEL, TRAINING, PROF DEV	\$	2,000
A7110	481	FUEL	\$	20,000
A7110	482	VEHICLE MAINT/REPAIRS	\$	15,000
A7110	801	RETIREMENT-GENERAL	\$	79,529
A7110	811	SOCIAL SECURITY & MEDICARE	\$	41,628
A7110	821	WORKERS' COMP-PREMIUM	\$	20,157
A7110	841	HEALTH INSURANCE	\$	151,790
A7110	842	DENTAL INSURANCE	\$	13,050
A7110	845	VISION COVERAGE-CSEA	\$	2,018

PARKS DEPARTMENT

\$	1,022,868
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A7143	110	SALARY & WAGES	\$	42,202
A7143	120	SICK INCENTIVE	\$	350
A7143	130	TEMPORARY & PART TIME	\$	45,000
A7143	140	HOLIDAY PAY	\$	2,500
A7143	150	OVERTIME	\$	14,000
A7143	412	OPERATING SUPPLIES	\$	55,000
A7143	420	GAS	\$	10,000
A7143	425	ELECTRIC	\$	35,000
A7143	430	TELEPHONE & OTHER UTILITIES	\$	34,500
A7143	440	SERVICES	\$	69,700
A7143	481	FUEL	\$	2,000
A7143	482	VEHICLE MAINT/REPAIRS	\$	1,500
A7143	801	RETIREMENT-GENERAL	\$	4,500
A7143	811	SOCIAL SECURITY & MEDICARE	\$	3,228
A7143	821	WORKERS' COMP-PREMIUM	\$	4,000
A7143	841	HEALTH INSURANCE	\$	4,000
A7143	842	DENTAL INSURANCE	\$	1,450
A7143	845	VISION COVERAGE-CSEA	\$	175

CASEY PARK

\$	329,105
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A7210	110	SALARY & WAGES	\$	73,872
A7210	120	SICK INCENTIVE	\$	150
A7210	130	TEMPORARY & PART TIME	\$	15,000
A7210	140	HOLIDAY PAY	\$	1,000
A7210	150	OVERTIME	\$	25,000
A7210	412	OPERATING SUPPLIES	\$	20,000
A7210	420	GAS	\$	500
A7210	425	ELECTRIC	\$	20,000
A7210	430	TELEPHONE & OTHER UTILITIES	\$	12,000
A7210	440	SERVICES	\$	30,000
A7210	801	RETIREMENT-GENERAL	\$	10,319
A7210	811	SOCIAL SECURITY & MEDICARE	\$	8,800
A7210	821	WORKERS' COMP-PREMIUM	\$	6,354

A7210	841	HEALTH INSURANCE	\$	16,968
A7210	842	DENTAL INSURANCE	\$	2,175
A7210	845	VISION COVERAGE-CSEA	\$	380
		FALCON PARK	\$	<u>242,517</u>
A7270	412	OPERATING SUPPLIES	\$	15,000
A7270	425	ELECTRIC	\$	1,000
A7270	440	SERVICES	\$	15,000
A7270	450	FEES	\$	15,000
		SPECIAL EVENTS	\$	<u>46,000</u>
A8020	110	SALARY & WAGES	\$	404,597
A8020	130	TEMPORARY & PART TIME	\$	7,280
A8020	140	HOLIDAY PAY	\$	300
A8020	150	OVERTIME	\$	1,000
A8020	210	FURNITURE & FIXTURES	\$	500
A8020	220	OFFICE EQUIPMENT	\$	500
A8020	409	SOFTWARE EXPENSES	\$	1,920
A8020	412	OPERATING SUPPLIES	\$	300
A8020	430	OTHER UTILITIES	\$	684
A8020	440	SERVICES	\$	4,015
A8020	450	FEES	\$	350
A8020	451	CONSULTING FEES	\$	5,500
A8020	460	TRAVEL, TRAINING, PROF DEV	\$	3,170
A8020	801	RETIREMENT-GENERAL	\$	65,148
A8020	811	SOCIAL SECURITY & MEDICARE	\$	31,608
A8020	821	WORKERS' COMP-PREMIUM	\$	600
A8020	841	HEALTH INSURANCE	\$	55,060
A8020	842	DENTAL INSURANCE	\$	7,250
A8020	845	VISION COVERAGE-CSEA	\$	1,461
		PLANNING	\$	<u>591,243</u>
A8560	110	SALARY & WAGES	\$	52,295
A8560	120	SICK INCENTIVE	\$	350
A8560	140	HOLIDAY PAY	\$	500
A8560	150	OVERTIME	\$	2,000
A8560	250	OTHER EQUIPMENT	\$	1,800
A8560	412	OPERATING SUPPLIES	\$	15,000
A8560	430	OTHER UTILITIES	\$	1,000
A8560	440	SERVICES	\$	10,000
A8560	481	FUEL	\$	2,000
A8560	482	VEHICLE MAINT/REPAIRS	\$	3,000
A8560	801	RETIREMENT-GENERAL	\$	5,596
A8560	811	SOCIAL SECURITY & MEDICARE	\$	4,218
A8560	821	WORKERS' COMP-PREMIUM	\$	4,500
A8560	841	HEALTH INSURANCE	\$	18,369

A8560	842	DENTAL INSURANCE	\$	1,450
A8560	845	VISION COVERAGE-CSEA	\$	175
		URBAN FORESTRY (SHADE	\$	122,253
A8810	110	SALARY & WAGES	\$	44,947
A8810	140	HOLIDAY PAY	\$	500
A8810	150	OVERTIME	\$	500
A8810	250	OTHER EQUIPMENT	\$	14,000
A8810	412	OPERATING SUPPLIES	\$	2,000
A8810	420	GAS	\$	2,000
A8810	425	ELECTRIC	\$	750
A8810	430	OTHER UTILITIES	\$	750
A8810	440	SERVICES	\$	500
A8810	801	RETIREMENT-GENERAL	\$	8,180
A8810	811	SOCIAL SECURITY & MEDICARE	\$	3,504
A8810	821	WORKERS' COMP-PREMIUM	\$	5,500
A8810	841	HEALTH INSURANCE	\$	8,459
A8810	842	DENTAL INSURANCE	\$	1,087
A8810	845	VISION COVERAGE-CSEA	\$	131
		CEMETERY MAINTENANCE	\$	92,808
A9060	841	HEALTH INSURANCE	\$	2,942,456
		HEALTH & DENTAL INSURA	\$	2,942,456
A9710	690	PRINCIPAL	\$	2,216,514
A9710	790	INTEREST	\$	292,589
A9710	895	SERIAL BONDS-DEBT ADMINISTRATI	\$	30,000
		DEBT SERVICE	\$	2,539,103
A9730	690	PRINCIPAL	\$	909,700
A9730	790	INTEREST	\$	240,000
A9730	895	SERIAL BONDS-DEBT ADMINISTRATI	\$	15,000
		BOND ANTICIPATION NOTE	\$	1,164,700
A9785	690	PRINCIPAL	\$	132,708
A9785	790	INTEREST	\$	12,835
		INSTALLMENT PURCHASES	\$	145,543
A9812	901	TRANS OTHER/FNDS/SOL WSTE/DISP	\$	50,000
		TRANSFERS TO OTHER FUN	\$	50,000
GENERAL FUND (A) TOTAL EXPENDITURES			\$	38,170,312
A99	1001	REAL PROPERTY TAXES	\$	(8,677,432)
A99	1002	REAL PROPERTY TAXES-CIP	\$	(3,804,346)
A99	1003	PROJECTED COLLECT UNPAID TAXES	\$	(200,000)

A99	1081	OTHER PYMTS IN LIEU OF TAXES	\$	(605,001)
A99	1090	INTEREST & PENALTIES	\$	(255,000)
A99	1091	ACCRUED INTEREST & PENALTIES	\$	(70,000)
A99	1110	SALES & USE TAX	\$	(9,250,000)
A99	1130	UTILITIES GROSS RECEIPT TAXES	\$	(225,000)
A99	1170	FRANCHISE-SUBWAY & CABLE	\$	(450,000)
A99	1230	TREASURER'S FEES	\$	(115,000)
A99	1235	CHARGES FOR TAX ADVERTISING	\$	(13,500)
A99	1255	CITY CLERK'S FEES	\$	(55,000)
A99	1260	CIVIL SERVICE FEES	\$	(2,500)
A99	1520	POLICE FEES	\$	(7,500)
A99	1530	APD REIMBURSEMENTS - OVERTIME	\$	(25,000)
A99	1586	FIRE DEPT VACNT BLDG REGISTRY	\$	(90,000)
A99	1588	FIRE DEPT/3RD PARTY BILLING	\$	(60,000)
A99	1589	FIRE DEPT-LOCAL TRAIN & MANUAL	\$	(20,000)
A99	1710	CODES-PROPERTY MAINTENANCE	\$	(120,000)
A99	1715	COURT APPEARANCE FEE	\$	(10,000)
A99	17201	PARKING OFF STREET PRK METERS	\$	(75,000)
A99	17202	PARKING GARAGE FEES	\$	(5,000)
A99	17203	PARKING PERMITS	\$	(25,000)
A99	1740	ON-STREET PARKING METERS	\$	(150,000)
A99	1741	TAXI CAB INSPECTIONS	\$	(250)
A99	2001	PARK & RECREATION CHARGES	\$	(9,000)
A99	2002	ADULT RECREATION	\$	(5,000)
A99	20121	FALCON PARK EVENTS	\$	(50,000)
A99	20651	SKATING RINK-PUBLIC SKATING	\$	(10,000)
A99	20652	SKATING RINK RENTAL-HOCKEY	\$	(65,000)
A99	2190	SALE OF CEMETERY LOTS	\$	(7,500)
A99	21921	CHARGES FOR CEMETERY SERVICES	\$	(17,500)
A99	2220	CIVIL SERVICE CHARGES SCHOOL	\$	(27,500)
A99	2221	SCHOOL RESOURCE OFFCR-AUB DIST	\$	(351,920)
A99	2401	INTEREST EARNINGS	\$	(200,000)
A99	24101	RENTAL OF REAL PROPERTY	\$	(54,985)
A99	2411	FALCON PARK RENTAL	\$	(335,000)
A99	25011	AMUSEMENT PLACES	\$	(2,000)
A99	25012	TAXICAB OWNERS	\$	(250)
A99	25013	ELECTRICAL LICENSES	\$	(13,000)
A99	25014	PLUMBING LICENSES	\$	(8,000)
A99	25016	MISCELLANEOUS BUSINESS	\$	(2,500)
A99	25017	TAXI DRIVERS	\$	(1,000)
A99	25018	PEDDLERS & SOLICITORS	\$	(750)
A99	25019	SPECIAL EVENT FEES/ROAD RENTAL	\$	(100)
A99	2540	BINGO LICENSES	\$	(500)
A99	2544	DOG LICENSES	\$	(6,500)
A99	25451	GAMES OF CHANCE	\$	(250)
A99	25452	BELLJAR GAME	\$	(100)
A99	2550	FIRE PREVENTION CODE	\$	(10,000)

A99	2553	CERTIFICATE OF OCCUPANCY PERMI	\$	(40,000)
A99	2555	BUILDING & ALTERATIONS	\$	(75,000)
A99	2556	DEMOLITIONS	\$	(10,000)
A99	2557	SIGN INSTALLATION	\$	(1,500)
A99	2558	PLANNING & ZONING APPLICATIONS	\$	(5,000)
A99	2560	DRIVEWAY PERMITS	\$	(1,750)
A99	2565	PLUMBING PERMITS	\$	(17,500)
A99	26101	FINES & FORFEITED BAIL	\$	(8,000)
A99	26102	PARKING VIOLATIONS	\$	(175,000)
A99	26103	COURT TRAFFIC FINES	\$	(100,000)
A99	26105	SURCHARGE-HANDICAPPED PARKING	\$	(300)
A99	26106	COLLEGE TICKET REVENUE	\$	(50)
A99	26107	COURT RESTITUTION	\$	(50)
A99	26109	ZOMBIE CIVIL PENALTIES	\$	(10,000)
A99	2611	DOG FINES	\$	(2,000)
A99	2625	FORFEITURE OF CRIME PROCEEDS	\$	(2,000)
A99	2626	FORFIET OF CRIME PROCEEDS-REST	\$	(5,000)
A99	2650	SALE OF SCRAP & EXCESS MATL	\$	(12,000)
A99	2655	MINOR SALES	\$	(1,000)
A99	2660	SALE OF REAL PROPERTY	\$	(250,000)
A99	2665	SALE OF EQUIPMENT	\$	(50,000)
A99	2680	INSURANCE RECOVERIES	\$	(35,000)
A99	2700	MEDICARE D SUBSIDY	\$	(85,000)
A99	2701	REFUND OF PRIOR YEAR APPROP	\$	(10,000)
A99	2704	SPONSORSHIPS	\$	(5,000)
A99	2705	GIFTS & DONATIONS	\$	(1,000)
A99	27051	GIFTS & DONATIONS - DARE	\$	(250)
A99	2770	OTHER UNCLASSIFIED REVENUE	\$	(3,000)
A99	2771	STOP DWI GRANT-COUNTY	\$	(33,000)
A99	2773	TRANSFROM TRUST-HEALTH INS PRE	\$	(1,415,000)
A99	2814	TRANSFER FROM CD-CDBG ADMIN	\$	(90,000)
A99	2816	RETURN INVESTMENT-WATER FUND	\$	(427,321)
A99	2817	ADMINISTRATIVE CHRGE-WATR FUND	\$	(532,982)
A99	28181	ADMINISTRATIVE CHARGE-SEWER FD	\$	(714,315)
A99	3001	STATE AID-GENERAL	\$	(4,982,093)
A99	3006	MORTGAGE TAX	\$	(250,000)
A99	3395	STATE AID-TRAFFIC SAFETY	\$	(25,000)
A99	3589	STATE AID-ARTERIAL MAINTENANCE	\$	(163,664)
A99	4784	FED AID-FEMA	\$	(635,000)
A99	4785	FED AID-US MARSHALS SERVICE	\$	(20,000)
A99	503	TRANSFER FROM CAPITAL FUND	\$	(2,487,653)

GENERAL FUND (A) REVENUES **\$ (38,170,312)**

AL1910	441	LIABILITY INSURANCE	\$	28,000
		UNALLOCATED INSURANCE	\$	28,000

AL8160	130	TEMPORARY & PART TIME	\$	35,963
AL8160	811	SOCIAL SECURITY & MEDICARE	\$	2,751
SOLID WASTE ADMINISTRA			\$	38,714
AL9710	690	PRINCIPAL	\$	33,700
AL9710	790	INTEREST	\$	716
DEBT SERVICE			\$	34,416
AL9785	690	PRINCIPAL	\$	1,569
AL9785	790	INTEREST	\$	235
INSTALLMENT PURCHASES			\$	1,803
AL9812	913	TRANS TO OTHER FUNDS/LEACHATE	\$	110,000
TRANSFERS TO OTHER FUN			\$	110,000
SOLID WASTE FUND (AL) EXPENDITURES			\$	212,933
AL99	2401	INTEREST EARNINGS	\$	(5,000)
AL99	24101	RENTAL OF REAL PROPERTY	\$	(53,000)
AL99	503	TRANSFER FROM OTHER FUNDS	\$	(154,933)
SOLID WASTE FUND (AL) REVENUES			\$	(212,933)
CL8161	110	SALARIES & LONGEVITY	\$	643,408
CL8161	120	SICK INCENTIVE	\$	3,500
CL8161	130	TEMPORARY & PART TIME	\$	80,403
CL8161	140	HOLIDAY PAY	\$	5,000
CL8161	150	OVERTIME	\$	5,000
CL8161	412	OPERATING SUPPLIES	\$	15,000
CL8161	420	GAS	\$	5,000
CL8161	425	ELECTRIC	\$	4,000
CL8161	430	OTHER UTILITIES	\$	500
CL8161	440	SERVICES	\$	3,000
CL8161	441	LIABILITY INSURANCE	\$	10,000
CL8161	460	TRAVEL, TRAINING, PROF DEV	\$	1,500
CL8161	481	FUEL	\$	60,000
CL8161	482	VEHICLE MAINT/REPAIRS	\$	60,000
CL8161	801	RETIREMENT-GENERAL	\$	78,366
CL8161	811	SOCIAL SECURITY & MEDICARE	\$	56,405
CL8161	821	WORKERS' COMP-PREMIUM	\$	85,000
CL8161	841	HEALTH INSURANCE	\$	166,877
CL8161	842	DENTAL INSURANCE	\$	19,574
CL8161	845	VISION COVERAGE-CSEA	\$	3,358
CL8161	901	TRANS OTHER/FNDS/SOL WSTE/DISP	\$	280,000

REFUSE COLLECTION			\$	1,585,891
CL9710	690	PRINCIPAL	\$	45,000
CL9710	790	INTEREST	\$	2,813
DEBT SERVICE			\$	47,813
CL9730	690	PRINCIPAL	\$	55,800
CL9730	790	INTEREST	\$	10,000
CL9730	895	SERIAL BONDS-DEBT ADMINISTRATI	\$	700
BOND ANTICIPATION NOTE			\$	66,500
REFUSE COLLECTION FUND (CL) EXPENDITURES			\$	1,700,204
CL99	2130	REFUSE COLLECTION FEE	\$	(1,245,000)
CL99	2401	INTEREST EARNINGS	\$	(1,000)
CL99	26108	REFUSE ENFORCEMENT FEES	\$	(7,000)
CL99	503	TRANSFER FROM OTHER FUNDS	\$	(447,204)
REFUSE COLLECTION FUND (CL) REVENUES			\$	(1,700,204)
E1910	441	LIABILITY INSURANCE	\$	15,000
UNALLOCATED INSURANCE			\$	15,000
E8240	110	SALARIES & LONGEVITY	\$	32,396
E8240	140	HOLIDAY PAY	\$	1,250
E8240	150	OVERTIME	\$	13,000
E8240	250	OTHER EQUIPMENT	\$	5,000
E8240	412	OPERATING SUPPLIES	\$	7,000
E8240	425	ELECTRIC	\$	7,000
E8240	430	TELEPHONE & OTHER UTILITIES	\$	5,000
E8240	440	SERVICES	\$	20,500
E8240	451	CONSULTING FEES	\$	10,000
E8240	801	RETIREMENT-GENERAL	\$	5,896
E8240	811	SOCIAL SECURITY & MEDICARE	\$	2,478
E8240	821	WORKERS' COMP-PREMIUM	\$	3,500
E8240	841	HEALTH INSURANCE	\$	12,954
E8240	842	DENTAL INSURANCE	\$	725
E8240	845	VISION COVERAGE-CSEA	\$	146
HYDRO-ELECTRIC SERVICE			\$	126,845
E8241	420	GAS	\$	300
E8241	425	ELECTRIC	\$	2,000
E8241	430	OTHER UTILITIES	\$	700
E8241	440	SERVICES	\$	50
ELECTRIC GENERATION FA			\$	3,050

E9710	690	PRINCIPAL	\$	643,253
E9710	790	INTEREST	\$	183,299
DEBT SERVICE			\$	<u>826,552</u>

E9730	690	PRINCIPAL	\$	68,400
E9730	790	INTEREST	\$	45,000
E9730	895	SERIAL BONDS-DEBT ADMINISTRATI	\$	3,000
BOND ANTICIPATION NOTE			\$	<u>116,400</u>

POWER UTILITY FUND (E) EXPENDITURES	\$	1,087,847
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E99	2129	SALE OF ENERGY CREDITS	\$	(56,000)
E99	2143	SALE OF HYDRO POWER N DIV ST	\$	(450,000)
E99	21431	SALE OF HYDRO POWER MILL ST	\$	(220,000)
E99	24101	RENTAL OF REAL PROPERTY	\$	(5,000)
E99	503	TRANSFER FROM OTHER FUNDS	\$	(356,847)

POWER UTILITY FUND (E) REVENUES	\$	(1,087,847)
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EM8171	110	SALARY & WAGES	\$	258,057
EM8171	120	SICK INCENTIVE	\$	1,400
EM8171	140	HOLIDAY PAY	\$	5,000
EM8171	150	OVERTIME	\$	15,000
EM8171	220	OFFICE EQUIPMENT	\$	1,000
EM8171	250	OTHER EQUIPMENT	\$	1,000
EM8171	411	OFFICE SUPPLIES	\$	1,000
EM8171	412	OPERATING SUPPLIES	\$	10,000
EM8171	425	ELECTRIC	\$	4,000
EM8171	430	TELEPHONE & OTHER UTILITIES	\$	750
EM8171	440	SERVICES	\$	390,000
EM8171	441	LIABILITY INSURANCE	\$	7,000
EM8171	451	CONSULTING FEES	\$	25,000
EM8171	460	TRAVEL, TRAINING, PROF DEV	\$	1,500
EM8171	490	POSTAGE	\$	7,000
EM8171	801	RETIREMENT-GENERAL	\$	40,127
EM8171	811	SOCIAL SECURITY & MEDICARE	\$	19,742
EM8171	821	WORKERS' COMP-PREMIUM	\$	17,814
EM8171	841	HEALTH INSURANCE	\$	61,961
EM8171	842	DENTAL INSURANCE	\$	6,525
EM8171	845	VISION COVERAGE-CSEA	\$	1,314
TRANSFER STATION			\$	<u>875,190</u>

EM9730	690	PRINCIPAL	\$	125,800
EM9730	790	INTEREST	\$	35,000

TRANSFER STATION BAN D

\$ 160,800

TRANSFER STATION FUND (EM) EXPENDITURES

\$ 1,035,990

EM99	2882	TRANSFER STATION REVENUES	\$	(617,500)
EM99	503	TRANSFER FROM OTHER FUNDS	\$	(418,490)

TRANSFER STATION FUND (EM) REVENUES

\$ (1,035,990)

F1910	441	LIABILITY INSURANCE	\$	50,000
		UNALLOCATED INSURANCE	\$	<u>50,000</u>

F1911	100	UNALLOCATED SALARIES	\$	10,000
		UNALLOCATED SALARIES	\$	<u>10,000</u>

F1930	453	JUDGMENTS & SETTLEMENTS	\$	10,000
		JUDGMENTS & SETTLEMENT	\$	<u>10,000</u>

F1950	454	TAXES ON CITY OWNED PROPERTY	\$	6,000
		TAXES ON CITY OWNED PR	\$	<u>6,000</u>

F8310	110	SALARY & WAGES	\$	162,488
F8310	120	SICK INCENTIVE	\$	750
F8310	140	HOLIDAY PAY	\$	200
F8310	150	OVERTIME	\$	3,000
F8310	220	OFFICE EQUIPMENT	\$	5,000
F8310	409	SOFTWARE EXPENSES	\$	29,000
F8310	411	OFFICE SUPPLIES	\$	2,000
F8310	412	OPERATING SUPPLIES	\$	1,200
F8310	440	SERVICES	\$	2,500
F8310	451	CONSULTING FEES	\$	750
F8310	460	TRAVEL, TRAINING, PROF DEV	\$	1,000
F8310	482	VEHICLE MAINT/REPAIRS	\$	1,500
F8310	490	POSTAGE	\$	22,000
F8310	801	RETIREMENT-GENERAL	\$	22,000
F8310	811	SOCIAL SECURITY & MEDICARE	\$	12,733
F8310	821	WORKERS' COMP-PREMIUM	\$	250
F8310	841	HEALTH INSURANCE	\$	29,044
F8310	842	DENTAL INSURANCE	\$	3,625
F8310	845	VISION COVERAGE-CSEA	\$	613
		UTILITY BILLING	\$	<u>299,653</u>

F8330	110	SALARY & WAGES	\$	550,055
F8330	120	SICK INCENTIVE	\$	1,600
F8330	130	TEMPORARY & PART TIME	\$	45,000

F8330	140	HOLIDAY PAY	\$	18,000
F8330	150	OVERTIME	\$	65,000
F8330	210	FURNITURE & FIXTURES	\$	500
F8330	250	OTHER EQUIPMENT	\$	31,000
F8330	411	OFFICE SUPPLIES	\$	250
F8330	412	OPERATING SUPPLIES	\$	208,500
F8330	420	GAS	\$	20,000
F8330	425	ELECTRIC	\$	160,000
F8330	430	TELEPHONE & OTHER UTILITIES	\$	10,000
F8330	440	SERVICES	\$	147,500
F8330	450	FEES	\$	214,200
F8330	451	CONSULTING FEES	\$	10,000
F8330	460	TRAVEL, TRAINING,PROF DEV	\$	5,000
F8330	481	FUEL	\$	3,000
F8330	482	VEHICLE MAINT/REPAIRS	\$	2,500
F8330	801	RETIREMENT-GENERAL	\$	89,000
F8330	811	SOCIAL SECURITY & MEDICARE	\$	52,377
F8330	821	WORKERS' COMP-PREMIUM	\$	1,000
F8330	841	HEALTH INSURANCE	\$	137,888
F8330	842	DENTAL INSURANCE	\$	11,600
F8330	845	VISION COVERAGE-CSEA	\$	2,337
		WATER FILTRATION	\$	1,786,307
F8340	110	SALARY & WAGES	\$	405,524
F8340	120	SICK INCENTIVE	\$	1,750
F8340	140	HOLIDAY PAY	\$	3,200
F8340	150	OVERTIME	\$	45,000
F8340	250	OTHER EQUIPMENT	\$	91,000
F8340	251	RESIDENTIAL METERS (F9520.911)	\$	40,000
F8340	412	OPERATING SUPPLIES	\$	130,000
F8340	420	GAS	\$	1,500
F8340	425	ELECTRIC	\$	1,500
F8340	430	TELEPHONE & OTHER UTILITIES	\$	3,000
F8340	440	SERVICES	\$	105,500
F8340	460	TRAVEL, TRAINING,PROF DEV	\$	2,000
F8340	481	FUEL	\$	12,500
F8340	482	VEHICLE MAINT/REPAIRS	\$	15,000
F8340	801	RETIREMENT-GENERAL	\$	60,000
F8340	811	SOCIAL SECURITY & MEDICARE	\$	34,844
F8340	821	WORKERS' COMP-PREMIUM	\$	34,000
F8340	841	HEALTH INSURANCE	\$	102,000
F8340	842	DENTAL INSURANCE	\$	10,150
F8340	845	VISION COVERAGE-CSEA	\$	1,810
		TRANSMISSION & DISTRIB	\$	1,100,278
F9060	841	HEALTH INSURANCE	\$	130,000

		HEALTH & DENTAL INSURA	\$	130,000
F9510	905	TRNS OTH FND-GEN FND ADMN CHRG	\$	532,982
F9510	906	TRNS/OTH-GEN/FND RETURN/INVEST	\$	427,321
		TRANSFERS TO OTHER FUN	\$	960,303
F9710	690	PRINCIPAL	\$	690,795
F9710	790	INTEREST	\$	180,000
F9710	895	SERIAL BONDS-DEBT ADMINISTRATI	\$	15,000
		DEBT SERVICE	\$	885,795
F9730	690	PRINCIPAL	\$	266,700
F9730	790	INTEREST	\$	30,000
F9730	895	SERIAL BONDS-DEBT ADMINISTRATI	\$	2,500
		BOND ANTICIPATION NOTE	\$	299,200
F9785	690	PRINCIPAL	\$	350,541
F9785	790	INTEREST	\$	52,432
		INSTALLMENT OBLIGATION	\$	402,973
F9812	919	TRANSFER TO AL FOR TRASH SVC	\$	20,000
		TRANSFERS TO OTHER FUN	\$	20,000
WATER FUND (F) EXPENDITURES			\$	5,960,509
F99	2140	METERED WATER SALES-PUBLIC	\$	(3,300,000)
F99	21401	SERVICE FEE	\$	(466,000)
F99	2141	METERED WATER SALES OTHER COMM	\$	(1,500,000)
F99	2142	UNMETERED WATER SALES-PUBLIC	\$	(5,000)
F99	2144	WATER CONNECTION CHARGES	\$	(10,000)
F99	2145	METER REPAIR/REPLACE CHGS	\$	(2,500)
F99	2148	LATE CHARGES & PENALTIES	\$	(90,000)
F99	2151	DMU SERVICE FEES	\$	(15,000)
F99	2401	INTEREST EARNINGS	\$	(35,000)
F99	2650	SALE OF SCRAP & EXCESS MATL	\$	(1,000)
F99	2818	TRANSFER FROM SEWER FUND	\$	(156,750)
		<i>APPROPRIATED FUND BALANCE</i>	\$	(379,259)
WATER FUND (F) REVENUES			\$	(5,960,509)
G1910	441	LIABILITY INSURANCE	\$	145,000
		UNALLOCATED INSURANCE	\$	145,000
G1911	100	UNALLOCATED SALARIES	\$	15,000
		UNALLOCATED SALARIES	\$	15,000

G1930	453	JUDGMENTS & SETTLEMENTS	\$	15,000
		JUDGMENTS & SETTLEMENT	\$	15,000
G1950	454	TAXES ON CITY OWNED PROPERTY	\$	1,500
		TAXES ON CITY OWNED PR	\$	1,500
G1990	455	CONTINGENY	\$	30,000
		CONTINGENCY	\$	30,000
G8120	110	SALARY & WAGES	\$	464,743
G8120	120	SICK INCENTIVE	\$	1,425
G8120	140	HOLIDAY PAY	\$	2,500
G8120	150	OVERTIME	\$	18,000
G8120	220	OFFICE EQUIPMENT	\$	500
G8120	250	OTHER EQUIPMENT	\$	20,000
G8120	412	OPERATING SUPPLIES	\$	155,000
G8120	420	GAS	\$	1,500
G8120	425	ELECTRIC	\$	1,500
G8120	430	OTHER UTILITIES	\$	3,000
G8120	440	SERVICES	\$	62,500
G8120	460	TRAVEL, TRAINING,PROF DEV	\$	1,000
G8120	481	FUEL	\$	20,000
G8120	482	VEHICLE MAINT/REPAIRS	\$	13,500
G8120	801	RETIREMENT-GENERAL	\$	92,000
G8120	811	SOCIAL SECURITY & MEDICARE	\$	37,230
G8120	821	WORKERS' COMP-PREMIUM	\$	27,500
G8120	841	HEALTH INSURANCE	\$	115,500
G8120	842	DENTAL INSURANCE	\$	10,875
G8120	845	VISION COVERAGE-CSEA	\$	1,840
		SANITARY SEWERS	\$	1,050,113
G8130	110	SALARY & WAGES	\$	909,975
G8130	120	SICK INCENTIVE	\$	2,500
G8130	130	TEMPORARY & PART TIME	\$	6,000
G8130	140	HOLIDAY PAY	\$	17,000
G8130	150	OVERTIME	\$	40,000
G8130	220	OFFICE EQUIPMENT	\$	1,500
G8130	250	OTHER EQUIPMENT	\$	161,500
G8130	411	OFFICE SUPPLIES	\$	1,000
G8130	412	OPERATING SUPPLIES	\$	197,600
G8130	420	NATURAL GAS	\$	40,000
G8130	425	ELECTRIC	\$	325,000
G8130	430	TELEPHONE & OTHER UTILITIES	\$	85,000
G8130	440	SERVICES	\$	806,700
G8130	450	FEES	\$	17,900

G8130	451	CONSULTING FEES	\$	24,000
G8130	460	TRAVEL, TRAINING, PROF DEV	\$	10,000
G8130	481	FUEL	\$	4,000
G8130	482	VEHICLE MAINT/REPAIRS	\$	5,000
G8130	490	POSTAGE	\$	1,000
G8130	801	RETIREMENT-GENERAL	\$	150,000
G8130	811	SOCIAL SECURITY & MEDICARE	\$	74,624
G8130	821	WORKERS' COMP-PREMIUM	\$	56,000
G8130	841	HEALTH INSURANCE	\$	239,640
G8130	842	DENTAL INSURANCE	\$	22,475
G8130	845	VISION COVERAGE-CSEA	\$	3,708
		SEWAGE TREATMENT	\$	<u>3,202,122</u>
G9060	841	HEALTH INSURANCE	\$	105,000
		HEALTH & DENTAL INSURA	\$	<u>105,000</u>
G9510	905	TRNS OTH FND-GEN FND ADMN CHRG	\$	714,315
		TRANSFERS TO OTHER FUN	\$	<u>714,315</u>
G9512	908	TRANSFER TO OTHER FNDS-WATER	\$	156,750
		TRANSFERS TO OTHER FUN	\$	<u>156,750</u>
G9520	911	EQUIPMENT RESERVE	\$	139,912
		CAPITAL RESERVES	\$	<u>139,912</u>
G9710	690	PRINCIPAL	\$	2,171,425
G9710	790	INTEREST	\$	98,739
G9710	895	SERIAL BONDS-DEBT ADMINISTRATI	\$	20,000
		DEBT SERVICE	\$	<u>2,290,164</u>
G9730	690	PRINCIPAL	\$	186,700
G9730	790	INTEREST	\$	60,000
		BOND ANTICIPATION NOTE	\$	<u>246,700</u>
G9785	690	PRINCIPAL	\$	119,544
G9785	790	INTEREST	\$	17,881
		INSTALLMENT OBLIGATION	\$	<u>137,424</u>
G9812	918	TRANSFER TO POWER UTILITY FUND	\$	5,000
G9812	919	TRANSFER TO AL FOR TRASH SVC	\$	20,000
		TRANSFERS TO OTHER FUN	\$	<u>25,000</u>
SEWER FUND (G) EXPENDITURES			\$	<u>8,274,000</u>
G99	2120	SEWER RENTS-PUBLIC	\$	(5,000,000)

G99	2121	SEWER RENTS-OUTSIDE CITY	\$	(1,400,000)
G99	2128	PENS ON DELINQUENT SEWER BILLS	\$	(110,000)
G99	21401	SERVICE FEE	\$	(466,000)
G99	2151	DPW SERVICE FEES	\$	(30,000)
G99	2375	SEPTAGE/WELL WATER PROCESSING	\$	(1,150,000)
G99	2401	INTEREST EARNINGS	\$	(7,500)
G99	2650	SALE OF SCRAP & EXCESS MATL	\$	(500)
G99	2883	LANDFILL LEACHATE TREATMENT	\$	(110,000)
SEWER FUND (G) REVENUES			\$	(8,274,000)



CITY OF AUBURN

CONSOLIDATED FEE SCHEDULE

July 1, 2021 - June 30, 2022

(all fees effective as of July 1, 2021)

CITY CLERK'S FEES

FEE TYPE	FEE AMOUNT	Legal References
Certified Birth Certificate	\$10.00	Public Health Code Art. 41
Certified Death Certificate	\$10.00	Public Health Code Art. 41
Certified Marriage Certificate	\$10.00	Public Health Code Art. 41
Genealogy Search	\$22.00	Public Health Code Art. 41
City Street Maps	\$1.00	
FOIL - per page	\$0.25	Public Officer's Law, Section 87
Fire Prevention Permit	\$25.00	City Code Sec. 125-42C
Marriage License	\$40.00	
Dog Fine - 1st offense @barking, at large, unidentified,	\$25.00	City Code Sec. 104-16A
Dog Fine - 2nd offense @barking, at large, unidentified,	\$50.00	City Code Sec. 104-16A
Dog Fine - 3rd offense @barking, at large, unidentified,	\$100.00	City Code Sec. 104-16A
Dog Fine - Board Per Day	\$14.00	City Code Sec. 104-17A
Dog License (spayed or neutered dog)	\$10.00	City Code Sec. 104-11B.1
Dog License (unspayed or unneutered dog)	\$20.00	City Code Sec. 104.11B.2
Replacement Dog Tag	\$3.00	City Code Sec. 104-11A(7)(f)
Peddler/Solicitor License	\$20.00 per day	City Code Sec. 221-13
	\$300.00 per year	City Code Sec. 221-13
Transient Merchant License	\$135.00 per day	City Code Sec. 273-3C
	\$750.00 per year	
Sidewalk Café License	\$50.00 per year	City Code Sec. 248-2
Mobile Vending Cart License	\$100.00 per day	City Code Sec. 305-34 (food carts)
	\$500.00 per year	City Code Sec. 221-13 (peddlers, etc.)
Copies (black and white)	Up to 8.5" x 14"	City Code Sec. 75-6
	11" x 17"	
	Larger than 11" x 17" up to 24" x 36"	
	\$0.25 per page	
	\$0.50 per page	
	\$3.00 per page	

CIVIL SERVICE FEES

FEE TYPE	FEE	Legal Reference
General Exam Fee	\$15.00	NY Civ. Service Law Section 50(5)
Police & Fire Exams	\$25.00	NY Civ. Service Law Section 50(5)

1/2 OF ALL EXAM FEES COLLECTED ARE SUBMITTED TO NYS

WAIVER ADOPTED 10/15/06 BY THE STATE ON NY CIVIL SERVICE

Civil Service Law Section 50.5(b)...fees shall be waived for candidates who certify to the state civil service department, a municipal commission or regional commission that they are unemployed and primarily responsible for the support of a household, or are receiving public assistance.

* Fee Set by Local Civil Service Commission. We are at the NYS recommended max.

PUBLIC WORKS FEES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Recreation		
Banners	\$50.00	
Casey Park		
Picnic Shelter A	\$75.00 per day	
Picnic Shelter B	\$65.00 per day	
Soccer Fields:	\$75.00 per day	
Softball Fields	\$250.00 per day for both fields	
Lacrosse Field/ Arena Rental	\$25.00 per hour	
Ice Rink		
Public Skate	\$5.00 per person	
Ice Rink Rental	\$135.00 per hour	
Pool:		
All Resident Fees:	FREE	
Non-resident Fees:		
Child Nonresident Daily Fee	\$3.00 per day	
Adult Nonresident Daily Fee	\$5.50 per day	
Individual Season Pass- Nonresident	\$50.00 per season	
Family Season Pass- Nonresident	\$90.00 per season	
Clifford Field		
Clubhouse Rental	\$100.00 per day	
Field Rental	\$250.00 per day	

PUBLIC WORKS FEES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Falcon Park	As Negotiated	
Hoopes Park		
Clubhouse Rental	\$150.00 per hour	
Weddings - bandstand or in park		
Residents	FREE	
non-residents	\$50.00	
Showmobile	\$350.00 per weekday \$650.00 for weekend usage	
Sound System	\$150.00 per day	
Basketball		
Entry Fee	\$160.00 per team	
Noncity Resident	\$25.00 per player	
Noncounty Resident	\$50.00 per player	
Forfeit Fee- returned if they do not forfeit	\$48.00 per team	
Re-entry Fee	\$50.00	
Co-ed Softball:		
Entry Fee	\$85.00 per team	
Nonresident Fee	\$5.00 per player	
A Slow & B Slow Pitch Major	\$200.00	
B Slow Pitch & Over 40	\$200.00	
Women's Slow Pitch	\$200.00	
Noncity Resident Fee	\$30.00	
Noncounty Resident Fee	\$60.00	

PUBLIC WORKS FEES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Forfeit fee- returned if they do no forfeit	\$56.00	
Re-entry Fee	\$40.00	
Soule Cemetery		
Burials:		
Cremation Grave	\$250.00	
Grave Openings	\$725.00	
Baby Burials	\$250.00	
Weekends & Holidays	\$675.00	
Cremation Openings	\$425.00	
Cremation Weekends & Holidays	\$325.00	
Overtime Hourly Rate- Weekends	\$250.00	
Overtime Hourly Rate- Holidays	\$190.00	
Foundations		
All grass markers up to 2-0 x 1-0	\$75.00	
Veteran Marker Foundations	\$75.00	
2-6 x 1-0	\$90.00	
2-6 x 2-0	\$105.00	
3-0 x 1-0	\$108.00	
3-0 x 1-2	\$126.00	
3-0 x 1-4	\$144.00	
3-2 x 1-0	\$114.00	
3-6 x 1-0	\$126.00	
3-6 x 1-2	\$147.00	
3-6 x 1-4	\$168.00	
4-0 x 1-0	\$144.00	

REFUSE COLLECTION FEES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Residential Properties:		
One unit	\$120.00	
Two units	\$235.00	
Three units	\$339.00	
Four units	\$432.00	
Five units	\$516.00	
Six units	\$592.00	
Commercial and Tax-Exempt Properties:		
Small, less than 10,000 square feet	\$186.00	254-36B: Calculation of the refuse collection fee shall be established at least annually by the City Council through a budget resolution that adopts a City fee schedule.
Large, more than 10,000 square feet	\$295.00	

*Note The City reserves the right to adjust commercial and tax-exempt fees if the refuse placed out for collection on average exceeds the limit set by the City Code.

TRANSFER STATION FEES

FEE TYPE	FEE AMOUNT	CITY CODE REF.
Decals (Calendar Year)		
City Residents	\$20.00	
City Residents Day Pass	\$5.00	
	} plus gate rate of \$72/ton	
Non-Resident - Sold to people who live outside the City. Same rules.	\$120.00	plus gate rate of \$100/ton
Commerical MSW Rate - Packer Trucks only (No C&D)	\$60.00 per ton	
Bulk Brush/Trees	\$40.00 per ton	254-22
Bulk Grass/Leaves	\$20.00 per ton	254-22
Tires-up to 24"	\$10.00 each	254-34A(5)
Freon Units (curbside)	\$55.00 each	254-34A(6)
Freon Extraction (drop off)	\$45.00 each	
Electronics	\$20.00 each	

POLICE DEPARTMENT FEES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Local Background Checks	\$15.00	
All Reports & Faxing	1st 5 pages FREE	75-6-Not specific to PD
Fingerprints	\$0.25 per page, over 5 pgs	
Photo I.D.	\$20.00	
New Taxi License	\$30.00	268-9
Taxi Renewal	\$45.00	268-9
Replacement Taxi License	\$30.00	268-9
Photos (CD Only)	\$20.00	
Solicitors Fee	\$0.00	
	\$20.00 per day	
	\$300.00 per year	
Fingerprinting (paid directly to IdentoGo)	\$87.00	
Badge Fee	\$ 30.00	

*Cash or personal checks only. No Credit Cards accepted.

SEWAGE TREATMENT FEES

FEE TYPES	FEE AMOUNT	Legal Reference
Cesspool Sludge	\$60.00 /1000 gal.	City Code Sec. 242-43
Holding Tank Sludge	\$60.00 /1000 gal.	
Marina Holding Tank Sludge	\$60.00 /1000 gal.	
Portable Toilet Water	\$60.00 /1000 gal.	
Septage	\$60.00 /1000 gal.	
Sewage Treatment Sludge	\$60.00 /1000 gal.	
Water Treatment Plant Residuals	\$60.00 /1000 gal.	
Wash Water	\$60.00 /1000 gal.	
Grease Trap	\$155.00 /1000 gal.	
Other Misc. Non-Industrial Waste	\$60.00 /1000 gal.	
Digester Sludge	\$80.00 /1000 gal.	
Gas Well Drilling Process Wastewater	\$85.00 /1000 gal.	
Landfill Leachate	\$60.00 /1000 gal.	
SIU Permit Initial Fee (3 yrs.)	\$1,000.00 1st yr.	City Code Sec. 242-53
SIU Permit Renewal Fee	\$250.00 renewal	City Code Sec. 242-53
\$/# of TSS Over Limit	\$0.32	
\$/# of BOD Over Limit	\$0.32	
\$/# of P Over Limit	\$0.75	
\$/# of O&G Over Limit	\$0.26	
\$/# of TKN Over Limit	\$0.32	
pH Exceedance Administrative Penalty	\$25.00	

TREASURER FEES

FEE TYPE	FEE AMOUNT	CITY CODE REF.
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Parking Tickets- FINES SUBJECT TO CHANGE BY CITY

COURT JUDGE: Overtime, Feeding Meter, Loading Zone, No Parking Zone, Against Traffic, Crosswalk, Blocking, Driveway, Other & Alternate Side Parking

\$10 - \$20.00

Fire Hydrant	\$25.00	285-45
Double Parking	\$15.00	
Handicapped	\$50 + \$30 NYS Surcharge	285-45
Fire Code	25	
College Parking Ticket (1/2 fee goes to college)	\$10.00	
College Handicapped Ticket (1/2 fee goes to college)	\$50 + \$30 NYS Surcharge	
County Parking Ticket (1/2 fee goes to county- 1/2 to city)	\$ 10.00	
*NYS Surcharge- 1/2 fee goes to county - 1/2 to the city		

Garage Parking Permits

One Month	\$50.00
Three Months	\$135.00
Six Months	\$250.00
One Year	\$450.00

Other Permits/Fees

Lot Permit	\$220.00 per six months	
Seminary Lot	\$15.00 per month	
Parking Meters	\$1.00 per hour	285-21

Tax Search (rush order add \$10.00)

\$35.00

Duplicate Bill

\$1.00

Research Charge

\$25.00 per hour

Returned Check Fee

\$25.00 per return

Tax History Requests

\$0.25 per page

Advertising Fee

\$20.00

Foreclosure Fee

\$750.00 1st offense

2nd offense within 5 years

\$1,000.00

3rd offense within 5 years

\$1,500.00

4+ offense within 5 years

\$2,000.00

Administrative Fee- (Foreclosure) Letters

\$100.00 1-5 letters

\$150.00 6-10 letters

\$200.00 11-15 letters

\$250.00 16-20 letters

Scofflaw Fee, Handling Fee for Parking Ticket & Tax Letters

\$5.00

Treasurer's Fee: 5% of the past due school tax amount, including penalty when received for collection from the school, district.
School Bill states "Administrative Fee of 5% as set by the NYS Tax Commissioner".

FIRE DEPARTMENT FEES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Service- Insurance Companies Billed by TLC		City Code Chapter 167
Vehicle Fire	\$300.00	
Light Vehicle Rescue	\$400.00	
Heavy Vehicle Rescue	\$700.00	
HazMat Level One (Fluid releases related to motor vehicle accident)	\$300.00	
HazMat Level Two (Large fluid releases related to motor vehicle accident)	\$1,500.00	
**If the HazMat team is needed, the charges would be billed by AFD		
**Hazardous Materials Incidents are billed to responsible spiller		
Billable items are: Supplies used, mileage & personnel + 20% administrative fee + apparatus usage		
Fire Inspection	\$50.00 per year	City Code Sec. 125-43C
Hotel/Motel Inspections	\$75.00 per hour	
Administrative Penalties for False Alarms:		
First, second & third unintentional in any year	Warning issued	City Code Sec. 227-5C
Fourth unintentional false alarm in the same year	\$50.00	
Fifth unintentional false alarm in the same year	\$100.00	
Sixth unintentional false alarm in the same year	\$200.00	
For each false alarm knowingly or intentionally set off in any year	\$200.00	
Vacant Building Registry:		
Initial Registration- First Year (Including \$50 admin fee)	\$300.00	City Code Sec. 183-4(I)
Beginning of Second Year	\$500.00	
Beginning of Third Year	\$1,000.00	
Beginning of Fourth Year	\$1,500.00	
Beginning of Fifth Year and Beyond	\$2,000.00	
All Reports & Faxing	1st 5 pages FREE	\$0.25 per page, over 5 pgs
Photos (CD Only)		\$40.00

PARKING GARAGE FEES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
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Garage Hourly Rates

0-2 Hours	\$0.00	285-21A
2-3 Hours	\$1.00	285-21B
3-4 Hours	\$2.00	
4-5 Hours	\$3.00	
5-6 Hours	\$4.00	
6-7 Hours	\$5.00	
7+ Hours	\$6.00	

CODE ENFORCEMENT/ PLANNING/ ZONING FEES

FEE TYPE	FEE AMOUNT	CITY CODE REF.
Code Enforcement Fees		
HVAC Permits		
Residential	\$20.00 per unit installed	
Commercial	\$100.00 per unit installed	
Certificate of Occupancy		164-3A
Residential	\$50.00 per unit	
Mixed Use	\$100.00 plus \$50 per unit over 2 dwelling units	
Commercial		
0-25,000 sq. ft.	\$200.00	
25,001-50,000 sq. ft.	\$300.00	
50,001 sq. ft. or more	\$400.00	
Re-Inspection Fee	\$25.00 first inspection	
	\$50.00 any additional inspections	
	\$50.00 after 30 days if violations aren't corrected or NO SHOW	
	\$100.00 60 days if violations aren't corrected or NO SHOW	
	\$200.00 90 days if violations aren't corrected or NO SHOW	
	After 90 days, fee doubles every 30 days that violations are not corrected or owner is a NO SHOW	
Impound Pick up Fee	\$100.00	
Secure Property Fee	Labor, Materials, Admin Fee	
Building Permits		164-2A
CONSULT CODE ENFORCEMENT OFFICER FOR ALL REQUIREMENTS		
FOR ALL PERMITS THERE IS A \$40 BASE FEE PLUS THE FOLLOWING APPLICATION FEES:		
Additions Residential	\$40.00 base fee	
Bath Remodels	\$10.00 plus \$0.10 sq. ft.	
Decks	\$25.00 each	
Fences	\$0.10 Per sq. ft. over 100 sq. ft.	
Residential	\$25.00	
Nonresidential	\$200.00	
Fireplaces & Stoves (wood, gas, pellet)	No additional charge (base fee only)	
Garage, Pole Barn, Portable Garage, Carport (temporary or permanent)	\$10.00 plus \$0.10 sq. ft.	
Kitchen Remodels	\$25.00 each	
Miscellaneous: (Includes doors, soffit/fascia, chimney repair)	\$20.00 flat fee, no base fee	
Porches & Steps	No additional charge (base fee only)	
Remodel General		
One Room	\$10.00	
Additional Room up to/including Entire House/Apt	\$10.00 plus \$0.05 per sq. ft.	
Roofs	No additional fee (base fee only)	
Sheds & Gazebos	\$0.10 per sq. ft.	
Siding	No additional charge (base fee only)	
Windows	No additional charge (base fee only)	
House, New	\$200.00 plus \$0.05 per sq. ft.	
Demolition	\$10.00 plus \$0.02 per sq. ft. (footprint)	

CODE ENFORCEMENT/ PLANNING/ ZONING FEES

FEE TYPE	FEE AMOUNT	CITY CODE REF.
No Base Fee for these Permits; Flat Fee Only:		
Driveway		
Resurface	\$20.00	
New Driveway, expansion, replacement	\$40.00	
Pools		
Above ground- 48" or less to ground, must be fenced	\$30.00	
In ground- must be fenced	\$40.00	
Commercial building		
New Construction	\$200.00 plus \$0.20 per sq. ft.	
Remodel	\$200.00 plus \$0.10 per sq. ft.	
Moving Building through or Across street	\$100.00	
Gasoline Pumps (Install & Remove)	\$100.00 each	
Gasoline Storage Tanks (Install & Remove)	\$150.00	
Fines		
Grass Cutting	\$180.00 first hour	259-40B
	\$140.00 each additional hour	
Snow Removal	\$180.00	259-6
Trash Removal	\$180.00 first hour	
Actual cost plus 50% admin Fee	\$140.00 each additional hour	
Violation of City Code Chapter 178 Historic Preservation	\$350.00 per day	178-17D
Second Offense within a period of 5 years of first offense	\$700.00 per day	
Third Offense within a period of 5 years of first offense	\$700.00 per day	
Appearance Ticket Fee	\$100.00 per scheduled court appearance	
Court Fines	Set by Judge	

***Please note that permit fees are doubled when permit is not taken out pursuant to order of the office of Code Enforcement**

Licenses

Electricians:		153-11
Appliance Installer Test	\$25.00	
Limited Electrician Test	\$50.00	
Master Electrician Test	\$100.00	
Appliance Installer	\$75.00	
Limited Electrician License	\$130.00	
Master Electrician License	\$275.00	
All Inactive Licenses	\$25.00	
Plumbers:		
Drain layer Test	\$130.00	164-6C(1)
Drain layer License	\$130.00	147-5A
Drain layer Yearly Renewal	\$130.00	147-5B
Master Plumber Test	\$130.00	164-6C(2)
Master Plumber License	\$275.00	164-6B(1)
Master Plumber Yearly Renewal	\$275.00	
All Inactive Licenses	\$25.00	164-6B(4)

Plumbing Permits:

CODE ENFORCEMENT/ PLANNING/ ZONING FEES

FEE TYPE	FEE AMOUNT	CITY CODE REF.
1. New Construction		
1A. Single-Family residences	Application fee of \$50 plus \$5 per fixture	
1B. Multiple residences		
1B-1. Two to 10 units	Application fee of \$100 plus \$5 per fixture	
1B-2. Eleven to 20 units	Application fee of \$250 plus \$5 per fixture	
1B-3. Twenty-one units or more	Application fee of \$500 plus \$5 per fixture	
1C. Commercial Plumbing work		
1C-1. Under \$25,000	Application fee of \$100 plus \$10 per fixture	
1C-2. Between \$25,000 and \$100,000	Application fee of \$250 plus \$10 per fixture	
1C-3. Between \$100,000 and \$500,000	Application fee of \$500 plus \$10 per fixture	
1C-4. Over \$500,000	Application fee of \$750 plus \$10 per fixture	
2. Renovations and additions		
2A. Single-family residences	Application fee of \$25 plus \$5 per fixture	
2B. Multiple residences	Application fee of \$100 plus \$5 per fixture	
2C. Commercial or other plumbing work	Application fee of \$100 plus \$10 per fixture	
3. Other Work		
3A. New Sanitary Sewer	\$100.00	
3B. Repair/Replace Sanitary Sewer	\$75.00	
3C. Storm connection to City	\$150.00	
3D. New Storm Sewer	\$150.00	
3E. Repair/Replace Storm Sewer	\$150.00	
3F. New Water Service	\$100.00	
3G. Repair. Replace Water Service	\$75.00	
3H. Backflow Prevention Assembly	\$50.00	
3I. Extra Inspection Trip	\$50.00	
3J. Manhole or Sewer Tap	\$200.00	
No Permit - Plumber Fine		
1st Offense	\$150.00	
2nd Offense	\$300.00	
3rd Offense	\$500.00 & Loss of License	
Emergency repairs	Permit must be pulled morning of next available business day.	
Performing Plumbing without license		
1st Offense	\$1,000.00	
2nd Offense	\$3,000.00	
Planning and Zoning Fees		
Site Plan		164-5G
Minor	\$100.00	
Major	\$250.00	
Wireless Telecommunications Tower Special Use Permit (SUP)		
New Wireless Telecommunication Facility or Increase height of existing Wireless Telecommunication Facility	\$5,000.00	300-10F(1)
Collocation on existing Wireless Telecommunication Facility or other suitable existing building	\$2,500.00	300-10F(2)
Zoning Amendment Request	\$250.00	305-108
ZBA-Area Variance	\$100.00	305-105(3a)

CODE ENFORCEMENT/ PLANNING/ ZONING FEES

FEE TYPE	FEE AMOUNT	CITY CODE REF.
ZBA-Use Variance	\$200.00	
Subdivisions:		164-5H
Administrative Subdivision/ Lot Line Adjustment	\$75.00	
Minor Subdivision	\$75.00 plus \$25 per lot	
Major Subdivision	\$300.00 plus \$30 per lot	
Special Use Permit	\$150.00	164-5A
Certificate of Compliance	\$50.00	164-5E
Housing Book	\$14.00	1-9A
Zoning Book	\$17.00	
Zoning Map	\$3.00	

ENGINEERING FEES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Sidewalk Permit- Less than 50 sq. ft.	\$5.00	
Sidewalk Permit- 50 sq. ft. or greater	\$20.00	
Sidewalk Revolving Loan Program- Admin Fee	\$25.00	

WATER FEES

FEE TYPE	FEE AMOUNT	Legal Reference
Lab Testing- Coliform Testing	\$25.00	
Meter Replacement Fee	Inc. in Service Fee	City Code Sec.297-27
Service Connections & Renewals- Short Side	\$1,750.00	City Code Sec. 297-6
Service Connections & Renewals- Long Side	\$2,000.00	City Code Sec. 297-6
Service Repairs @ main or curb	Actual cost	City Code Sec. 297-8
Replacement of curb box	Actual cost	
Main Taps 3/4"-1 1/2"	\$200.00 plus materials	
Main Taps >2"	\$750.00 plus labor	
New Meter - any size	Meter Cost	
Shut off/Turn on water	\$50.00 each	City Code Sec. 297-30
Shut off/ Turn on water after hours	\$50.00 each plus labor	
Use of Fire Hydrant	\$50.00 plus water	City Code Sec. 297-16
Install/Remove Meter	\$50.00	City Code Sec. 297-27
Meter Repairs (all)- 1 hour or less	\$25.00	
Meter Repairs (all)- over 1 hour	\$50.00	
Backhoe, Dump Truck/hr. (Resident)	\$125.00	
Non-Resident	\$150.00	
Commercial	\$200.00	
Vac- Tor/hr. (Resident)	\$250.00	
Non-Resident	\$500.00	
Commercial	\$500.00	
Daily Rate	\$3,000.00	
Road Plates Rental (set of 2) per day	\$100.00	
Leak Field Investigation	1st Free	
	2nd \$75.00	
	3rd \$150.00	
Welder to thaw pipes	1st \$50.00 plus labor	
	2nd \$150.00 plus labor	
	3rd \$500.00 plus labor	
	4th \$1,000.00 plus labor	
Commercial Meter Test (over 10 yrs. old)	Actual cost	297-21
Frozen Meter		
First Instance	Meter cost	
Second or more instances	Meter cost + 50%	
Labor Rate Outside City	Actual cost + 50%	

CITY MANAGER FEES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Junk License	\$10.00 per year	
Automobile Junkyard License	\$125.00 per year	
Auctioneer License	\$150.00 per year	109-2A
Commission of Deeds (waived for City employees)	\$10.00	
Event Fees:		
Event Application (Waived if event permit is issued)	\$50.00	
Event Fee (Business)	\$300.00	289-3C
Block Party (Residential)	\$25.00	
Refundable Cleaning Deposit	\$300.00	
Open Container Waiver	\$50.00	
Electric Hook-Up (Where available)	\$20.00	
Garbage Cans Rental	\$10.00 per can	
Garbage Collection*	\$250.00	305-53(2B)

*Must be bagged in clear bags not exceeding fifty pounds each and left in predetermined location

WATER AND SEWER SERVICE CHARGES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Water/Sewer Lateral Revolving Loan- Admin Fees	\$ 25.00	
Retail Charges for Water:		City Charter Section 120 and City Code Chapter 297
Water-Inside City (6 unit minimum)	\$2.62 per 100 cubic ft.	
Water-Outside City (6 unit minimum)	\$4.59 per 100 cubic ft.	
Water Service Fee:		
Meter Size		
5/8"	\$12.10 per quarter	
3/4"	\$13.24 per quarter	
1"	\$16.66 per quarter	
1.5"	\$21.23 per quarter	
2"	\$33.78 per quarter	
3"	\$126.20 per quarter	
4"	\$160.43 per quarter	
6"	\$240.30 per quarter	
8" +	\$331.58 per quarter	
Retail Charges For Sewer		City Code Chapter 242
Sewer-Inside City (6 unit minimum)	\$4.78 per 100 cubic ft.	
Sewer-Outside City (6 unit minimum)	\$11.95 per 100 cubic ft.	
Service Fees:		
Meter Size		
5/8"	\$12.10 per quarter	
3/4"	\$13.24 per quarter	
1"	\$16.66 per quarter	
1.5"	\$21.23 per quarter	
2"	\$33.78 per quarter	
3"	\$126.20 per quarter	
4"	\$160.43 per quarter	
6"	\$240.30 per quarter	
8" +	\$331.58 per quarter	

WATER AND SEWER SERVICE CHARGES

FEE TYPE	FEE AMOUNT	CITY CODE REFERENCE
Wholesale Charges (Monthly):		
Water:		
Town of Throop	\$3.01 per 100 cubic ft.	Per Contract
Town of Sennett	\$3.01 per 100 cubic ft.	Per Contract
Town of Aurelius 0-9,999 units	\$2.75 per 100 cubic ft.	Per Contract
10,000+ units	\$2.62 per 100 cubic ft.	Per Contract
CCSWA 0-9,999 units	\$2.75 per 100 cubic ft.	Per Contract
10,000+ units	\$2.62 per 100 cubic ft.	Per Contract
Sewer:		
All Wholesale Customers	\$2.85 per 100 cubic ft.	By Wholesale Agreement with Aurelius, Sennett, Owasco and Fleming through 1/1/23

Glossary of Budget Terms

Account Code - An expenditure classification based upon the types or categories of spending, such as salaries, fringe benefits, travel, or equipment in such a manner that the symbol used quickly reveals certain required information.

Accrual Basis of Accounting - Accounting transactions are recorded to a fiscal year when the underlying economic event takes place, and without regard for when the cash receipt or cash disbursement occurs. Revenues are recorded when the revenue-generating activity is performed, and expenses are recorded when goods or services are received.

Appropriation - An authorization made by the City Council that permits the City to incur obligations and to make expenditures of public funds.

Assessed Valuation - The estimated value of real estate or other property by a government as a basis for levying taxes. The value is set by the City Assessor and may only be a fraction of the property's market value.

Assessed Value Tax Rate - The amount of tax levied for each \$1,000 of assessed valuation. The rate is set by the City Council.

Attributable Revenue - The revenue generated as a direct consequence of the provision of a specific government activity, such as fees for service, state or federal aid for programs, and income from sales.

Bond - A written promise to pay a specified sum of money on a specific date and at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, sewage treatment facilities, and water distribution systems and infrastructure improvements.

Budget - A comprehensive financial plan, for a specified period, of operations that allocates and matches available revenues and expenditures with services provided to the residents of the City.

Budget Amendment - The legal procedure utilized to revise a budget appropriation or revenue. This is a modification to the adopted budget, which specifies both the source of revenue and the appropriate expenditure account.

Budget Calendar - The schedule of key dates that the City follows in preparing, adopting, and administering the budget.

Budget Document - The official instrument used by the City Manager to present a comprehensive financial plan of operations to the City Council.

Budget Message - An introductory statement of the proposed budget presented in narrative form along with the budget document. The budget message explains principal budget issues, provides a summary of the most important aspects of the budget, changes from previous fiscal years, and includes the views and recommendations of the executive department. The message is written by the City Manager, the City's chief executive.

Capital Assets - Property of significant value and having a useful life of several years. Capital assets are also referred to as fixed assets.

Capital Fund - A fund established to account for planning, acquisition, and construction of major capital projects.

Capital Improvement Plan (CIP) - A plan for capital expenditures to be incurred each year over a period of five future years. The CIP describes each capital project, the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Debt Service - The payment of principal and interest on borrowed funds, according to a predetermined payment schedule.

Deficit - The excess of an entity's liabilities over its assets, and/or the excess of expenses over revenues during a single accounting period.

Delinquent Taxes - Taxes that remain unpaid after the date on which a penalty for non-payment is attached.

Department - A major administrative organizational unit of the City which indicates overall management responsibility for one or more divisions.

Depreciation - The decrease in value of physical assets due to use and the passage of time. In accounting for depreciation, the cost of a fixed asset is prorated over the estimated service life of such an asset, and each year is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense. This is done in proprietary funds which allow the calculation of net income for each fund.

Disbursement - Payment for goods and services.

Employee benefits - Employee benefits include City appropriations for retirement, worker's compensation, Social Security, health and dental insurance and unemployment costs.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises.

Estimated Revenues - The amount of projected revenue to be collected during the current or ensuing fiscal year. The amount of revenue estimated is the amount approved by the City Council. The City Comptroller provides estimates.

Expenditure - A decrease in the net financial resources of the City due to the acquisition of goods and services.

Fines and Forfeitures - Revenues from fines and penalties for commission of statutory offenses; forfeitures of amounts held as security against loss or damage, or collections from bonds or securities

placed with the government for the same purpose; and penalties of any sort, except those levied on delinquent taxes.

Fiscal Year - A twelve-month period designated as the operating year for an organization. The City of Auburn has specified July 1 through June 30 as its fiscal year.

Fixed Assets - Property of long-term character such as land, buildings, machinery, furniture, and other equipment.

Full Faith and Credit - A pledge of the general taxing power of a government to repay debt obligations, typically used in reference to bonds.

Full Time Equivalent (FTE) - Concept that converts all full and part-time salaries to a full-time equivalent basis. It is calculated by dividing the average salary in a department into the salary appropriation, resulting in the number of budgeted FTEs.

Fund - An accounting entity with a self-balancing set of accounts that records financial transactions for specific activities or government functions.

Fund Balance - The difference between a fund's total assets and its total liabilities. A negative fund balance, sometimes called a fund deficit, occurs when liabilities exceed assets. When assets exceed liabilities, it is called a surplus.

Generally Accepted Accounting Principals (GAAP) - A uniform set of reporting standards derived by certain authoritative bodies, principally the Governmental Accounting Standards Board, with the intended purpose of fairly presenting the results of an organization's financial activities.

General Fund - The largest fund within the City that accounts for most of the City's financial resources. General Fund revenues include property taxes, sales tax, state aid, licenses and permits, service charges, and other types of revenue. This fund includes expenditures and financing for most of the City's basic operating services.

General Obligation Bonds - Bonds that finance a variety of public projects that pledge the full faith and credit of the City.

Goals - Broad, general statements of each department's desired social or organizational outcomes.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending on the amount of discretion allowed the grantee.

Indirect Costs - Costs associated with, but not directly attributable to, the operation of a department. Departments in the support of other operating departments usually incur these costs.

Interdepartmental Charges - The charge that a City "provider" department assesses another City "user" department for providing direct and measurable services.

Interest - The price paid for the use of money or the return on investment obtained from investing money.

Interfund Transfers - Transfer of net operating support from one fund to another.

Liability - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.

Maturity Date - The date at which full and/or final payment of principal and interest is due on debt obligations.

Modified Accrual Basis of Accounting - A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred.

Objectives - Specific statements of desired ends, which can be measured.

Operating Budget - The portion of the budget that pertains to daily operations and provides basic governmental services. The operating budget contains all appropriations and revenues necessary to operate the government.

Program - An activity, or set of activities, that provides a particular service to citizens.

Principal - The par value or face value of a bond, note, or other fixed amount security, not including accrued interest.

Property Tax - Citywide taxes levied on all real property according to the property's valuation and tax rate.

Reserve - An account used to indicate that a portion of an operating fund's "fund balance" is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue - Funds that the government receives as income.

Revenue Estimate - An estimate of how much revenue will be earned from a specific revenue source for a current or future period, typically a future fiscal year.

Revenue Source - A category of revenue, such as property tax, borrowing, or state/federal aid.

Serial Bond - A written promise to pay a specified sum of money (principal face value) at a specified future date (maturity date), along with periodic interest paid at a specified percentage of the principal (interest rate). Serial bonds are typically used for long-term debt.

Tax Levy - The total amount to be raised by property taxes for the purpose stated in the City's financial plan for the General Fund.

Tax Rate - The amount of tax levied for each \$1,000 of assessed or full valuation.

Tax Rate Limit - The maximum legal property tax revenue for which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes. Also referred to as the "Constitutional Tax Limit."

Tax Stabilization Reserve - Another term for fund balance; the amount of fund balance used in the operating budget in order to keep tax rates stable.

User Fees - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.