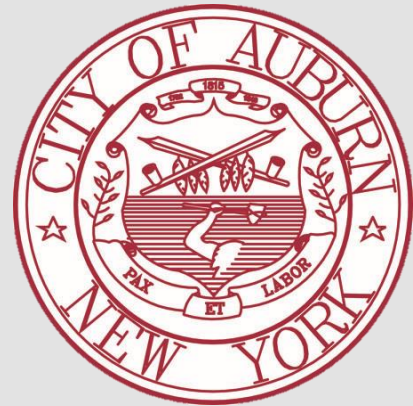


# Planning & Economic Development and Code Enforcement

FY 2024-2025 Budget Presentation

April 4, 2024



# Planning & Economic Development

## Services Provided

- Planning & Zoning
  - Planning & Zoning Technical Assistance
  - Planning Board / Historic Resources Review Board / Public Art Commission
  - Environmental Compliance Technical Assistance
  - Cayuga County Planning Board

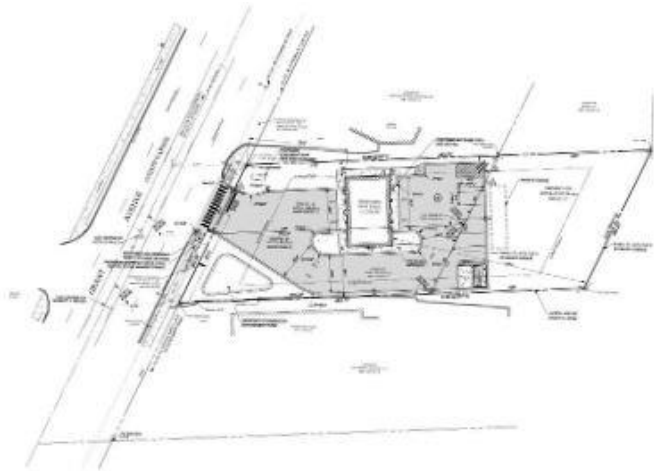
# Planning & Economic Development

## 2023 Reviewed Applications

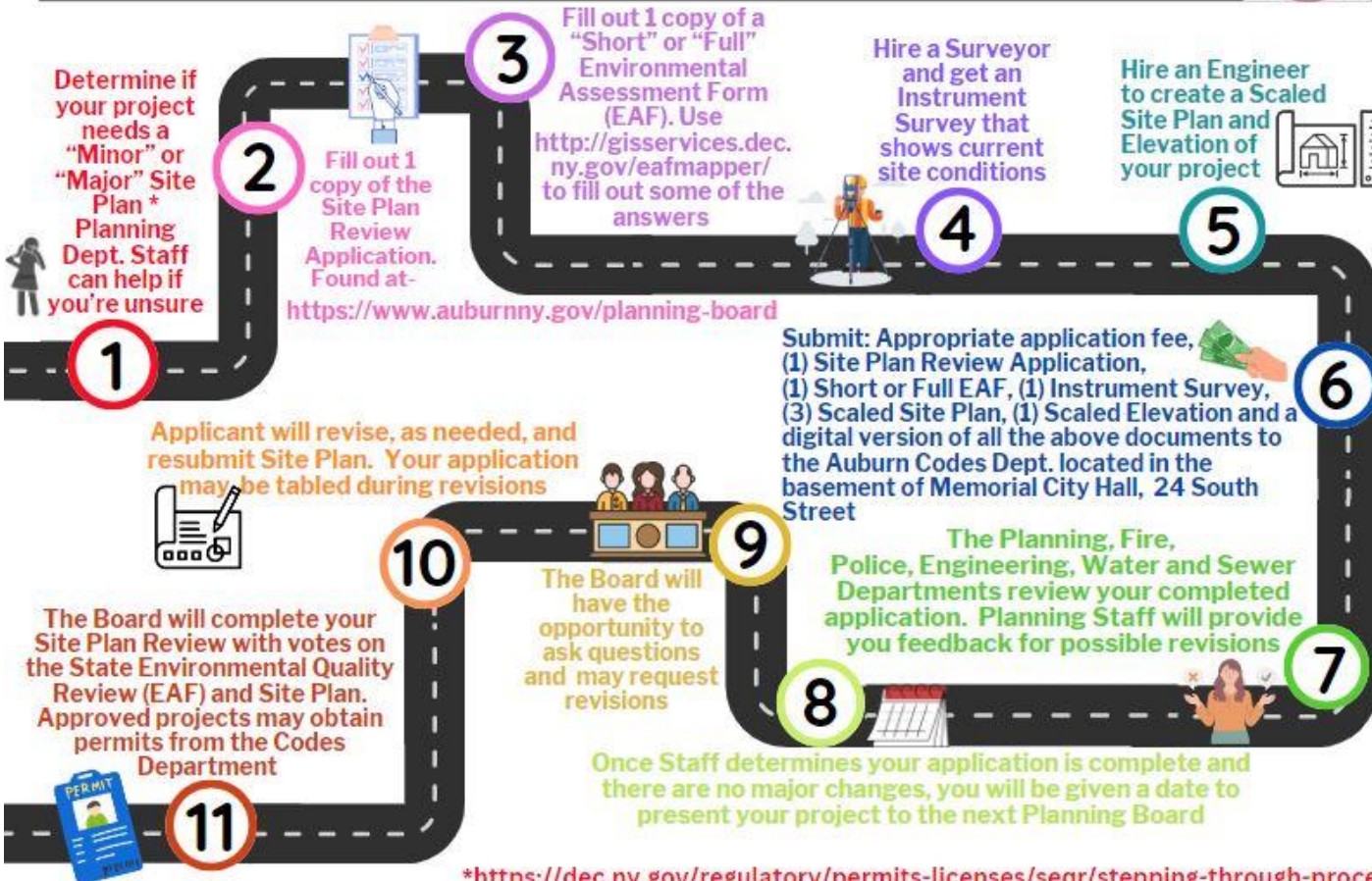
Site Plan Reviews- 10

Subdivision and Lot Line Adjustments - 8

Special Use Permits - 2

A form titled "SPECIAL USE PERMIT" with a "RECEIVED" stamp. The form includes sections for "Project Information", "Project Description", and "Permit Details". It contains various checkboxes and text boxes for providing information about the project and the applicant.A form titled "APPLICATION FOR LOT LINE ADJUSTMENT" with a "RECEIVED" stamp. The form includes sections for "Project Information", "Project Description", and "Permit Details". It contains various checkboxes and text boxes for providing information about the project and the applicant.

# ARE YOU STARTING A BUSINESS? EXPANDING? ADDING PARKING? HERE IS HOW TO SUBMIT A SITE PLAN REVIEW TO THE PLANNING BOARD



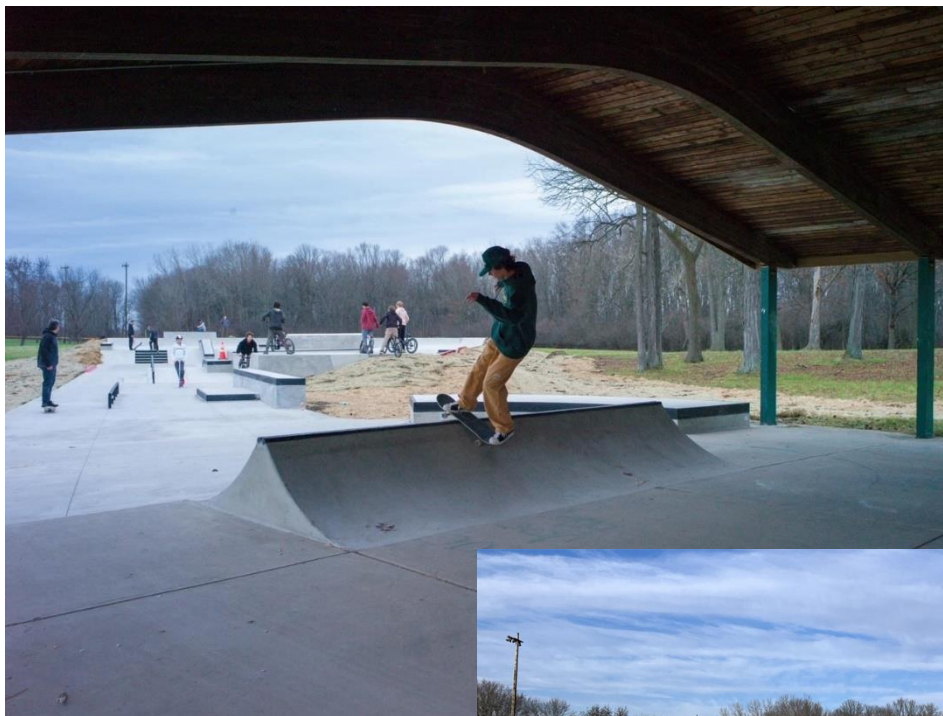
\*<https://dec.ny.gov/regulatory/permits-licenses/seqr/stepping-through-process>

# Planning & Economic Development

## Services Provided

- Special Projects / Grants
  - Grant Procurement and Administration
    - CDBG
    - ARPA
    - NYS Office of Parks, Recreation & Historic Preservation
    - Local / National Foundations
  - Project Management – Casey Park Skatepark

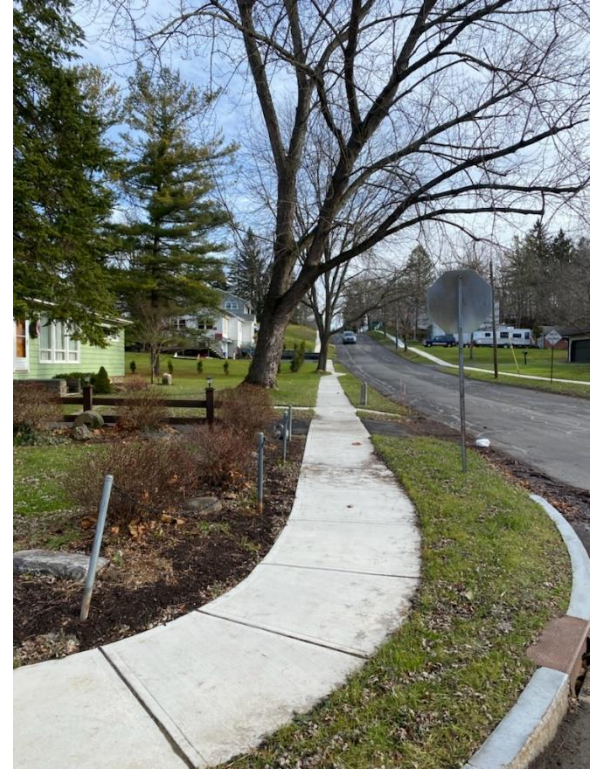
# Casey Park Skate Park



# Planning & Economic Development

## Services Provided

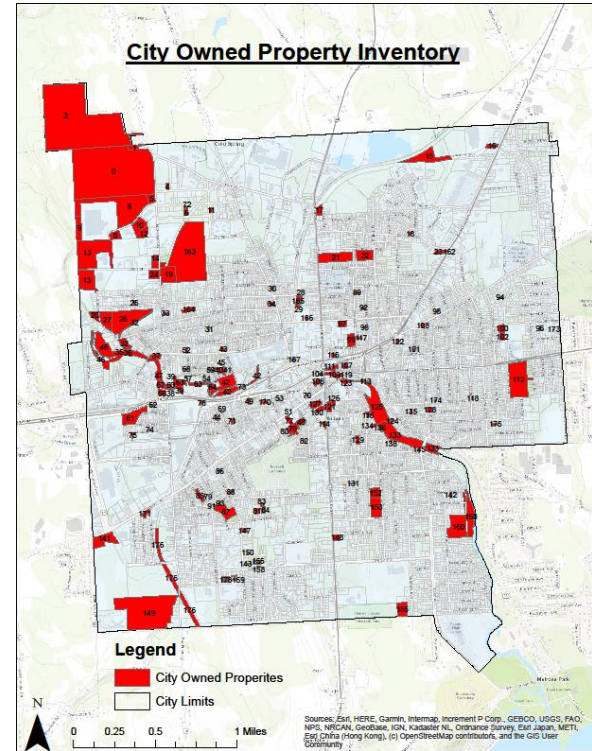
- Community Development
  - CDBG Program Delivery
  - CDBG Project Management
  - Planning & Administration
  - Housing Strategies
  - Business Technical Assistance



# Planning & Economic Development

## Services Provided

- Interdepartmental Support
  - Special Assignment
    - Assisted with procurement and coordination of A/E Services for APD and ACA Stations
    - Continued support of AFD Station 1 warranty repair work
    - Insurance & Deferred Comp RFPs
    - State of the City
- GIS Mapping





# Planning & Economic Development

## Services Provided



- Economic Development
  - Micron Committees
  - CDBG Small Business Assistance Program
  - CNY Regional Economic Development Council
  - CNY Regional Planning & Development Board
  
- Land Sales
  - 18 Properties (11 via realtor / 7 city direct sales)
  - Gross Revenue: \$606,511

# Code Enforcement

## Services Provided

- Permitting and Inspection
  - Building Permitting & Inspections
    - FY 23/24 to date:
      - 1,095 permits
      - \$88,392.50 Revenue
    - Zoning Permitting & Compliance
    - Zoning Technical Assistance
    - ZBA Assistance
  - Licensing



# Code Enforcement Services Provided

- Code Enforcement
  - Issuance of Code Violations
    - FY 23/24 to date:
      - 1,312 complaints
      - 3,077 violations written
      - 1,774 violations open
  - Property Inspection
  - City Court Appearances
    - FY 23/24 to date: 38 cases, 15 dismissed, balance adjourned
  - Demolition
  - Grass, Trash and Snow Removal
  - Maintenance of City-owned Residential Properties



# Who We Serve

- City Residents
- Developers / Applicants
- Businesses
- Board Members
- State and Federal Agencies
- City Departments

# Planning & Code Enforcement Staffing

Planning	Code Enforcement
Director, Planning & ED	Senior Code Enforcement Officer
Deputy Director, Planning & Dev.	3 Code Enforcement Officers
2 Senior Planners	2 Administrative Assistants
Planner	2 Property Inspection Technicians
	0.5 Municipal Solid Waste/ Recycling Enforcement Officer

# Planning & Economic Development Budget

Planning	24-25 Budget	23-24 Budget	23-24 Actual to Date
Salaries	\$481,328	\$449,261	\$309,275 (69%)
Operating	\$54,460	\$21,374	\$8,543 (40%)
Total	\$535,788	\$470,635	\$317,818 (68%)

# Code Enforcement Budget

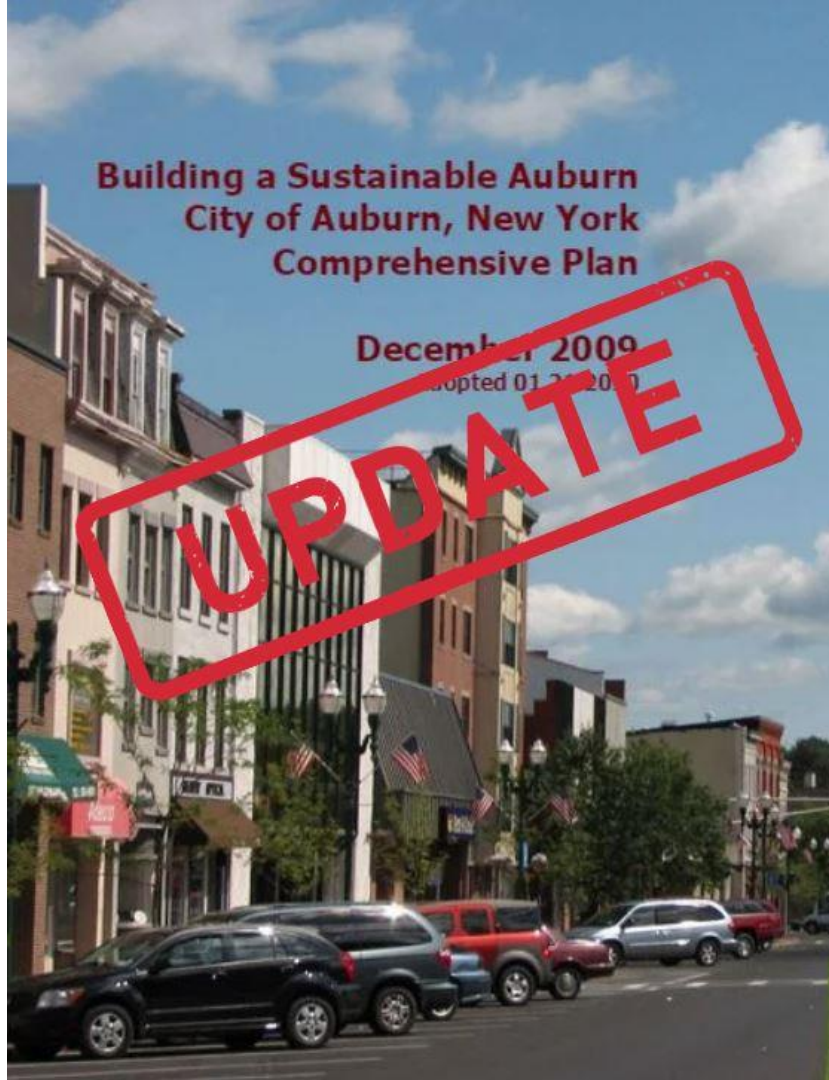
<b>Code Enforcement</b>	<b>24-25 Budget</b>	<b>23-24 Budget</b>	<b>23-24 Actual to Date</b>
Salaries	\$486,837	\$481,584	\$349,256 (72.5%)
Operating	\$67,833	\$127,872	\$92,324 (72%)
<b>Total</b>	<b>\$554,670</b>	<b>\$609,456</b>	<b>\$441,580 (73%)</b>

# Planning & Code Enforcement Goals

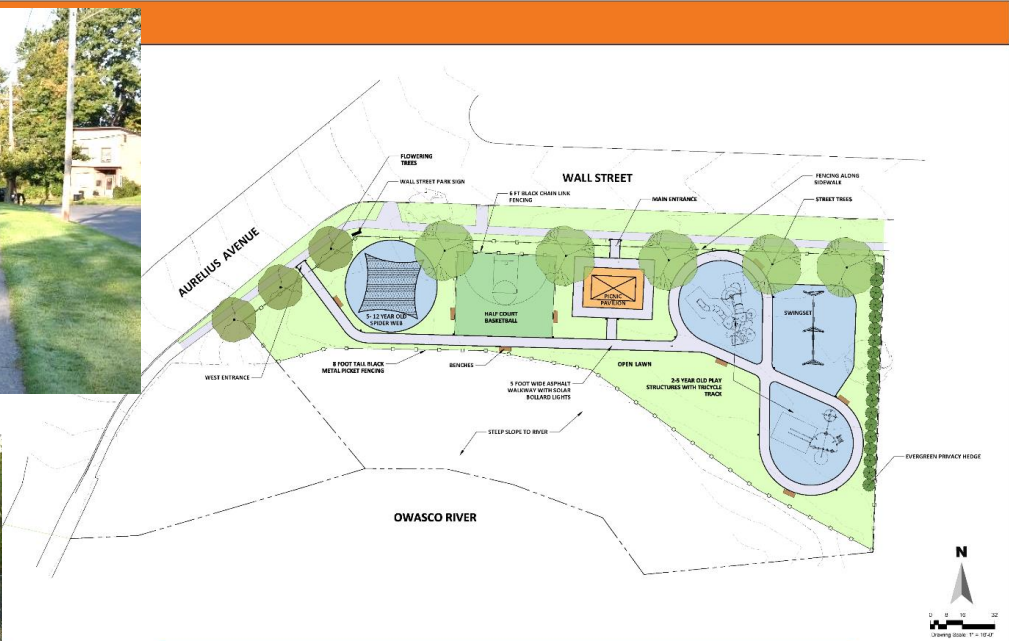
- Comprehensive Plan Update
- Housing Market Study
- Wall Street Park Upgrades
- Adoption of an updated Local Law Establishing a Local Government Code Enforcement Program
- Collaboration with Cayuga County Health Department on a Rental Registry



# Comprehensive Plan



# Wall Street Park



Auburn  
Planning &  
Economic  
Development

## WALL STREET PARK IMPROVEMENTS

SCHEMATIC DESIGN

November 3, 2023

