

City of Auburn, New York 2017-18 Adopted Budget

Mayor Michael Quill
Councilor Debra McCormick
Councilor James Giannettino
Councilor Terrence Cuddy
Councilor Dia Carabajal

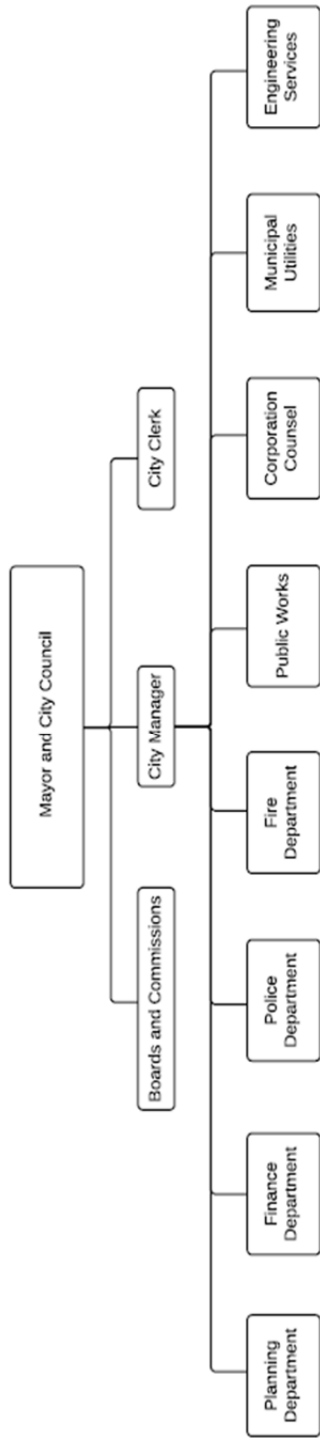
City Manager

Jeffrey Dygert

City Comptroller

Laura Wills, CPA

City of Auburn, New York
2017-18 Budget Year
City Wide Structure



City of Auburn, New York
2017-18 Adopted Budget
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July 1, 2017

General Fund:

The total General fund budget is projected at approximately \$33,965,727 which is a 2.2% increase from the prior year. There is no use of fund balance, reduction in service levels or tax levy increase included in the adopted budget. The adopted budget is in line with the financial plan and in compliance with the state tax cap. A summary of notable changes follows:

Expenditure Changes

- Assessor – The City completes a City-wide reappraisal every four years. This reappraisal will be conducted this fiscal year which leads to an increase in overtime and consulting fees. The increase in cost is offset by an increase in State aid for this project.
- Corporation Counsel – There will be personnel changes associated with the execution of the LISC grant. The current personnel will remain as 1.5 full time equivalents and a new Assistant Corporation Counsel will be hired. The additional staff also reduced the consulting fees line over the recent actual costs.
- Engineering – The turnover in the department has created significant savings.
- Unallocated Salaries – This line holds a contingency for contract negotiations. All contract negotiations were completed by the end of fiscal 2017 and therefore this line item will be allocated through a mid-year budget resolution in fiscal 2018.
- Code Enforcement - There is an additional code enforcement officer budgeted which is partially offset by the LISC grant. There are two demolitions budgeted this fiscal year.
- Municipal Parking – The City is installing an automated arm in the parking garage so as to allow for a multitude of payment types and 24 hour coverage. This change removes the part time employees and adds a full time laborer who will float between City buildings. Part time employees will be offered employment elsewhere in the City.
- Senior Programs – Part-time employee hours have been decreased to allow for more efficient operations.
- Health Insurance – The move to the Cayuga County Health Insurance Consortium allows the City to be able to budget known costs and therefore can reduce the contingency previously budgeted in this account.
- Debt – There is an increase in debt payments due to new issuances and the movement of the financing calendar from May to August.
- Transfers to Other Funds - There are \$300,000 in transfers to the Capital fund for LAFAP Projects and a transfer to the Power Utility fund. The transfer to the Power Utility fund which is approximately half of what it was in the prior year is due to the planned revenue generation from the N. Division St. Hydro.

Revenue Changes

- State revenues for AIM funding, CHIPS funding, PAVE NY funding and arterial highway maintenance funding remain at prior year levels as the State continues to hold local municipalities at frozen funding levels.
- Sales tax has been increased modestly based on year to date information and a small .5% inflationary factor. The budgetary increase amounts to 1.1%.

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- The vacant building registry fees are escalating this year; this is a set escalation depending on when the building became vacant.
- The appearance ticket fee approved by the City Council in March 2017 is included in the fee schedule and set at \$100 per ticket.
- The new LISC grant which partially offsets Corporation Counsel and Code Enforcement personnel changes is expected to be new revenue of approximately \$73,000.
- The SAFER grant will end in August 2018 and will be a revenue loss of approximately \$217,000. The Fire department has a plan in place to reduce personnel through attrition with the loss of this funding.

Landfill Fund

The fund is balanced on a cash flow basis with no fee changes to citizens. The fund budget has decreased by 4.5% due to a debt issuance being fully paid in the current fiscal year. The proposed fee schedule includes a tiered rate schedule for all private haulers so as to not discriminate. There is also the addition of a fee for outside municipalities.

Refuse Collection Fund

The fund has a 3.7% increase due to contractual salary increases and debt issuance increases. The fund is balanced without the need for fee increases or use of fund balance.

Power Utility Fund

There is a large decrease in this fund's budget due to the closure of the landfill gas to electricity project. The fund is balanced after a transfer from the general fund. The North Division Street Hydro is expected to come online and begin generating electricity in September 2017.

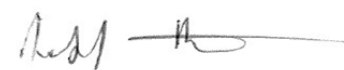
Water Fund

The fund has an overall fund increase of 15.3% for a variety of factors including increased in-house projects. Also, contributing to the increase is an increase in debt as the fund continues to improve our drinking water system, an increase in the support for the watershed inspection program and a new road program supplement. There are no proposed fee increases.

Sewer Fund

The fund has a slight 1.0% increase due to contractual salary increases and new debt issuances. The fund is balanced without the need for City user or wholesale customer fee increases or use of fund balance. There is a fee increase for septage receiving.

Respectfully submitted,



City Manager



City Director of Finance

CITY BUDGET

FOR FISCAL YEAR ENDING JUNE 30, 2018

**CITY OF AUBURN
CAYUGA COUNTY
STATE OF NEW YORK**

BUDGET CERTIFICATION

I certify that this is a true copy of the budget of the City of Auburn for the fiscal year ending June 30, 2018 as it was adopted by the City Council on June 1, 2017.

I also certify that the taxable assessed valuation on which taxes are levied for the 2017-18 fiscal year is \$992,689,488 and that the assessment roll is dated June 1, 2017.



Laura Wills, CPA
City Comptroller

**City of Auburn, New York
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Budget Message and General Information**

Calculation of Real Property Tax

	<u>Total Tax</u>	<u>General Tax</u>	<u>CIP Tax</u>
Real Property Tax Revenue	\$11,281,153	\$7,916,393	\$3,364,760
Reserve for Uncollectable Taxes	<u>\$593,745</u>	<u>\$593,745</u>	<u>\$0</u>
Amount to be Raised by Taxes	\$11,874,898	\$8,510,138	\$3,364,760
2017-18 Taxable Assessed Value	\$992,664,989	\$992,664,989	\$992,664,989
2017-18 Tax Rate:	\$11.96	\$8.57	\$3.39

<u>Fiscal Year</u>	<u>Total Taxable Assessed Value</u>	<u>Property Tax Levy</u>	<u>Tax Rate Per \$1,000</u>
2004-05	\$631,951,665	\$9,100,104	\$14.40
2005-06	\$640,178,968	\$9,570,676	\$14.95
2006-07	\$784,610,912	\$10,505,866	\$12.81
2007-08	\$822,061,907	\$10,530,613	\$12.81
2008-09	\$830,017,054	\$10,632,518	\$12.81
2009-10	\$837,718,763	\$10,731,177	\$12.81
2010-11	\$969,433,741	\$10,877,047	\$11.22
2011-12	\$976,138,123	\$10,462,426	\$11.74
2012-13	\$944,237,215	\$11,634,362	\$12.32
2013-14	\$938,419,652	\$11,808,877	\$12.58
2014-15	\$982,530,564	\$12,183,593	\$12.40
2015-16	\$987,868,144	\$12,407,529	\$12.56
2016-17	\$986,870,320	\$11,874,898	\$12.03
2017-18	\$992,664,989	\$11,874,898	\$11.96

The City

General Information

The City of Auburn is located in Cayuga County in the beautiful “Finger Lakes Region” of Central New York and is situated on the northern end of Owasco Lake, which is one of the six Finger Lakes. The City is about 25 miles southwest of the City of Syracuse, about 55 miles east of the City of Rochester and about 40 miles north of the City of Ithaca. The Syracuse Hancock International Airport serves the residents with air transportation via American, US Air, and United Airlines, as well as Jet Blue and various other commuter lines. Major highways through, or in close proximity to, the City include U.S. 20, and State highways 5, 34 and 38. An exit of the New York State Thruway is located 8 miles north of the City. Exits to Interstate Highway 81, which extends from Canada through Pennsylvania, are located within 20 miles of the City.

Auburn was incorporated as a village on April 18, 1815 and as a City on March 21, 1848. The City operates under the Council/Manager form of government which was established in 1920 and was one of the first cities in the country to adopt the so called simplified form of government defined as Plan C under the optional City Government Laws of the State of New York passed in 1914. The legislative body is the City Council, composed of a Mayor and four Councilors, all of whom are elected at large. The City Manager is the Chief Executive Officer and the administrative head of the City. The City Manager, the City Clerk, the Deputy Clerk and most Boards and Commissions are appointed by Mayor and Council and serve at their pleasure. All other City officers are appointed by the City Manager and serve at the pleasure of the City Manager.

It is the responsibility of the City Comptroller, the Chief Financial Officer of the City, to receive, disburse and account for all financial transactions of the City, manage cash flow, investments and capital financing, to determine real property assessments and to levy taxes. The City Comptroller is assisted in these pursuits by the City Treasurer, City Assessor and staff of the finance department.

The City provides a full range of services. These services include police and fire protection; sanitation collection and disposal; construction and maintenance of streets and infrastructure; recreational activities and cultural events; a system of parks; planning and zoning; water and sewer utilities and off-street parking facilities.

**City of Auburn, New York
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Budget Message and General Information**

AUBURN: A Community Snapshot

Date of Incorporation: March 21, 1848
Form of Government: Council/Manager
Area: 8.5 square miles

Population Trends

	City of Auburn	Cayuga County	State of New York
1970	34,999	77,439	18,236,882
1980	32,548	79,894	17,558,072
1990	31,258	82,313	17,990,445
2000	28,574	81,963	18,976,457
2010	27,687	80,026	19,378,102

	<u>2000</u>	<u>2010</u>
Median Age:	36.9	39.1

Population by Age Group

% School Age	19.0	17.2
% Working Age	56.8	66.2
% 65 and Over	17.3	16.3
Persons per household	2.3	
Persons by Age:		
Under 5	1,806	1,713
5-19	5,445	4,761
20-24	1,912	1,853
25-44	8,656	7,657
45-64	5,659	7,188
65+	5,096	4,515

Population by Ethnicity

White	88.57%	86.3%
Black	7.59%	8.5%
Hispanic	2.82%	3.6%
Other	1.02%	1.6%

Population by Income Level

Per Capital Income	\$17,083	\$21,424
Median Family Income	\$41,169	\$54,834
Median Household Income	\$30,281	\$37,973

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Household Income Distribution

Under \$25,000	41.9%	34.4%
\$25,000 - \$34,999	13.9%	11.2%
\$35,000 - \$49,999	16.9%	12.8%
\$50,000 +	27.3%	41.7%

Population by Education Level (Persons 25 years and older)

Less than high school graduate	23.4%	18.5%
High School Diploma	34.1%	33%
Some College	18.1%	18.99%
Associate Degree	10.4%	12.3%
Bachelor Degree	8.4%	11.4%
Graduate or professional degree	5.6%	5.9%

Housing

Number of dwelling units	12,637	12,639
% Owner-occupied dwelling units	51.9%	48.5%
Median value owner-occupied units	\$66,000	\$93,700
Median gross rent	\$ 475	\$ 627

Climate

Average Low Temperature January	18° F
Average High Temperature July	80° F
Average Rainfall	39 inches
Average Snowfall	74 inches
Average Relative Humidity	77.8%

Historical Sites

William Seward's House
 Harriet Tubman Home for the Aged
 Cayuga County Museum
 Willard Memorial Chapel and Welch Memorial Building
 Willard Mansion (Case Museum)
 Case Memorial Library
 Auburn Schine Theater
 Judge Charles C. Dwight Residence
 Grover Street Local Historic District
 South Street National Historic District

Recreational and Cultural

Parks and Playgrounds 25
 Library 1
 Minor League Baseball Team 1

**City of Auburn, New York
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Public Safety

Fire Stations	2
Number of Firefighters	69
Number of EMT Certified	69
Police Stations	1
Number of Police Officers	67
Regional Hospitals	1

Infrastructure

Miles of Water Mains	109
Number of Consumers	55,000 approx.
Average Daily Consumption	4.5 (Millions of gallons per day)
Number of Streets	315
Acres of Landfill	29.3

Major Employers

Company	Number of Employees	Type
Auburn Memorial Hospital	851	Health Care
Auburn Correctional Facility	797	State Prison
County of Cayuga	770	County Government
Auburn School District	619	Education
Wegmans	386	Grocery Chain
Cayuga Community College	347	Education
WAL-MART	336	Retail Store
Xylem, Inc.	335	Manufacturing
Daikin McQuay International	335	Heating and Cooling Equipment
City of Auburn	345	City Government
Nucor	320	Steel Structural Shapes/Bars
Community Computer	258	Computer Software and Support
Mercy Rehab	189	Long/Short Senior Care
Currier Plastics	136	Manufacturing
Seneca/Cayuga ARC	127	Personal Care/Wood, Flowers/Access.

Source: U.S. Census, 2007- 2011 ACS Community Survey, <http://www.usa.com/auburn-ny.htm>

The Budgeting Process

Budget Development

The City of Auburn adopts its budget annually. The City budget is on a basis consistent with generally accepted accounting principles. The City's budgetary and accounting systems are organized on a "fund" basis, which is the basic fiscal and accounting entity in governmental accounting. The operations of each fund are separately budgeted. The City's budget figures are provided in line item format. The line item budget format separately lists each expenditure and revenue category for each department, along with the dollar amounts budgeted for each specified category. The budget resolution adopted by City Council is for the total of each fund budget.

Departments develop their budgets for review by the City Manager based on the following parameters

- Develop budget to maintain existing levels of service, or with changes as directed by the City Manager
- Personnel costs should be increased by contract increases, step increases and changes in longevity pay.

The City Manager reviewed the information submitted, assessed the revenue parameters, decided on the relative priorities of expenditures, and balanced the budget.

The major steps in preparation of the budget were:

- Council input on priorities
- Estimate revenue and fund balance
- Identify desired reserve balances
- Determine staffing priorities
- Determine "other costs"
- Balance the budget
- Present to Council
- Council reviews, amends and adopts

The budget calendar following this section depicts the process in more detail.

State Tax Limit

NYS imposes a tax levy limitation computed on the prior year's levy. The maximum taxing power for the 2017-18 budget is \$19,359,742. The 2017-18 amount to be raised in taxes is \$11,874,898. While this appears to give the City the ability to raise an additional taxes, it does not take into consideration other factors that offset the taxpayers' ability to pay higher taxes. The City's median household income and the City's per capita income are both below the State level. Another factor taken into consideration, exclusive of the tax rate, is the substantial user fees for water and sewer that have been necessary to cover the debt service on a DEC-mandated sewer project that cost the City about \$60 million to build and the costs that will be associated with the microcystin project at the water filtration plant.

State Debt Limit

Pursuant to Article VIII of the State Constitution and Title 9 of Article 2 of the Local Finance Law, the debt limit of the City is calculated by taking 7% of the latest five-year average of the full valuation of all taxable real property. The debt limit for the 2017-18 budget is \$68,408,810. While the total amount of the City's outstanding debt is \$69,531,000, only \$38,165,000 or 55.79% is subject to the debt limitation imposed by the State. This leaves a net contracting debt margin of 44.21%. Both water and sewer debts are excluded from this limitation pursuant to Sections 136.00 (2) and 124.10, respectively, of the Local Finance Law. The total debt principal together with debt interest is payable through fiscal 2045.

Budget Amendments

Once the Council adopts the preliminary budget, it can only be increased by Council Resolution.

Transfers between budget line items are submitted throughout the year to align the budget with actual experience and requirements. This provides a more refined picture of spending requirements.

Budget Carry forward

If an encumbrance is outstanding at the end of a fiscal year, the amount is included as an adjustment to the following fiscal year budget.

Budgetary Basis

The City's Governmental Funds consist of the general, capital, water and sewer funds and the special revenue funds (community development, equitable sharing and refuse collection). Governmental fund type budgets are developed using the modified accrual basis of accounting.

Under the modified accrual basis, revenues are estimated for the fiscal year if they are accrued (amounts can be determined and will be collected within the current period). Principal and interest on general long-term debt is budgeted as an expenditure when due, whereas other expenditures are budgeted as liabilities expected to be incurred during the current period.

Proprietary (Enterprise or Business Type) Fund Budgets – Solid Waste and Power Utility Funds – are adopted using the full accrual basis of accounting, whereby revenue projections are developed recognizing revenues earned in the period. Expenditure estimates are developed for all expenses incurred during the fiscal year. The major differences are:

- Certain revenues, expenditures, and transfers are not included in the budget, but are accrued and reported on the GAAP basis. An example of this is the increase or decrease in compensated absences.
- Indirect administrative cost allocations to the enterprise funds are accounted for as transfers in or out on the budgetary basis, but are recorded as revenues and expenses on the GAAP basis.
- Capital outlay in the enterprise funds are presented as expenses in the budget, but recorded as assets on the GAAP basis.

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Budget Message and General Information

- Debt service principal payments in the enterprise fund are presented as expenses in the budget, but reported as reduction of long-term debt liability on the GAAP basis.

Budget Calendar

January	Departments prepare goals, objectives, and budget requests
February	Departments make budget requests Finance prepares revenue forecast
March	Finance updates revenue forecast City Manager discusses proposed base budget and adjustments to base with Departments City Manager prioritizes requests for additions to budget City Manager prioritizes personnel requests, approves reclassifications
April	City Manager balances budget requests City Manager presents proposed budget to Council
May	City Manager decides final revisions based on Council input and revenue forecast Public Hearing on Budget
June	Council adopts Final Budget

Contingency

The City appropriates dollars in the major operating funds for unknown events. The Enterprise Fund budgets may also include a contingency amount to provide a reserve for unforeseen expenditures. The Council must approve all budget transfers from contingency. The contingency account is used for emergency or unforeseen items and can only be used with council approval.

Revenue

User fees in enterprise fund operations are calculated to recover the entire cost of operations, including indirect costs, debt service and overhead costs.

The City is conservative in revenue estimates. Revenues resulting from possible changes in laws or ordinances are not included in revenue estimates unless they are guaranteed.

Debt Management

The City annually reviews the status of outstanding and future potential debt in relation to capacity to repay to facilitate financial planning.

Investments

The City keeps all idle funds fully invested as authorized by State Statute and the City's investment policy.

Accounting, Auditing and Financial Reporting Policies

An independent audit is performed annually. The City produces their financials in accordance with generally accepted accounting principles (GAAP) as outlined by the Governmental Accounting Standards Board (GASB).

The City's basis of budgeting is the same as its basis of accounting. Basis of accounting refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounts and reported in the general-purpose financial statements.

Types of Fund

The financial accounts for the City of Auburn are organized on the basis of funds or account groups. In governmental accounting, a fund is a separate self-balancing set of accounts used to account for money for a particular purpose. Funds are governmental, proprietary or fiduciary. Different fund types are found within each of these three classifications.

Governmental Funds

Governmental fund types are those through which most governmental functions are financed. The acquisition, use, and balance of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of governmental funds is based upon determination of financial position. Revenues for governmental funds come from traditional sources such as property taxes, sales taxes, and transfers from other governments.

This fund type accounts for most traditional operations of government, and utilizes the modified accrual basis of accounting. Under this basis of accounting, revenues are recorded when measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Material revenues that are susceptible to accrual include real property taxes, state and federal aid, sales tax, and certain user charges. If expenditures are the prime factor for determining eligibility, revenues from federal and state grants are accrued when the expenditure is made. Expenditures are recorded when incurred, with a few exceptions. These exceptions include: expenditures for prepaid expenses and inventory-type items, which are recognized at the time of the purchase; principal and interest on indebtedness, which are not recognized as an expenditure until due; and compensated absences, such as vacation, which vests or accumulates and is charged as an expenditure when paid.

Auburn's governmental funds include the general fund, the special revenue funds (water, sewer, refuse collection and community development) and the capital projects fund.

Proprietary Funds

Proprietary Fund types are used to account for activities which are financed and operated in a manner similar to commercial enterprises. The cost of providing goods or services to the general public are financed or recovered primarily through user fees.

Enterprise Funds

These funds are used to account for electric and landfill operations and operate under the same guidelines as any private sector corporation. They are established to be self-supporting entities operated through collections from utility payments. The enterprise funds (power utility and solid waste) are accounted for using the accrual basis of accounting. The accrual basis of accounting recognizes revenues when earned and expenses are recorded when incurred.

Fiduciary Funds

Fiduciary Fund types are used to account for assets held by the local government in a trustee or custodial capacity. The City cannot use these funds for its own discretionary use.

Trust and Agency Funds

These funds are used to account for money and/or property received and held in capacity of trustee, custodian or agent. These include expendable and non-expendable agency funds and trust funds. Examples include union dues withdrawn from paychecks and other monies for local community groups.

Account Structure

A number of accounts are found within each fund. A fund is divided into responsibility centers that relate to a functional area such as Police. The responsibility center is further divided into separate object codes to identify the particular revenue or expenditure type. For example, within the Police Department there is an object code for operating supplies that accumulates the costs paid during the fiscal year.

Example – Account A3120.412, A designates the general fund, 3120 designates the police department and 412 indicates the expense was for operating supplies.

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

General Fund – The general fund is the principal operating fund and includes all operations not required to be recorded in other funds. The General Fund is the largest of the funds.

General Fund 2017-18 Budget Summary

Revenues and Other Sources

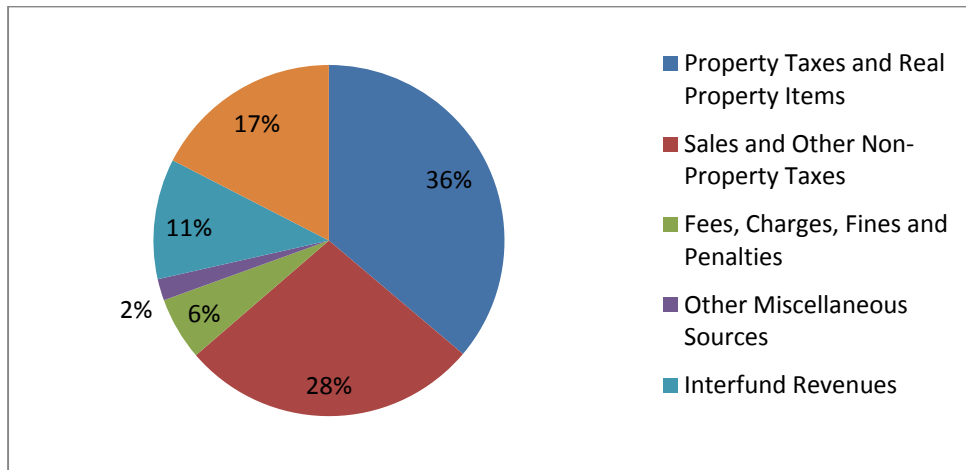
Property Taxes and Real Property Items	\$ 12,286,000
Sales and Other Non-Property Taxes	9,343,000
Fees, Charges, Fines and Penalties	1,972,000
Other Miscellaneous Sources	673,000
Interfund Revenues	3,764,000
State and Federal Aid	5,928,000
	<u>33,966,000</u>

Expenditures and Other Uses

General Government	4,739,000
Public Safety	18,428,000
Transportation	1,653,000
Culture and Recreation	1,725,000
Home and Community Services	1,284,000
Unallocated Employee Benefits	2,772,000
Debt Service	3,365,000
	<u>33,966,000</u>

Budget Surplus (Deficit)	<u>\$ -</u>
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Distribution of Revenue



City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

The expenses in the general fund are classified into seven categories. The classifications include such services as follows:

General Government – General government is the business side of the City, this includes the Mayor and City Council, City Manager, City Clerk, the finance department, corporation counsel, civil service, engineering, records management, buildings and grounds, public works garage, liability insurance and other various central services.

Public Safety – Public safety encompasses the police department, fire department, the codes department and animal control.

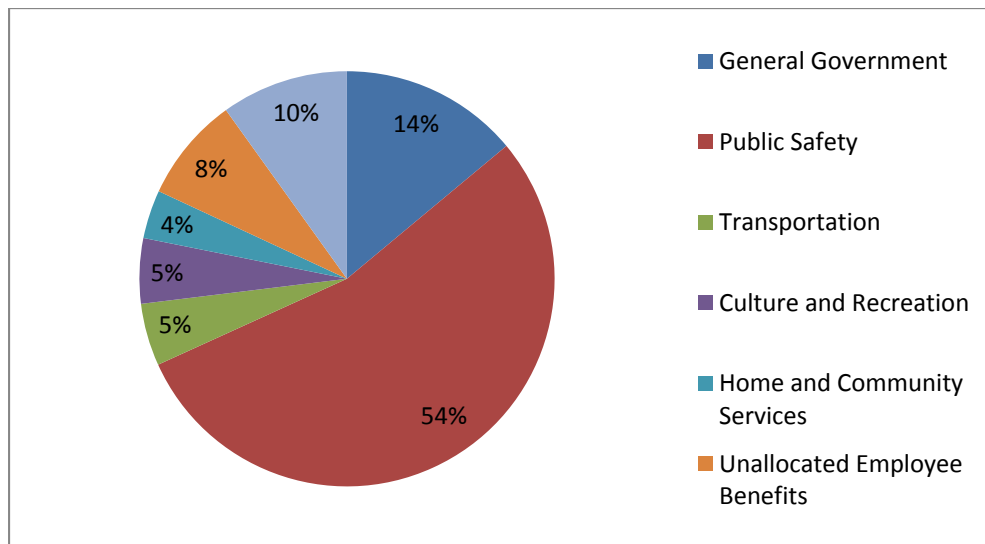
Transportation – The transportation function takes care of the City streets and snow removal, street lighting and signal maintenance.

Culture and Recreation – Culture and recreation provides parks maintenance including the City playgrounds, both Casey and Falcon parks, senior programs and other special events such as band concerts, movies in the park and parades.

Home and Community Services – These services include the planning department, urban forestry and cemetery maintenance.

Unallocated Employee Benefits – The majority of this classification is made up of costs for retiree health insurance and other benefits not directly attributable to specific departments.

Debt Service – This category includes payments for principal and interest on debt obligations. Debt obligations include bonds and BANS (bond anticipation notes) issued to fund capital projects throughout the City.



City of Auburn, New York
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Department Descriptions and Structures

Solid Waste Fund – This fund is used to account for disposal activities of the City’s solid waste management facility. This includes recycling, disposal of waste collected by City crews, and methane gas operations.

Solid Waste Fund 2017-18 Budget Summary

Revenues and Other Sources

Landfill Service Charges	2,745,000
Late Fees, Special Charges and Other	<u>118,000</u>
	<u>2,863,000</u>

Expenses and Other Uses

Solid Waste Administration	835,000
Refuse Disposal	879,000
Recycling	190,000
Methane Gas Utilities	99,000
Closure and Post-Closure Expenses	350,000
Depreciation and Amortization	915,000
Debt Service	<u>830,000</u>
	<u>4,098,000</u>
Use of Fund Balance	<u>(1,235,000)</u>

City of Auburn, New York
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Department Descriptions and Structures

Refuse Collection Fund – This fund is used to account for the curbside collection of refuse and the fees collected to support this service.

Refuse Collection Fund 2017-18 Budget Summary

Revenues and Other Sources

Refuse Collection Fees	1,244,000
Collection Enforcement Fees	5,000
Other Sources	11,000
	1,260,000

Expenditures and Other Uses

Salaries, Wages and Benefits	757,000
Disposal Services	280,000
Operating Expenses	184,000
Debt Service	39,000
	1,260,000

Budget Surplus (Deficit)	-
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Power Utility Fund - This fund consists of two hydro-electric facilities, one of which generates electricity that is sold internally to the City, the other is currently under construction and is expected to be in service by winter 2017-18. The fund also consists of the landfill gas to electric facility which is non-operational.

Power Utility Fund 2017-18 Budget Summary

Revenues and Other Sources

Sale of Electricity	611,000
Sale of Energy Credits	52,000
Transfer from Other Funds	125,000
Other Sources	5,000
	793,000

Expenses and Other Uses

Hydro-electric Services	123,000
Landfill to Gas Electric Generation Facility	5,000
Depreciation and Amortization	290,000
Debt Service	599,000
	1,017,000

Use of Fund Balance	(224,000)
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**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

Water Fund – This fund is established by law to account for revenues derived from charges for water consumption and the application of such revenues toward related operating expenses and revenues derived from benefited assessments used for debt retirement.

Water Fund 2017-18 Budget Summary

Revenues and Other Sources

Metered Water Sales	4,805,000
Other Charges and Fees	381,000
	5,186,000

Expenditures and Other Uses

Administration	1,020,000
Utility Billing	262,000
Water Filtration and Pumping Stations	1,667,000
Transmission and Distribution	1,001,000
Unallocated Employee Benefits	117,000
Debt Service	1,173,000
	5,240,000
Use of Fund Balance	(54,000)

Sewer Fund – This fund is established by law to account for revenues derived from charges for sewer usage, and the application of such revenues toward related operating expenses and revenues derived from benefited assessments used for debt retirement.

Sewer Fund 2017-18 Budget Summary

Revenues and Other Sources

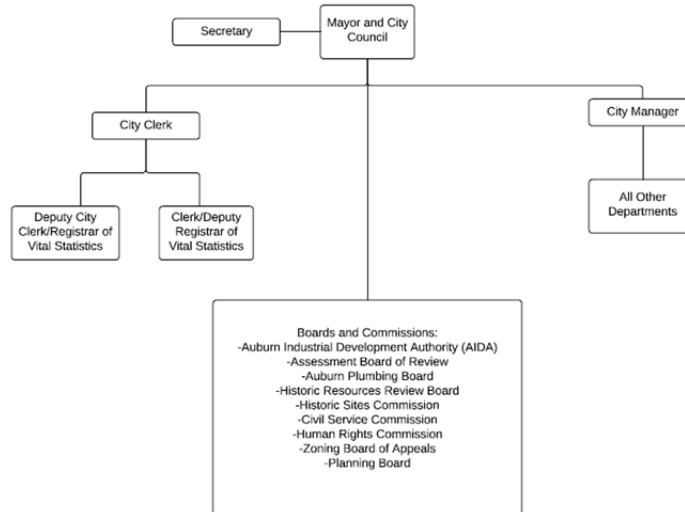
Sewer Rents	7,139,000
Other Charges and Fees	729,000
	7,868,000

Expenditures and Other Uses

Administration	1,274,000
Sanitary Sewers	987,000
Sewage Treatment	2,630,000
Unallocated Employee Benefits	94,000
Debt Service	2,883,000
	7,868,000
Budget Surplus (Deficit)	-

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

City of Auburn, New York
2017-18 Budget Year
Mayor, City Council, City Clerk, Boards and Commissions



Mayor and City Council

Mission

It is the Mission of the Mayor and City Council to represent the citizens of Auburn in an open and democratic manner; to meet weekly and establish a forum for issues; and to further enact legislation, appoint officers and oversee City operations.

Organization Structures and Duties

The Mayor and City Council serve as a legislative body of the City. The Council is chaired by the Mayor, and is comprised of four other members, which are each elected to serve four-year terms. The Council meets weekly to approve various resolutions, ordinances, and other measures including the City's annual budget and to conduct work sessions on various topics. The Council appoints the City Manager, the City Clerk and the Deputy City Clerk, while the Mayor appoints citizens, most often with the approval of Council, to a number of city wide commissions and boards.

Commissions and Boards

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

Procedures and Rules

There are numerous commissions and /or boards in the City of Auburn- the Civil Service Commission, Human Rights Commission, Planning Board, Zoning Board of Appeals, Historic Sites Commission, Auburn Industrial Development Authority (AIDA), Board of Assessment Review, Auburn Plumbing Board, Historic Resources Review Board, Neighborhood and Housing Commission – Each serving different functions as prescribed by the City Charter or by statutes. All commissions are appointed by the City Council and/or the Mayor.

ORGANIZATIONAL STRUCTURE AND DUTIES

Civil Service Commission – The Civil Service Commission serves as an impartial, unbiased broker to conduct matters of personnel administration in the City of Auburn. The three commissioners are appointed by the City Council who acts as a liaison between the Civil Service, City Manager and the Commission. The Civil Service Commission establishes a variety of policies, objectives, and plans in order to maintain fair and uniform programs for personnel administration. These Civil Service functions include:

- Drafting, announcing and administering Civil Service Exams.
- Certify individuals from eligible lists.
- Certifying positions and salaries for payroll.
- Preparing, conducting and transcribing meetings as needed to address changes in law or other Civil Service related questions.
- Conducting public hearings to address new positions or changes in job classifications.
- Updating all personnel changes, monitoring step and longevity increases, and tracking required licenses for employment.

Human Rights Commission – The Auburn Human Rights Commission was established by the City Council in 1964 to encourage and ensure that every individual has an equal opportunity to participate in the economic, cultural, and intellectual life of the community regardless of disability, creed, race, sex, age or national origin. The Commission consists of nine Board members, including one Youth Member and is appointed by City Council. The Commission sponsors a variety of events and activities including, but not limited to, Legal Aid for the Economically Disadvantaged, Food Pantry, Multi-Cultural Art Classes, Annual Human Rights Recognition Awards, Education Ad Campaign, a web-site, and the Annual Human Rights Scholarship and Reception.

Zoning Board of Appeals – The Zoning Board of Appeals is a seven-member board appointed by the Mayor. Their major duty is to hear complaints on zoning requirements and/or violations and to issue area or use variances to allow construction throughout the City.

Planning Board – The Mayor appoints the Planning Board, which acts in an advisory capacity to address issues regarding public improvements, streets, parks and other matters of the general welfare. The Planning Board reviews and acts on submitted site plans, subdivisions, special permit applications,

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

amendments to Chapter 305 of the City Ordinance, and matters requiring review under the New York State Environmental Quality Review Act.

Historic Sites Commission – The Historic Sites Commission’s purpose and goals, include, but are not limited to, the development of the tourism strategy for the City of Auburn; development of a plan to link all historic sites in the City of Auburn for marketing and promotional purposes; review and revise all promotional literature and signage; and development of special historical related events.

Auburn Industrial Development Authority (AIDA) – The City Council appoints members to AIDA. The purpose is to promote, develop, encourage, and assist in the acquiring, constructing, reconstructing, improving, maintain, equipping, and furnishing of industrial, manufacturing, warehouse, commercial, and research facilities.

Board of Assessment Review – The City Council appoints members. The purpose is to annually review all assessment grievances.

Auburn Plumbing Board – The Mayor appoints members. The purpose is to regulate all plumbing work done in the City of Auburn.

Historic Resources Review Board – The City Council appoints members. The purpose is to review and act on matters subject to historic preservation regulations in the City of Auburn.

The Office of the City Clerk

Mission

It is the Mission of the Office of the City Clerk to provide citizens of Auburn with timely and efficient service when obtaining licensing, permits, information and access to city information and records, as permitted by NYS rules and regulations. The Clerk’s office is also committed to providing current and relevant information to citizens, visitors and business by pro-actively and enthusiastically maintaining the City’s website.

Organizational Structure and Duties

The City Clerk is appointed by the City Council and is the official custodian of all City of Auburn government records, vital records (birth, death and marriage) and the City Seal. The City Clerk serves as a City’s Registrar of Vital Records, Website Administrator, and Records Management and Access Officer. The Deputy City Clerk serves as the City’s Registrar of Vital Records. The Clerk authenticates all contracts and agreements authorized by City officials. The Clerk is responsible for preparing official minutes of City Council meetings. The Clerk manages edits, updates and publication of the City’s Municipal Code. Other responsibilities of the Office of the City Clerk include the issuance of a variety of

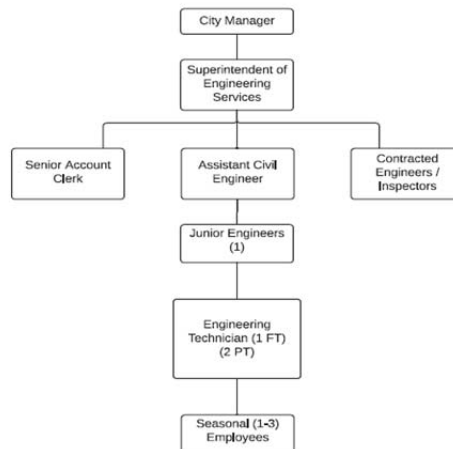
City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

licenses, including marriage licenses, dog licenses, bingo and games of chance licenses, fire prevention inspection permits, certificates of marriage, birth and death, performing genealogical searches, and enforcing local and state dog control laws. The City Clerk also is an ordained marriage officer for the City of Auburn and serves as the City's Freedom of Information Law (FOIL) officer and American with Disabilities Act (ADA) grievance officer.

Title	2016-17 FTE	2017-18 FTE	Total Salary
Mayor and Councilors			
Mayor	0.5	0.5	10,889
Councilors	0.5 x 4	0.5 x 4	36,292
Secretary to the Mayor	1	1	36,695
City Clerk			
City Clerk	1	1	65,833
Deputy City Clerk / Registrar	1	1	50,984
Clerk	1	1	41,600
Civil Service Commission and Electrical Board			
Civil Service Clerk	1	1	40,501
Civil Service Commissioners	0.5 x 3	0.5 x 3	9,900

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

City of Auburn, New York
2017-18 Budget Year
Engineering Department



Engineering Services

Mission

It is the mission of this department to operate and maintain a variety of functions in an efficient and cost-effective manner. These functions include contract administration of Public Works projects; the layout, engineering, and management of the City's public streets and right-of-ways including all utilities and appurtenances contained within; and overall support to other city departments and agencies by providing engineering services as needed.

Organization Structure and Duties

The NYS Education Law requires that the construction of Public Works projects and the providing of engineering services to be under the supervision of a registered licensed professional engineer. These requirements are met by the Superintendent of Engineering Services, who is a licensed professional engineer.

Besides addressing the multiple general public inquiries relating to the City's infrastructure and providing engineering services to the other City Departments, the Engineering Department is responsible for the administration and management of most all major capital Public Works projects. Projects included in the NYSDOT's Five-Year Capital Improvement Program that were recently completed: the South Street Water Main & Paving Project, Traffic Signal Improvements-Phase 1 Project; and the Walnut Street Culvert Replacement Project. The NYSDOT projects under design and going out to construction are: the West Genesee Street Paving Project; the replacement of the North Division Street Bridge; the North Hunter Brook Bridges Replacements at Schwartz Dr. and McIntosh Drive; the South Street Corridor Enhancement Project from Metcalf Dr. to the South City Line; and the Owasco

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

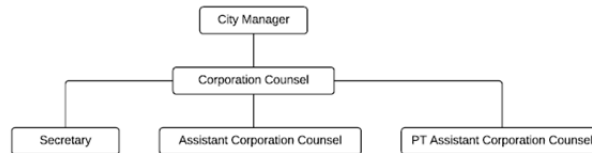
River Greenway Trail Project (coordinating with City Planning Dept.). Other recent capital projects working with the Municipal Utilities Dept./Planning Dept./and Public Works Dept. are the North Street Water Main Project; the North Division Street Hydroelectric Facility; the State Dam Rehabilitation Project, the Casey and Falcon Park Fields Renovation Project, the Sewer Collection Project, the Franklin Street Emergency Sewer Repair Project, and the CDBG Parks/Playground Projects. In addition, the Engineering Dept. fully develops and administers the City's Annual Road Improvement Program, the Community Development Block Grant Program's Sidewalk and Curb Projects; the City's Sidewalk, Curb and Handicap Ramp Program; the City's Revolving Loan Sidewalk Program; the Demolition of various Unsafe Buildings; Various City Buildings Improvement Projects, and Energy Performance contracts. The Engineering Department also assists in the bidding process for other City projects including major equipment, energy, and chemical purchases.

The Superintendent of Engineering services also assists the City's Public Works Department's Water Division in the management of the Backflow Prevention Program and is in charge of all public rights-of-way.

Title	2016-17 FTE	2017-18 FTE	Total Salary
Superintendent of Engineering Services	1	1	100,792
Senior Account Clerk	1	1	54,480
Assistant Civil Engineer	1	1	83,772
Junior Engineer	2	1	72,960
Engineering Technician	2 PT	1 FT, 2 PT	90,882

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

City of Auburn, New York
2017-18 Budget Year
Office of the Corporation Counsel



The Office of the Corporation Counsel

Mission

It is the Mission of the Corporation Counsel to provide to the City of Auburn, its legislative body and various departments, the highest quality legal services in a professional and timely manner. This office will strive to serve the public fairly and equitably and is committed to representing the City of Auburn to the best of its ability.

Organization Structure and Duties

Corporation Counsel serves the City Council, City Manager, Mayor, City Departments, and Boards and Commissioners, as they establish and administer policies and programs to benefit the residents of the City of Auburn. We handle legislative, transactional, and litigation matters, and provide guidance with respect to Federal, State and local laws.

Areas of Practice: Our breadth of practice encompasses many areas of law including, contracts, real estate, civil litigation, real property tax assessments, tax foreclosures, labor and employment relations, zoning and land use, planning and economic development, bankruptcy and foreclosures, code enforcement and housing, and legislation of local laws.

Courts in Which We Practice: We represent the City in all New York State and Federal United States Courts, which include Auburn City Court, New York State Supreme Courts, New York State Appellate Division Courts, New York Court of Appeals, United States District Courts, and United States Bankruptcy Courts.

Title	2016-17 FTE	2017-18 FTE	Total Salary
Corporation Counsel	1	1	95,024
Assistant Corporation Counsel	1	1.5	130,572
Secretary to Corporation Counsel	1	1	47,920

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

Office of the City Manager *(See flow chart on cover sheet)*

Mission

It is the Mission of the Office of the City Manager to oversee all of the City’s day-to-day operations ensuring that activities, projects, and expenditures are performed with the greatest effectiveness and efficiency for the least cost. While giving administrative direction and vision to Department Heads and advising the City Council on policy issues, the Office of the City Manager seeks to ensure that the goals and priorities of the City Council and the citizens are carried out promptly and successfully.

Organization Structure and Duties

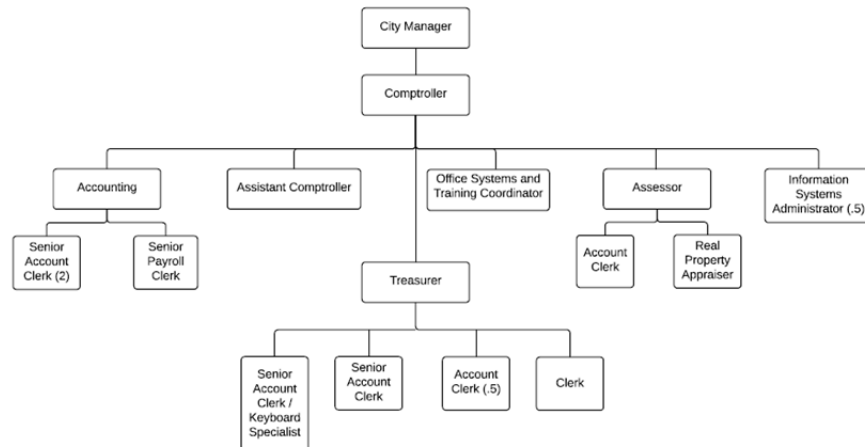
The City Manager is appointed by the City Council and serves at the Council’s pleasure as the Chief Executive Officer of the City. The City Manager is charged with overseeing the day-to-day operations of the City and providing policy guidance and advice to the City Council. In his administrative capacity, the City Manager supervises each of the Department Heads, approves all purchases over \$5,000, maintains official personnel records, is responsible for the annual budget, negotiating employee contracts, preparing weekly Council agendas and other City Communications and finally, serves as the point person for a plethora of citizen issues and complaints. In his policy role, the City Manager represents the City on a variety of regional boards and advises the Council on various resolutions and ordinance. The City Manager also assists the Council in achieving and enacting the City’s goals, and enforces all laws and regulations set forth by the City Charter and Municipal Code. The Office of the City Manager seeks to provide each of these services in a positive, entrepreneurial, and creative manner providing high levels of customer service to the citizenry, while communicating the goals and vision of the City to all employees.

The City Manager also directs the human resource function and administers the risk management program providing various training opportunities and programs to provide a safe working environment and ensure compliance with OSHA and State Public Employee Safety and Health (PESH) standards. The office also works with the City’s Safety Committee, which is comprised of members of all City departments, who work to reduce the City’s insurance premiums and provide more accurate record-keeping.

Title	2016-17 FTE	2017-18 FTE	Total Salary
City Manager	1	1	116,449
Secretary to the City Manager	1	1	48,193
Health and Safety Coordinator	0.5	0.5	19.64 / hour

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

City of Auburn, New York
2017-18 Budget Year
Finance Department



The Finance Department

Mission

It is the mission of the Finance Department to provide timely, accurate and useful information for citizens, staff, and elected officials that will assist in making appropriate decisions. This department strives to safeguard the City's assets by properly maintaining systems and procedures to ensure the proper use of all the City's assets and at all times present fairly the financial position of the City.

Organization Structure and Duties

The Finance Department is responsible for all financial controls, transactions and reports for the City of Auburn.

Comptroller's Office – The Comptroller is the Chief Financial Officer of the City and the head of the Finance Department. The Comptroller has the responsibility for capital financing, preparation of the City's Annual Financial Report, payments of unallocated budget items, budget maintenance and forecasting and also acts as the City's Budget Officer. Purchasing is a function under the Comptroller's office. The Assistant Comptroller assists all departments in their purchases by providing coordinated purchasing services and maintaining a central stores inventory for janitorial, operating and office supplies.

Accounting Office – The Accounting Office, under supervision of the Comptroller, is responsible for the preparation and maintenance of all of the financial reports, vendor payments, payroll and payroll records, Community Development loans, and all required State and Federal reports. In addition to

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

monthly financial reports, this office prepares approximately 8,000 payroll checks and 5,000 checks for payment of approximately 12,000 purchases annually.

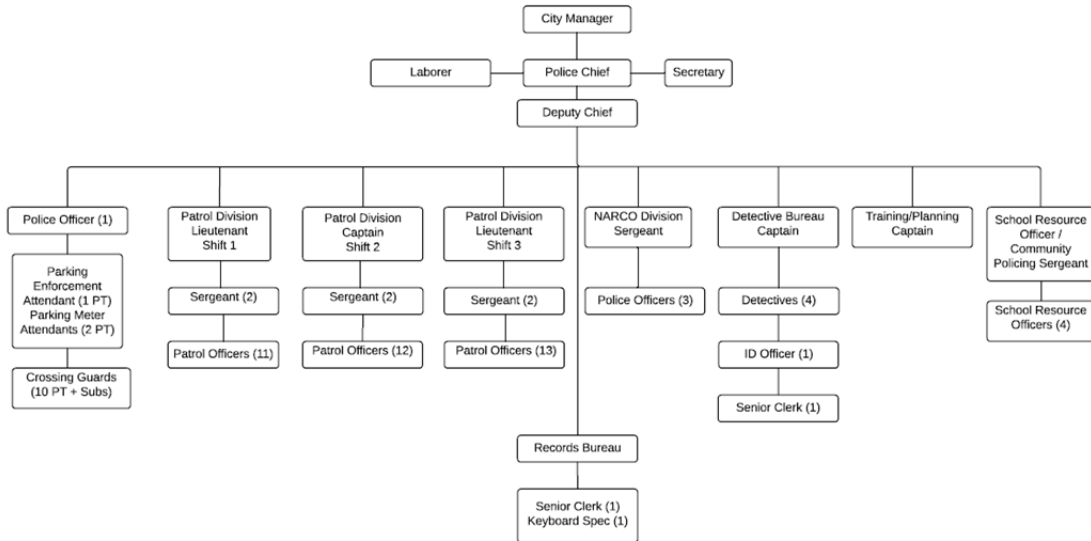
City Treasurer’s Office – The City Treasurer’s Office, under supervision of the Treasurer, is responsible for the preparation and mailing of all City tax bills, collection of all revenue, including City tax, delinquent County and School tax, water and sewer bills, landfill fees, parking tickets and miscellaneous departmental fees. This office receives payment for at least 60,000 bills annually. The administration of all issued parking tickets is also handled through this office. The Treasurer is responsible for all tax delinquency procedures, and serves as custodian of all City money and monitors the daily balances of all accounts to optimize return and ensure availability when needed.

Assessor’s Office – The Assessor’s Office, under supervision of the Assessor, is responsible for the valuation of all properties within the City. Currently, there approximately 9,000 parcels. All exemptions such as Veterans, Commercial 485-b, Senior Citizen, Non-Profit and the STAR exemption are administered through this office. The management of City-owned property is also a function of this office.

Title	2016-17 FTE	2017-18 FTE	Total Salary
Comptroller	1	1	100,597
Treasurer	1	1	88,910
Assessor	1	1	90,110
Assistant Comptroller	1	1	58,374
Office Systems Training Coordinator	1	1	60,944
Real Property Appraiser	1	1	61,276
Senior Account Clerk/Keyboard Specialist	1	1	55,595
Senior Payroll Clerk	1	1	39,051
Senior Account Clerks	3	3	145,863
Account Clerk	1.5	1.5	60,650
Clerk	1	1	42,891
Information Technology Systems Administrator	0	0.5	40,000

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

**City of Auburn, New York
2017-18 Budget Year
Police Department**



The Police Department

MISSION

The mission of the Auburn Police Department is to enhance the quality of life in the City of Auburn by working cooperatively with the citizenry to enforce the laws, preserve the peace, reduce fear, and provide a safe environment in a way which strikes the optimum balance between the collective interests of all citizens and the personal rights of all individuals.

Motto

“Expect Excellence”

ORGANIZATIONAL STRUCTURE AND DUTIES

The police department is responsible for enforcing the laws governing the City of Auburn, for preserving the peace, and for providing a safe City environment. The Police Department includes the following organizational units:

Patrol Division - The Patrol Division is responsible for patrolling the entire City of Auburn, an area of approximately 8.6 miles. The patrol division responds to dispatched calls, which include both criminal incidents, such as stabbings, robberies and burglaries and non-criminal service calls, such as neighbor disputes, missing persons, and youth complaints. The patrol unit also enforces traffic and parking law. In 2016 the Police Department responded to 33,612 calls for service and logged over 480,000 miles

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

on patrol. 2,213 Uniformed Traffic Tickets were issued, 6,487 parking tickets and 1,287 motor vehicle accidents were investigated.

Detective Bureau - The Detective Bureau is responsible for conducting and coordinating Police Department investigations. The bureau investigates crimes including homicides, robberies, serious assaults, burglaries and rapes. They are also responsible for investigating crimes involving juveniles. The Detective Bureau was assigned 365 new cases and closed 416 previously assigned cases during 2016. 61 cases were closed by arrest or warrant application for a total of 118 charges. This included 75 felonies, 43 misdemeanors. In addition, 30 juveniles were petitioned to Cayuga County Family Court.

Identification Bureau - The Identification Bureau processes all crime scenes, logs and secures all evidence, maintains fingerprint files of arrested subjects, processes fingerprints of subjects used for employment application purposes, processes surveillance videos, processes computers taken as evidence, secures court ordered D.N.A. samples and maintains the sex offender registry. In 2016, the Identification Bureau handled 839 new cases and a total of 2,134 items were received as evidence/property. 128 items were submitted to the crime lab, 39 background checks were completed, 48 new and renewed taxi licenses were processed. In addition, 118 sex offenders were monitored on average, with 956 sex offender contacts and 6 sex offenders arrested.

Fugitive Task Force Warrant Initiative - The Auburn Police Department participated in the US Marshal Service's Joint Law Enforcement Regional Task Force from January through September 2016 of this past year. Task Force members were deputized by the US Marshal Service and were engaged in locating and arresting individuals wanted on active arrest warrants held by our agency. Funding for this program was provided by the US Marshal Service. The City of Auburn benefited greatly from this program as it enhanced the department's ability to apprehend wanted persons. This year concluded our 7th year of partnership with the Marshals Service.

Finger Lakes Drug Task Force - The Finger Lakes Drug Task Force, which is comprised of members from the Auburn Police Department, Cayuga County Sheriff's Department and the Drug Enforcement Administration, is responsible for investigating and combating the illegal distribution of narcotics in the City of Auburn. In 2016, the task force conducted 99 new cases and arrested 23 subjects on 87 charges. Officers seized 541 grams of marijuana, 35 grams of synthetic marijuana, 20 grams of cocaine and 2 grams of heroin, 311 doses of opiates/pharmaceutical drugs during confidential drug investigations. Narcotic officers also executed 11 search warrants and seized 1 illegally possessed handgun.

K-9 Unit - The K-9 Unit patrols with, handles, and trains the police canines. The canines provide assistance in tracking, doing building searches, crowd control, and suspect apprehensions. They also serve as drug detection dogs, able to detect such drugs as marijuana, cocaine, and heroin.

Drug Abuse Resistance Education (D.A.R.E.) - The police department administers the Drug Abuse Resistance Education (D.A.R.E.) program. D.A.R.E. is a collaborative effort by certified law enforcement officers, educators, students, parents, and the community, to offer an educational program in the classroom to prevent drug abuse and violence among youth. The new "Keepin' It Real" curriculum

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

provides students with the skills necessary to make appropriate decisions regarding drug use and violent behavior. In 2016, 325 5th grade elementary school children received D.A.R.E. instruction.

Community Oriented Policing Initiative (C.O.P.) - The police department also administers the Community Oriented Policing (C.O.P.) Initiative. The initiative operates in City neighborhoods that have a history of noise, drug activity, and crime. Initiative neighborhood activities include: increased officer interaction with residents, increased efforts to rid neighborhoods and neighborhood housing of troublemakers and drug activity, and greater officer involvement with community centers and neighborhood youth. Additional activities include addressing street narcotic activity throughout the City. During the year of 2016 the COP Officer dedicated 232 hours to Community Policing and visited 54 businesses throughout the City to advise owners of our mission and to address any public safety concerns.

School Resource Officers (S.R.O.) - The School Resource Officers began their duties in the Auburn School District in September, 2000. For calendar year 2016, Auburn Police Officers assigned to the program had intervened in 1,481 incidents within the confines of the Auburn School District properties. Of those incidents, there were 9 adult arrests (students 16 years of age and older). In addition, 15 juveniles were arrested and charged with crimes that were furthered in Family Court. Overall, the program has strengthened a relationship that we have with the school administration, and has given both teachers and students a different outlook on policing. Currently we have four School Resource Officers assigned to the seven schools within the district. Our goal is to provide a community law enforcement resource for the students, parents and staff of the Auburn Enlarged City School District while engaging in activities that promote safety, security and the well-being of students and staff.

Jail - The City maintains a temporary lock-up facility for the overnight holding of arrested persons. The City's facilities can house up to eight men. In 2016, 37 persons were processed through the City Jail.

Police Department Administration (Office of the Chief and Deputy Chief of Police) - The Police Department administrative staff coordinates and oversees a wide variety of functions and services for the Chief of Police, police personnel, and the general public along with other agencies. Responsibilities include payroll and maintaining personnel files.

Senior Clerk - One senior clerk works under the supervision of the Chief of Police. Responsibilities include creating a daily arrest report, maintaining APD's website, creating ID cards for personnel and the public, crime stats and analysis, and creating budgetary documents.

Records Bureau - One senior clerk and one keyboard specialists work in the Records Office, with responsibilities including case report management, document scanning / archiving, data entry, public service for the request of records, background checks, monthly crime reporting to NYS DCJS, as well as the reporting of departmental statistics to various agencies.

Laborer - One full time laborer performs routine maintenance on the facility. Some responsibilities include lawn care and snow removal, painting, minor plumbing and furniture repairs, trash removal and general custodial cleaning.

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

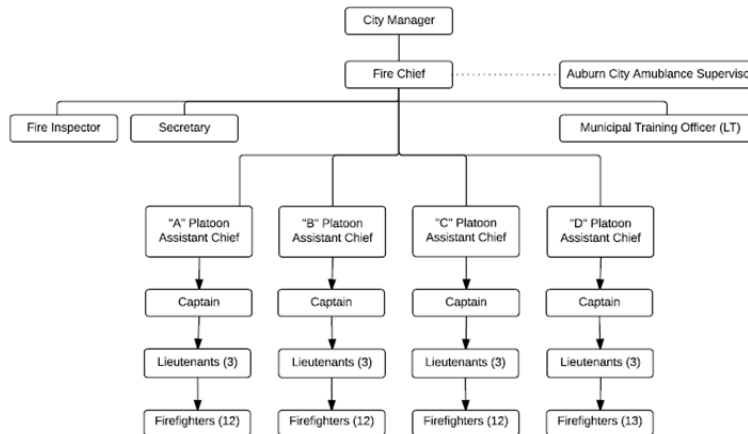
Parking Attendants - In addition to all patrol officers, who are responsible for issuing parking tickets, the Auburn Police Department employs one part time Parking Enforcement Attendant and two part time Parking Meter Attendants. Duties include issuing tickets for various parking violations and monitoring city meters for overtime violations.

Crossing Guards - Crossing guards ensure the safety of children crossing streets near schools, as well as busy cross streets, such as Arterial East. There are currently 13 part time, and 5 substitute crossing guards.

Title	2016-17 FTE	2017-18 FTE	Total Salary
Police Chief	1	1	95,983
Deputy Police Chief	1	1	88,209
Police Captains	2	3	245,109
Lieutenants	3	2	158,268
Sergeants	8	7	534,826
Detectives	4	4	296,616
Police Officers	48	49	3,008,190
Secretary	1	1	56,393
Keyboard Specialists	2	1	50,417
Senior Clerk	1	2	105,960
Laborer	1	1	49,157
Crossing Guards	10 x 0.5	10 x 0.5	11.82 / hour
Part Time Enforcement Officer	1	1	16.94 / hour
Parking Meter Attendants	2 x 0.5	2 x 0.5	16.01-16.47 / hour

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

**City of Auburn, New York
2017-2018 Budget Year
Fire Department**



The Fire Department

Mission:

The City of Auburn Fire Department is dedicated to preventing or minimizing the loss of life and property from fire, and natural and man-made emergencies. The Fire Department strives to improve the quality of life through public education and prevention of fire, and with the resources available, provide a fire suppression force capable of handling emergencies, which may include structural firefighting, pre-hospital medical assistance, and response to hazardous materials incidents. The members of the Fire Department, working together, provide a professional and caring environment that is fair, honest and ethical, and that treats all individuals with respect and dignity. The Department is a progressive, service-oriented organization that strives to provide innovative and effective leadership. Department members support and respond to the needs of the City government in a loyal, ethical, and professional manner.

Organization Structure and Duties:

The Fire Department provides fire suppression, fire inspection, fire prevention education, emergency medical, technical rescue, and hazardous materials response services for the citizens of the City of Auburn, and other areas of our region or state when requested.

2017-2018 Work Force – The Auburn Fire Department is staffed with 72 Uniformed Personnel divided among four platoons and one Non-Uniformed Secretary. There is a fulltime Training Officer and fulltime Fire Inspector assigned to a daytime schedule.

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

Fire Department Line Personnel (Emergency Response Personnel) – The Fire Department Line Personnel are responsible for responding to fires and other emergencies, including medical, rescue, motor vehicle accidents, hazardous materials or conditions, and false alarms. In Calendar Year 2016, Fire Department personnel responded to 7312 calls for service. Emergency medical service calls make up 61.5 percent of all calls. Line Personnel cover four shifts, providing 24-hour service to the residents of the City of Auburn and the surrounding area. The Line Personnel are divided into four companies, with companies located at the main Fire Station on Market Street and at our Clark Street Station to ensure a quick response to emergencies. The Department operates three Engine Companies and one Truck Company. Responders control, contain, salvage, mitigate, and coordinate relief efforts, through effective use of a wide variety of equipment, personal skills, and experience.

While all Fire Department Line Personnel aid in emergency response efforts, many individuals also provide additional services for the City. These include:

Fire Investigation – The Fire Investigation Team is responsible for determining the cause and origin of fires, in accordance with the New York State requirement that the Fire Department seek to determine the cause and origin of all fires that it responds to. The Team also investigates cases of arson, and works with the NYS Office of Fire Prevention and Control and local law enforcement officials to successfully resolve these cases. Currently, the team includes eight Level 2 Investigators and five Level 1 Investigators.

Fire Prevention Education – Many members of the Fire Department (including both Line Personnel and Administrative Staff) provide fire prevention education to the public, to help reduce the risk of fire. These programs reach out to business, industry, institutions and schools, targeting many age groups. Our “Fire and Safety Educator” organizes our prevention efforts and provides safety training for all City employees. This year firefighters provided fire safety education to approximately 2,400 students in grades K-6. We are currently in the processes of upgrading our Fire Prevention Team by sending members to get “Fire and Life Safety Educator” certification.

Juvenile Fire Setter Intervention Program – This is part of a national effort to identify potential juvenile fire-setters and provide a program to educate and correct this type of behavior. The program is actually a community coalition consisting of police, fire, public health, social services and the judicial system. Successful programs identify and educate at-risk youth and further reduce the fire threat to the community. The Department currently has four members trained to provide interventions.

Fire Inspection – A full time Fire Inspector works with the Code Enforcement Office to handle fire safety related inspections and issues. This member also coordinates fire inspections performed by the Fire Department Companies. The Department inspects restaurants, gas stations, businesses, and places of public assembly on an annual basis. The Fire Inspector works with building owners and contractors to ensure new construction and renovations meet the NYS Fire Code and are safe. Due to building codes and inspection requirements changing recently, all of Fire Officers will be receiving training to obtain NYS Building Safety Inspector certifications.

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

Vacant-Building-Registry – The Fire and Code Enforcement Departments worked jointly in 2014 to implement a new Vacant Building Registry program to track vacant structures and encourage owners to keep properties safe and attractive, and ultimately either remove or re-occupy these vacant buildings. There are typically about 180 buildings in the Registry. This is an on-going program that helps keep firefighters safe in the event of fire, but also encourages building owners to formulate a plan to rehab their property.

Pre-Fire Planning – Each year in-service companies visit and update our Pre-Fire Plans on every commercial building in the City. This process is a recommended practice by NFPA (National Fire Protection Association) and a requirement of ISO (Insurance Services Office). This is just one of the many requirements the Department must meet to maintain its ISO Class 2 rating. This rating is used by most insurance companies to rate local fire protection capabilities and set insurance rates for homeowners and businesses. ISO will be doing an evaluation of the City in 2017.

Training Fire Department Office – A full time Municipal Training Officer (MTO) coordinates and provides training and certification to Fire Department Personnel. Fire Department Personnel are required to receive 130 to 140 hours of training each year, including a State required 100 hours and a locally required 30 to 40 hours. On average, personnel received 314 hours of training each in Calendar Year 2016. Training subjects include, but are not limited to, basic firefighting, emergency medical services, building codes, hazardous materials, and technical rescue. All Department Officers (Assistant Chiefs, Captains, and Lieutenants) assist with the training programs and are certified as Municipal Fire Instructors (MFIs). Several of our Fire Officers teach programs for Cayuga County and are Adjunct Faculty at the NYS Fire Academy in Montour Falls, NY.

Training Facility – The Fire Department conducts much of its training at the Cayuga County Training Facility on Quarry Road.

Fire Department Mechanic – A line firefighter takes on the additional duties of mechanic. He coordinates all vehicle repairs, routine maintenance, and emergency service. Major repairs are contracted out on an as-needed basis.

Regional Hazardous Materials Response Team – Through cooperative agreements with Cayuga County and the State of New York, the fire department provides the staff and houses a large cache of specialized equipment to respond specifically to hazardous materials and weapons of mass destruction incidents. Membership on this team is voluntary. Currently thirty-three members participate on the team, attend training classes, and provide emergency responses when requested. In addition to our regular responses to accidental chemical releases; the team has been working with local law enforcement agencies dealing with illicit drug labs.

Technical Rescue - The Auburn Fire Department has provided technical rescue services for years. Due to the extreme hazards associated with some technical rescues the department began to obtain equipment and training in the 1990's to more safely and effectively provide technical rescue service. Recently, State and Federal grant programs have helped the department increase its capabilities and improve the safety of our responders and the community. The department has equipment and

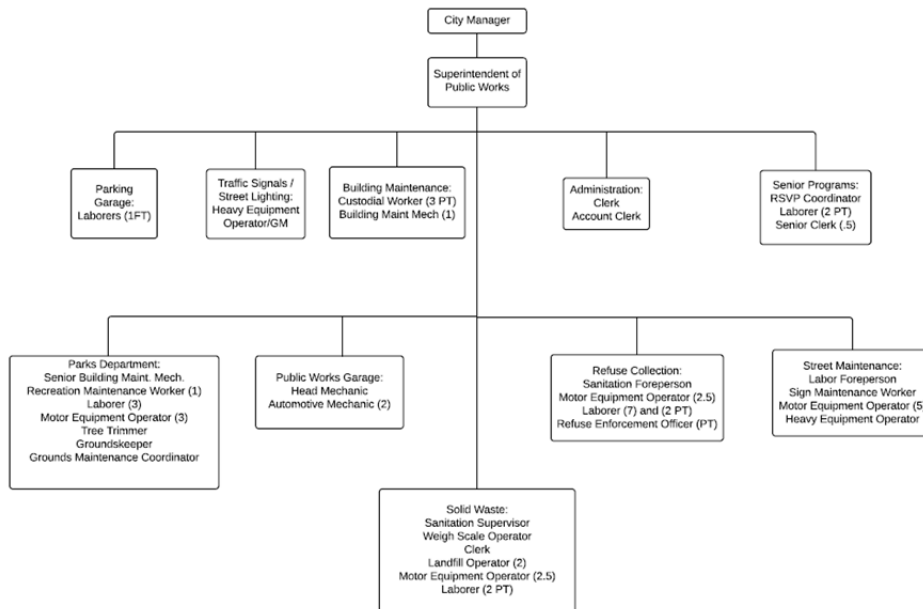
City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

personnel trained to deal with situations involving confined spaces, trenches, machinery, incidents requiring rope access, water, swift water, ice, and structural collapse.

Title	2016-17 FTE	2017-18 FTE	Total Salary
Fire Chief	1	1	91,519
Assistant Fire Chiefs	4	4	337,218
Captains	4	4	246,535
Lieutenants	12	12	860,664
Training Officer (Lieutenant)	1	1	70,144
Firefighters	49	49	2,804,060
Fire Inspector (Lieutenant)	1	1	72,072
Secretary	1	1	55,355

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

**City of Auburn, New York
2017-18 Budget Year
Department of Public Works Structure**



Department of Public Works

Mission

It is the mission of the Department of Public Works to provide, plan, develop, operate and maintain a broad variety of traditional functions in a responsive, efficient and cost effective manner. These services include street maintenance and repair, park and facility maintenance, vehicle maintenance and repair, curbside garbage and recycling collection, building maintenance, street lighting, traffic signal maintenance and a variety of recreation programs and special events.

Organizational Structures and Duties

Public Works conducts a variety of functions that are typical in traditional government organizations. The work of the office is divided into multiple divisions:

Administration - The Administration Division’s primary responsibility is to coordinate activities between the other divisions and multiple operations of the Department of Public Works. The Administration Division is managed by the Superintendent of Public Works. In addition to coordination operations, the office oversees personnel and budgetary issues and specifically provides oversight to the following operational units:

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

Recreation - Recreation includes the operation of sporting events at Casey Park (outdoor pool and ice rink seasonally); support to the Auburn Doubleday's management of Falcon Baseball Park; and, coordination of concerts, movies, celebrations, parades and various recreational activities for adults and youth.

RSVP - The Retired Seniors Volunteer Program works with senior adults to provide an array of volunteer community activities in which they may participate.

Senior Programs - This operational unit provides management and oversight for recreational opportunities for seniors in Auburn.

Public Works Garage - This operation runs the City Garage and ensures that the City Fleet is fully functional by providing a full mechanic staff and all aspects of fleet maintenance.

Street Department - Provides for sweeping, plowing, and repair of the City's 315 streets consisting of over 103.8 miles.

Building Maintenance - This division of Public Works is responsible for maintaining and repairing City Hall and assisting in the maintenance of other City-owned buildings.

Traffic Signals - Public Works is responsible for maintaining the operation of the traffic signals in the City.

Street Lighting - The Public Works Department is responsible for maintaining all City-owned street lights.

Parks Department - Services the City's 26 (approximately 105 acres) parks and playgrounds and installs new playground facilities and equipment as needed.

Refuse Collection - Refuse Collection involves the collection and disposal of curbside trash and debris, including recyclable materials, throughout the City. The City currently owns and operates its own landfill.

Solid Waste Disposal - Disposal is responsible for the operation of the City's permitted solid waste landfill. The operation involves DEC compliance and establishing and maintaining customers for non-city waste disposal.

Municipal Parking - The Public Works Department is responsible for overseeing the City's Municipal Parking Garage, with responsibilities for operations and maintenance. Included in this is the maintenance involved with the street parking meters and parking lot kiosks.

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

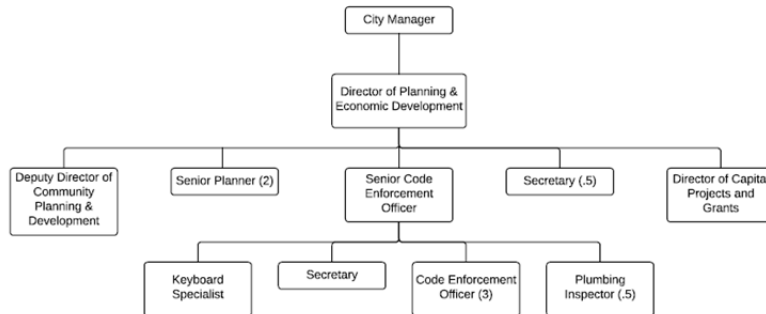
Title	2016-17 FTE	2017-18 FTE	Total Salary
Buildings			
Head Custodian	1	-	57,022
Building Maintenance Mechanic	-	-	-
Custodial Worker	.5 x 3	.5 x 3	20.14-20.71 / hour
Public Works Garage			
Head Automotive Mechanic	1	1	63,223
Automotive Mechanic	2	2	102,403
Traffic Signals/Street Lighting			
Heavy Equipment Operator/Mechanic	1	1	47,410
Public Works Administration			
Superintendent of Public Works	1	1	97,157
Account Clerk	1	1	44,311
Clerk	1	1	48,630
Street Maintenance			
Labor Foreperson	1	1	61,113
Sign Maintenance Worker	1	1	55,715
Motor Equipment Operator	5	5	241,562
Heavy Equipment Operator	1	1	57,023
Municipal Parking Garage			
Parking Fee Collector	0.5 x 2	0	-
Laborer	0.5 x 2	1	40,658
Parks Department (Including Casey and Falcon Parks)			
Senior Building Maintenance Mechanic	1	1	76,416
Recreation Maintenance Worker	1	2	101,627
Grounds Maintenance Coordinator	1	1	53,376
Parks, Buildings & Recreation Coordinator	1	-	-
Laborer	3	3	120,057
Motor Equipment Operator	3	3	160,852
Groundskeeper	0.25	0.25	13,321
Senior Programs			
RSVP Coordinator	1	1	48,741
Laborer	0.5 x 2	0.5 x 2	20.11 / hour
Senior Clerk	0.5	0.5	25.26 / hour
Urban Forestry			
Tree Trimmer	1	1	41,849
Cemetery Maintenance			
Groundskeeper	0.75	0.75	39,963

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

Title	2016-17 FTE	2017-18 FTE	Total Salary
Solid Waste			
Sanitation Supervisor	1	1	68,372
Sanitation Foreperson	0.5	0.5	30,065
Weigh Scale Operator	1	1	54,911
Laborer	1	-	-
Landfill Operator	2	2	120,493
Motor Equipment Operator 2	1.5	2.5	115,962
Clerk	1	1	48,381
Refuse Collection			
Sanitation Foreperson	0.5	0.5	30,065
Motor Equipment Operator 2	3.5	2.5	114,744
Laborer	6	7	242,118
Refuse Enforcement Officer	0.5	0.5	18.56-19.09 / hour

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

City of Auburn, New York
2017-2018 Budget Year
Office of Planning & Economic Development



The Office of Planning and Economic Development

Mission

It is the mission of this office to be responsive to community needs by utilizing community planning and development resources and skills to promote economic opportunity, self-sufficiency and neighborhood revitalization throughout the community.

Organization Structures and Duties

The Office of Planning and Economic Development is directly responsible for the coordination and administration of a broad scope of physical planning and development, community development, capital projects and grants, and code enforcement functions which, in traditional government organizations, are typically organized into separate agencies or departmental units. By combining these responsibilities in to one central organization the office is able to minimize administrative and overhead costs while maximizing efficiencies in the delivery and coordination of service.

Physical Planning – These services encompass a wide range of activities designed to ensure adequate infrastructure, appropriate development and the policies to support these goals. Some primary responsibilities include: implementing Comprehensive Plan goals and projects, administering ongoing development and zoning ordinances, responding to resident inquiries on zoning and development procedures, providing special assistance for park, playground and public space development, overseeing downtown development and neighborhood improvements, and providing advice and counsel to a variety of community planning boards.

Community Development – Community Development encompasses all activities which have the goal of improving the quality of life for City residents, our community, and its neighborhoods. Specific duties include: producing the Community Development Block Grant (CDBG) Five Year Consolidated Planning Strategy and the related Annual Action Plans, managing the Housing Rehabilitation Program,

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

coordinating the Neighborhood Facilities Improvement Program, overseeing Human Services funding and contract administration, and coordinating all CDBG funding.

Capital Projects and Grants – Capital Project Planning is a fundamental component of responsible fiscal planning for the long-range capital needs of the organization. Capital projects and grants functions include: identifying and prioritizing large scale improvement projects vital to city services, providing a framework and reporting process for the City Manager and City Council to support proactive fiscal planning for projects, seeking and securing alternative and grant funding resources for significant capital projects, and coordinating the implementation of improvements between departments and outside agencies.

Empire Zone Administration – A responsibility of the Office is the administration of Auburn’s New York State Empire Zone, which includes the preparation of reports for the State and other aspects of Empire Zone evaluation, monitoring and record-keeping.

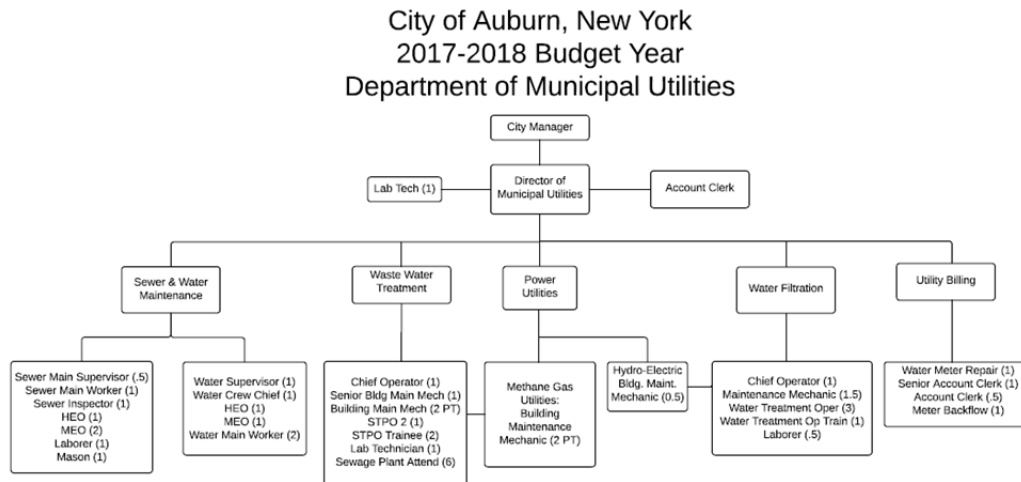
Code Enforcement - The Code Enforcement office is responsible for ensuring compliance with the New York State Uniform Fire Prevention and Building Code, as well as local building, housing, and zoning codes. By enforcing these codes, the Office works to reduce the risk of fire throughout the City, as well as address life and safety concerns in properties. The Office coordinates and performs plan reviews, new construction inspections, and housing code inspections. It is also responsible for responding to housing code violations, issuing appearance tickets, and attending court dates. The Office also completes data on properties, reviews and comments on projects for the Zoning and Planning Boards, and handles complaints. The Office receives assistance from fire personnel in the inspection of gas stations and places of public assembly, such as restaurants and churches, and in the re-inspection of housing code violations. In addition, the Office employs a part-time Plumbing Inspector.

Administrative costs for OPED are not entirely borne by the City. Some of the State and Federal programs used to fund community and economic development projects provide funds to cover staff costs incurred in administration of the program. Historically, these sources provide a portion of staff costs incurred to maintain OPED, including staff time, supplies and fees for technical consultants.

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

Title	2016-17 FTE	2017-18 FTE	Total Salary
Planning			
Director of Planning and Economic Develop.	1	1	98,497
Director of Capital Projects and Grants	1	1	85,999
Deputy Dir. of Community Planning and Deve	0	1	78,023
Senior Planner	3	2	132,096
Secretary to the Director of Planning and E.	0.5	0.5	23.20 / hour
Code Enforcement			
Senior Code Enforcement Officer	1	1	70,434
Secretary	1	1	49,491
Code Enforcement Officer	2	3	154,595
Keyboard Specialist	1	1	32,892
Plumbing Inspector	0.5	0.5	31.69 / hour
Secretary to Electrical Board	0.5	0.5	17.38 / hour

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**



Department of Municipal Utilities

The Department of Municipal Utilities conducts a variety of traditional government functions. These include water treatment and distribution, wastewater collection and treatment, utility billing, landfill gas collection and conveyance for electricity generation and hydro-electric power generation.

Water Department

The Auburn Water Department exists to serve our customers by providing a safe, reliable and aesthetically pleasing supply of fresh potable water, in an abundant amount, at adequate pressures to meet fire flow requirements, at the lowest possible cost.

Water Distribution - This operation maintains and repairs the distribution of potable water to both our City and surrounding communities. The City oversees over 109 miles of water main and provides fresh water to approximately 55,000 customers.

Water Department Functions and Responsibilities:

- Meet and/or exceed Federal, State and local guidelines as they apply to water
- 24 hour emergency water main repair
- Service connections and renewals
- Operation and maintenance of all storage and pumping facilities
- 24 hour operation and maintenance of treatment facilities
- Quarterly billings for Auburn residents and monthly billings for towns and businesses
- Cross connection control
- Meter installation and maintenance
- Maintain a long-range comprehensive master plan for our service areas to insure future service

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

Title	2016-17 FTE	2017-18 FTE	Total Salary
Water Filtration			
Director of Municipal Utilities	0.5	0.5	45,357
Chief Water Treatment Plant Operator	1	1	59,700
Building Maintenance Mechanic	1.5	1.5	98,855
Water Treatment Operator	2	3	156,009
Water Treatment Operator Trainee	2	1	40,984
Laborer	0	0.5	16,224
Account Clerk	0.5	0.5	23,733
Utility Billing			
Water Meter Repair Worker	1	1	61,863
Senior Account Clerk	0	1	58,194
Account Clerk	1.5	0.5	17,219
Laborer (Meter Reader)	0.5	0.5	16.50 / hour
Transmission and Distribution			
Water/Sewer Supervisor	0.5	0.5	40,801
Water Crew Chief	1	1	61,363
Heavy Equipment Operator	1	1	57,022
Water Maintenance Worker	2	2	106,484
Motor Equipment Operator	1	1	54,034

Wastewater Treatment Department

The Auburn Wastewater Treatment Department exists to provide safe, reliable, and responsible collection and treatment of wastewater and storm water for our current and future customers at the lowest possible cost, while protecting the environment and maintaining and/or improving water quality.

Sewer Maintenance - Maintains and repairs the City's sewer system, which consists of 109 miles of sanitary sewers.

Wastewater Treatment Department Functions and Responsibilities:

- Meet and/or exceed Federal, State and local guidelines as they apply to wastewater
- 24 hour emergency sanitary sewer and storm water line repairs
- Operation and maintenance of all pumping facilities
- 24 hour operation and maintenance of treatment facilities
- Accept hauled septage delivery for treatment
- Provide EPA industrial discharge permits to affected industries
- Maintain a long-range comprehensive master plan for our service areas to insure future service

Power Utility Fund

The Power Utility Fund exists to generate sustainable power that can be used to generate revenue for the City. It includes the hydro-electric facilities and the Landfill Gas to Electric Facility (LFGE).

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

- Hydro-power- Responsible for maintenance and operation of the North Division Street hydro and the Mill Street hydro. The lake level is also controlled by this department to comply with Federal regulations and ensure the safety of the community.
- Landfill Gas to Electric Facility- Responsible for the operation and maintenance of the collection of the City landfill methane gas via vertical gas wells and horizontal collection lines and conveyance of the gas to the generation plant where it is converted to electricity. The generation plant consists of two generators capable of 1 Mwh each for a total plant capacity of 2 Mwh.

Title	2016-17 FTE	2017-18 FTE	Total Salary
Wastewater Treatment			
Director of Municipal Utilities	0.5	0.5	45,357
Chief Wastewater Treatment Plant Oper.	1	1	71,234
Senior Building Maintenance Mechanic	1	1	69,216
Building Maintenance Mechanic	.5 x 2	.5 x 2	49,611
Sewage Treatment Plant Operator 2	1	1	67,716
Sewage Treatment Plant Operator Trainee	2	2	91,335
Laboratory Technician	1	1	55,161
Sewage Plant Attendant	6	6	295,173
Account Clerk	0.5	0.5	23,733
Sanitary Sewers			
Water/Sewer Supervisor	0.5	0.5	40,801
Mason	0	1	58,784
Sewer Maintenance Worker	1	1	36,322
Heavy Equipment Operator	1	1	57,272
Sewer Inspector	1	1	57,022
Motor Equipment Operator	2	2	107,818
Laborer	2	1	44,921
Methane Gas Utilities			
Building Maintenance Mechanic	.5 x 2	.5 x 2	49,611
Hydroelectric Services			
Building Maintenance Mechanic	0.5	0.5	27,011

**City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures**

Description of Revenues

Real Property Taxes and Tax Items

Real Property Tax

The real property tax is levied on real property based on the property's full value. The full value is the property's assessed value for City Tax and is the property's assessed value multiplied by the State equalization rate for the County and School Taxes levied in the City. The assessed value is the value placed on the property by the City Assessor. It is important to note that assessed value may differ from the property's market value – the amount for which the property could be sold on the market. The State equalization rate is determined each year by the State Board of Equalization and Assessment and is used to adjust for differences in assessment practices among assessing jurisdictions.

The property tax rate is expressed in terms of a rate per thousand dollars of full value. The City's property tax levy is the amount of revenue that must be raised through the property tax. The tax rate is determined by dividing the tax levy by the City's total full value. Once determined, the tax rate is applied to the property's full or assessed value to determine the amount of tax owed by each property owner.

Tax Items

Tax items are related to the real property tax. These items include projected collections of unpaid taxes, other payments in lieu of taxes (tax payments negotiated with businesses in conjunction with economic development efforts), and interest and penalties on delinquent taxes.

Non-Property Taxes

Sales and Use Tax

The sales and use tax is collected on the purchase of a variety of consumer goods in the City. In addition to the 4 percent tax collected by the State of New York, a 4 percent sales and use tax is collected by Cayuga County. The City of Auburn pre-empts County sales tax collections. Under pre-emption provisions, Auburn is entitled to half of all County sales and use taxes generated within the City. Thus, for the City, this is equivalent to a sales and use tax rate of 2 percent.

Utilities Gross Receipt Taxes

Under State law, Auburn is authorized to collect taxes on the revenues of utilities, including electric, gas, and telephone utilities. The one-percent utilities gross receipts tax is collected from consumers by the utilities (the tax is listed on consumer utility bills), who then provide these revenues to the City.

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

Franchise Taxes – Subway and Cable TV

Auburn collects a per-unit franchise tax from entities, such as cable television and telephone companies, that use the City-owned underground (subway) cable system.

Other Revenue Sources

Departmental Income

Departmental income is income earned by the City departments from the provision of services to the public or to other departments. Examples of fees and charges encompassed in departmental income include City Clerk's fees, parking garage fees, parking meter charges, parking permit charges, parks and recreation charges, charges for cemetery services, and charges for refuse collection.

Intergovernmental Charges

Intergovernmental charges are income received for services provided to other governments. These include civil service charges to the Auburn School District, and charges to the School District for providing School Resource Officers.

Use of Money and Property

This category contains interest earned by the investment of City money and revenues received as payment for the use of City property. Also included in this category is rental income from City-owned properties.

Licenses and Permits

This category contains all revenues received from City issuance of licenses and permits. The City issues licenses and permits for a wide variety of purposes, including specific business activities, legal gaming (bingo, games of chance, and bell jar), dogs, and building and construction activities.

Fine and Forfeitures

This category contains revenues received from fines and forfeitures. The City receives fines from parking and traffic violations, dog violations, and other sources.

Sale of Property

The City receives revenue from the sale of real property and other items such as scrap materials, and surplus equipment.

City of Auburn, New York
2016-17 Adopted Budget
Department Descriptions and Structures

Miscellaneous

This category encompasses relatively small specific revenues not included in any of the other categories. Examples of items in this category are gifts and donations made to the City, collections associated from the contract with Auburn Community Baseball, and insurance recoveries.

Interfund Revenues

Interfund Revenues are monies provided from one City fund to another. For example, this account includes transfers from the solid waste, water, and sewer funds into the general fund, similar to a return on investment and allocation of general fund administration costs.

State Aid

This category contains all aid monies provided to Auburn by the State of New York. The State provides both general aid and aid for specific purposes including economic development, justice and law enforcement, road maintenance, elderly and youth programs, housing, and administration.

Federal Aid

This category contains all aid monies provided to Auburn by the United States Federal Government. The Federal government provides aid to the City for elderly programs.

Other

This category accounts for various uses of fund balances, such as the use of tax stabilization reserve and the equipment reserve, to balance the budget.

General Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A1440	4	SERVICES	4,500	4,604	3,910	5,000	5,500
A1440	4	FEES	400	700	682	400	695
A1440	4	CONSULTING FEES	10,000	9,700	9,139	12,000	12,000
A1440	4	TRAVEL, TRAINING, PROF DEV	1,500	1,500	1,339	1,750	1,750
A1440	4	FUEL	3,700	3,700	1,022	2,000	2,000
A1440	4	VEHICLE MAINT/REPAIRS	3,400	3,400	2,288	3,400	2,500
A1440	8	RETIREMENT-GENERAL	75,228	76,027	74,756	57,209	56,320
A1440	8	SOCIAL SECURITY & MEDICARE	32,767	33,047	31,497	34,098	32,848
A1440	8	WORKERS' COMP-PREMIUM	26,250	26,470	23,549	26,744	30,265
A1440	8	HEALTH INSURANCE	60,723	60,723	59,816	68,364	44,856
A1440	8	DENTAL INSURANCE	5,631	5,631	5,631	5,741	6,028
A1440	8	VISION COVERAGE-CSEA	925	925	831	1,468	1,176
		Total A1440 ENGINEERING	673,521	679,100	649,977	686,650	648,075
A1450	4	FEES	18,000	21,040	26,971	22,000	19,000
		Total A1450 BOARD OF ELECTIONS	18,000	21,040	26,971	22,000	19,000
A1620	1	SALARY & WAGES	53,564	78,564	77,611	53,099	57,022
A1620	1	SICK INCENTIVE	250	-	-	250	250
A1620	1	TEMPORARY & PART TIME	36,602	36,602	40,305	60,945	64,022
A1620	1	HOLIDAY PAY	500	750	705	500	750
A1620	1	OVERTIME	4,000	4,000	3,760	4,000	4,500
A1620	2	FURNITURE & FIXTURES	2,000	2,000	351	2,000	2,000
A1620	2	OFFICE EQUIPMENT	500	500	-	500	500
A1620	2	OTHER EQUIPMENT	1,000	1,000	721	1,000	5,500
A1620	4	OPERATING SUPPLIES	40,000	40,000	32,884	40,000	40,000
A1620	4	GAS	5,000	5,000	7,827	5,000	5,000
A1620	4	ELECTRIC	25,000	24,850	21,726	25,000	25,000
A1620	4	TELEPHONE & OTHER UTILITIES	-	350	309	500	500
A1620	4	SERVICES	50,000	59,070	52,694	50,000	50,000

General Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A1620	4	FUEL	2,000	2,000	1,176	2,000	1,500
A1620	4	VEHICLE MAINT/REPAIRS	1,000	1,000	-	1,000	1,000
A1620	8	RETIREMENT-GENERAL	10,820	10,820	10,639	12,470	12,542
A1620	8	SOCIAL SECURITY & MEDICARE	7,261	9,261	9,310	9,088	9,681
A1620	8	WORKERS' COMP-PREMIUM	5,790	5,790	5,151	7,128	4,649
A1620	8	HEALTH INSURANCE	1,000	1,000	993	16,974	18,642
A1620	8	DENTAL INSURANCE	1,126	1,126	1,126	1,148	1,206
A1620	8	VISION COVERAGE-CSEA	300	300	282	375	375
		Total A1620 BUILDINGS	247,713	283,983	267,571	292,977	304,639
A1640	1	SALARY & WAGES	165,147	165,147	158,178	162,363	167,305
A1640	1	SICK INCENTIVE	300	400	400	400	400
A1640	1	TEMPORARY & PART TIME	18,120	18,120	16,357	-	-
A1640	1	HOLIDAY PAY	500	500	351	500	500
A1640	1	OVERTIME	11,000	10,900	5,503	10,000	9,000
A1640	2	FURNITURE & FIXTURES	1,000	300	-	500	500
A1640	2	OFFICE EQUIPMENT	1,000	1,000	(12)	1,000	1,000
A1640	2	OTHER EQUIPMENT	3,500	4,200	4,195	-	-
A1640	4	OPERATING SUPPLIES	30,000	30,119	29,744	30,900	31,000
A1640	4	GAS	15,000	7,500	5,299	9,000	9,000
A1640	4	ELECTRIC	12,000	10,000	8,636	12,000	10,000
A1640	4	TELEPHONE & OTHER UTILITIES	1,500	11,000	10,856	7,500	7,500
A1640	4	SERVICES	6,000	6,000	4,513	6,000	8,000
A1640	4	TRAVEL, TRAINING, PROF DEV	500	500	-	1,000	1,500
A1640	4	FUEL	3,000	3,000	1,963	3,000	3,250
A1640	4	VEHICLE MAINT/REPAIRS	1,500	1,500	1,293	1,500	1,500
A1640	8	RETIREMENT-GENERAL	35,743	35,743	35,145	27,312	26,769
A1640	8	SOCIAL SECURITY & MEDICARE	14,923	14,923	13,342	13,255	13,556
A1640	8	WORKERS' COMP-PREMIUM	11,899	11,899	10,586	10,396	10,987

General Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET	ACTUAL	ORIGINAL APPROP	REQUEST
A1640	8	HEALTH INSURANCE	37,758	37,758	37,194	48,259	55,927
A1640	8	DENTAL INSURANCE	3,378	3,378	3,378	3,445	3,617
A1640	8	VISION COVERAGE-CSEA	525	525	461	450	450
Total A1640 PUBLIC WORKS GARAGE			374,293	374,412	347,381	348,780	361,761
A1670	1	SALARIES & LONGEVITY	57,937	57,937	58,381	59,804	60,944
A1670	1	OVERTIME	-	-	-	500	500
A1670	1	TEMPORARY & PART TIME	19,500	19,500	15,272	18,272	60,597
A1670	2	OFFICE EQUIPMENT	10,000	10,000	9,467	10,000	10,000
A1670	4	GIS SOFTWARE EXP	16,200	16,200	6,303	16,500	11,500
A1670	4	SOFTWARE EXPENSES	16,400	15,400	15,055	21,500	14,000
A1670	4	OFFICE SUPPLIES	40,000	35,350	31,567	36,000	36,000
A1670	4	OPERATING SUPPLIES	-	3,200	3,190	1,500	4,000
A1670	4	CABLE FRANCHISE	36,000	35,000	35,000	35,000	46,700
A1670	4	TELEPHONE & OTHER UTILITIES	50,000	50,045	48,324	39,000	39,000
A1670	4	SERVICES	102,000	108,150	107,849	101,000	109,200
A1670	4	RADIO TOWER EXPENSES	1,000	6,400	6,383	1,500	1,500
A1670	4	CONSULTING FEES	45,000	41,050	41,258	45,000	-
A1670	4	TRAVEL, TRAINING, PROF DEV	2,000	2,000	862	1,500	1,000
A1670	4	POSTAGE	35,000	32,100	28,173	36,000	33,000
A1670	4	EMPLOYEE WELLNESS PROGRAM	10,000	10,000	2,476	10,000	10,000
A1670	8	RETIREMENT-GENERAL	11,703	11,703	11,507	9,528	16,151
A1670	8	SOCIAL SECURITY & MEDICARE	5,924	5,924	5,394	6,011	9,336
A1670	8	WORKERS' COMP-PREMIUM	4,724	4,724	4,203	4,715	610
A1670	8	HEALTH INSURANCE	13,318	13,318	13,119	14,310	15,266
A1670	8	DENTAL INSURANCE	1,126	1,126	1,126	1,148	1,206
A1670	8	VISION COVERAGE-CSEA	225	225	198	367	292
Total A1670 CENTRAL SERVICES			478,057	479,352	445,105	469,155	480,802
A1910	4	LIABILITY INSURANCE	200,000	202,000	201,947	205,000	254,000

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET	ACTUAL	ORIGINAL APPROP	REQUEST
		Total A1910 UNALLOCATED INSURANCE	200,000	202,000	201,947	205,000	254,000
A1911	1	UNALLOCATED SALARIES	15,000	-	81,375	7,500	270,000
A1911	8	RETIREMENT-GENERAL	-	-	-	7,500	10,000
		Total A1911 UNALLOCATED SALARIES	15,000	-	81,375	15,000	280,000
A1920	4	MUNICIPAL ASSOCIATION DUES	10,500	15,717	15,717	17,000	17,000
		Total A1920 MUNICIPAL ASSOCIATION D	10,500	15,717	15,717	17,000	17,000
A1930	4	JUDGMENTS & SETTLEMENTS	45,000	24,960	26,359	30,000	30,000
		Total A1930 JUDGMENTS & SETTLEMENTS	45,000	24,960	26,359	30,000	30,000
A1950	4	TAXES ON CITY OWNED PROPERTY	1,000	2,100	2,074	2,500	-
		Total A1950 TAXES ON CITY OWNED PRO	1,000	2,100	2,074	2,500	-
A1990	4	CONTINGENY	90,000	1,018	-	110,000	100,000
		Total A1990 CONTINGENCY	90,000	1,018	-	110,000	100,000
A3120	1	SALARY & WAGES	4,785,326	4,789,658	4,755,011	4,780,711	4,762,870
A3120	1	SICK INCENTIVE	47,500	47,500	41,967	45,000	45,000
A3120	1	TEMPORARY & PART TIME	134,730	134,730	141,746	144,328	146,467
A3120	1	HOLIDAY PAY	165,000	165,000	158,518	160,000	160,000
A3120	1	OVERTIME	235,000	405,000	356,525	409,700	410,000
A3120	1	UNIFORM ALLOWANCE	30,150	30,150	29,859	30,150	30,150
A3120	2	FURNITURE & FIXTURES	9,300	-	-	-	2,000
A3120	2	OFFICE EQUIPMENT	250	750	543	2,000	1,000
A3120	2	VEHICLES	97,000	134,503	134,313	97,053	138,000
A3120	2	OTHER EQUIPMENT	31,675	48,975	30,066	30,175	3,600
A3120	4	JANITORIAL SUPPLIES	-	-	-	-	1,920
A3120	4	SOFTWARE / SOFTWARE LICENSES	-	-	-	-	23,736
A3120	4	OPERATING SUPPLIES	49,875	56,473	42,567	52,000	47,849
A3120	4	GAS	4,000	4,000	3,035	4,000	4,000
A3120	4	ELECTRIC	21,000	21,000	17,284	21,000	21,000
A3120	4	TELEPHONE & OTHER UTILITIES	32,000	48,500	44,368	35,000	35,000

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A3120	4	SERVICES	88,955	73,634	57,839	82,000	42,055
A3120	4	FEES	2,200	2,200	864	2,200	1,880
A3120	4	CONSULTING FEES	17,000	17,000	6,500	10,000	15,000
A3120	4	POLICE-SPECIAL OPERATIONS FUND	20,000	20,000	3,500	20,000	25,000
A3120	4	TRAVEL, TRAINING,PROF DEV	20,000	20,000	6,702	20,000	30,000
A3120	4	FUEL	100,000	85,500	52,336	80,000	70,000
A3120	4	VEHICLE MAINT/REPAIRS	35,000	35,774	33,014	50,000	45,000
A3120	8	RETIREMENT-GENERAL	48,148	49,222	48,399	42,277	46,922
A3120	8	RETIREMENT POLICE	1,287,000	1,287,000	1,119,966	1,174,402	1,216,810
A3120	8	SOCIAL SECURITY & MEDICARE	422,296	422,627	401,550	423,790	406,329
A3120	8	WORKERS' COMP-CSEA PREMIUM	15,062	15,322	13,631	15,093	2,481
A3120	8	207(c) COSTS - POLICE	17,000	17,000	26,030	17,000	12,000
A3120	8	HEALTH INSURANCE	917,393	917,393	903,798	1,036,551	1,089,676
A3120	8	DENTAL INSURANCE	40,845	40,845	40,845	56,741	43,284
A3120	8	VISION COVERAGE-POLICE	10,565	10,565	10,454	10,050	10,050
A3120	8	VISION COVERAGE-CSEA	975	975	948	975	975
		Total A3120 POLICE	8,685,245	8,901,297	8,482,181	8,852,196	8,890,053
A3310	1	SALARY & WAGES	43,309	43,309	43,310	44,950	47,410
A3310	1	SICK INCENTIVE	250	250	-	250	250
A3310	1	OVERTIME	1,000	1,000	-	1,000	1,000
A3310	2	OTHER EQUIPMENT	45,000	45,000	36,511	45,000	30,000
A3310	4	OPERATING SUPPLIES	5,000	5,000	4,743	6,300	7,500
A3310	4	ELECTRIC	400,000	399,800	392,010	400,000	400,000
A3310	4	TELEPHONE & OTHER UTILITIES	-	200	-	-	750
A3310	4	SERVICES	9,500	11,768	3,755	12,000	10,000
A3310	4	TRAVEL, TRAINING,PROF DEV	500	500	-	500	500
A3310	4	FUEL	3,000	3,000	924	1,500	1,250
A3310	4	VEHICLE MAINT/REPAIRS	3,000	6,607	4,426	5,000	5,000

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET	ACTUAL	ORIGINAL APPROP	REQUEST
A3310	8	RETIREMENT-GENERAL	9,001	9,001	8,851	7,260	7,586
A3310	8	SOCIAL SECURITY & MEDICARE	3,409	3,409	3,114	96	3,723
A3310	8	WORKERS' COMP-PREMIUM	2,718	2,718	2,418	75	3,017
A3310	8	HEALTH INSURANCE	15,932	15,932	15,694	16,975	18,642
A3310	8	DENTAL INSURANCE	1,126	1,126	1,126	1,148	1,206
A3310	8	VISION COVERAGE-CSEA	150	150	132	150	150
Total A3310 SIGNAL MAINT & STREET L			542,895	548,770	517,014	542,204	537,983
A3410	1	SALARY & WAGES	4,668,017	4,670,962	4,733,847	4,635,324	4,541,567
A3410	1	EMT CERTIFICATION	48,500	48,500	43,536	47,800	43,200
A3410	1	TEMPORARY & PART TIME	-	-	-	-	5,000
A3410	1	HOLIDAY PAY	209,000	208,950	200,453	204,000	200,000
A3410	1	OVERTIME - CONTRACTUAL	100,000	100,000	104,279	100,000	100,000
A3410	1	OVERTIME EMERGENCY	30,000	30,000	18,215	30,000	30,000
A3410	1	OVERTIME TRAINING	20,000	50,000	36,192	20,000	40,000
A3410	1	UNIFORM ALLOWANCE	24,000	24,050	24,050	24,000	23,075
A3410	2	FURNITURE & FIXTURES	500	640	638	500	500
A3410	2	OFFICE EQUIPMENT	2,600	2,460	115	2,500	2,500
A3410	2	VEHICLES	-	80,120	75,936	-	-
A3410	2	OTHER EQUIPMENT	27,150	27,389	26,751	35,150	32,000
A3410	4	JANITORIAL SUPPLIES	2,000	4,800	4,057	2,000	4,000
A3410	4	SOFTWARE EXPENSES	-	1,900	1,894	8,000	12,965
A3410	4	OFFICE SUPPLIES	1,000	1,000	841	1,000	1,000
A3410	4	OPERATING SUPPLIES	32,200	32,231	30,719	35,000	32,000
A3410	4	FIRE-CHILD SAFETY PROGRAM	3,000	1,294	433	3,000	3,000
A3410	4	GAS	12,000	11,000	5,798	10,000	7,000
A3410	4	ELECTRIC	30,000	24,000	19,799	27,000	24,500
A3410	4	TELEPHONE & OTHER UTILITIES	8,100	13,100	13,300	10,000	13,580
A3410	4	SERVICES	57,900	52,522	51,303	60,000	66,860

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A3410	4	FEES	1,500	1,500	944	1,500	1,200
A3410	4	CONSULTING FEES	15,000	19,705	20,133	15,000	15,000
A3410	4	TRAVEL, TRAINING, PROF DEV	30,700	29,895	30,498	25,750	25,750
A3410	4	FUEL	40,000	36,000	22,151	35,000	26,000
A3410	4	VEHICLE MAINT/REPAIRS	90,000	108,964	104,081	90,000	100,000
A3410	8	SUPPLEMENTAL BEN-DISABL FIRE	68,000	68,000	36,592	75,000	91,200
A3410	8	RETIREMENT-GENERAL	11,011	11,741	11,545	8,256	7,252
A3410	8	RETIREMENT FIRE	1,202,000	1,211,700	1,045,544	1,145,970	1,164,740
A3410	8	SOCIAL SECURITY & MEDICARE	390,113	392,638	365,059	387,176	354,486
A3410	8	WORKERS' COMP-CSEA PREMIUM	3,325	3,502	3,115	3,135	277
A3410	8	207(a) COSTS - FIRE	90,000	90,000	87,520	90,000	40,000
A3410	8	HEALTH INSURANCE	886,871	886,871	873,829	918,094	942,390
A3410	8	DENTAL INSURANCE	10,611	10,611	10,611	12,273	59,706
A3410	8	VISION COVERAGE-FIRE	9,000	9,000	9,253	10,950	11,091
A3410	8	VISION COVERAGE-CSEA	150	150	150	150	150
		Total A3410 FIRE	8,124,248	8,265,194	8,013,179	8,073,528	8,021,988
A3510	4	SERVICES	45,000	45,489	44,944	46,000	46,000
		Total A3510 ANIMAL CONTROL	45,000	45,489	44,944	46,000	46,000
A3620	1	SALARY & WAGES	272,802	272,802	257,286	259,603	307,412
A3620	1	SICK INCENTIVE	750	750	531	750	1,000
A3620	1	TEMPORARY & PART TIME	30,310	30,310	30,391	30,545	35,691
A3620	1	HOLIDAY PAY	400	400	221	1,000	1,000
A3620	1	OVERTIME	15,000	20,500	18,500	18,000	20,000
A3620	2	FURNITURE & FIXTURES	500	500	449	500	500
A3620	2	OFFICE EQUIPMENT	250	250	200	250	250
A3620	4	OPERATING SUPPLIES	850	850	321	850	850
A3620	4	OTHER UTILITIES	2,400	2,400	1,351	1,661	1,661
A3620	4	SERVICES	66,124	66,124	64,067	67,200	67,138

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A3620	4	FEES	1,320	1,320	-	435	435
A3620	4	CONSULTING FEES	5,000	5,000	-	5,000	5,000
A3620	4	DEMOLITION OF UNSAFE BLDGS	50,000	68,325	42,111	30,000	50,000
A3620	4	TRAVEL, TRAINING, PROF DEV	4,000	4,000	1,857	4,000	7,000
A3620	4	FUEL	4,500	4,500	1,868	4,500	2,500
A3620	4	VEHICLE MAINT/REPAIRS	2,500	2,500	1,076	2,750	2,750
A3620	8	RETIREMENT-GENERAL	58,368	58,368	57,392	42,083	50,057
A3620	8	SOCIAL SECURITY & MEDICARE	24,424	24,424	22,972	23,707	27,930
A3620	8	WORKERS' COMP-PREMIUM	19,475	19,475	17,326	18,594	23,029
A3620	8	HEALTH INSURANCE	54,741	54,741	53,939	48,142	49,294
A3620	8	DENTAL INSURANCE	5,631	5,631	5,631	5,741	7,234
A3620	8	VISION COVERAGE-CSEA	858	858	753	892	1,042
		Total A3620 CODE ENFORCEMENT	620,203	644,028	578,242	566,203	661,773
A5010	1	SALARY & WAGES	171,450	173,151	175,109	187,785	191,299
A5010	1	SICK INCENTIVE	400	400	-	400	400
A5010	1	TEMPORARY & PART TIME	2,000	2,000	-	2,000	1,000
A5010	1	OVERTIME	1,000	1,000	-	1,000	500
A5010	4	OFFICE SUPPLIES	750	750	-	750	750
A5010	4	OPERATING SUPPLIES	500	500	494	750	500
A5010	4	OTHER UTILITIES	1,000	1,000	335	1,000	1,000
A5010	4	CONSULTING FEES	-	-	-	6,000	2,000
A5010	4	TRAVEL, TRAINING, PROF DEV	1,000	1,000	60	1,000	1,000
A5010	4	FUEL	2,000	2,000	878	2,000	1,750
A5010	8	RETIREMENT-GENERAL	34,714	34,986	34,401	28,615	29,322
A5010	8	SOCIAL SECURITY & MEDICARE	13,300	13,430	12,949	14,626	14,780
A5010	8	WORKERS' COMP-PREMIUM	10,605	10,707	9,525	11,471	966
A5010	8	HEALTH INSURANCE	30,211	30,211	29,760	32,188	28,728
A5010	8	DENTAL INSURANCE	3,378	3,378	3,378	3,445	3,617

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016 ORIGINAL APPROP	FYE 2016 REVISED BUDGET	FYE 2016 ACTUAL	FYE 2017 ORIGINAL APPROP	FYE 2018 REQUEST
A5010	8	VISION COVERAGE-CSEA	613	613	557	592	592
		Total A5010 PUBLIC WORKS ADMINISTRA	272,921	275,126	267,447	293,622	278,204
A5110	1	SALARY & WAGES	404,087	404,087	369,136	395,825	415,076
A5110	1	SICK INCENTIVE	500	500	350	500	500
A5110	1	TEMPORARY & PART TIME	25,000	25,450	25,449	30,000	20,000
A5110	1	HOLIDAY PAY	1,500	2,090	2,226	2,500	2,500
A5110	1	OVERTIME	10,000	8,960	5,903	12,000	12,000
A5110	4	OPERATING SUPPLIES	75,000	74,475	68,693	80,000	80,000
A5110	4	OTHER UTILITIES	-	525	315	1,000	1,000
A5110	4	SERVICES	15,000	31,016	27,381	15,000	20,000
A5110	4	TRAVEL, TRAINING, PROF DEV	500	2,700	2,727	3,000	3,500
A5110	4	FUEL	60,000	54,800	27,446	37,500	40,000
A5110	4	VEHICLE MAINT/REPAIRS	55,000	55,000	48,941	51,500	50,000
A5110	8	RETIREMENT-GENERAL	84,050	84,050	82,645	63,720	65,205
A5110	8	SOCIAL SECURITY & MEDICARE	33,743	33,743	29,712	33,723	34,813
A5110	8	WORKERS' COMP-PREMIUM	26,906	26,906	23,937	26,450	106,668
A5110	8	HEALTH INSURANCE	105,595	105,595	104,018	115,768	125,105
A5110	8	DENTAL INSURANCE	9,008	9,008	9,008	9,186	9,645
A5110	8	VISION COVERAGE-CSEA	1,200	1,200	1,054	1,200	1,200
		Total A5110 STREET MAINTENANCE	907,089	920,105	828,940	878,872	987,213
A5142	1	OVERTIME	30,000	20,000	18,874	30,000	30,000
A5142	2	OTHER EQUIPMENT	16,000	17,530	17,188	20,000	30,000
A5142	4	OPERATING SUPPLIES	190,000	188,470	180,607	175,000	175,000
A5142	4	SERVICES	2,000	2,000	733	2,000	2,500
A5142	4	FUEL	25,000	8,000	28	-	-
A5142	4	VEHICLE MAINT/REPAIRS	4,500	4,500	3,583	5,500	5,500
A5142	8	RETIREMENT-GENERAL	5,436	5,436	5,345	5,436	5,436
A5142	8	SOCIAL SECURITY & MEDICARE	2,295	2,295	1,397	2,295	2,295

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	
A5142	8	WORKERS' COMP-PREMIUM	1,800	1,800	1,601	1,800	3,030
		Total A5142 SNOW REMOVAL	277,031	250,031	229,357	242,031	253,761
A5651	1	SALARY & WAGES	67,246	-	-	-	40,658
A5651	1	TEMPORARY & PART TIME	-	67,246	65,337	73,381	-
A5651	1	OVERTIME	-	-	-	-	500
A5651	2	OTHER EQUIPMENT	25,000	25,000	6,055	5,000	2,000
A5651	4	OPERATING SUPPLIES	40,000	40,000	18,535	30,000	30,000
A5651	4	ELECTRIC	25,000	25,000	14,817	21,000	21,000
A5651	4	TELEPHONE & OTHER UTILITIES	1,500	1,500	886	1,500	1,500
A5651	4	SERVICES	16,500	16,764	16,015	16,500	16,500
A5651	4	TRAVEL, TRAINING, PROF DEV	500	500	-	500	-
A5651	4	FUEL	2,000	2,000	1,560	2,000	2,000
A5651	4	VEHICLE MAINT/REPAIRS	2,000	2,000	-	2,000	2,000
A5651	8	RETIREMENT-GENERAL	-	-	-	3,197	6,174
A5651	8	SOCIAL SECURITY & MEDICARE	5,144	5,144	5,010	5,614	191
A5651	8	WORKERS' COMP-PREMIUM	4,102	4,102	3,649	4,403	329
A5651	8	HEALTH INSURANCE	-	-	-	-	10,000
A5651	8	DENTAL INSURANCE	-	-	-	-	1,206
A5651	8	VISION COVERAGE-CSEA	-	-	-	-	150
		Total A5651 MUNICIPAL PARKING	188,992	189,256	131,864	165,095	134,208
A6410	4	AUBURN BEAUTIFICATION COMM	10,000	10,000	10,000	10,000	10,000
A6410	4	DOWNTOWN BEAUTIFICATION	40,000	40,000	40,000	40,000	40,000
		Total A6410 CITY BEAUTIFICATION	50,000	50,000	50,000	50,000	50,000
A7030	4	HUMAN RIGHT COMMISSION-GRANT	9,250	9,250	9,250	15,000	15,000
		Total A7030 ARTS & CULTURAL ORGANIZ	9,250	9,250	9,250	15,000	15,000
A7110	1	SALARY & WAGES	338,315	338,315	344,996	348,571	386,878
A7110	1	SICK INCENTIVE	200	700	700	700	700
A7110	1	TEMPORARY & PART TIME	34,000	33,500	33,120	33,500	30,000

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A7110	1	HOLIDAY PAY	2,000	2,000	1,886	2,000	2,000
A7110	1	OVERTIME	9,000	9,000	10,580	10,000	12,000
A7110	2	OTHER EQUIPMENT	12,000	12,800	12,800	12,000	13,000
A7110	4	OPERATING SUPPLIES	61,000	61,000	58,683	70,000	72,000
A7110	4	GAS	5,000	5,000	3,430	5,000	5,000
A7110	4	ELECTRIC	15,000	15,000	9,609	12,000	12,000
A7110	4	TELEPHONE & OTHER UTILITIES	5,000	5,000	3,480	5,000	4,000
A7110	4	SERVICES	46,000	39,940	37,909	46,000	45,000
A7110	4	FEES	11,000	11,000	2,856	9,000	8,000
A7110	4	TRAVEL, TRAINING, PROF DEV	2,000	3,000	2,944	1,000	2,000
A7110	4	FUEL	32,000	27,700	16,312	27,000	26,000
A7110	4	VEHICLE MAINT/REPAIRS	18,000	18,593	9,665	18,000	16,000
A7110	8	RETIREMENT-GENERAL	70,602	70,602	69,422	56,970	59,557
A7110	8	SOCIAL SECURITY & MEDICARE	29,339	29,339	29,789	30,200	33,016
A7110	8	WORKERS' COMP-PREMIUM	23,394	23,394	20,812	23,686	20,716
A7110	8	HEALTH INSURANCE	90,492	90,492	89,141	96,891	102,331
A7110	8	DENTAL INSURANCE	9,939	9,939	9,939	7,751	9,344
A7110	8	VISION COVERAGE-CSEA	1,200	1,200	1,090	1,013	1,313
		Total A7110 PARKS DEPARTMENT	815,481	807,514	769,162	816,282	860,853
A7143	1	SALARY & WAGES	154,950	154,950	149,862	152,342	112,084
A7143	1	SICK INCENTIVE	200	200	-	200	200
A7143	1	TEMPORARY & PART TIME	17,000	10,300	11,136	17,000	17,000
A7143	1	HOLIDAY PAY	2,000	2,000	354	1,000	1,200
A7143	1	OVERTIME	10,000	10,000	6,926	10,000	8,000
A7143	2	OTHER EQUIPMENT	-	-	-	-	12,000
A7143	4	OPERATING SUPPLIES	50,000	40,000	29,449	41,000	41,000
A7143	4	GAS	15,000	15,000	15,126	15,000	15,000
A7143	4	ELECTRIC	50,000	44,700	42,914	50,000	50,000

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A7143	4	TELEPHONE & OTHER UTILITIES	19,000	19,000	14,952	19,000	19,000
A7143	4	SERVICES	59,500	74,800	75,164	59,500	62,000
A7143	4	FEES	-	-	-	250	2,000
A7143	4	TRAVEL, TRAINING, PROF DEV	2,500	2,500	-	2,500	2,500
A7143	4	FUEL	4,000	4,000	1,608	4,000	2,500
A7143	4	VEHICLE MAINT/REPAIRS	1,500	1,500	-	500	500
A7143	8	RETIREMENT-GENERAL	33,764	33,764	33,200	21,825	15,544
A7143	8	SOCIAL SECURITY & MEDICARE	14,087	14,087	12,639	13,046	10,594
A7143	8	WORKERS' COMP-PREMIUM	11,233	11,233	9,993	10,233	6,647
A7143	8	HEALTH INSURANCE	32,588	32,588	32,101	20,703	27,987
A7143	8	DENTAL INSURANCE	2,815	2,815	2,815	3,445	3,416
A7143	8	VISION COVERAGE-CSEA	450	450	395	450	300
		Total A7143 CASEY PARK	480,587	473,887	438,633	441,994	409,472
A7210	1	SALARY & WAGES	24,326	24,326	24,343	25,324	26,688
A7210	1	SICK INCENTIVE	-	50	50	-	200
A7210	1	TEMPORARY & PART TIME	-	6,500	4,012	-	5,000
A7210	1	HOLIDAY PAY	-	325	369	-	1,000
A7210	1	OVERTIME	-	5,250	4,399	-	10,500
A7210	2	OTHER EQUIPMENT	4,500	4,500	2,574	4,000	10,000
A7210	2	OTHER EQUIPMENT	3,000	3,000	2,000	6,000	-
A7210	4	OPERATING SUPPLIES	15,000	16,500	16,250	17,000	20,000
A7210	4	GAS	6,000	6,000	4,562	6,000	6,000
A7210	4	ELECTRIC	25,000	18,875	17,966	25,000	25,000
A7210	4	TELEPHONE & OTHER UTILITIES	19,000	19,000	14,705	19,000	25,000
A7210	4	SERVICES	30,000	28,500	36,712	30,000	28,000
A7210	8	RETIREMENT-GENERAL	4,914	4,914	4,832	4,001	4,270
A7210	8	SOCIAL SECURITY & MEDICARE	1,861	2,561	2,497	1,937	3,319
A7210	8	WORKERS' COMP-PREMIUM	1,484	1,484	1,320	1,519	2,083

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET	ACTUAL	ORIGINAL APPROP	REQUEST
A7210	8	HEALTH INSURANCE	3,570	3,570	3,517	3,803	9,321
A7210	8	DENTAL INSURANCE	563	563	563	574	603
A7210	8	VISION COVERAGE-CSEA	75	75	66	75	75
Total A7210 FALCON PARK			139,293	145,993	140,737	144,233	177,059
A7270	1	OVERTIME	1,000	1,000	-	-	-
A7270	2	OTHER EQUIPMENT	-	15,500	15,495	-	-
A7270	4	OPERATING SUPPLIES	9,860	9,860	8,316	28,000	24,000
A7270	4	ELECTRIC	-	1,000	639	1,000	1,000
A7270	4	SERVICES	30,000	23,500	19,777	13,200	20,000
A7270	4	FEES	8,800	8,800	8,925	17,800	20,000
A7270	8	RETIREMENT-GENERAL	202	202	199	-	-
A7270	8	SOCIAL SECURITY & MEDICARE	77	77	-	-	-
A7270	8	WORKERS' COMP-PREMIUM	61	61	54	-	-
Total A7270 SPECIAL EVENTS			50,000	60,000	53,405	60,000	65,000
A7610	1	SALARY & WAGES	47,013	47,013	46,998	47,795	48,741
A7610	1	SICK INCENTIVE	200	200	200	200	200
A7610	1	TEMPORARY & PART TIME	58,105	58,105	55,810	66,038	34,047
A7610	1	OVERTIME	-	-	9	-	200
A7610	2	OFFICE EQUIPMENT	1,000	1,000	267	-	500
A7610	4	OFFICE SUPPLIES	1,000	1,000	560	1,006	1,000
A7610	4	OPERATING SUPPLIES	4,000	4,000	884	2,000	1,500
A7610	4	GAS	8,000	3,500	-	3,500	3,000
A7610	4	ELECTRIC	-	-	-	-	3,500
A7610	4	TELEPHONE & OTHER UTILITIES	1,300	5,800	4,749	5,800	5,200
A7610	4	SERVICES	14,000	14,000	14,021	9,000	14,000
A7610	4	LIABILITY INSURANCE	2,750	2,750	2,411	2,750	2,750
A7610	4	FEES	5,000	5,000	2,328	4,000	4,000
A7610	4	TRAVEL, TRAINING, PROF DEV	3,100	3,100	2,442	1,500	2,100

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A7610	4	FUEL	1,000	1,000	46	500	500
A7610	4	VEHICLE MAINT/REPAIRS	1,000	1,000	204	500	500
A7610	8	RETIREMENT-GENERAL	9,497	9,497	9,338	10,727	9,472
A7610	8	SOCIAL SECURITY & MEDICARE	8,057	8,057	7,796	8,724	6,364
A7610	8	WORKERS' COMP-PREMIUM	6,424	6,424	5,715	6,842	416
A7610	8	HEALTH INSURANCE	7,140	7,140	7,033	7,607	8,115
A7610	8	DENTAL INSURANCE	1,126	1,126	1,126	1,148	1,206
A7610	8	VISION COVERAGE-CSEA	300	300	282	375	375
		Total A7610 SENIOR PROGRAMS	180,012	180,012	162,217	180,012	147,686
A8010	1	TEMPORARY & PART TIME	2,160	2,160	104	1,500	-
A8010	1	OVERTIME	-	-	32	-	1,500
A8010	8	SOCIAL SECURITY & MEDICARE	165	165	10	115	115
A8010	8	WORKERS' COMP-PREMIUM	132	132	117	90	90
		Total A8010 ZONING BOARD	2,457	2,457	263	1,705	1,705
A8020	1	SALARY & WAGES	353,453	360,288	367,167	380,257	394,614
A8020	1	SICK INCENTIVE	600	600	500	700	1,000
A8020	1	TEMPORARY & PART TIME	25,010	25,010	21,494	28,683	30,294
A8020	1	HOLIDAY PAY	-	-	203	-	300
A8020	1	OVERTIME	1,500	1,500	881	1,000	1,500
A8020	2	FURNITURE & FIXTURES	500	500	-	500	500
A8020	2	OFFICE EQUIPMENT	400	400	-	400	400
A8020	4	SOFTWARE EXPENSES	1,740	3,882	2,142	600	1,200
A8020	4	OPERATING SUPPLIES	300	300	183	300	300
A8020	4	OTHER UTILITIES	-	361	360	420	420
A8020	4	SERVICES	4,480	4,480	3,699	4,620	4,620
A8020	4	FEES	715	354	-	630	630
A8020	4	CONSULTING FEES	2,500	2,500	(135)	5,000	5,500
A8020	4	SPECIAL PROJECTS	35,000	35,000	14,000	-	-

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET	ACTUAL	ORIGINAL APPROP	REQUEST
A8020	4	TRAVEL, TRAINING,PROF DEV	5,182	5,182	2,287	5,826	5,378
A8020	8	RETIREMENT-GENERAL	71,822	72,916	71,697	59,785	63,138
A8020	8	SOCIAL SECURITY & MEDICARE	29,113	29,636	28,876	31,452	32,720
A8020	8	WORKERS' COMP-PREMIUM	23,214	23,624	21,017	24,668	2,139
A8020	8	HEALTH INSURANCE	49,785	49,785	49,071	49,282	51,782
A8020	8	DENTAL INSURANCE	465	465	465	5,741	6,028
A8020	8	VISION COVERAGE-CSEA	1,136	1,136	1,016	1,460	1,535
		Total A8020 PLANNING	606,915	617,918	584,922	601,324	603,998
A8161	4	SERVICES	797,813	797,913	797,913	-	-
		Total A8161 REFUSE COLLECTION	797,813	797,913	797,913	-	-
A8170	4	OPERATING SUPPLIES	5,000	5,000	3,611	-	-
A8170	4	TRAVEL, TRAINING,PROF DEV	-	25	6	-	-
A8170	4	FUEL	2,500	2,475	1,518	-	-
A8170	4	VEHICLE MAINT/REPAIRS	2,000	2,000	1,922	-	-
		Total A8170 STREET CLEANING	9,500	9,500	7,057	-	-
A8560	1	SALARY & WAGES	56,722	56,722	35,993	39,794	41,849
A8560	1	SICK INCENTIVE	200	200	-	200	200
A8560	1	HOLIDAY PAY	1,000	1,000	182	1,000	500
A8560	1	OVERTIME	2,500	2,500	714	4,000	3,000
A8560	2	OTHER EQUIPMENT	1,500	1,500	1,298	-	1,500
A8560	4	OPERATING SUPPLIES	7,500	7,500	6,943	8,800	9,000
A8560	4	SERVICES	30,000	30,000	16,111	29,000	29,000
A8560	4	TRAVEL, TRAINING,PROF DEV	1,000	1,000	496	1,200	1,200
A8560	4	FUEL	3,000	3,000	904	2,000	2,000
A8560	4	VEHICLE MAINT/REPAIRS	5,000	5,000	4,319	6,000	5,000
A8560	8	RETIREMENT-GENERAL	12,205	12,205	12,001	4,121	3,678
A8560	8	SOCIAL SECURITY & MEDICARE	4,622	4,622	2,927	3,442	3,485
A8560	8	WORKERS' COMP-PREMIUM	3,686	3,686	3,279	2,700	4,464

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET	ACTUAL	ORIGINAL APPROP	REQUEST
A8560	8	HEALTH INSURANCE	15,932	15,932	15,718	2,000	2,000
A8560	8	DENTAL INSURANCE	1,126	1,126	1,126	1,148	1,206
A8560	8	VISION COVERAGE-CSEA	150	150	132	150	150
Total A8560 URBAN FORESTRY (SHADE			146,143	146,143	102,145	105,555	108,231
A8810	1	SALARY & WAGES	35,449	35,449	35,449	38,608	39,963
A8810	1	HOLIDAY PAY	-	-	-	350	350
A8810	1	OVERTIME	2,000	2,000	-	2,000	1,000
A8810	2	OTHER EQUIPMENT	1,000	1,000	80	1,000	1,000
A8810	4	OPERATING SUPPLIES	2,000	2,000	290	2,000	2,000
A8810	4	GAS	2,750	2,550	1,488	2,000	1,500
A8810	4	ELECTRIC	1,000	750	414	750	750
A8810	4	OTHER UTILITIES	-	600	825	600	600
A8810	4	SERVICES	1,000	1,000	246	1,000	1,000
A8810	4	FUEL	1,200	1,050	-	-	-
A8810	4	VEHICLE MAINT/REPAIRS	1,500	1,500	-	1,000	1,000
A8810	8	RETIREMENT-GENERAL	7,565	7,565	7,439	6,471	6,393
A8810	8	SOCIAL SECURITY & MEDICARE	2,865	2,865	685	2,954	3,160
A8810	8	WORKERS' COMP-PREMIUM	2,284	2,284	2,032	2,317	4,751
A8810	8	HEALTH INSURANCE	5,355	5,355	5,275	5,705	6,086
A8810	8	DENTAL INSURANCE	1,126	1,126	1,126	861	904
A8810	8	VISION COVERAGE-CSEA	113	113	99	113	113
Total A8810 CEMETERY MAINTENANCE			67,207	67,207	55,447	67,729	70,571
A9050	8	UNEMPLOYMENT INSURANCE	25,101	23,000	17,872	25,000	21,500
Total A9050 UNEMPLOYMENT INSURANCE			25,101	23,000	17,872	25,000	21,500
A9060	8	HEALTH INSURANCE	2,740,000	2,740,000	2,699,084	2,830,954	2,750,000
Total A9060 HEALTH & DENTAL INSURANCE			2,740,000	2,740,000	2,699,084	2,830,954	2,750,000
A9710	6	PRINCIPAL	1,466,000	1,474,836	1,518,441	1,766,000	1,784,000
A9710	7	INTEREST	259,000	250,164	243,375	330,000	215,000

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET	ACTUAL	ORIGINAL APPROP	REQUEST
A9710	8	SERIAL BONDS-DEBT ADMINISTRATI	19,176	26,676	33,639	20,000	34,760
		Total A9710 DEBT SERVICE	1,744,176	1,751,676	1,795,455	2,116,000	2,033,760
A9730	6	PRINCIPAL	1,056,000	1,056,000	1,068,196	691,600	1,039,000
A9730	7	INTEREST	80,000	80,000	196,808	265,400	146,000
		Total A9730 BOND ANTICIPATION NOTES	1,136,000	1,136,000	1,265,004	957,000	1,185,000
A9785	6	PRINCIPAL	106,000	106,000	78,106	110,000	115,000
A9785	7	INTEREST	40,000	40,000	37,922	34,200	31,000
		Total A9785 INSTALLMENT PURCHASES	146,000	146,000	116,028	144,200	146,000
A9812	9	TRANS OTHER/FNDS/SOL WSTE/DISP	70,000	75,000	78,236	75,000	75,000
A9812	9	TRANSFER OTHER FUNDS-CAPITAL	215,291	631,122	631,122	10,558	300,000
A9812	9	TRANSFER TO POWER UTILITY FUND	147,000	683,942	683,942	266,000	125,000
		Total A9812 TRANSFERS TO OTHER FUND	432,291	1,390,064	1,393,300	351,558	500,000
		Total Expenditures	33,755,153	35,108,375	33,962,297	33,230,303	33,965,727
A99	1001	REAL PROPERTY TAXES	(8,780,153)	(8,780,153)	(8,728,537)	(8,083,953)	(7,916,393)
A99	1002	REAL PROPERTY TAXES-CIP	(3,007,000)	(3,007,000)	(3,007,071)	(3,197,200)	(3,364,760)
A99	1003	PROJECTED COLLECT UNPAID TAXES	(100,000)	(100,000)	(314,998)	(100,000)	(200,000)
A99	1081	OTHER PYMTS IN LIEU OF TAXES	(550,000)	(550,000)	(559,963)	(575,000)	(520,000)
A99	1090	INTEREST & PENALTIES	(200,000)	(200,000)	(234,269)	(215,000)	(225,000)
A99	1091	ACCRUED INTEREST & PENALTIES	(50,000)	(50,000)	(58,348)	(60,000)	(60,000)
A99	1110	SALES & USE TAX	(8,800,000)	(8,800,000)	(8,453,760)	(8,485,000)	(8,615,000)
A99	1130	UTILITIES GROSS RECEIPT TAXES	(220,000)	(220,000)	(255,852)	(245,000)	(258,000)
A99	1170	FRANCHISE-SUBWAY & CABLE	(450,000)	(450,000)	(462,635)	(460,000)	(470,000)
A99	1230	TREASURER'S FEES	(90,000)	(90,000)	(102,521)	(105,000)	(105,000)
A99	1235	CHARGES FOR TAX ADVERTISING	(10,000)	(10,000)	(12,460)	(12,000)	(12,500)
A99	1255	CITY CLERK'S FEES	(55,000)	(55,000)	(61,156)	(55,000)	(61,000)

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ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A99	1260	CIVIL SERVICE FEES	(2,000)	(2,000)	(5,038)	(1,750)	(5,000)
A99	1420	SUBORDINATION FEES	-	-	(150)	-	-
A99	1440	ENGINEERING FEES	(2,000)	(2,000)	(811)	(2,000)	(1,000)
A99	1520	POLICE FEES	(15,000)	(15,000)	(16,098)	(16,500)	(16,000)
A99	1530	REIMBURSEMENTS - OVERTIME	(4,000)	(4,000)	(41,056)	(3,000)	(5,000)
A99	1586	FIRE DEPT VACNT BLDG REGISTRY	(60,000)	(60,000)	(82,450)	(90,000)	(162,400)
A99	1588	FIRE DEPT/3RD PARTY BILLING	(25,000)	(25,000)	(35,756)	(35,000)	(35,000)
A99	1589	FIRE DEPT-LOCAL TRAIN & MANUAL	(10,000)	(10,000)	(22,637)	(15,000)	(20,000)
A99	1710	CODES-GRASS/SNOW/TRASH	(40,000)	(40,000)	(58,489)	(62,000)	(60,000)
A99	17201	PARKING OFF STREET PRK METERS	(90,000)	(90,000)	(94,546)	(110,000)	(110,000)
A99	17202	PARKING GARAGE FEES	(35,000)	(35,000)	(20,560)	(35,000)	(35,000)
A99	17203	PARKING PERMITS	(80,000)	(80,000)	(90,500)	(90,000)	(90,000)
A99	1740	ON-STREET PARKING METERS	(180,000)	(180,000)	(195,240)	(240,000)	(240,000)
A99	1741	TAXI CAB INSPECTIONS	(500)	(500)	(356)	(500)	(500)
A99	2001	PARK & RECREATION CHARGES	(6,000)	(6,000)	(11,043)	(8,500)	(10,000)
A99	2002	ADULT RECREATION	(22,000)	(22,000)	(19,521)	(22,000)	(23,000)
A99	2025	SWIMMING POOL CHARGES	(4,500)	(4,500)	(6)	-	-
A99	20652	SKATING RINK RENTAL-HOCKEY	-	-	(1,636)	-	-
A99	2190	SALE OF CEMETERY LOTS	(7,000)	(7,000)	(7,050)	(7,000)	(7,000)
A99	21921	CHARGES FOR CEMETERY SERVICES	(20,000)	(20,000)	(16,680)	(20,000)	(20,000)
A99	2220	CIVIL SERVICE CHARGES SCHOOL	(33,500)	(33,500)	(29,489)	(30,000)	(30,374)
A99	2221	SCHOOL RESOURCE OFFCR-AUB DIST	(240,900)	(240,900)	(216,887)	(250,000)	(261,000)
A99	2225	FUEL CHARGES	(2,000)	(2,000)	-	-	-
A99	2401	INTEREST EARNINGS	(75,000)	(75,000)	(487,123)	(160,000)	(220,000)
A99	2402	INTEREST EARN-ALLOCATED/CAPITL	(10,000)	(10,000)	-	-	-
A99	24101	RENTAL OF REAL PROPERTY	(70,000)	(70,000)	(65,027)	(60,000)	(30,000)
A99	25011	AMUSEMENT PLACES	(5,000)	(5,000)	(4,945)	(5,000)	(5,000)
A99	25012	TAXICAB OWNERS	(600)	(600)	(400)	(600)	(500)

General Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A99	25013	ELECTRICAL LICENSES	(13,000)	(13,000)	(11,545)	(14,000)	(12,000)
A99	25014	PLUMBING LICENSES	(7,500)	(7,500)	(7,910)	(8,000)	(8,000)
A99	25016	MISCELLANEOUS BUSINESS	(2,500)	(2,500)	(2,115)	(2,500)	(2,500)
A99	25017	TAXI DRIVERS	(1,700)	(1,700)	(1,650)	(2,000)	(2,000)
A99	25018	PEDDLERS & SOLICITORS	(1,500)	(1,500)	(300)	(1,500)	(700)
A99	25019	SPECIAL EVENT FEES/ROAD RENTAL	-	-	(1,865)	(500)	(1,500)
A99	2540	BINGO LICENSES	(2,500)	(2,500)	(2,392)	(2,500)	(2,000)
A99	2544	DOG LICENSES	(9,000)	(9,000)	(9,926)	(9,000)	(9,000)
A99	25451	GAMES OF CHANCE	(500)	(500)	(420)	(500)	(500)
A99	25452	BELLJAR GAME	(150)	(150)	(130)	(150)	(150)
A99	2550	FIRE PREVENTION CODE	(5,000)	(5,000)	(5,695)	(6,500)	(6,000)
A99	2551	GAS & OIL TANK INSTALLATION	-	-	(1,200)	-	-
A99	2553	CERTIFICATE OF OCCUPANCY PERMI	(30,000)	(30,000)	(47,915)	(20,000)	(40,000)
A99	2555	BUILDING & ALTERATIONS	(65,000)	(65,000)	(76,711)	(70,000)	(70,000)
A99	2556	DEMOLITIONS	(2,000)	(2,000)	(2,359)	(2,000)	(2,000)
A99	2557	SIGN INSTALLATION	(1,500)	(1,500)	(350)	(1,500)	(1,500)
A99	2558	ZONING PERMITS	(5,000)	(5,000)	(3,800)	(5,000)	(5,000)
A99	2560	DRIVEWAY PERMITS	(750)	(750)	(1,240)	(750)	(750)
A99	2565	PLUMBING PERMITS	(12,000)	(12,000)	(9,031)	(12,000)	(10,000)
A99	26101	FINES & FORFEITED BAIL	(7,000)	(7,000)	(9,143)	(8,000)	(16,000)
A99	26102	PARKING VIOLATIONS	(200,000)	(200,000)	(175,337)	(280,000)	(280,000)
A99	26103	COURT TRAFFIC FINES	(212,000)	(212,000)	(103,446)	(140,000)	(140,000)
A99	26104	COUNTY TICKET REVENUE	-	-	(125)	-	-
A99	26105	SURCHARGE-HANDICAPPED PARKING	(1,500)	(1,500)	(885)	(1,500)	(1,500)
A99	26106	COLLEGE TICKET REVENUE	(400)	(400)	(170)	(400)	(400)
A99	26107	COURT RESTITUTION	(1,500)	(1,500)	(1,419)	(1,500)	(1,500)
A99	2611	DOG FINES	(4,000)	(4,000)	(2,468)	(3,500)	(3,500)
A99	2625	FORFIETURE OF CRIME PROCEEDS	-	-	-	-	(10,000)

General Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	REQUEST
A99	2650	SALE OF SCRAP & EXCESS MATL	-	-	(542)	(500)	(500)
A99	2655	MINOR SALES	-	-	(1,900)	-	-
A99	2660	SALE OF REAL PROPERTY	(125,000)	(125,000)	(174,953)	(200,000)	(315,000)
A99	2665	SALE OF EQUIPMENT	(25,000)	(25,000)	(21,276)	(25,000)	(25,000)
A99	2680	INSURANCE RECOVERIES	(10,000)	(10,000)	(11,836)	(15,000)	(15,000)
A99	2690	OTHER COMPENSATION FOR LOSS	(10,000)	(10,000)	(18,838)	(10,000)	(10,000)
A99	2700	MEDICARE D SUBSIDY	(25,000)	(25,000)	(63,788)	(85,000)	(63,800)
A99	2701	REFUND OF PRIOR YEAR APPROP	(10,000)	(10,000)	(983)	(20,000)	(10,000)
A99	2705	GIFTS & DONATIONS	-	-	(100)	-	(14,000)
A99	2770	OTHER UNCLASSIFIED REVENUE	-	-	(71)	-	-
A99	2773	TRANSFROM TRUST-HEALTH INS PRE	(1,400,000)	(1,400,000)	(1,236,106)	(1,400,000)	(1,400,000)
A99	2814	TRANSFER FROM CD-CDBG ADMIN	(79,000)	(79,000)	(97,942)	(100,000)	(100,000)
A99	2815	RETURN INVESTMENT-SOLID WASTE	(203,000)	(203,000)	(203,000)	(212,000)	(160,000)
A99	28151	ADMINISTR CHG-SOLID WASTE FUND	(212,000)	(212,000)	(212,000)	(224,000)	(290,000)
A99	2816	RETURN INVESTMENT-WATER FUND	(324,000)	(324,000)	(282,911)	(319,000)	(263,000)
A99	2817	ADMINISTRATIVE CHRGE-WATR FUND	(237,000)	(237,000)	(237,000)	(239,000)	(504,000)
A99	2818	RETURN INVESTMENT-SEWER FUND	(532,000)	(532,000)	(453,631)	(548,000)	-
A99	28181	ADMINISTRATIVE CHARGE-SEWER FD	(313,000)	(313,000)	(313,000)	(323,000)	(747,000)
A99	2891	TRANSFER FROM CAPITAL FUND	(259,000)	(259,000)	(720)	-	(300,000)
A99	3001	STATE AID-GENERAL	(4,982,000)	(4,982,000)	(4,982,093)	(4,982,000)	(4,982,000)
A99	3004	STATE AID-CHIPS	(500,000)	(500,000)	(500,000)	(400,000)	(300,000)
A99	3006	MORTGAGE TAX	(200,000)	(200,000)	(283,511)	(210,000)	(284,000)
A99	3040	STATE AID-REAL PROP TX ADMIN	-	-	-	-	(25,000)
A99	3395	STATE AID-TRAFFIC SAFETY	(15,000)	(15,000)	(8,570)	(15,000)	(15,000)
A99	3589	STATE AID-ARTERIAL MAINTENANCE	(163,000)	(163,000)	(163,664)	(163,000)	(163,600)
A99	3772	STATE AID-PROGRAMS FOR AGING	(7,500)	(7,500)	(7,821)	(7,500)	(7,900)
A99	3821	STATE AID-YOUTH RECREATION	(4,500)	(4,500)	-	-	-
A99	3822	STATE AID - LEGISLATIVE MEMBER ITEM	-	-	-	(10,000)	-

General Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	
A99	38231	STATE AID - HEALTH DEPT EMS	-	-	(4,675)	(5,000)	-
A99	3825	STATE AID-FIRE DEPARTMENT	-	(92,000)	(45,816)	-	-
A99	3XXX	LISC GRANT	-	-	-	-	(73,000)
A99	4772	FEDERAL AID-RSVP	(30,000)	(30,000)	(30,499)	(30,000)	(40,000)
A99	4783	FED AID-FEMA-FIRE DEPT EQUIP	-	-	-	-	-
A99	4784	FED AID-FEMA	(308,000)	(308,000)	(377,420)	(237,000)	(20,000)
A99	4785	FED AID-US MARSHALS SERVICE	-	-	(17,256)	-	(17,000)
A99	4786	FED AID-US DEPT OF JUSTICE	(10,000)	(10,000)	(21,560)	-	-
A99	4788	FED AID-BROWNFIELD OPP. AREA	(3,000)	(3,000)	(3,550)	-	-
Total Revenue			(33,925,153)	(34,017,153)	(34,031,640)	(33,230,303)	(33,965,727)

Solid-Waste Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016 ORIGINAL APPROP	FYE 2016 REVISED BUDGET	FYE 2016 ACTUAL	FYE 2017 ORIGINAL APPROP	FYE 2018 REQUEST
AL1910	4	LIABILITY INSURANCE	10,000	10,000	9,876	10,000	23,000
		Total AL1910 UNALLOCATED INSURANCE	10,000	10,000	9,876	10,000	23,000
AL1911	1	UNALLOCATED SALARIES	-	-	5,718	5,000	5,000
		Total AL1911 UNALLOCATED SALARIES	-	-	5,718	5,000	5,000
AL1988	5	BAD DEBT EXPENSE	30,000	10,000	(2,562)	30,000	30,000
		Total AL1988 BAD DEBT EXPENSE	30,000	10,000	(2,562)	30,000	30,000
AL1950	4	TAXES ON CITY OWNED PROPERTY	-	-	-	-	2,000
		Total AL1950 TAXES ON CITY OWNED PRO	-	-	-	-	2,000
AL1994	5	DEPRECIATION EXPENSE	945,000	945,000	912,517	975,000	915,000
		Total AL1994 DEPRECIATION EXPENSE	945,000	945,000	912,517	975,000	915,000
AL8160	1	SALARY & WAGES	135,333	168,833	166,610	144,600	147,118
AL8160	1	SICK INCENTIVE	300	300	-	300	400
AL8160	1	HOLIDAY PAY	3,500	4,050	4,050	4,000	4,500
AL8160	1	OVERTIME	3,500	3,950	4,146	4,000	4,500
AL8160	2	OFFICE EQUIPMENT	1,000	-	778	1,000	1,000
AL8160	2	OTHER EQUIPMENT	-	-	-	1,200	1,200
AL8160	4	SOFTWARE EXPENSES	1,000	-	-	-	-
AL8160	4	OFFICE SUPPLIES	500	-	-	1,000	1,000
AL8160	4	OPERATING SUPPLIES	6,000	4,525	4,382	6,000	6,600
AL8160	4	TELEPHONE & OTHER UTILITIES	1,000	2,000	1,232	1,800	1,800
AL8160	4	SERVICES	36,000	24,650	23,000	17,500	17,500
AL8160	4	CONSULTING FEES	11,000	12,364	10,431	16,000	18,500
AL8160	4	TRAVEL, TRAINING, PROF DEV	1,500	-	-	1,500	2,000
AL8160	4	POSTAGE	6,500	6,500	5,934	6,500	6,500
AL8160	8	RETIREMENT-GENERAL	28,812	28,812	34,641	23,163	23,539
AL8160	8	SOCIAL SECURITY & MEDICARE	10,911	13,136	12,869	11,238	11,974
AL8160	8	WORKERS' COMP-PREMIUM	6,133	6,133	6,466	6,317	783
AL8160	8	HEALTH INSURANCE	38,523	38,523	37,948	38,438	35,397

Solid-Waste Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016 ORIGINAL APPROP	FYE 2016 REVISED BUDGET	FYE 2016 ACTUAL	FYE 2017 ORIGINAL APPROP	FYE 2018 REQUEST
AL8160	8	DENTAL INSURANCE	2,816	2,816	2,602	2,871	3,014
AL8160	8	VISION COVERAGE-CSEA	375	375	589	517	517
		Total AL8160 SOLID WASTE ADMINISTRA	294,703	316,967	315,677	287,944	287,841
AL8162	1	SALARY & WAGES	206,715	206,715	194,184	189,307	195,374
AL8162	1	SICK INCENTIVE	400	400	350	400	600
AL8162	1	TEMPORARY & PART TIME	15,000	13,500	6,262	15,000	15,000
AL8162	1	HOLIDAY PAY	5,000	6,500	6,491	7,000	6,700
AL8162	1	OVERTIME	7,500	7,500	5,343	10,000	8,000
AL8162	2	VEHICLES	-	18,800	-	25,000	25,000
AL8162	2	OTHER EQUIPMENT	8,000	8,000	8,331	8,000	8,000
AL8162	4	OPERATING SUPPLIES	97,000	97,471	89,938	98,000	98,000
AL8162	4	GAS	5,100	5,100	4,375	5,100	5,100
AL8162	4	ELECTRIC	4,000	4,000	3,088	4,000	4,200
AL8162	4	TELEPHONE	4,100	7,200	7,090	4,100	8,800
AL8162	4	SERVICES	111,500	112,658	107,475	111,500	111,500
AL8162	4	FEES	1,000	3,900	2,912	3,900	3,900
AL8162	4	CONSULTING FEES	55,000	55,000	42,205	60,000	55,000
AL8162	4	TRAVEL, TRAINING, PROF DEV	2,000	2,000	15	2,000	2,000
AL8162	4	FUEL	55,000	46,600	39,698	55,000	50,000
AL8162	4	VEHICLE MAINT/REPAIRS	85,000	91,300	90,977	86,000	55,000
AL8162	8	RETIREMENT-GENERAL	44,281	44,281	53,240	34,408	30,681
AL8162	8	SOCIAL SECURITY & MEDICARE	17,917	17,917	15,729	16,961	17,264
AL8162	8	WORKERS' COMP-PREMIUM	10,071	10,071	10,618	9,533	15,346
AL8162	8	HEALTH INSURANCE	39,564	39,564	38,973	53,989	48,830
AL8162	8	DENTAL INSURANCE	4,504	4,504	4,162	4,593	4,220
AL8162	8	VISION COVERAGE-CSEA	600	600	822	600	525
		Total AL8162 REFUSE DISPOSAL	779,252	803,581	732,279	804,391	769,039
AL8164	1	SALARY & WAGES	86,616	86,616	62,544	85,991	95,992

Solid-Waste Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016 ORIGINAL APPROP	FYE 2016 REVISED BUDGET	FYE 2016 ACTUAL	FYE 2017 ORIGINAL APPROP	FYE 2018 REQUEST
AL8164	1	SICK INCENTIVE	400	400	-	300	300
AL8164	1	TEMPORARY & PART TIME	12,100	12,100	-	19,000	19,000
AL8164	1	HOLIDAY PAY	1,500	1,500	-	500	500
AL8164	1	OVERTIME	2,500	2,500	1,637	2,000	2,000
AL8164	2	OTHER EQUIPMENT	1,000	1,000	-	1,000	1,000
AL8164	4	OPERATING SUPPLIES	1,500	1,400	529	1,500	1,800
AL8164	4	SERVICES	8,000	8,220	8,207	8,500	8,500
AL8164	8	RETIREMENT-GENERAL	18,385	18,385	22,105	11,659	14,130
AL8164	8	SOCIAL SECURITY & MEDICARE	7,888	7,888	4,693	11,264	9,011
AL8164	8	WORKERS' COMP-PREMIUM	4,434	4,434	4,675	6,467	8,010
AL8164	8	HEALTH INSURANCE	29,250	29,250	28,813	30,863	26,758
AL8164	8	DENTAL INSURANCE	2,253	2,253	2,082	2,297	2,411
AL8164	8	VISION COVERAGE-CSEA	300	300	397	300	300
		Total AL8164 RECYCLING	176,126	176,246	135,681	181,641	189,712
AL8166	1	SALARY & LONGEVITY	47,176	47,176	47,166	48,035	49,611
AL8166	1	OVERTIME	4,000	4,000	621	3,500	1,500
AL8166	2	OTHER EQUIPMENT	2,500	2,500	-	1,500	3,500
AL8166	4	OPERATING SUPPLIES	1,500	1,500	1,416	1,400	1,500
AL8166	4	GAS	1,000	1,000	-	1,000	-
AL8166	4	ELECTRIC	18,000	18,000	14,407	18,000	7,500
AL8166	4	SERVICES	13,000	13,000	9,393	13,000	2,500
AL8166	8	RETIREMENT-GENERAL	10,338	10,338	12,430	7,542	7,337
AL8166	8	SOCIAL SECURITY & MEDICARE	3,915	3,915	3,543	3,943	3,795
AL8166	8	WORKERS' COMP-PREMIUM	2,201	2,201	2,321	2,216	3,476
AL8166	8	HEALTH INSURANCE	10,059	10,059	9,909	10,958	16,954
AL8166	8	DENTAL INSURANCE	1,126	1,126	1,041	1,148	1,206
AL8166	8	VISION COVERAGE-CSEA	150	150	236	150	150
		Total AL8166 METHANE GAS UTILITIES	114,965	114,965	102,482	112,392	99,029

Solid-Waste Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016 ORIGINAL APPROP	FYE 2016 REVISED BUDGET	FYE 2016 ACTUAL	FYE 2017 ORIGINAL APPROP	FYE 2018 REQUEST
AL8167	5	LANDFILL CLOSURE(ACCRUAL)	200,000	200,000	(388,686)	200,000	200,000
		Total AL8167 LANDFILL CLOSURE (ACC	200,000	200,000	(388,686)	200,000	200,000
AL8168	5	LANDFILL POST-CLOSURE(ACCRUAL)	150,000	150,000	8,700	150,000	150,000
		Total AL8168 LANDFILL POST-CLOSURE(150,000	150,000	8,700	150,000	150,000
AL9060	8	HEALTH INSURANCE	13,000	13,000	12,806	13,442	12,900
		Total AL9060 HEALTH & DENTAL INSURA	13,000	13,000	12,806	13,442	12,900
AL9510	9	TRNS OTH FND-GEN FND ADMN CHR	212,000	212,000	212,000	224,000	304,000
AL9510	9	TRNS/OTH-GEN/FND RETURN/INVEST	203,000	203,000	203,000	212,000	170,000
		Total AL9510 TRANSFERS TO OTHER FUN	415,000	415,000	415,000	436,000	474,000
AL9710	6	PRINCIPAL	800,000	800,000	-	835,000	720,000
AL9710	7	INTEREST	142,000	142,000	131,296	130,000	97,000
AL9710	8	SERIAL BONDS-DEBT ADMINISTRATI	4,000	4,000	650	10,000	10,376
		Total AL9710 DEBT SERVICE	946,000	946,000	131,946	975,000	827,376
AL9785	6	PRINCIPAL	-	-	-	-	2,000
AL9785	7	INTEREST	-	-	-	-	1,000
		Total AL9785 INSTALLMENT OBLIGATIONS	-	-	-	-	3,000
AL9812	9	TRANS TO OTHER FUNDS/LEACHATE	110,000	110,000	110,000	110,000	110,000
		Total AL9812 TRANSFERS TO OTHER FUN	110,000	110,000	110,000	110,000	110,000
		Total Expenses	4,184,046	4,210,759	2,501,434	4,290,810	4,097,897
AL99	2148	LATE CHARGES & PENALTIES	(20,000)	(20,000)	(39,038)	(40,000)	(20,000)
AL99	2376	LANDFILL SERVICE-CITY	(500,000)	(500,000)	(507,392)	(520,000)	(520,000)
AL99	2377	LANDFILL SERVICE-OTHER	(2,100,000)	(2,100,000)	(2,211,701)	(2,200,000)	(2,225,000)
AL99	2378	COLLECT CHARGES-SPECIAL ITEMS	(15,500)	(15,500)	(21,375)	(17,500)	(21,000)
AL99	2379	SALE OF METHANE-PWR UTIL FUND	(200,000)	(200,000)	(87,628)	(150,000)	-
AL99	2401	INTEREST EARNINGS	(5,000)	(5,000)	(12,761)	(6,000)	(7,000)
AL99	2590	DUMPING PERMIT	(45,000)	(45,000)	(44,325)	(45,000)	(45,000)

Solid-Waste Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET	ACTUAL	ORIGINAL APPROP	REQUEST
AL99	2650	SALE OF SCRAP & EXCESS MATL	(1,500)	(1,500)	-	(1,500)	(2,000)
AL99	2652	SALE OF PLAST, GLASS, METAL	(11,800)	(11,800)	(7,487)	-	(9,000)
AL99	2658	SALE OF CARDBOARD	-	-	-	-	(14,000)
AL99	2701	REFUND OF PRIOR YEAR APPROP	-	-	(3,444)	-	-
AL99	2770	OTHER UNCLASSIFIED REVENUE	-	-	(250)	-	-
AL99	359	STATE AID	-	-	(982)	-	-
AL99	5001	UNAPPROPRIATED DEFICIT/SURPLUS	(1,285,246)	(1,285,247)	-	(1,310,810)	(1,234,897)
Total Revenues			(4,184,046)	(4,184,047)	(2,936,383)	(4,290,810)	(4,097,897)

Refuse Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	Request
			APPROP	BUDGET	ACTUAL	APPROP	
CL8161	1	SALARIES & LONGEVITY	379,408	379,408	384,420	381,834	406,229
CL8161	1	SICK INCENTIVE	700	700	350	700	1,000
CL8161	1	TEMPORARY & PART TIME	47,153	44,015	28,021	56,456	57,302
CL8161	1	HOLIDAY PAY	2,000	5,138	5,108	6,000	6,500
CL8161	1	OVERTIME	6,500	6,500	4,774	3,500	5,000
CL8161	4	OPERATING SUPPLIES	15,000	14,917	10,383	15,000	15,000
CL8161	4	GAS	5,600	5,440	4,375	5,500	5,500
CL8161	4	ELECTRIC	4,000	4,000	3,088	4,000	4,000
CL8161	4	OTHER UTILITIES	-	460	389	500	500
CL8161	4	SERVICES	-	460	527	1,000	1,000
CL8161	4	LIABILITY INSURANCE	-	-	-	-	7,800
CL8161	4	TRAVEL, TRAINING, PROF DEV	1,000	650	34	1,500	2,000
CL8161	4	FUEL	100,000	84,790	51,783	95,000	72,857
CL8161	4	VEHICLE MAINT/REPAIRS	50,000	67,960	57,298	75,000	75,000
CL8161	8	RETIREMENT-GENERAL	78,499	75,999	71,705	57,790	45,107
CL8161	8	SOCIAL SECURITY & MEDICARE	33,336	33,336	31,046	34,308	36,416
CL8161	8	WORKERS' COMP-PREMIUM	83,782	83,782	80,911	80,185	91,398
CL8161	8	UNEMPLOYMENT INSURANCE	-	2,500	2,717	-	3,000
CL8161	8	HEALTH INSURANCE	83,974	83,974	82,735	86,669	91,759
CL8161	8	DENTAL INSURANCE	10,136	10,137	10,208	11,483	12,056
CL8161	8	VISION COVERAGE-CSEA	1,425	1,425	1,440	1,575	1,575
CL8161	9	TRANS OTHER/FNDS/SOL WSTE/DISP	260,400	260,400	278,086	274,000	280,000
Total CL8161 REFUSE COLLECTION			1,162,913	1,165,991	1,109,396	1,192,000	1,221,000
CL9730	6	PRINCIPAL	-	-	-	19,000	34,000
CL9730	7	INTEREST	-	-	-	4,000	5,000
Total Debt Service			-	-	-	23,000	39,000
Total Expenditures			1,162,913	1,165,991	1,109,396	1,215,000	1,260,000

Refuse Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	
CL99	2130	REFUSE COLLECTION FEE	(345,000)	(345,000)	(355,117)	(1,195,000)	(1,244,000)
CL99	2401	INTEREST EARNINGS	-	-	(36)	-	(1,000)
CL99	26108	REFUSE ENFORCEMENT FEES	(20,000)	(20,000)	(4,476)	(20,000)	(5,000)
CL99	2665	SALE OF EQUIPMENT	-	-	-	-	(10,000)
CL99	2811	TRANS FROM OTHER FUND-GENERAL	(797,913)	(797,913)	(797,913)	-	-
Total Revenue			(1,162,913)	(1,162,913)	(1,157,543)	(1,215,000)	(1,260,000)

Power Utility Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET	ACTUAL	ORIGINAL APPROP	Requested
E1910	4	LIABILITY INSURANCE	17,000	17,000	16,746	24,000	11,000
		Total E1910 UNALLOCATED INSURANCE	17,000	17,000	16,746	24,000	11,000
E1994	5	DEPRECIATION EXPENSE	580,000	580,000	284,805	580,000	290,000
		Total E1994 DEPRECIATION EXPENSE	580,000	580,000	284,805	580,000	290,000
E1995	5	AMORTIZATION EXPENSE	171,000	171,000	-	-	-
		Total E1995 AMORTIZATION EXPENSE	171,000	171,000	-	-	-
E8240	1	SALARIES & LONGEVITY	26,789	27,789	32,520	27,837	30,011
E8240	1	SICK INCENTIVE	150	150	100	75	100
E8240	1	HOLIDAY PAY	1,000	1,000	514	1,000	1,000
E8240	1	OVERTIME	1,000	5,500	5,100	7,000	7,000
E8240	2	OTHER EQUIPMENT	8,000	1,800	1,132	7,500	7,500
E8240	4	OPERATING SUPPLIES	2,000	950	100	1,000	2,500
E8240	4	ELECTRIC	9,000	9,000	7,865	13,000	1,500
E8240	4	TELEPHONE & OTHER UTILITIES	-	5,750	5,598	3,000	5,000
E8240	4	SERVICES	27,000	25,959	13,951	28,900	7,500
E8240	4	FEES	-	5,000	5,000	100,000	-
E8240	4	CONSULTING FEES	-	-	-	-	25,000
E8240	8	RETIREMENT-GENERAL	5,846	5,846	10,992	4,398	8,457
E8240	8	SOCIAL SECURITY & MEDICARE	2,214	2,814	2,435	2,747	2,916
E8240	8	WORKERS' COMP-PREMIUM	1,881	1,881	386	1,544	3,468
E8240	8	HEALTH INSURANCE	8,170	8,170	8,048	8,487	9,321
E8240	8	DENTAL INSURANCE	563	563	547	574	603
E8240	8	VISION COVERAGE-CSEA	75	175	146	150	75
		Total E8240 HYDRO-ELECTRIC SERVICES	93,688	102,347	94,435	207,212	111,950

Power Utility Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	
E8241	1	SALARIES & LONGEVITY	-	-	-	67,902	-
E8241	2	OTHER EQUIPMENT	-	-	-	85,000	-
E8241	4	OPERATING SUPPLIES	150,000	150,955	212,894	15,000	-
E8241	4	GAS	340	340	295	500	300
E8241	4	METHANE GAS	200,000	200,000	87,628	150,000	-
E8241	4	ELECTRIC	55,000	55,000	41,439	25,000	4,000
E8241	4	OTHER UTILITIES	9,000	11,600	9,866	9,000	700
E8241	4	SERVICES	275,000	311,295	327,371	85,000	-
E8241	4	FEES	139,000	131,400	3,927	115,000	-
E8240	8	BENEFITS	-	-	-	27,544	-
		Total E8241 ELECTRIC GENERATION FAC	828,340	860,590	683,421	579,946	5,000
E9710	6	PRINCIPAL	123,000	123,000	-	373,000	378,000
E9710	7	INTEREST	44,000	44,000	110,855	96,000	99,000
E9710	8	SERIAL BONDS-DEBT ADMINISTRATI	-	-	94,275	5,425	10,000
		Total E9710 DEBT SERVICE	167,000	167,000	205,130	474,425	487,000
E9730	6	PRINCIPAL	145,000	145,000	65,700	69,000	75,000
E9730	7	INTEREST	112,000	112,000	140,394	47,000	37,000
		Total E9730 BOND ANTICIPATION NOTES	257,000	257,000	206,094	116,000	112,000
		Total Expenses	2,114,028	2,154,937	1,490,630	1,981,583	1,016,950
E99	2129	SALE OF ENERGY CREDITS	(20,000)	(20,000)	(189,616)	(380,000)	(52,473)
E99	2143	SALE OF HYDRO POWER	-	-	-	(46,083)	(390,000)
E99	21431	SALE OF HYDRO POWER MILL ST	(230,000)	(230,000)	(89,517)	(230,000)	(221,000)
E99	2149	SALE OF ELECTRICITY	(965,000)	(965,000)	(94,990)	(230,000)	-
E99	2401	INTEREST EARNINGS	(500)	(500)	(60,617)	(500)	-
E99	24101	RENTAL OF REAL PROPERTY	-	-	-	-	(5,000)
E99	2665	SALE OF EQUIPMENT	-	-	(30,100)	-	-

Power Utility Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	
E99	2701	REFUND OF PRIOR YEAR EXPENDITURES	-	-	-	-	-
E99	2770	OTHER UNCLASSIFIED REVENUE	-	-	(354)	-	-
E99	2811	TRANS FROM OTHER FUND-GENERAL	(147,000)	(683,942)	(683,942)	(266,000)	(125,000)
E99	2825	SALE OF ELECTRICITY-WWTP	-	-	(122,053)	-	-
E99	5001	UNAPPROPRIATED DEFICIT	(751,528)	(751,528)	-	(829,000)	(223,477)
E99		Total Revenue	(2,114,028)	(2,650,970)	(1,271,190)	(1,981,583)	(1,016,950)

Water Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	Request
			APPROP	BUDGET	ACTUAL	APPROP	
F1910	4	LIABILITY INSURANCE	46,000	46,000	45,085	48,000	35,000
		Total F1910 UNALLOCATED INSURANCE	46,000	46,000	45,085	48,000	35,000
F1911	1	UNALLOCATED SALARIES	25,000	23,400	-	25,000	25,000
		Total F1911 UNALLOCATED SALARIES	25,000	23,400	-	25,000	25,000
F1930	4	JUDGMENTS & SETTLEMENTS	20,000	33,000	33,154	25,000	30,000
		Total F1930 JUDGMENTS & SETTLEMENTS	20,000	33,000	33,154	25,000	30,000
F1950	4	TAXES ON CITY OWNED PROPERTY	6,000	6,000	4,884	6,000	6,000
		Total F1950 TAXES ON CITY OWNED PRO	6,000	6,000	4,884	6,000	6,000
F1990	4	CONTINGENCY	-	-	-	-	50,000
		Total F1990 CONTINGENCY	-	-	-	-	50,000
F8310	1	SALARY & WAGES	121,031	121,031	120,029	123,645	137,275
F8310	1	SICK INCENTIVE	400	100	100	200	200
F8310	1	TEMPORARY & PART TIME	14,780	14,780	10,739	16,476	24,000
F8310	1	OVERTIME	-	300	198	300	500
F8310	2	OFFICE EQUIPMENT	750	299	80	-	750
F8310	2	VEHICLES	-	25,000	22,422	-	-
F8310	2	OTHER EQUIPMENT	-	451	450	500	1,500
F8310	4	OFFICE SUPPLIES	2,700	940	-	2,700	2,700
F8310	4	OPERATING SUPPLIES	750	2,700	2,605	500	500
F8310	4	OTHER UTILITIES	2,100	2,100	1,300	2,100	2,100
F8310	4	SERVICES	8,300	310	307	500	1,500
F8310	4	CONSULTING FEES	-	16,000	14,608	10,000	-
F8310	4	TRAVEL, TRAINING, PROF DEV	100	100	-	100	500
F8310	4	FUEL	2,000	2,000	679	2,000	2,000
F8310	4	VEHICLE MAINT/REPAIRS	2,000	2,000	567	2,000	1,500
F8310	4	POSTAGE	17,000	17,000	16,515	19,000	19,000
F8310	8	RETIREMENT-GENERAL	24,448	24,448	22,636	19,969	22,090
F8310	8	SOCIAL SECURITY & MEDICARE	10,420	10,420	9,707	10,735	12,499

Water Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016 ACTUAL	FYE 2017	FYE 2018
			ORIGINAL APPROP	REVISED BUDGET		ORIGINAL APPROP	Request
F8310	8	WORKERS' COMP-PREMIUM	5,448	5,448	3,573	8,418	5,684
F8310	8	HEALTH INSURANCE	30,245	30,245	29,793	32,318	24,381
F8310	8	DENTAL INSURANCE	2,253	2,253	2,194	2,871	3,014
F8310	8	VISION COVERAGE-CSEA	450	450	421	450	375
Total F8310 UTILITY BILLING			245,175	278,375	258,922	254,782	262,068
F8330	1	SALARY & WAGES	441,452	443,052	469,126	483,040	463,791
F8330	1	SICK INCENTIVE	1,000	1,550	1,550	1,750	1,750
F8330	1	TEMPORARY & PART TIME	40,000	42,000	39,563	50,000	42,000
F8330	1	HOLIDAY PAY	17,000	16,450	17,345	19,000	18,000
F8330	1	OVERTIME	50,000	59,000	58,718	60,000	50,000
F8330	2	FURNITURE & FIXTURES	500	500	-	-	500
F8330	2	OFFICE EQUIPMENT	1,500	1,500	-	1,500	1,500
F8330	2	VEHICLES	-	-	-	-	23,000
F8330	2	OTHER EQUIPMENT	72,000	61,850	25,484	68,000	78,000
F8330	4	OFFICE SUPPLIES	200	200	30	200	250
F8330	4	OPERATING SUPPLIES	172,300	177,554	155,187	179,750	217,500
F8330	4	GAS	18,250	18,250	14,970	16,000	18,000
F8330	4	ELECTRIC	225,000	218,800	160,578	210,000	200,000
F8330	4	TELEPHONE & OTHER UTILITIES	2,900	9,100	9,129	9,000	9,000
F8330	4	SERVICES	82,800	111,603	72,933	71,000	92,000
F8330	4	FEES	126,525	123,525	108,508	126,550	152,700
F8330	4	CONSULTING FEES	5,000	4,150	-	7,500	10,000
F8330	4	TRAVEL, TRAINING, PROF DEV	2,000	2,850	2,792	3,000	4,000
F8330	4	FUEL	5,000	5,000	5,167	3,000	4,000
F8330	4	VEHICLE MAINT/REPAIRS	500	3,500	3,230	3,500	2,500
F8330	8	RETIREMENT-GENERAL	102,909	102,909	95,280	71,135	71,292
F8330	8	SOCIAL SECURITY & MEDICARE	42,033	42,033	43,256	46,955	44,029
F8330	8	WORKERS' COMP-PREMIUM	21,978	21,978	14,412	26,393	52,374

Water Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	Request
			APPROP	BUDGET	ACTUAL	APPROP	
F8330	8	HEALTH INSURANCE	86,102	86,102	84,816	96,621	98,823
F8330	8	DENTAL INSURANCE	7,882	7,882	7,676	9,246	10,248
F8330	8	VISION COVERAGE-CSEA	1,309	1,309	1,225	1,454	1,488
		Total F8330 WATER FILTRATION	1,526,140	1,562,646	1,390,975	1,564,594	1,666,745
F8340	1	SALARY & WAGES	308,000	308,000	299,281	313,245	319,704
F8340	1	SICK INCENTIVE	450	1,050	550	1,250	600
F8340	1	TEMPORARY & PART TIME	500	500	-	-	-
F8340	1	HOLIDAY PAY	2,500	2,400	2,033	3,500	3,000
F8340	1	OVERTIME	27,500	27,500	27,070	30,000	35,000
F8340	2	OTHER EQUIPMENT	135,000	135,000	129,422	133,000	113,000
F8340	2	RESIDENTIAL METERS (F9520.911)	60,000	123,972	95,106	100,000	40,000
F8340	4	OPERATING SUPPLIES	120,000	82,625	85,761	125,000	140,000
F8340	4	GAS	-	1,500	1,273	2,000	2,000
F8340	4	ELECTRIC	-	500	353	1,200	1,200
F8340	4	TELEPHONE & OTHER UTILITIES	3,000	2,500	1,137	3,000	3,000
F8340	4	SERVICES	20,000	69,900	68,271	40,000	115,000
F8340	4	TRAVEL, TRAINING, PROF DEV	2,000	2,000	1,120	1,000	2,000
F8340	4	FUEL	20,000	8,820	7,172	14,000	14,000
F8340	4	VEHICLE MAINT/REPAIRS	15,000	11,780	12,093	15,000	15,000
F8340	8	RETIREMENT-GENERAL	68,468	68,468	63,392	62,953	51,153
F8340	8	SOCIAL SECURITY & MEDICARE	25,930	25,930	24,302	26,622	27,410
F8340	8	WORKERS' COMP-PREMIUM	13,558	13,558	8,891	13,920	32,606
F8340	8	HEALTH INSURANCE	78,478	78,478	77,306	98,341	78,894
F8340	8	DENTAL INSURANCE	6,193	6,193	6,032	7,464	6,631
F8340	8	VISION COVERAGE-CSEA	900	900	852	1,046	896
F8340		Total F8340 TRANSMISSION & DISTRIBU	907,477	971,574	911,417	992,541	1,001,094
F9060	8	HEALTH INSURANCE	118,000	118,000	116,238	122,012	117,000
		Total F9060 HEALTH & DENTAL INSURAN	118,000	118,000	116,238	122,012	117,000

Water Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	Request
			APPROP	BUDGET	ACTUAL	APPROP	
F9510	9	TRNS OTH FND-GEN FND ADMN CHR	237,000	237,000	237,000	239,000	504,000
F9510	9	TRNS/OTH-GEN/FND RETURN/INVEST	324,000	324,000	282,911	319,000	290,000
		Total F9510 TRANSFERS TO OTHER FUND	561,000	561,000	519,911	558,000	794,000
F9520	9	CAPITAL RESERVE	213,287	121,300	-	-	-
		Total F9520 CAPITAL RESERVES	213,287	121,300	-	-	-
F9710	6	PRINCIPAL	236,000	236,000	238,898	249,000	231,000
F9710	7	INTEREST	57,000	57,000	38,527	39,000	32,000
F9710	8	SERIAL BONDS-DEBT ADMINISTRATI	3,000	12,000	14,923	16,071	16,093
		Total F9710 DEBT SERVICE	296,000	305,000	292,349	304,071	279,093
F9730	6	PRINCIPAL	172,000	172,000	172,945	205,000	210,000
F9730	7	INTEREST	53,000	53,000	111,152	115,000	287,000
		Total F9730 BOND ANTICIPATION NOTES	225,000	225,000	284,097	320,000	497,000
F9785	6	PRINCIPAL	297,481	297,481	322,009	200,000	305,000
F9785	7	INTEREST	113,028	113,027	108,169	100,000	92,000
		Total F9785 INSTALLMENT OBLIGATIONS	410,509	410,508	430,178	300,000	397,000
F9812	9	TRANSFER TO CAPITAL	-	-	-	-	55,000
F9812	9	TRANSFER TO AL FOR TRASH SVC	25,000	25,000	14,524	25,000	25,000
		Total F9812 TRANSFERS TO OTHER FUND	25,000	25,000	14,524	25,000	80,000
		Total Expenditures	4,624,588	4,686,803	4,301,735	4,545,000	5,240,000
F99	2140	METERED WATER SALES-PUBLIC	(3,000,000)	(3,000,000)	(2,488,978)	(2,716,000)	(3,130,000)
F99	21401	SERVICE FEE	-	-	-	-	(475,000)
F99	2141	METERED WATER SALES OTHER COMM	(1,200,000)	(1,200,000)	(1,139,118)	(1,400,000)	(1,200,000)
F99	2142	UNMETERED WATER SALES-PUBLIC	-	-	(322)	-	(5,000)
F99	2144	WATER CONNECTION CHARGES	(100,000)	(100,000)	(63,264)	(100,000)	(75,000)
F99	2145	METER REPAIR/REPLACE CHGS	-	-	(1,395)	-	-
F99	2147	RESIDENTIAL METER REPLACE PRGM	(70,000)	(70,000)	(74,216)	(70,000)	-

Water Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED		ORIGINAL	
			APPROP	BUDGET	ACTUAL	APPROP	
F99	2148	LATE CHARGES & PENALTIES	(100,000)	(100,000)	(69,787)	(100,000)	(100,000)
F99	2151	DPW SERVICE FEES	(14,000)	(14,000)	(34,593)	(14,000)	(35,000)
F99	2401	INTEREST EARNINGS	(2,000)	(2,000)	(35,489)	(2,000)	(30,000)
F99	2402	INTEREST EARN-ALLOCATED/CAPITA	(1,000)	(1,000)	-	(1,000)	-
F99	2650	SALE OF SCRAP & EXCESS MATL	(5,000)	(5,000)	(5,612)	(5,000)	(5,000)
F99	2701	REFUND OF PRIOR YEAR APPROP	-	-	(23,001)	-	-
F99	2770	OTHER UNCLASSIFIED REVENUE	-	-	(6,223)	-	-
F99	2801	REIMBURSE LABOR MAINT/HYDRO	(10,000)	(10,000)	-	(10,000)	-
F99	2818	TRANSFER FROM SEWER FUND	(122,588)	(122,588)	(122,588)	(127,000)	(131,000)
F99	2891	TRANSFER FROM CAPITAL FUND	-	-	(461,031)	-	-
		USE OF FUND BALANCE	-	-	-	-	(54,000)
		Total Revenues	(4,624,588)	(4,624,588)	(4,525,618)	(4,545,000)	(5,240,000)

Sewer Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED	ACTUAL	ORIGINAL	Request
			APPROP	BUDGET		APPROP	
G1910	4	LIABILITY INSURANCE	165,000	165,000	161,878	165,000	110,000
Total G1910 UNALLOCATED INSURANCE			165,000	165,000	161,878	165,000	110,000
G1911	1	UNALLOCATED SALARIES	15,000	13,400	-	15,000	15,000
Total G1911 UNALLOCATED SALARIES			15,000	13,400	-	15,000	15,000
G1930	4	JUDGMENTS & SETTLEMENTS	25,000	25,000	23,886	25,000	25,000
Total G1930 JUDGMENTS & SETTLEMENTS			25,000	25,000	23,886	25,000	25,000
G1950	4	TAXES ON CITY OWNED PROPERTY	1,500	1,500	932	2,000	2,000
Total G1950 TAXES ON CITY OWNED PRO			1,500	1,500	932	2,000	2,000
G1990	4	CONTINGENCY	25,000	-	-	25,000	50,000
Total G1990 CONTINGENCY			25,000	-	-	25,000	50,000
G8120	1	SALARY & WAGES	392,628	392,628	387,575	394,741	392,076
G8120	1	SICK INCENTIVE	500	500	200	500	500
G8120	1	TEMPORARY & PART TIME	2,000	2,000	-	2,000	-
G8120	1	HOLIDAY PAY	2,500	2,500	670	2,500	2,500
G8120	1	OVERTIME	15,000	15,000	11,050	15,000	15,000
G8120	2	OTHER EQUIPMENT	80,000	80,000	69,064	80,000	80,000
G8120	4	OPERATING SUPPLIES	100,000	85,544	84,388	105,000	130,700
G8120	4	GAS	-	1,500	1,210	2,000	1,200
G8120	4	ELECTRIC	-	1,000	877	1,000	1,000
G8120	4	OTHER UTILITIES	2,000	700	646	3,000	1,000
G8120	4	SERVICES	25,000	85,400	84,592	65,000	95,000
G8120	4	TRAVEL, TRAINING, PROF DEV	400	400	45	400	1,500
G8120	4	FUEL	20,000	13,600	13,378	15,000	15,000
G8120	4	VEHICLE MAINT/REPAIRS	45,000	34,930	35,213	45,000	30,000
G8120	8	RETIREMENT-GENERAL	82,947	82,947	76,104	62,954	57,751
G8120	8	SOCIAL SECURITY & MEDICARE	31,413	31,413	29,588	31,728	31,371
G8120	8	WORKERS' COMP-PREMIUM	29,976	29,976	30,621	31,106	30,756
G8120	8	HEALTH INSURANCE	91,569	91,569	90,202	98,031	90,993

Sewer Fund Fiscal Year End June 30, 2018 - Adopted Budget

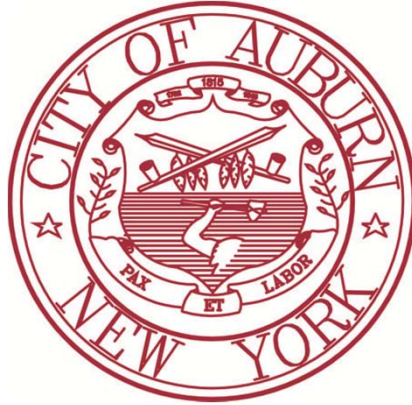
ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED	ACTUAL	ORIGINAL	Request
			APPROP	BUDGET		APPROP	
G8120	8	DENTAL INSURANCE	8,446	8,446	8,298	8,612	9,042
G8120	8	VISION COVERAGE-CSEA	1,200	1,200	1,276	1,196	1,196
Total G8120 SANITARY SEWERS			930,579	961,253	924,996	964,768	986,585
G8130	1	SALARY & WAGES	757,739	759,339	748,426	763,399	771,536
G8130	1	SICK INCENTIVE	900	900	600	900	900
G8130	1	TEMPORARY & PART TIME	-	3,500	2,936	2,000	2,000
G8130	1	HOLIDAY PAY	12,000	15,000	15,207	14,000	16,500
G8130	1	OVERTIME	20,000	23,000	21,109	20,000	23,000
G8130	2	OFFICE EQUIPMENT	1,500	1,500	1,498	1,500	1,500
G8130	2	VEHICLES	-	-	-	80,000	-
G8130	2	OTHER EQUIPMENT	271,300	262,775	184,884	188,500	194,000
G8130	4	OFFICE SUPPLIES	200	200	30	200	500
G8130	4	OPERATING SUPPLIES	150,000	187,816	146,010	199,700	211,350
G8130	4	NATURAL GAS	55,000	55,000	76,325	55,000	60,000
G8130	4	ELECTRIC	370,000	315,502	248,356	300,000	250,000
G8130	4	TELEPHONE & OTHER UTILITIES	100,000	100,000	92,489	100,000	80,000
G8130	4	SERVICES	333,000	371,238	358,888	383,350	489,450
G8130	4	FEES	17,200	17,200	16,825	17,395	17,900
G8130	4	CONSULTING FEES	6,000	7,614	4,965	26,200	42,500
G8130	4	TRAVEL, TRAINING, PROF DEV	3,000	3,000	2,951	5,000	5,000
G8130	4	FUEL	8,000	8,000	4,264	3,000	4,000
G8130	4	VEHICLE MAINT/REPAIRS	6,000	6,000	9,168	6,000	10,000
G8130	8	RETIREMENT-GENERAL	159,709	159,709	146,533	122,100	120,312
G8130	8	SOCIAL SECURITY & MEDICARE	60,484	60,784	58,324	61,223	62,266
G8130	8	WORKERS' COMP-PREMIUM	57,717	57,717	58,959	58,422	61,045
G8130	8	HEALTH INSURANCE	151,672	151,672	149,437	170,973	187,403
G8130	8	DENTAL INSURANCE	15,764	15,764	15,487	16,076	16,879
G8130	8	VISION COVERAGE-CSEA	2,257	2,257	2,441	2,312	2,313

Sewer Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016 ORIGINAL APPROP	FYE 2016 REVISED BUDGET	FYE 2016 ACTUAL	FYE 2017 ORIGINAL APPROP	FYE 2018 Request
		Total G8130 SEWAGE TREATMENT	2,559,442	2,585,487	2,366,110	2,597,250	2,630,354
G9060	8	HEALTH INSURANCE	95,000	95,000	93,581	98,230	94,000
		Total G9060 HEALTH & DENTAL INSURAN	95,000	95,000	93,581	98,230	94,000
G9510	9	TRNS OTH FND-GEN FND ADMN CHRG	313,000	313,000	313,000	323,000	774,000
G9510	9	TRNS/OTH-GEN/FND RETURN/INVEST	532,000	532,000	453,631	548,000	-
G9510	9	TRNS OTH FNDS-ASHE/SLUDGE DISP	124,000	124,000	123,242	105,000	-
		Total G9510 TRANSFERS TO OTHER FUND	969,000	969,000	889,874	976,000	774,000
G9512	9	TRANSFER TO OTHER FNDS-WATER	122,587	122,588	122,588	127,000	128,000
		Total G9512 TRANSFERS TO OTHER FUND	122,587	122,588	122,588	127,000	128,000
G9520	9	CAPITAL RESERVE	41,992	992	-	-	-
		Total G9520 CAPITAL RESERVES	41,992	992	-	-	-
G9710	6	PRINCIPAL	2,175,000	2,175,000	2,177,426	2,245,000	2,384,000
G9710	7	INTEREST	373,000	373,000	373,665	337,000	280,000
G9710	8	SERIAL BONDS-DEBT ADMINISTRATI	15,000	26,000	23,039	47,752	27,062
		Total G9710 DEBT SERVICE	2,563,000	2,574,000	2,574,130	2,629,752	2,691,062
G9730	6	PRINCIPAL	58,100	58,100	48,800	20,000	37,000
G9730	7	INTEREST	9,000	9,000	5,834	5,000	16,000
		Total G9730 BOND ANTICIPATION NOTES	67,100	67,100	54,634	25,000	53,000
G9785	6	PRINCIPAL	16,300	63,492	105,817	102,000	106,000
G9785	7	INTEREST	500	37,806	37,805	35,000	33,000
		Total G9785 INSTALLMENT OBLIGATIONS	16,800	101,298	143,622	137,000	139,000
G9812	9	TRANSFER TO OTHER FUNDS - CAPITAL	-	-	-	-	39,000
G9812	9	TRANSFER TO AL FOR TRASH	-	-	-	-	131,000
		Total G9812 TRANSFERS	-	-	-	-	170,000
		Total Expenditures	7,597,000	7,681,618	7,356,231	7,787,000	7,868,000
G99	2120	SEWER RENTS-PUBLIC	(5,300,000)	(5,300,000)	(4,842,410)	(5,700,000)	(5,064,000)

Sewer Fund Fiscal Year End June 30, 2018 - Adopted Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FYE 2016	FYE 2016	FYE 2016	FYE 2017	FYE 2018
			ORIGINAL	REVISED	ACTUAL	ORIGINAL	Request
			APPROP	BUDGET		APPROP	
G99	2121	SEWER RENTS-OUTSIDE CITY	(1,560,000)	(1,560,000)	(974,823)	(1,350,000)	(1,600,000)
G99	2128	PENS ON DELINQUENT SEWER BILLS	(200,000)	(200,000)	(142,362)	(200,000)	(150,000)
G99	212401	SERVICE FEE	-	-	-	-	(475,000)
G99	2151	DPW SERVICE FEES	(10,000)	(10,000)	(14,878)	(10,000)	(10,000)
G99	2375	SEPTAGE/WELL WATER PROCESSING	(410,000)	(410,000)	(364,656)	(410,000)	(450,000)
G99	2401	INTEREST EARNINGS	(1,000)	(1,000)	(7,332)	(1,000)	(2,000)
G99	2402	INTEREST EARN-ALLOCATED/CAPITA	(1,000)	(1,000)	-	(1,000)	-
G99	2650	SALE OF SCRAP & EXCESS MATL	(3,000)	(3,000)	(12,307)	(3,000)	(3,000)
G99	2665	SALE OF EQUIPMENT	(2,000)	(2,000)	-	(2,000)	(4,000)
G99	2701	REFUND OF PRIOR YEAR APPROP	-	-	(9,458)	-	-
G99	2770	OTHER UNCLASSIFIED REVENUE	-	-	-	-	-
G99	2883	LANDFILL LEACHATE TREATMENT	(110,000)	(110,000)	(110,000)	(110,000)	(110,000)
G99	2891	TRANSFER FROM CAPITAL FUND	-	(119,743)	(162,068)	-	-
Total Revenue			(7,597,000)	(7,716,743)	(6,640,295)	(7,787,000)	(7,868,000)



CITY OF AUBURN

CONSOLIDATED FEE SCHEDULE

July 1, 2017 - June 30, 2018

(all fees effective as of July 1, 2017)

CITY OF AUBURN FEES

CITY CLERK'S FEES

Certified Birth Certificate	\$ 10.00
Certified Death Certificate	\$ 10.00
Certified Marriage Certificate	\$ 10.00
Genealogy Search	\$ 22.00
City Street Maps	\$ 1.00
FOIL - per page	\$ 0.25
Fire Prevention License	
Marriage License	\$ 40.00
Dog Fine - 1st offense @barking, at large, unidentified,	\$ 25.00
Dog Fine - 2nd offense @barking, at large, unidentified,	\$ 50.00
Dog Fine - 3rd offense @barking, at large, unidentified,	\$ 100.00
Dog Fine - Board Per Day	\$ 14.00
Dog License (spayed or neutered dog)	\$ 10.00
Dog License (unspayed or unneutered dog)	\$ 20.00
Replacement Dog Tag	\$ 3.00
Peddler/Solicitor License	\$ 20.00 per day or \$ 300.00 per year
Transient Merchant License	\$ 135.00 per day \$ 750.00 per year
Sidewalk Café License	\$ 50.00 per year
Mobile Vending Cart License	\$ 100.00 per day or \$ 500.00 per year
Copies (black and white)	
Up to 8.5" x 14"	\$ 0.25 per page
11" x 17"	\$ 0.50 per page
Larger than 11" x 17" up to 24" x 36"	\$ 3.00 per page

CITY OF AUBURN FEES

CIVIL SERVICE FEES

General Exam Fee	\$15.00
Police & Fire Exams	\$25.00

1/2 OF ALL EXAM FEES COLLECTED ARE SUBMITTED TO NYS

WAIVER ADOPTED 10/15/06 BY THE STATE ON NY CIVIL SERVICE

Civil Service Law Section 50.5(b)...fees shall be waived for candidates who certify to the state civil service department, a municipal commission or regional commission that they are unemployed and primarily responsible for the support of a household, or are receiving public assistance.

* Fee Set by Local Civil Service Commission. We are at the NYS recommended max.

CITY OF AUBURN FEES

PUBLIC WORKS FEES

RECREATION

CASEY PARK

Picnic Shelter A	\$75.00 per day
Picnic Shelter B	\$65.00 per day
Soccer Fields:	
Daily Rental	\$75.00 per day
Fingerlakes Minor Soccer League	\$300.00 per year
Softball Fields	\$250.00 per day for both fields
Lacrosse Field/Arena Rental	\$25.00 per hour
Pool:	
Child Resident Daily Fee	\$0.00
Child Nonresident Daily Fee	\$3.00
Adult Resident Daily Fee	\$0.00
Adult Nonresident Daily Fee	\$5.50
Individual Season Pass - Resident	\$0.00
Individual Season Pass - Nonresident	\$50.00
Family Season Pass - Resident	\$0.00
Family Season Pass - Nonresident	\$90.00

Note: The Casey Park Ice Arena is now being run by the Auburn Hockey Boosters, fees to be charged are at their discretion.

CLIFFORD FIELD

Clubhouse Rental	\$100.00 per day
Field Rental	\$250.00 per day for

HOOPE'S PARK

Clubhouse Rental	\$150.00 per hour
Showmobile	\$350.00 per day \$650.00 per day if O.T.
Sound System	\$150.00 per day
<u>Basketball</u> Entry Fee	\$160.00 per team
Noncity Resident	\$25.00 per player
Noncounty Resident	\$50.00 per player

PUBLIC WORKS FEES CONTINUED

	Forfeit Fee - returned if they do not forfeit	\$ 48.00	per team
	Re-entry Fee	\$ 50.00	
Coed Softball:	Entry Fee	\$ 85.00	per team
	Nonresident Fee	\$ 5.00	per player
	A Slow & B Slow Pitch Major	\$ 200.00	
	B Slow Pitch & Over 40	\$ 200.00	
	Women's Slow Pitch	\$ 200.00	
	Noncity Resident Fee	\$ 30.00	
	Noncounty Resident Fee	\$ 60.00	
	Forfeit Fee - returned if they do not forfeit	\$ 56.00	
	Re-entry Fee	\$ 40.00	

SOULE CEMETERY

Burials:	Cremation Grave	\$ 250.00	
	Grave Openings	\$ 725.00	
	Baby Burials	\$ 250.00	
	Weekends & Holidays	\$ 675.00	
	Cremation Openings	\$ 425.00	
	Cremation Weekends & Holidays	\$ 325.00	
	Overtime Hourly Rate - Weekends	\$ 250.00	
	Overtime Hourly Rate - Holidays	\$ 190.00	
Lots:	Adults	\$ 750.00	
	Two Grave Lots	\$ 1,800.00	
	Baby	\$ 150.00	
Genealogy		\$ 20.00	per hour
Foundations:	All grass markers up to 2-0 x 1-0	\$ 75.00	
	Veteran Marker Foundations	\$ 75.00	
	2-0 x 1-0	\$ 75.00	
	2-6 x 1-0	\$ 90.00	
	2-6 x 2-0	\$ 105.00	
	3-0 x 1-0	\$ 108.00	
	3-0 x 1-2	\$ 126.00	
	3-0 x 1-4	\$ 144.00	
	3-2 x 1-0	\$ 114.00	
	3-6 x 1-0	\$ 126.00	
	3-6 x 1-2	\$ 147.00	
	3-6 x 1-4	\$ 168.00	
	4-0 x 1-0	\$ 144.00	

RSVP

Cayuga County Office for the Aging - Newsletter	\$ 1,500.00
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Banners	\$ 50.00
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CITY OF AUBURN FEES

REFUSE COLLECTION FEES

Residential Properties:

One unit	\$120.00
Two units	\$235.00
Three units	\$339.00
Four units	\$432.00
Five units	\$516.00
Six units	\$592.00

Commercial and Tax-Exempt Properties:

Small, less than 10,000 square feet	\$186.00
Large, more than 10,000 square feet	\$295.00

*NOTE: The City reserves the right to adjust commercial and tax-exempt fees if the refuse placed out for collection on average exceeds the limit set by the City Code.

CITY OF AUBURN FEES

LANDFILL FEES

Bulk Construction/Demolition Debris	\$72.00	per ton
Bulk Garbage/Trash	\$72.00	per ton
Bulk Brush/Trees	\$40.00	per ton
Bulk Grass/Leaves	\$20.00	per ton
Bulk Recyclables	\$20.00	per ton
Asbestos	\$140.00	per ton
Petroleum Contaminated Soil (after approval)	\$25.00	per ton
Ash	\$31.00	per ton
Bottom Ash/Slag	\$20.00	per ton
Auburn Foundry Sand	\$20.00	per ton
Municipal MSW-City Collection/City Project C&D/City Grit	\$31.00	per ton
Tires-up to 24"	\$10.00	each
Tires-left in the landfill by haulers	\$15.00	each
Freon Units	\$55.00	each
Freon Extraction	\$45.00	each
Electronics	\$10.00	each

Private Hauler Rates

0-100 Tons	\$57.00	per ton
101-400 Tons	\$45.00	per ton
401-800 Tons	\$33.00	per ton
801-1,000 Tons	\$31.00	per ton
1,001+ Tons	\$29.50	per ton

Other Municipal Rates

\$49.00 per ton

Bulk Items

\$10.00

Flat fee for individual washers, dryers, stoves, water heaters, furniture, mattresses, box springs, etc. placed at curbside. No single item may exceed 300 lbs.

Decals (Calendar year)

City Residents	\$20.00	} plus gate rate of \$72/ ton
City Residents Day Pass	\$5.00	
Non-Residents Day Pass	\$10.00	

Property Owners - Sold to people who own property in the City but may live outside the City \$35.00 plus gate rate of \$72/ton

Non-Resident - Sold to people who live outside City. Same rules \$60.00 plus gate rate of \$72.00

CITY OF AUBURN FEES

POLICE DEPT FEES

Local Background Checks	\$ 15.00
All Reports & Faxing	\$ 0.25 per page
Fingerprints	\$ 20.00
Photo I.D.	\$ 30.00
New Taxi License	\$ 45.00
Taxi Renewal	\$ 30.00
Replacement Taxi License	\$ 20.00
Photos (CD Only)	\$ 40.00

Cash or personal checks only. No Credit Cards accepted.

CITY OF AUBURN FEES

SEWAGE TREATMENT FEES

Cesspool Sludge	\$ 60.00 /1000 gal.
Holding Tank Sludge	\$ 60.00 /1000 gal.
Marina Holding Tank Sludge	\$ 60.00 /1000 gal.
Portable Toilet Water	\$ 60.00 /1000 gal.
Septage	\$ 60.00 /1000 gal.
Sewage Treatment Sludge	\$ 60.00 /1000 gal.
Water Treatment Plant Residuals	\$ 70.00 /1000 gal.
Wash Water	\$ 60.00 /1000 gal.
Grease Trap	\$ 155.00 /1000 gal.
Other Misc Non-Industrial Waste	\$ 60.00 /1000 gal.
Digester Sludge	\$ 80.00 /1000 gal.
Gas Well Drilling Process Wastewater	\$ 85.00 /1000 gal.
Landfill Leachate	\$ 60.00 /1000 gal.
Water/Sewer Lateral Revolving Loan -Admin fee	\$ 25.00
SIU Permit Initial Fee (3 yrs)	\$ 1,000.00 1st yr
SIU Permit Renewal Fee	\$ 250.00 renewal
\$/# of TSS Over Limit	\$ 0.32
\$/# of BOD Over Limit	\$ 0.32
\$/# of P Over Limit	\$ 0.75
\$/# of O&G Over Limit	\$ 0.26
\$/# of TKN Over Limit	\$ 0.32
pH Exceedance Administrative Penalty	\$ 25.00

CITY OF AUBURN FEES

TREASURER FEES

Parking Tickets - FEES SET BY CITY COURT JUDGE (Overtime, Feeding Meter, Loading Zone, No Parking Zone, Against Traffic, Crosswalk, Blocking Driveway, Other)	\$ 15.00
Alternate Side Parking	\$ 10.00
Fire Hydrant	\$ 25.00
Double Parking	\$ 15.00
Handicapped	\$50 + \$30 NYS Surcharge
Fire Code	\$ 25.00
College Parking Ticket (1/2 fee goes to college)	\$ 10.00
College Handicapped Ticket (1/2 fee goes to college)	\$50 + \$30 NYS Surcharge
County Parking Ticket (1/2 fee goes to county)	\$ 10.00
*NYS Surcharge - 1/2 fee goes to county - 1/2 to the city	
 Garage Parking Permits	
One Month	\$ 50.00
Three Month	\$ 135.00
Six Month	\$ 250.00
One Year	\$ 450.00
Other Permits/Fees	
Lot Permit	\$ 220.00 per six months
Seminary Lot	\$ 15.00 per month
Parking Meters	\$ 1.00 per hour
Cash Key	\$ 0.50
Merchant Validation Stickers 0-2 Hours	\$ 60.00
Merchant Validation Stickers 2-3 hours	\$ 130.00
Tax Search	\$ 31.00
Duplicate Bill	\$ 1.00
Tax History Requests	\$ 0.25 per page
Advertising Fee	\$ 20.00
Foreclosure Fee	\$ 375.00
Returned Check Fee	\$20.00 per return
Research Charge	\$25.00 per hour
Administrative Fee - (Foreclosure) Letters	\$ 50.00 1-5 ltrs
	\$ 75.00 6-10 ltrs
	\$ 100.00 11-15 ltrs
	\$ 125.00 16-20 ltrs
 Scofflaw Fee, Handling Fee for Parking Ticket & Tax Letters	 \$ 5.00

Treasurer's Fee:

5% of the past due school tax amount, including penalty when received for collection from the school district. School Bill states "Administrative Fee of 5% as set by the NYS Tax Commissioner"

CITY OF AUBURN FEES

FIRE DEPT FEES

Service - Insurance Companies Billed by TLC

Vehicle Fire	\$ 300.00
Light Vehicle Rescue	\$ 400.00
Heavy Vehicle Rescue	\$ 700.00
HazMat Level One (Fluid releases related to motor vehicle accident)	\$ 300.00
HazMat Level Two (Large fluid releases related to motor vehicle accident)	\$ 1,500.00

**If the HazMat team is needed, the charges would be billed by AFD

**Hazardous Materials Incidents are billed to responsible spiller

Billable items are: Supplies used, mileage & personnel + 20% administration fee + apparatus usage

Fire Inspection \$ 35.00 per year

Hotel/Motel Inspections \$ 75.00 per hour

Administrative Penalties for False Alarms:

First, second & third unintentional in any year	Warning issued
Fourth unintentional false alarm in the same year	\$ 50.00
Fifth unintentional false alarm in the same year	\$ 100.00
Sixth unintentional false alarm in the same year	\$ 200.00
For each false alarm knowingly or intentionally set off in any year	\$ 200.00

Vacant Building Registry:

Initial Registration - First Year (including \$50 admin fee)	\$ 300.00
Beginning of Second Year	\$ 500.00
Beginning of Third Year	\$ 1,000.00
Beginning of Fourth Year	\$ 1,500.00
Beginning of Fifth Year and Beyond	\$ 2,000.00

All Reports & Faxing \$ 0.25 per page

Photos (CD Only) \$ 40.00

CITY OF AUBURN FEES

PARKING GARAGE FEES

Garage Hourly Rates

0-2 Hours	\$	-
2-3 Hours	\$	1.00
3-4 Hours	\$	2.00
4-5 Hours	\$	3.00
5-6 Hours	\$	4.00
6-7 Hours	\$	5.00
7+ Hours	\$	6.00

CITY OF AUBURN FEES

CODE ENFORCEMENT / PLANNING / ZONING FEES

Code Enforcement Fees

HVAC Permits	\$ 10.00 per unit installed
Certificate of Occupancy	\$ 50.00 per unit
Court Fines	Set by judge
Re-Inspection Fee	\$ 50.00
Clean Property Fee	Labor, Tipping Fee, Admin Fee
Secure Property Fee	Labor, Materials, Admin Fee

Planning and Zoning Fees

Site Plan	
Minor	\$ 100.00
Major	\$ 250.00
All CDBG Programs	
Small Business Assistance Program	
Wireless Telecommunications Tower Special Use Permit (SUP) Application Fees:	
New Wireless Telecommunication Facility	
Increase height of existing Wireless Telecommunication Facility	
Collocation on existing Wireless Telecommunication Facility	
Zoning Amendment Request	\$ 250.00
ZBA-Area Variance	\$ 50.00
ZBA-Use Variance	\$ 200.00
Subdivision:	
Administrative Subdivision/Lot Line Adjustment	\$ 75.00
Minor Subdivision	\$ 75.00 plus \$25 per lot
Major Subdivision	\$ 300.00 plus \$30 per lot
Special Use Permit	\$ 150.00
Certificate of Compliance	\$ 15.00
Housing Book	\$ 14.00
Zoning Book	\$ 17.00
Zoning Map	\$ 3.00

Licenses

Plumbers:

Drainlayer Test	\$ 130.00
Drainlayer License	\$ 130.00
Drainlayer Yearly Renewal	\$ 130.00
Master Plumber Test	\$ 130.00
Master Plumber License	\$ 275.00
Master Plumber Yearly Renewal	\$ 275.00
All Inactive Licenses	\$ 25.00

Electricians:

Appliance Installer	\$ 75.00
Limited	\$ 130.00
Master	\$ 275.00
Rochester Reciprocal	\$ 275.00
All Inactive Licenses	\$ 25.00

Plumbing Permits

Residential - \$10.00 plus \$2.00 per fixture
Commercial - \$40.00 plus \$2.00 per fixture
Residential or Commercial Sewer/Water Repair - \$30.00 flat fee
Residential or Commercial Sewer/Water (New &/or Replace) - \$40.00 flat fee
Industrial Sewer/Water (New, Repair, Replace) - \$80.00 flat fee

Building Permits

FOR ALL PERMITS, THERE IS A BASE FEE OF \$40.00	\$ 40.00 Base Fee
PLUS THE FOLLOWING APPLICABLE FEE:	
Additions Residential (7' & 10', 25' front & back)	\$ 10.00 plus \$.10 sq ft
Bath Remodels	\$ 25.00
Decks (3' side, 4' rear)	\$ 0.10 over 100 sq ft
Fences	Permit Required/No Fee
Fireplaces & Stoves (wood, gas, pellet)	No add'l chg (base fee only)
Car Ports	\$0.10 per sq. ft.
Garages (750 sq ft max all storage, Brian's approval attached 7' & 10', 25' front & back unattached 3' side, 4' rear, 10' house, 15' peak)	\$ 10.00 plus \$.10 sq ft
Kitchen Remodels	\$ 25.00
Miscellaneous (Includes doors, soffit/fascia, chimney repair,etc)	\$20.00 flat fee, no base fee
Porches & Steps	No add'l chg (base fee only)
Remodel General	
One Room(including new windows)	\$ 10.00
Additional Room	\$0.05 per sq. ft.
Entire House/Apartment	\$10.00 +\$0.05 per sq. ft.
Roofs	No add'l fee (base fee only)
Sheds & Gazebos (3' side, 4' rear, 10' house, 150 sq ft max 750 sq ft max for all)	\$ 0.10 per sq. ft.
Siding	No add'l chg (base fee only)
Replacement Windows	No add'l chg (base fee only)
New House	\$ 200.00 +\$0.05 per sq. ft.
Demolition	\$ 40.00 +\$0.02 per sq. ft. (footprint)
Driveway	Permit Required/No fee

Resurface	\$ 10.00 flat fee, no base fee
New Driveway	\$ 20.00 flat fee, no base fee

No Base Fee for these Permits; Flat Fee Only:

Pools (10' from all property lines & houses)	
Above ground - 48" or less to ground, must be fenced	\$ 30.00
Inground - must be fenced	\$ 40.00
Commercial Building	
New Construction	\$ 200.00 +\$0.20 per sq. ft.
Remodel	\$ 200.00 +\$0.10 per sq. ft.
Moving Bldg thru or Across St	\$ 100.00
Gasoline Pumps (Install & Remove)	\$ 100.00 each
Gasoline Storage Tanks (Install & Remove)	\$ 150.00 each

Fines:

First Offense:	
Grass Cutting	\$ 180.00
Snow Removal	\$ 140.00
Violation of City Code Chapter 178 Historic Preservation	\$ 350.00 per day
Second Offense:	Fees are Doubled
Trash Removal	Actual Cost plus 50% Admin Fee
Violation of City Code Chapter 178 Historic Preservation within a period of 5 years of first offense years of first Offense	\$ 350.00 per day
Third Offense:	
Violation of City Code Chapter 178 Historic Preservation within a period of 5 years of first offense	\$ 700.00 per day
Appearance Ticket Fee	\$100 per ticket

******Please note that permit fees are doubled when permit is taken out pursuant to order of the office of Code Enforcement.******

CITY OF AUBURN FEES

ENGINEERING FEES

Sidewalk Permit - Less than 50 sq. ft.	\$5.00
Sidewalk Permit - 50 sq. ft. or greater	\$20.00
Sidewalk Revolving Loan Program - Admin Fee	\$25.00

CITY OF AUBURN FEES

WATER FEES

Lab Testing - Coliform Testing	\$ 25.00
Meter Replacement Fee	
5/8"	\$ 2.00 per quarter
3/4"	\$ 3.00 per quarter
1"	\$ 4.00 per quarter
1 1/2"	\$ 7.00 per quarter
>1 1/2"	Actual Cost
Service Connections & Renewals - Short Side	\$1,500.00
Service Connections & Renewals - Long Side	\$2,000.00
Service Repairs @main or curb	Actual Cost
Replacement of curb box	Actual Cost
Main Taps 3/4" - 1 1/2"	\$ 200.00 plus materials
Main Taps > 2"	\$ 400.00 plus labor
Shut Off/Turn On Water	\$ 50.00
Shut Off/Turn On Water after hours	\$ 50.00 plus labor
Use of Fire Hydrant	\$ 50.00 plus water
Install/Remove Meter	\$ 50.00
Meter Repairs (all)-1 hour or less	\$ 25.00
Meter Repairs (all)-over 1 hour	\$ 50.00
Backhoe, Dump Truck/hr (Resident)	\$ 100.00
Non-Resident	\$ 125.00
Commercial	\$ 125.00
Vac-Tor/hr (Resident)	\$ 175.00
Non-Resident	\$ 250.00
Commercial	\$ 250.00
Road Plates Rental (set of 2) per day	\$ 100.00
Welder to thaw pipes	1st \$ 50.00 plus labor
	2nd \$ 150.00 plus labor
	3rd \$ 500.00 plus labor
	4th \$1,000.00 plus labor
Commercial Meter Test (over 10 yrs old)	Actual Cost
New Construction / Replacement Meter & Meter Parts	Cost + 33% markup
Meter Test	\$ 50.00
Frozen meter	
First Instance	Meter Cost
Second or more instances	Meter Cost plus labor
Labor Rate Outside City	Actual Cost plus 50%

CITY OF AUBURN FEES

CITY MANAGER FEES

Junk License	\$ 10.00 per year
Automobile Junkyard License	\$ 125.00 per year
Auctioneer License	\$ 150.00 per year
Commission of Deeds (waived for City employees)	\$ 10.00
Event Fees:	
Event Application (Waived if event permit is issued)	\$ 50.00
Event Fee (Business)	\$ 300.00
Block Party (Residential)	\$ 25.00
Refundable Cleaning Deposit	\$ 300.00
Open Container Waiver	\$ 50.00
Electrical Hook-Up (Where available)	\$ 20.00
Garbage Cans Rental	\$ 10.00 per can
Garbage Collection*	\$ 250.00

*Must be bagged in clear bags not exceeding fifty pounds each and left in predetermined locati

CITY OF AUBURN FEES

WATER AND SEWER SERVICE CHARGES

Retail Charges:

Water-Inside City (6 unit minimum)	\$ 2.62	per 100 cubic ft.
Water-Outside City (6 unit minimum)	\$ 4.59	per 100 cubic ft.

Water Service Fee:

Meter Size

5/8"	\$ 12.10	per quarter
3/4"	\$ 13.24	per quarter
1"	\$ 16.66	per quarter
1.5"	\$ 21.23	per quarter
2"	\$ 33.78	per quarter
3"	\$ 126.20	per quarter
4"	\$ 160.43	per quarter
6"	\$ 240.30	per quarter
8" +	\$ 331.58	per quarter

Sewer-Inside City (6 unit minimum)	\$ 4.78	per 100 cubic ft.
Sewer-Outside City (6 unit minimum)	\$ 11.95	per 100 cubic ft.

Service Fee:

Meter Size

5/8"	\$ 12.10	per quarter
3/4"	\$ 13.24	per quarter
1"	\$ 16.66	per quarter
1.5"	\$ 21.23	per quarter
2"	\$ 33.78	per quarter
3"	\$ 126.20	per quarter
4"	\$ 160.43	per quarter
6"	\$ 240.30	per quarter
8" +	\$ 331.58	per quarter

Wholesale Charges (Monthly):

Water:

Town of Throop	\$ 3.01	per 100 cubic ft.
Town of Sennett	\$ 3.01	per 100 cubic ft.
Town of Aurelius 0-9,999 units	\$ 2.75	per 100 cubic ft.
10,000+ units	\$ 2.62	per 100 cubic ft.
CCSWA 0-9,999 units	\$ 2.75	per 100 cubic ft.
10,000+ units	\$ 2.62	per 100 cubic ft.

Sewer:

Town of Aurelius	\$ 2.01	per 100 cubic ft.
Other Wholesale Customers	\$ 2.78	per 100 cubic ft.

APPENDIX A
Salary Schedules

City of Auburn Professional & Administrative Unit 6251-02 Annual Salaries
Sheet 4 of 4

Grade	Title	Hrs/wk	Step														
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
23	Assessor City Treasurer	35	62,358	63,917	65,515	67,153	68,831	70,552	72,316	74,124	76,977	77,877	79,823	81,819	83,864	85,961	88,110
22	Planning & Econ Devel Program Manager	35	60,724	62,242	63,798	65,393	67,028	68,703	70,421	72,181	73,986	75,835	77,731	79,675	81,667	83,708	85,801
21	Assistant Civil Engineer	35	58,722	60,190	61,694	63,237	64,818	66,438	68,099	69,802	71,547	73,335	75,169	77,048	78,974	80,948	82,972
18	Junior Engineer	35	54,335	55,754	57,148	58,577	60,041	61,543	63,081	64,658	66,275	67,931	69,630	71,370	73,155	74,984	76,858
16	Sanitation Supervisor Water & Sewer Supervisor	40	57,866	59,312	60,795	62,315	63,873	65,470	67,107	68,784	70,504	72,266	74,073	75,925	77,823	79,769	81,763
15	Senior Planner	35	49,905	51,153	52,432	53,743	55,086	56,463	57,875	59,322	60,805	62,325	63,883	65,480	67,117	68,795	70,515
14	Senior Code Enforcement Officer	35	48,715	49,933	51,182	52,461	53,773	55,117	56,495	57,907	59,355	60,839	62,360	63,919	65,517	67,155	68,834
10	Chief-Wastewater Treatment Plant Operator Chief-Water Treatment Plant Operator	40	48,715	49,933	51,182	52,461	53,773	55,117	56,495	57,907	59,355	60,839	62,360	63,919	65,517	67,155	68,834
7	Parking Garage Supervisor	40	43,998	45,088	46,226	47,381	48,566	49,780	51,024	52,300	53,607	54,948	56,321	57,729	59,173	60,652	62,168
5	Deputy City Clerk Secretary to the Dir of Planning & ED	35	35,517	36,404	37,315	38,247	39,204	40,184	41,188	42,218	43,274	44,355	45,464	46,601	47,766	48,960	50,184

Grade	Title	Hrs/wk	Step														
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
23	Assessor City Treasurer	35	63,605	65,195	66,825	68,496	70,208	71,963	73,762	75,606	77,497	79,434	81,420	83,455	85,542	87,680	89,872
22	Planning & Econ Devel Program Manager	35	61,938	63,487	65,074	66,701	68,368	70,077	71,829	73,625	75,466	77,352	79,286	81,268	83,300	85,382	87,517
21	Assistant Civil Engineer	35	59,896	61,393	62,928	64,502	66,114	67,767	69,461	71,198	72,978	74,802	76,672	78,589	80,554	82,567	84,632
18	Junior Engineer	35	55,483	56,870	58,291	59,749	61,242	62,773	64,343	65,951	67,600	69,290	71,022	72,798	74,618	76,483	78,395
16	Sanitation Supervisor Water & Sewer Supervisor	40	59,023	60,499	62,011	63,561	65,150	66,779	68,449	70,160	71,914	73,712	75,554	77,443	79,379	81,364	83,398
15	Senior Planner	35	50,903	52,176	53,480	54,817	56,188	57,593	59,032	60,508	62,021	63,571	65,161	66,790	68,459	70,171	71,925
14	Senior Code Enforcement Officer	35	49,690	50,932	52,205	53,510	54,848	56,219	57,625	59,065	60,542	62,056	63,607	65,197	66,827	68,498	70,210
10	Chief-Wastewater Treatment Plant Operator Chief-Water Treatment Plant Operator	40	49,690	50,932	52,205	53,510	54,848	56,219	57,625	59,065	60,542	62,056	63,607	65,197	66,827	68,498	70,210
7	Parking Garage Supervisor	40	44,878	46,000	47,150	48,329	49,537	50,775	52,045	53,346	54,680	56,047	57,448	58,884	60,356	61,865	63,412
5	Deputy City Clerk Secretary to the Dir of Planning & ED	35	36,227	37,133	38,061	39,012	39,988	40,987	42,012	43,062	44,139	45,242	46,374	47,533	48,721	49,939	51,188

APPENDIX B
35 Hour - Employees

07/01/2017-06/30/2018 2% Increase																
Grade	35 Hour	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1		13.99	14.39	14.80	15.23	15.66	16.11	16.57	17.05	17.53	18.04	18.55	19.08	19.63	20.19	20.77
2		14.35	14.77	15.19	15.62	16.07	16.53	17.00	17.49	17.99	18.50	19.03	19.58	20.14	20.71	21.31
3		14.72	15.14	15.58	16.02	16.48	16.95	17.44	17.93	18.45	18.98	19.52	20.08	20.65	21.24	21.85
4		15.09	15.52	15.96	16.42	16.89	17.37	17.87	18.38	18.91	19.45	20.00	20.58	21.16	21.77	22.39
5/5A	Motor Vehicle Operator, Clerk	15.51	15.95	16.41	16.88	17.36	17.86	18.37	18.89	19.43	19.99	20.56	21.15	21.75	22.38	23.02
6A	Keyboard Specialist	15.92	16.38	16.85	17.33	17.83	18.34	18.86	19.40	19.96	20.53	21.11	21.72	22.34	22.98	23.64
7		16.34	16.81	17.29	17.78	18.29	18.82	19.35	19.91	20.48	21.06	21.66	22.28	22.92	23.58	24.25
8	Records Retention Clerk	16.97	17.46	17.96	18.47	19.00	19.54	20.10	20.68	21.27	21.88	22.50	23.15	23.81	24.49	25.19
9A	Senior Clerk, Senior Keyboard Specialist	17.02	17.51	18.01	18.52	19.05	19.60	20.16	20.74	21.33	21.94	22.57	23.21	23.88	24.56	25.26
9	Account Clerk, Administrative Assistant, Cashier	17.39	17.88	18.40	18.92	19.46	20.02	20.59	21.18	21.79	22.41	23.05	23.71	24.39	25.09	25.81
10/10A	RSVP Coordinator, Account Clerk/Keyboard Specialist, Secretary	17.86	18.37	18.89	19.44	19.99	20.56	21.15	21.76	22.38	23.02	23.68	24.36	25.05	25.77	26.51
11	Engineering Helper	18.38	18.91	19.45	20.01	20.58	21.17	21.78	22.40	23.04	23.70	24.38	25.07	25.79	26.53	27.29
12		19.01	19.55	20.11	20.69	21.28	21.89	22.51	23.16	23.82	24.50	25.20	25.92	26.67	27.43	28.21
13	Registrar - Vital Statistics, Senior Account Clerk, Purchasing Assistant, Planning Assistant	19.61	20.17	20.75	21.34	21.95	22.58	23.23	23.89	24.58	25.28	26.00	26.75	27.51	28.30	29.11
14	Engineering Technician, Senior Account Clerk/Keyboard Specialist, Senior Payroll Clerk	20.30	20.88	21.48	22.10	22.73	23.38	24.05	24.73	25.44	26.17	26.92	27.69	28.48	29.30	30.13
15	Code Enforcement Officer	21.01	21.61	22.23	22.87	23.52	24.19	24.88	25.60	26.33	27.08	27.86	28.65	29.47	30.32	31.18
16	Senior Engineering Technician, Office Systems & Training Coordinator, Legal Assistant	21.73	22.35	22.99	23.64	24.32	25.02	25.73	26.47	27.23	28.00	28.81	29.63	30.48	31.35	32.25
17	Planner, Plumbing Inspector, Community Development Planner	22.59	23.24	23.90	24.59	25.29	26.02	26.76	27.53	28.31	29.12	29.96	30.81	31.69	32.60	33.53
18	Personnel Technician	23.47	24.14	24.83	25.55	26.28	27.03	27.80	28.60	29.41	30.26	31.12	32.01	32.93	33.87	34.84
19	Real Property Appraiser	24.35	25.05	25.76	26.50	27.26	28.04	28.84	29.66	30.51	31.39	32.28	33.21	34.16	35.14	36.14
20		25.23	25.95	26.69	27.45	28.24	29.05	29.88	30.73	31.61	32.52	33.45	34.41	35.39	36.40	37.44
21		26.39	27.15	27.92	28.72	29.54	30.39	31.26	32.15	33.07	34.02	34.99	35.99	37.02	38.08	39.17
22		27.56	28.35	29.16	29.99	30.85	31.73	32.64	33.57	34.53	35.52	36.54	37.58	38.66	39.77	40.90
23		28.63	29.45	30.29	31.16	32.05	32.96	33.91	34.88	35.88	36.90	37.96	39.04	40.16	41.31	42.49
24		29.80	30.66	31.53	32.44	33.36	34.32	35.30	36.31	37.35	38.42	39.52	40.65	41.81	43.01	44.24
25		30.97	31.85	32.76	33.70	34.66	35.66	36.68	37.73	38.80	39.92	41.06	42.23	43.44	44.68	45.96
26		32.33	33.26	34.21	35.19	36.19	37.23	38.29	39.39	40.52	41.67	42.87	44.09	45.35	46.65	47.99
27		33.68	34.64	35.63	36.65	37.70	38.78	39.89	41.03	42.20	43.41	44.65	45.93	47.25	48.60	49.99
28		35.02	36.03	37.06	38.12	39.21	40.33	41.48	42.67	43.89	45.15	46.44	47.77	49.13	50.54	51.98
29		36.37	37.41	38.48	39.58	40.72	41.88	43.08	44.31	45.58	46.88	48.22	49.60	51.02	52.48	53.98
30		37.89	38.97	40.08	41.23	42.41	43.62	44.87	46.16	47.48	48.84	50.23	51.67	53.15	54.67	56.23

APPENDIX B 40 Hour - Employees

07/01/2017-06/30/2018 2% Increase																
Grade	40 Hour	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1		26,266	27,018	27,791	28,586	29,404	30,245	31,110	32,000	32,916	33,858	34,826	35,823	36,848	37,902	38,986
2		26,927	27,698	28,490	29,305	30,143	31,006	31,893	32,805	33,744	34,709	35,702	36,724	37,775	38,855	39,967
3		27,589	28,378	29,190	30,025	30,884	31,768	32,676	33,611	34,573	35,562	36,580	37,626	38,703	39,810	40,949
4		28,261	29,069	29,901	30,756	31,636	32,542	33,473	34,430	35,415	36,428	37,471	38,543	39,645	40,780	41,946
5	Custodial Worker	29,024	29,855	30,709	31,588	32,491	33,421	34,377	35,361	36,372	37,413	38,483	39,584	40,717	41,882	43,080
6		29,784	30,636	31,512	32,414	33,341	34,295	35,277	36,286	37,324	38,392	39,490	40,620	41,782	42,977	44,207
7		30,534	31,408	32,306	33,231	34,181	35,159	36,165	37,200	38,264	39,359	40,485	41,643	42,835	44,060	45,321
5B	Clerk	32,259	33,182	34,131	35,108	36,112	37,145	38,208	39,301	40,425	41,582	42,772	43,995	45,254	46,548	47,880
8	Sr. City/Spec Events Coordinator	31,694	32,601	33,534	34,493	35,480	36,495	37,539	38,613	39,718	40,855	42,023	43,226	44,462	45,734	47,043
9	Laborer, Custodian	32,445	33,373	34,328	35,310	36,320	37,359	38,428	39,528	40,658	41,822	43,018	44,249	45,515	46,817	48,157
6B	Keyboard Specialist	33,125	34,073	35,048	36,051	37,082	38,143	39,234	40,357	41,511	42,699	43,920	45,177	46,470	47,799	49,167
10	Parking Meter Attendant, Parking Fee Collector, Parking Enforcement Officer	33,303	34,256	35,236	36,244	37,281	38,347	39,444	40,573	41,734	42,928	44,156	45,419	46,719	48,055	49,430
11	Wastewater Treatment Plant Attendant, Water Plant Attendant, Water Meter Reader	34,258	35,238	36,246	37,283	38,350	39,447	40,576	41,737	42,931	44,159	45,422	46,722	48,059	49,434	50,848
12/9B	Water Maintenance Worker, Sewer Maintenance Worker, Recreation Maintenance Worker, Senior Keyboard Specialist, Motor Equipment Operator Grade 1, WWTP Operator Trainee, WTP Operator Trainee, Senior Clerk, Groundskeeper	35,394	36,406	37,448	38,519	39,621	40,755	41,921	43,120	44,354	45,623	46,928	48,271	49,652	51,072	52,534
9C	Account Clerk	36,166	37,201	38,265	39,360	40,486	41,644	42,835	44,061	45,322	46,618	47,952	49,324	50,735	52,187	53,680
10B	Secretary	37,151	38,214	39,308	40,432	41,589	42,779	44,003	45,262	46,557	47,889	49,259	50,668	52,118	53,609	55,143
13	Laboratory Technician, Head Custodian, Water Meter Repair Worker, Weigh Scale Operator, Parking Meter Repair Worker, Motor Equipment Operator - Grade 2, Municipal Recycling Enforcement Officer	36,490	37,534	38,608	39,712	40,849	42,017	43,219	44,456	45,728	47,036	48,382	49,766	51,190	52,654	54,161
13B	Senior Account Clerk	42,230	43,438	44,681	45,959	47,274	48,626	50,018	51,449	52,921	54,433	55,992	57,594	59,242	60,937	62,680
14	Heavy Equipment Operator Grade 1, Sewer Inspector, WWTP Operator, WTP Operator, Building Maintenance Mechanic,	37,745	38,825	39,935	41,078	42,253	43,462	44,705	45,984	47,300	48,653	50,045	51,477	52,950	54,465	56,023
15	Dog Control Officer, Tree Trimmer, Sign Maintenance Worker, Automotive Mechanic	39,042	40,159	41,308	42,489	43,705	44,955	46,242	47,565	48,925	50,325	51,765	53,246	54,769	56,336	57,948
16	Labor Foreperson, Mason, Water Maintenance Service Worker, HEC/Mechanic, Landfill Operator, Water Distribution Crew Chief	40,332	41,485	42,672	43,893	45,149	46,441	47,769	49,136	50,542	51,988	53,475	55,005	56,579	58,198	59,863
17	Head Automotive Mechanic, Sanitation Foreperson, Water Meter Service Worker	41,922	43,121	44,355	45,624	46,929	48,272	49,653	51,073	52,534	54,037	55,583	57,174	58,809	60,492	62,223
18	Maintenance Mechanic (Water)	43,519	44,764	46,044	47,362	48,717	50,111	51,544	53,019	54,536	56,096	57,701	59,352	61,050	62,797	64,593
19	Senior Building Maintenance Mechanic, Director of Recreation, Supervisor Water Treatment Operator, Supervisor Waste Water Treatment Operator, WWTP Operator II	45,117	46,408	47,736	49,101	50,506	51,951	53,438	54,966	56,539	58,157	59,820	61,532	63,292	65,103	66,966
20		46,719	48,055	49,430	50,844	52,299	53,795	55,334	56,917	58,546	60,221	61,944	63,716	65,539	67,414	69,342
21	Signal Electrician	48,332	50,229	51,666	53,144	54,665	56,229	57,837	59,492	61,194	62,945	64,746	66,598	68,504	70,463	72,479
22	Industrial Pretreatment Coordinator	50,960	52,418	53,918	55,461	57,047	58,679	60,358	62,085	63,861	65,688	67,568	69,501	71,489	73,535	75,638
23		52,903	54,416	55,973	57,574	59,222	60,916	62,659	64,451	66,295	68,192	70,143	72,150	74,214	76,337	78,521
24		55,041	56,615	58,235	59,901	61,615	63,378	65,191	67,056	68,975	70,948	72,978	75,066	77,213	79,422	81,695
25		57,155	58,790	60,472	62,202	63,982	65,812	67,695	69,632	71,624	73,673	75,781	77,949	80,179	82,473	84,833
26		59,650	61,357	63,112	64,918	66,775	68,686	70,651	72,672	74,751	76,890	79,090	81,352	83,680	86,074	88,536
27		62,095	63,871	65,699	67,578	69,512	71,500	73,546	75,650	77,815	80,041	82,331	84,686	87,109	89,601	92,165
28		64,542	66,389	68,288	70,242	72,251	74,319	76,445	78,632	80,882	83,196	85,576	88,024	90,543	93,133	95,797
29		66,995	68,912	70,884	72,912	74,998	77,143	79,350	81,620	83,956	86,358	88,828	91,370	93,984	96,673	99,438
30		69,755	71,750	73,803	75,915	78,087	80,321	82,619	84,982	87,414	89,915	92,487	95,133	97,855	100,655	103,534

POLICE DEPARTMENT

	July 1, 2017 (\$1,500 Flat Increase)									
	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Police Officer	37,763	40,417	43,266	46,323	49,604	53,126	56,905	60,960	65,313	69,984
Police Officer (5/2)						53,410	57,209	61,287	65,664	70,360
Detective										73,729
Sergeant										76,982
Sergeant (5/2)										77,396
Lieutenant										79,782
Captain										82,581

PROFESSIONAL FIREFIGHTERS

	July 1, 2017 - 0%									
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Firefighter	34,537	38,658	40,718	43,735	47,103	50,749	54,682	58,929	63,646	65,706
Lieutenant							65,706	67,247	68,796	70,572
Captain							68,796	70,346	71,892	74,357

ASSISTANT CHIEFS

1. Wage Rates

Effective July 1, 2017 the following eight (8) step salary schedule shall be established for employees covered under this agreement:

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
2017-18	72,598	74,456	76,361	78,316	80,321	82,377	84,487	86,651

Glossary of Budget Terms

Account Code - An expenditure classification based upon the types or categories of spending, such as salaries, fringe benefits, travel, or equipment in such a manner that the symbol used quickly reveals certain required information.

Accrual Basis of Accounting - Accounting transactions are recorded to a fiscal year when the underlying economic event takes place, and without regard for when the cash receipt or cash disbursement occurs. Revenues are recorded when the revenue-generating activity is performed, and expenses are recorded when goods or services are received.

Appropriation - An authorization made by the City Council that permits the City to incur obligations and to make expenditures of public funds.

Assessed Valuation - The estimated value of real estate or other property by a government as a basis for levying taxes. The value is set by the City Assessor and may only be a fraction of the property's market value.

Assessed Value Tax Rate - The amount of tax levied for each \$1,000 of assessed valuation. The rate is set by the City Council.

Attributable Revenue - The revenue generated as a direct consequence of the provision of a specific government activity, such as fees for service, state or federal aid for programs, and income from sales.

Bond - A written promise to pay a specified sum of money on a specific date and at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, sewage treatment facilities, and water distribution systems and infrastructure improvements.

Budget - A comprehensive financial plan, for a specified period, of operations that allocates and matches available revenues and expenditures with services provided to the residents of the City.

Budget Amendment - The legal procedure utilized to revise a budget appropriation or revenue. This is a modification to the adopted budget, which specifies both the source of revenue and the appropriate expenditure account.

Budget Calendar - The schedule of key dates that the City follows in preparing, adopting, and administering the budget.

Budget Document - The official instrument used by the City Manager to present a comprehensive financial plan of operations to the City Council.

Budget Message - An introductory statement of the proposed budget presented in narrative form along with the budget document. The budget message explains principal budget issues, provides a summary of the most important aspects of the budget, changes from previous fiscal years, and includes the views and recommendations of the executive department. The message is written by the City Manager, the City's chief executive.

Capital Assets - Property of significant value and having a useful life of several years. Capital assets are also referred to as fixed assets.

Capital Fund - A fund established to account for planning, acquisition, and construction of major capital projects.

Capital Improvement Plan (CIP) - A plan for capital expenditures to be incurred each year over a period of five future years. The CIP describes each capital project, the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Debt Service - The payment of principal and interest on borrowed funds, according to a predetermined payment schedule.

Deficit - The excess of an entity's liabilities over its assets, and/or the excess of expenses over revenues during a single accounting period.

Delinquent Taxes - Taxes that remain unpaid after the date on which a penalty for non-payment is attached.

Department - A major administrative organizational unit of the City which indicates overall management responsibility for one or more divisions.

Depreciation - The decrease in value of physical assets due to use and the passage of time. In accounting for depreciation, the cost of a fixed asset is prorated over the estimated service life of such an asset, and each year is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense. This is done in proprietary funds which allow the calculation of net income for each fund.

Disbursement - Payment for goods and services.

Employee benefits - Employee benefits include City appropriations for retirement, worker's compensation, Social Security, health and dental insurance and unemployment costs.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises.

Estimated Revenues - The amount of projected revenue to be collected during the current or ensuing fiscal year. The amount of revenue estimated is the amount approved by the City Council. The City Comptroller provides estimates.

Expenditure - A decrease in the net financial resources of the City due to the acquisition of goods and services.

Fines and Forfeitures - Revenues from fines and penalties for commission of statutory offenses; forfeitures of amounts held as security against loss or damage, or collections from bonds or securities

placed with the government for the same purpose; and penalties of any sort, except those levied on delinquent taxes.

Fiscal Year - A twelve-month period designated as the operating year for an organization. The City of Auburn has specified July 1 through June 30 as its fiscal year.

Fixed Assets - Property of long-term character such as land, buildings, machinery, furniture, and other equipment.

Full Faith and Credit - A pledge of the general taxing power of a government to repay debt obligations, typically used in reference to bonds.

Full Time Equivalent (FTE) - Concept that converts all full and part-time salaries to a full-time equivalent basis. It is calculated by dividing the average salary in a department into the salary appropriation, resulting in the number of budgeted FTEs.

Fund - An accounting entity with a self-balancing set of accounts that records financial transactions for specific activities or government functions.

Fund Balance - The difference between a fund's total assets and its total liabilities. A negative fund balance, sometimes called a fund deficit, occurs when liabilities exceed assets. When assets exceed liabilities, it is called a surplus.

Generally Accepted Accounting Principals (GAAP) - A uniform set of reporting standards derived by certain authoritative bodies, principally the Governmental Accounting Standards Board, with the intended purpose of fairly presenting the results of an organization's financial activities.

General Fund - The largest fund within the City that accounts for most of the City's financial resources. General Fund revenues include property taxes, sales tax, state aid, licenses and permits, service charges, and other types of revenue. This fund includes expenditures and financing for most of the City's basic operating services.

General Obligation Bonds - Bonds that finance a variety of public projects that pledge the full faith and credit of the City.

Goals - Broad, general statements of each department's desired social or organizational outcomes.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending on the amount of discretion allowed the grantee.

Indirect Costs - Costs associated with, but not directly attributable to, the operation of a department. Departments in the support of other operating departments usually incur these costs.

Interdepartmental Charges - The charge that a City "provider" department assesses another City "user" department for providing direct and measurable services.

Interest - The price paid for the use of money or the return on investment obtained from investing money.

Interfund Transfers - Transfer of net operating support from one fund to another.

Liability - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.

Maturity Date - The date at which full and/or final payment of principal and interest is due on debt obligations.

Modified Accrual Basis of Accounting - A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred.

Objectives - Specific statements of desired ends, which can be measured.

Operating Budget - The portion of the budget that pertains to daily operations and provides basic governmental services. The operating budget contains all appropriations and revenues necessary to operate the government.

Program - An activity, or set of activities, that provides a particular service to citizens.

Principal - The par value or face value of a bond, note, or other fixed amount security, not including accrued interest.

Property Tax - Citywide taxes levied on all real property according to the property's valuation and tax rate.

Reserve - An account used to indicate that a portion of an operating fund's "fund balance" is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue - Funds that the government receives as income.

Revenue Estimate - An estimate of how much revenue will be earned from a specific revenue source for a current or future period, typically a future fiscal year.

Revenue Source - A category of revenue, such as property tax, borrowing, or state/federal aid.

Serial Bond - A written promise to pay a specified sum of money (principal face value) at a specified future date (maturity date), along with periodic interest paid at a specified percentage of the principal (interest rate). Serial bonds are typically used for long-term debt.

Tax Levy - The total amount to be raised by property taxes for the purpose stated in the City's financial plan for the General Fund.

Tax Rate - The amount of tax levied for each \$1,000 of assessed or full valuation.

Tax Rate Limit - The maximum legal property tax revenue for which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes. Also referred to as the "Constitutional Tax Limit."

Tax Stabilization Reserve - Another term for fund balance; the amount of fund balance used in the operating budget in order to keep tax rates stable.

User Fees - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.